

RICHARD T. BISSEN, JR.
Mayor

JOSIAH NISHITA
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

April 12, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Richard Bissen 4-12-24
Mayor Date

For Transmittal to:

Honorable Yuki Lei K. Sugimura, Chair
and Members of the Budget, Finance, and Economic Development Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Sugimura:

SUBJECT: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1)

Thank you for this opportunity to provide an itemized list of the requests for amendments that were made by the Departments during the FY 2025 discussions to date.

Attached, please find a list of the requested amendments, sorted by Department and section of the Budget. The Administration would be happy to provide additional information on any of these requests if needed

Should you have any questions, please contact me at ext. 8239.

Sincerely,

A handwritten signature in black ink, appearing to read "Lesley Milner".

LESLEY MILNER
Acting Budget Director

Attachments

FY 2025 Mayor's Proposed Changes	
Estimated Revenues	
Other Revenue Source	Justification
Delete Other Revenue Source funding	After further discussions with HUD, it would not be allowable to use CDBG-DR funds to repay this loan. Expense adjustment under Operating - Department of Management.
Operating	
Agriculture	Justification
Page 1-3 of the Budget Details increase 918223A-5101 P-32282 Director salary by \$5,985	Salary Commission is meeting in May to discuss a possible 5 percent increase.
Page 1-3 of the Budget Details increase 918223A-5101 P-32281 Deputy Director salary by \$5,387	Salary Commission is meeting in May to discuss a possible 5 percent increase.
Page 2 of Budget Bill, correct Hawaii Farmers United Union to Hawaii Farmers Union United.	Typo
Corporation Counsel	Justification
Page 2-5 of the Budget Details moved P-00580 Investigator V \$47,344 from 905310A-5101 (Risk Management) to 905018A-5101 (Legal Services Administration)	No impact in the Budget Ordinance, no amendment needed.
Environmental Management	Justification
Page 7-78 of the Budget Details 919734B-6317 change from "West Maui Green Cycle" to "West Maui Recycling and Green Grants"	Per Department request to allow for a competitive grant process to better serve the community.
Finance - Countywide Program	Justification
Page 8-64 of the Budget Details decrease 907990B-6350 by \$3,313,254 for the Overhead Reimbursement	Miscalculated
Page 8-65 of the Budget Details increase 907784B-6235 by \$50,000	Additional rental office at 300 One Main Plaza for OED
Fire and Public Safety	Justification
Page 9-9 of the Budget Details decrease 911008C-7039 (Priority No. 56) by \$35,000	Per department request
Page 9-23,24,25 of the Budget Details changes on Lahaina Reallocation	See attached Fire Position Changes
Page 9-20 of the Budget Details change to expansion positions to Firefighter III	See attached Fire Position Changes
Page 9-69 of the Budget Details moved 911412C-7040 funding by \$200,000 to 101075C-7040.	Per department request. Moved funding to Revolving Fund for the (4) Vehicles, see Appendix A, Part II below.

Housing	Justification
Page 10-7 of the Budget Details increase 924002B-6120 by \$780	5% increase for Electricity
Page 10-4 of the Budget Details moved 1.0 P-00587 DHHL Liaison \$71,016 from 924003A-5101 (County Housing Program Division) to 924001A-5101 (Housing & Comm Development Division)	No impact in the Budget Ordinance, no amendment needed
Page 10-15 of the Budget Details deleted 101062-6317 by \$2,750,000 for Ohana Assistance Program	No impact in the Budget Ordinance, conditional language was not included, no amendment needed.
Management	
Page 14-21 of the Budget Details decrease 904051B-6317 by \$54,550,000	Reduce due to removal of Other Revenue Source. See Estimated Revenues.
Page 14-21 of the Budget Details decrease 904051B-6317 by \$500,000	Move \$500,000 funding to Office of the Mayor (903013B-6221) for the 1 year commemoration.
Page 14-6 of the Budget Details increase 904011B-6132 increase by \$100,000	After further discussion with Department of Public Works, additional funding will be needed to conduct the audit.
Office of the Mayor	
Page 15-8 of the Budget Details increase 903013B-6221 by \$500,000	Move funding from Management (904051B-6317) for the 1 year commemoration
Page 15-9 of the Budget Details decrease 903021B-6132 by \$608,000	Funding moved to Paia Community Association for Paia Clean Safe by \$323,000 and \$285,000 to Feral Animal Control Lanai
Office of Economic Development, Page 15-52 of the Budget Details increase 903187B-6317 by \$285,000	
Add line item under Office of Economic Development for Paia Community Association for Paia Clean & Safe for \$323,000	
Oiwi Resources	
Page 16-4 of the Budget Details decrease 926001B-6137 by \$100,000	Funding to cover Rentals and furniture
Page 16-4 of the Budget Details add 926001B-6235 by \$75,000	Rental office for Oiwi Staff
Page 16-5 of the Budget Details add 926001C-7043 by \$25,000	Furniture for Oiwi Staff
Police	
Restore funding to unfunded Police Detective positions (10, Budget details pages 20-12 through 20-14), Police Officer III Position (Budget details page 20-51), Police Officer III DARE positions (2, Budget details page 20-52), and Emergency Services Dispatcher II position (Budget details page 20-54).	Per department request, due to a clerical error.
Recruitment incentive for Police Officer I hires - \$300,000	Per department request.
Retention Pay increase for Emergency Services Dispatchers from \$750 to \$1,000 per month - \$50,000	Per department request.

Prosecuting Attorney	Justification
Page 21-9 of the Budget Details 906156B-6124 increase by \$32,400	For janitorial services for (3) rental offices per lease agreement.
Page 21-9 of the Budget Details 916156B-6129 increase by \$23,210	For electricity costs for (4) rental offices continuing electricity costs of the Old Wailuku Courthouse.
Page 21-9 of the Budget Details 906156B-6137 increase by \$10,000	Anticipated R&M contract of the A/C system at 115 Market Street per the lease agreement.
Page 21-10 of the Budget Details 906156B-6235 increase by \$23,873	Additional costs for lease payments
Transportation	
Page 23-3 of the Budget Details increase 917706A-5101 P-25661 Director salary by \$6,967	Per Salary Commission
Page 23-3 of the Budget Details increase 917706A-5101 P-25662 Director salary by \$6,270	Per Salary Commission
Water Supply	
Page 24-20 of the Budget Details increase 953701B-6215 by \$200,000	Per Risk Management, the recent renewal of the County's insurance on December 01, 2023 had an increased premium. Therefore, DWS' portion of the premium has increased as well.
Capital Improvement Project	
Environmental Management	Justification
Add: CBS-4588 Sprecklesville Force Main Replacement using Bond Fund by \$2,600,000	See attached Project Sheet. See also Appendix C and Bond Bill requests.
Page 23 of the Operating Budget Ordinance 7.,a.,(2),(i) "Honowai" should be "Honokowai"	Misspelled
Appendix A Part I - Grant Revenue Fund	
Department of Management	Justification
Add Urban Forest Management Plan	Staff overseeing this grant has moved from Parks to Management. Please see attached grant description.
Office of the Mayor	
Federal Emergency Management Agency - \$1,800,000	\$373,311 obligated on 4/2, remainder pending application completion or initial project development
United States Department of Agriculture - \$150,000	For Maui Nui Food Strong, awaiting decision
Readiness and Environmental Protection Integration Program - \$1,500,000	Mauka to Makai - Awarded
United State Department of the Interior, Bureau of Reclamation - \$1,180,224	Maui Nui Water Conservation and West Maui Recycled Water Expansion - Awarded
Climate Pollution Reduction Grant - \$3,500,000	Maui Million Trees, Biochar, Composting - awaiting decision

Department of Parks and Recreation	Justification
Remove Urban Forest Management Plan	Staff overseeing this grant has moved from Parks to Management. Please see attached grant description.
Appendix A Part II - Revolving Fund	
Request	Justification
H. Plan Review, Processing, and Inspection Revolving Fund (Fire) (Section 16.04D.060, Maui County Code) - add a condition stating "(3) Disbursement for equipment is limited to \$200,000."	Per Department request. See Operations - Fire above.
K. Ocean Recreational Activity Fund (Section 13.04A.370, Maui County Code) - Update Anticipated Revenues for FY 2025 to \$45,000 and adjust the total accordingly.	Per department request after consultation with Finance Department.
Revised Estimated Balance as of 06/30/2024 to \$767,090 for "L. Affordable Housing Fund (Section 9-20, Revised Charter of the County Maui (1983), as amended; Chapter 3.35, Maui County Code)	Per Finance Department due to approved Budget Amendments in FY 2024
Q. Economic Development and Cultural Programs Revolving Fund (Chapter 3.81, Maui County Code)	Missing "Economic Development and Cultural" language

Fire Position Changes

	Position Title	SR/Step	Amount Change
Page 9-23 of the Budget Details , 911040A-5101			
P-25669	Fire Fighter I	SR-17G	(6,588)
P-25670	Fire Fighter I	SR-17F	(6,329)
P-25679	Fire Fighter I	SR-17G	(6,588)
P-25704	Fire Fighter I	SR-17G	(6,588)

Page 9-24 of the Budget Details , 911040A-5101			
P-25707	Fire Fighter I	SR-17F	(6,329)
P-25789	Fire Fighter I	SR-17G	(6,588)
P-25790	Fire Fighter I	SR-17E	(6,057)

Page 9-25 of the Budget Details , 911040A-5101			
P-25839	Fire Fighter I	SR-17G	(6,588)
P-25841	Fire Fighter I	SR-17F	(6,329)
Total Changes			(57,984)

Page 9-20 of the Budget Details , 911024A-5101			
P-00523	Fire Fighter III	SR-21L2	21,088
P-00524	Fire Fighter III	SR-21L2	21,088
P-00525	Fire Fighter III	SR-21L2	21,088
Total Changes			63,264

**County of Maui
Fiscal Year 2025-2030 Capital Improvement Program**

CBS No: CBS-4588

Project Name: Sprecklesville Force Main Replacement
 Department: Department of Environmental Management
 District: Paia-Haiku
 Project Type: Sewer
 Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	6-Year
3,960,000	0	2,600,000	0	0	0	0	0	2,600,000

PROJECT DESCRIPTION

Assessment, design, permitting, management and construction of a 7,557 foot, 12" diameter force main located along Laulea Place and Stable Road to replace an existing line constructed in 1983 and is nearing the end of its useful life.

PROJECT JUSTIFICATION

This project is necessary to replace the facility in order to avoid a costly failure of the line, major sewage spill to area beaches and possible fines Part of phased force main replacement schedule.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan

Countywide Priority Results

Sustain Reliable Wastewater Infrastructure
 Ensure Facilities Meet Future Needs
 Provide Reliable Wastewater Service

A Suitable Public Infrastructure
 A Strong, Diversified Economy
 An Efficient, Effective, and Responsive Government
 A Prepared, Safe, and Liveable County
 A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
New Construction	GB	0	2,600,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	07/01/2024	12/31/2025	2,600,000
Total Capital Project Costs			2,600,000
Total O&M Costs			0
Total Capital & Operating Costs			2,600,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	2,600,000
Total Funding Requirements	2,600,000

Department: Department of Environmental Management

District: Paia-Haiku

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and	FY 2022 Adopted	FY 2023 Adopted	FY 2024 Adopted	FY 2025 Proposed
		Match \$ or %				
Urban Forest Management Plan	No	No	\$0	\$0	\$0	\$300,000
TOTAL			\$0	\$0	\$0	\$300,000

Grant Award Description

Urban Forest Management Plan

Inflation Reduction Act (IRA) grant through the DLNR Kaulunani Urban and Community Forestry Program for Maui to serve as a guide for managing and enhancing the County's urban forests, including park trees and street trees.

COUNTY OF MAUI
REVENUES - FEES, RATES, ASSESSMENTS AND TAXES

ACCOUNT	REVENUE SOURCE	FEE, RATE, ASSESSMENT OR TAX	HRS	COUNTY CODE	ORDINANCE
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DEPARTMENT OF TRANSPORTATION
SPECIAL REVENUE/TRUST AND AGENCY FUND

<u>xxxx</u>	<u>Fees: Parking in Wailuku</u>	<u>Paid Parking Rates in Wailuku must be charged from 8:00 am – 6:00 pm daily. Paid Parking Rates in paid parking zones in Wailuku must be as follows:</u>	<u>3.31.010 &</u> <u>10.77.020</u>
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The first 2 hours of parking at the Wailuku Garage must be FREE for residents. To qualify for FREE resident rates, a person must [scan] present a valid drivers license with a State of Hawaii zip code at parking location.

Off-Street Parking \$1/hr, \$10 daily max

<u>xxxx</u>	<u>Parking Permits (Monthly)</u>
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To qualify for a low-income parking permit, a person's gross monthly income (before taxes and deductions) must not exceed 85% of the State Median Income for the family size.

Monthly Employee Parking Permit Rates in permit parking zones must be as follows:

Employee Parking Permit.....\$30

Low-income Employee Parking Permit.....\$10

Monthly Neighborhood Parking Permit Rates must be as follows:

Neighborhood Parking Permit.....\$55

Low-income Neighborhood Parking Permit.....\$15"

Remove "scan" and add "present" in place.

...a person must present a valid drivers license.

DEPARTMENT OF WATER SUPPLY
WATER FUND

3475	Water Service Rates General Water Consumers	Water service charges to Single-family dwellings, single-family and accessory dwellings (Monthly):	Charter 8-11.4(2)
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Per 1,000 Gallons

0 – 5,000 gallons.....	\$2.13
5,001-15,000 gallons.....	[\$4.21] <u>\$4.63</u>
15,001-35,000 gallons.....	[\$6.32] <u>\$7.58</u>
≥35,001 gallons.....	[\$8.12] <u>\$10.56</u>

Water Shortage Rates

Stage 1 Stage 2 Stage 3

Per 1,000 Gallons

0 – 5,000 gallons.....	\$2.13	2.13	2.13
5,001-15,000 gallons...	[\$4.21] <u>4.63</u>	[4.21] <u>4.63</u>	[4.21] <u>4.63</u>
15,001-35,000 gallons...	[\$6.32] <u>7.58</u>	[7.88] <u>9.46</u>	[9.45] <u>11.34</u>
≥35,001 gallons.....	[\$8.12] <u>10.56</u>	[12.15] <u>15.80</u>	[14.20] <u>18.46</u>

3475	Water Service Rates General Water Consumers (cont.)
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Water service charges to properties classified for real property tax purposes as hotel and resort in accordance with Section 3.48.305, Maui County Code (Monthly):

Per 1,000 Gallons

All Usage through December 31, 2023.....	\$6.32
All Usage after December 31, 2023.....	[\$8.12] <u>10.56</u>

Water Shortage Rates

Stage 1 Stage 2 Stage 3

Per 1,000 Gallons

All Usage through December 31, 2023...	\$6.32	7.88	9.45
All Usage after December 31, 2023.....	[\$8.12] <u>10.56</u>	[12.15] <u>15.80</u>	[14.20] <u>18.46</u>

BFED Committee

From: Lesley Milner <Lesley.J.Milner@co.maui.hi.us>
Sent: Friday, April 12, 2024 6:51 PM
To: BFED Committee
Cc: Janina Agapay; Shirley Blackburn
Subject: BFED-1 Departmental Requests
Attachments: Departmental Requests.pdf

Categories: Processed

Aloha BFED Committee,
Please see the attached departmental requests. Please let me know if you need any additional details. Thank you!
-Lesley

Lesley Milner
Acting Budget Director
County of Maui
200 S. High Street
Wailuku, HI 96793
808-270-8239