

**COUNCIL OF THE COUNTY OF MAUI**

# **BUDGET AND FINANCE COMMITTEE**

November 2, 2018

**Committee  
Report No. \_\_\_\_\_**

Honorable Chair and Members  
of the County Council  
County of Maui  
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on October 16, 2018, makes reference to County Communication 18-246, from Councilmember Riki Hokama, relating to amendments to the Fiscal Year ("FY") 2019 Budget to authorize transfers between categories of use that are within a program or department.

By correspondence dated September 27, 2018, the Budget Director transmitted a proposed resolution entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF HOUSING AND HUMAN CONCERNS, FISCAL YEAR 2019 BUDGET."

The purpose of the proposed resolution is to amend the FY 2019 Budget for the Department of Housing and Human Concerns ("Department") by transferring \$25,000 from the Housing Program Category A (Salaries) to Category B (Operations), for the purpose of relocating the entire Housing Division from its current location at 35 Lunalilo Street, Wailuku, to the Wailuku Business Plaza at 2065 Main Street, Wailuku, because of mold issues at the current location. The funds will be used for moving all office equipment, furniture and files, as well as minor renovations to the new office space.

The Director of Housing and Human Concerns said the relocation of the Housing Division is needed because of issues of mold in the existing building and concerns for the health of the employees. He said the mold issues have been an ongoing challenge for the Department. He also said the Department has tried to work with the current property owner to mitigate the issues with no resolve.

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The Director said the rent for the new office space is less than the existing rent costs. He said the funds for the proposed amendment are from savings from vacant positions in the Housing Division. The Director assured your Committee there will be no amendment to reverse the \$25,000 to cover salaries and wages.

The Deputy Corporation Counsel said personnel issues relating to the office condition have been addressed by the Department.

Your Committee voted 8-0 to recommend adoption of the proposed resolution. Committee Chair Hokama, Vice-Chair White, and members Atay, Carroll, Cochran, Crivello, King, and Sugimura voted "aye." Committee member Guzman was excused.

Your Budget and Finance Committee RECOMMENDS that Resolution \_\_\_\_\_, attached hereto, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF HOUSING AND HUMAN CONCERNS, FISCAL YEAR 2019 BUDGET," be ADOPTED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.

  
\_\_\_\_\_  
RIKI HOKAMA, Chair

# Resolution

No. \_\_\_\_\_

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED  
APPROPRIATION BALANCE WITHIN THE  
DEPARTMENT OF HOUSING AND HUMAN CONCERNS,  
FISCAL YEAR 2019 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended (“Charter”), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4861, Bill No. 57 (2018), as amended, (“Fiscal Year 2019 Budget”), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated; and

WHEREAS, Section 3.B.6.b.(1) of the Fiscal Year 2019 Budget, relating to the Department of the Housing and Human Concerns, sets forth appropriations for the Housing Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$25,000 from the Housing Program, Category A (salaries),


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to the Housing Program, Category B (operations), in order to disburse \$25,000 for operations or services from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2019 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$25,000 from the Housing Program, Category A (salaries), to the Housing Program, Category B (operations), in order to disburse \$25,000 for operations or services; and
2. That certified copies of this resolution be transmitted to the Mayor, Director of Finance, Budget Director and Director of Housing and Human Concerns.

APPROVED AS TO FORM AND LEGALITY:

  
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JEFFREY UEOKA  
Deputy Corporation Counsel  
County of Maui