RICHARD T. BISSEN, JR.
Mayor

MARCY MARTIN
Director

MARIA E. ZIELINSKI
Deputy Director

DEPARTMENT OF FINANCE
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAIʻI 96793
PHONE: (808) 270-7722
www.MauiCounty.gov

January 14, 2026

APPROVED FOR TRANSMITTAL

Mayor Date

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Sugimura and Members:

SUBJECT: **FISCAL YEAR 2025 AND FISCAL YEAR 2026 CARRYOVER/SAVINGS** (BFED-20(22))

Pursuant to your letter dated January 9, 2026, regarding the above-referenced matter, please see our responses below:

May I please request you provide the following:

1. Provide the definitions for the terms "Restricted," "Committed," "Assigned (Encumbrances)," and "Encumbrances" used in the attached FY 2025 Carryover/Savings report.

   Response:
   Restricted Fund Balance *includes amounts that are subject to constraints imposed or legally enforceable by external parties. Funds with restrictions imposed by the Hawaii Revised Statutes and the Maui County Charter are examples of such funds of the County.*

   Committed Fund Balance *includes amounts that are subject to constraints created by the County and can only be changed by the County's highest level of formal action. The County Council and the Mayor of the County of Maui act in concert as the County's highest*

Recceived at BFED meeting on 1/15/26

decision-making authorities. Bills passed by the County Council and approved by the Mayor are designated as ordinances and become part of the Maui County Code.

***Assigned Fund Balance** includes fund balances that have been encumbered for purchasing commitments by the Chief Procurement Officer or delegate in accordance with Finance and Budget policies and are neither restricted nor committed. Specifically, it is a classification used by the General fund and includes amounts constrained by the County's intent to be used for specific purposes (encumbrances) but are neither restricted nor committed. Given that special revenue fund balances are restricted or committed, encumbrances as used in the FY 2025 Carryover/Savings report are deducted from the special revenue fund balances to arrive at carryover savings.*

Definitions of fund balances and policies appear in the County's FY2025 Annual Comprehensive Financial Report (ACFR) on page 59 and are included in every previous year that comprise Notes to the Basic Financial Statements.

***Encumbrances** are commitments related to unperformed (executory) contracts for goods or services.*

2. For each fund with an Actual FY 2025 Carryover/Savings amount in excess of $3,000,000, please:

   a. Detail the items that make up the following balances:

      1) Restricted;
      2) Committed;
      3) Assigned (Encumbrances); and
      4) Encumbrances.

   b. Provide the amount related to revenue collections in excess of budget, listed by revenue category, with the amount for each category and the total.

c. Provide the amount related to unspent Category A appropriations, listed by department, with the amount for each department and the total.

d. Provide the amount related to unspent combined Category B and Category C appropriations, listed by department, with the amount for each department and the total.

e. Provide the amount related to unspent Capital Improvement Project appropriations, listed by project, with the amount for each project and the total.

Response: Please refer to the attached spreadsheet for items 2a – 2d. Regarding item 2e, the department would need additional time to provide the information requested. Note that information provided does not include Department of Water Supply as there was insufficient time.

3. Relating to Komohana Hale Apartments, please:

a. Provide the date and amount for each receipt that makes up the $4,547,617 in insurance proceeds.

Response: Insurance proceeds were received in October 2023 in the amount of $4,989,055. The insurance proceeds were netted with an impairment loss of $441,438 for net insurance proceeds of $4,547,617.

b. Explain how the insurance proceeds were recorded, including the fund the proceeds were deposited into. Further, explain why and how the fund was created. Provide the Ordinance number or Maui County Code reference for the creation of the fund.

Response: The insurance proceeds were deposited into the County's general checking account and subsequently recorded in the Housing, Interim Financing, and Buyback Revolving Enterprise Fund. Historical information requested would require additional research and collaboration with other departments.

c. Explain why the insurance proceeds were not recorded in the General Fund and then appropriated to the project.

Response: The insurance proceeds were not recorded in the General Fund as governmental accounting financial reporting standards require the recognition of the insurance proceeds to the fund in which the capital asset impairment is recognized.

Should you have any questions, please feel free to contact me or Deputy Director Maria Zielinski at extension 7722.

Sincerely,

MARCY MARTIN
Director of Finance

Attachments

2a. Detail the items that make up the following balances: 1) Restricted; 2) Committed; 3) Assigned (Encumbrances); and 4) Encumbrances

	GENERAL FUND	HIGHWAY FUND	SEWER FUND	SOLID WASTE FUND	EP&S FUND	Housing Interim Buyback Fund
Restricted	220,651,438	33,813,916	-			-
Committed[2]	91,529,508		22,484,959	24,768,333	8,961,229	-
Assigned (Encumbrances)	80,670,867					-
Encumbrances[1]		(10,369,799)	(4,480,305)	(7,659,753)	(5,830,150)	-

[1]For Annual Comprehensive Finance Reporting Purposes the fund balances of the special revenue funds are restricted or committed. For County of Maui internal presentation purposes, the Encumbrances are reduced from the fund balance to reflect funds available for certification.

[2]For Annual Comprehensive Finance Reporting Purposes the fund balance of the emergency fund is considered unassigned. For County of Maui internal presentation purposes, the emergency fund balances is reflected as committed, to ensure that it is not accidentally appropriated from carryover savings.

Restricted	
Affordable Housing Fund (Reported in the General Fund as the AHF is funded by RPT)	157.0
General Excise Tax collected, not appropriated	28.0
Managed Retreat Fund (Reported in the General Fund as the MRF is funded by TAT)	12.0
Open Space Fund (Reported in the General Fund as the OSF is funded by RPT)	23.7
	220.7
Committed	
Economic Development and Cultural Programs Fund (Reported in GF as funded by trasfer from General Fund)	1.0
Emergency Fund (Reported in the General Funds as the EF is funded by RPT)	90.5
	91.5
Assigned	
Encumbrance	80.7
	80.7

2b. Revenue Collections in excess of Budget

	General Fund	Highway Fund	Sewer Fund	Solid Waste Fund	EP&S Fund
Taxes					
Real Property Tax	(349,644)				
Transient Accomodations Tax	10,290,817				
Public Service Company Tax	2,105,803				
General Excise Tax	28,047,102				
Charges for Current Services	1,480,877	513,704	(3,569,504)	8,088,409	569,170
Licenses/Permits/Others	45,815,174	2,403,437	56,742	24,249	
Fuel and Franchise Taxes		2,862,674			
Special Assessments					
Other intergovernmental	19,772				
Revenue in excess (deficit) of budget	**87,409,902**	**5,779,816**	**(3,512,763)**	**8,112,659**	**569,170**

2c. Unspent Category A appropriations

General Fund

Department	Unspent Appropriations
County Council	432,584.10
County Clerk	398,771.64
Office of the Mayor	295,854.33
Management	2,079,196.23
Corporation Counsel	497,294.39
Prosecuting Attorney	1,582,805.12
Finance	1,079,029.42
Personnel	219,430.26
Planning	1,381,809.86
Police	3,627,030.09
Fire	4,988,763.67
Maui Emergency Management Agency	148,090.55
Housing	429,208.28
Human Concerns	1,106,819.22
Parks and Recreation	3,115,842.09
Public Works	975,735.96
Transportation	202,919.46
Environmental Management	48,615.19
Agriculture	166,527.97
East Maui Water Authority	232,880.98
Oiwi Resources	33,750.00
	23,042,958.81

Highway Fund

Department	Unspent Appropriations
Public Works	**1,709,986.44**

Sewer Fund

Department	Unspent Appropriations
Environmental Management - Wastewater	**1,973,376.22**

Solid Waste Fund						
Department	**Unspent Appropriations**					
Environmental Management - Solid Waste	**327,571.85**					
EP&S Fund						
Department	**Unspent Appropriations**					
Environmental Management - EP&S	**251,708.49**					
2d. Unspent Category B/C appropriations						
General Fund						
Department	**Unspent Appropriations**					
County Council	2,253,438.64					
County Clerk	800,752.75					
Office of the Mayor	3,432,607.69					
Management	12,363,766.76					
Corporation Counsel	45,247.54					
Prosecuting Attorney	105,888.70					
Finance	1,282,170.79					
Countywide Costs	12,663,266.06					
Total	**13,945,436.85**					
Personnel	117,635.20					
Planning	1,345,383.09					
Police	1,377,706.01					
Fire	405,220.82					
Maui Emergency Management Agency	2,165,996.77					
Housing	2,794,960.71					
Human Concerns	1,503,736.19					
Parks and Recreation	737,420.80					
Public Works	896,791.55					
Transportation	27,389.14					
Environmental Management	597,582.76					
Agriculture	453,268.70					
East Maui Water Authority	82,950.31					
Oiwi Resources	143,602.52					
Grand total	**45,596,783.50**					

Highway Fund	
Department	**Unspent Appropriations**
Public Works	4,865,036.75
Transportation	119,507.64
Total	**4,984,544.39**
Sewer Fund	
Department	**Unspent Appropriations**
Environmental Management - Wastewater	**9,840,665.41**
Solid Waste Fund	
Department	**Unspent Appropriations**
Environmental Management - Solid Waste	**1,131,152.35**
EP&S Fund	
Department	**Unspent Appropriations**
Environmental Management - EP&S	**555,497.27**

DEPARTMENT COVER SHEET
FOR DOCUMENTS TO MAYOR

CONTACT PERSON: STACEY VINORAY DATE: January 14, 2026

DEPARTMENT: FINANCE (x7476)

SUBJECT/BRIEF DESCRIPTION: Fiscal Year 2025 And Fiscal Year 2026 Carryover/Savings.

DATE ACTION REQUIRED BY:

OFFICE OF THE MAYOR '26 JAN 14 P12:24 RECEIVED

ACTION REQUIRED BY MAYOR:

☐ SIGNATURE ☐ NOTARY ☒ APPROVAL ☐ REVIEW/COMMENT ☒ OTHER

FORWARD TO COUNCIL

REASONS FOR REQUESTED ACTION:

Response to Council

MAYOR'S OFFICE – WHEN COMPLETED, RETURN:

☐ BACK TO THE DEPARTMENT ☒ OTHER Transmit to Council

1/07
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BFED Committee

From: Stacey M. Vinoray <Stacey.M.Vinoray@co.maui.hi.us>
Sent: Thursday, January 15, 2026 9:10 AM
To: BFED Committee; Kirsten E. Szabo
Cc: Maria E. Zielinski; Marcy L. Martin; Marci M. Sato
Subject: Unsigned copy of Response to BFED-20(22) Response to letter dated 01092026
Attachments: BFED-20(22) Response to letter dated 01092026.pdf

Aloha,

Please see attached copy, original is still at Mayor's office for signature.

Mahalo,
Stacey

Stacey Vinoray, Private Secretary
County of Maui, Department of Finance
200 S. High St., Wailuku, HI 96793
Direct: (808) 270-7476 or Ext. 7476
Stacey.M.Vinoray@co.maui.hi.us

For Notarial Services:
Book time to meet with me