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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 3, 2024

Mr. Josiah Nishita, Managing Director
Department of Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Nishita:

SUBJECT: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1) (OWR-1)

May I please request you be prepared to answer the following questions related to the Department of 'Ōiwi Resources at the BFED Committee meeting on **April 11, 2024**.^{*} This will enable the Committee to comprehensively review the FY 2025 Budget. May I further request that, after approval by the Office of the Mayor, you transmit your answers to bfed.committee@mauicounty.us by the end of the day on **April 11, 2024**. **Date subject to change without notice.*

Overall

1. How and when does the Department of 'Ōiwi Resources become involved with iwi and burials? What is the Department's specific role in the process? (SS)
2. What will denote sufficient experience in cultural-resource management and cultural practices to meet the requirements of the 'Ōiwi Resources Program? How will the Department meet its stated goals? (Page 606, Program Budget) (TK)

Salaries and Wages (Category "A")

1. Relating to the requested expansion positions:

- a. What is the status of creating position descriptions and recruiting for the four positions that are budgeted for 12-months salary? (Page 16-3, Budget Details) (ALL)
- b. Are all positions proposed with 12 months of funding expected to be filled by July 1, 2024? (Page 611, Program Budget) (GJ)
2. Has the Salary Commission set the salaries for the Director and Deputy Director? (TP)
3. What is the timeline for appointing a Director and Deputy Director? (Page 16-3, Budget Details) (TP)
4. Is the Hawaiian Language Specialist position currently filled? (Page 16-3, Budget Details) (TP)
5. Why is the Grant Coordinator position unfunded? (SS)
6. A GIS Budget Analyst was approved in a prior FY budget to assist with cultural mapping in lieu of an Assistant Archaeologist. Why is the GIS Analyst V position being unfunded instead of being transferred to the Department of 'Ōiwi Resources? Will the Department be able to use GIS analysts in the Department of Management for cultural mapping projects? (Page 16-3, Budget Details) (SS)

Operations and Equipment (Categories “B” and “C”)

1. Please note which out-of-state conferences, and the purpose or significance of each conference, the Department plans to attend. (Page 16-4, Budget Details) (NUH)
2. For the 'Ōiwi Resources Program, under Index Code 926001B: (Page 612, Program Budget; Page 16-4, Budget Details)
 - a. Relating to Professional Services, please explain the rationale for the strategic plan and why plan development must be contracted out. Can the plan be completed in-house by the Director and Deputy Director? How was the \$300,000 in funding determined for the hiring of services? Has a contractor been selected? (GJ) (ALL) (NUH)
 - b. Relating to County grant subsidy, what specific expenses are anticipated to establish the Department? Is \$500,000 a reasonable grant subsidy for a new Department to administer and manage? Please explain. (GJ) (ALL) (SS)

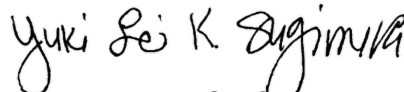
Mr. Josiah Nishita
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- c. Relating to Advertisement, what are the existing and future advertising programs that will be implemented with the \$50,000 of requested funding? (Page 612, Program Budget) (NUH)
3. Is \$945,500 a sufficient amount of funding for Department operations? Does the Department anticipate there will be a need to request a budget amendment for additional funds in FY 2025? (Page 16-4, Budget Details) (TK)

To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (James Krueger at ext. 7761, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,



YUKI LEI K. SUGIMURA, Chair
Budget Finance, and Economic
Development Committee

bfed:2025bgt:240402aowr01:kmat

cc: Mayor Richard T. Bissen, Jr.
Acting Budget Director

BFED Committee

From: BFED Committee
Sent: Wednesday, April 3, 2024 1:42 PM
To: Josiah Nishita
Cc: Keanu LauHee; Cynthia Sasada; Michelle Santos; Zeke Kalua; Lesley Milner; BFED Committee; Kristina Cabbat
Subject: PLEASE READ attached letter re: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1); (OWR-1); reply by 04/11/2024
Attachments: 240402aowr01.pdf

Mr. Nishita: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated April 3, 2024. Please respond by **April 11, 2024**.

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

Ms. Milner: FYI

Thank you,
BFED Committee