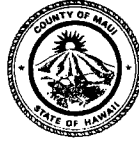


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Vice-Chair
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Riki Hokama
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Director of Council Services
Sandy K. Baz

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

March 6, 2017

Mr. David Underwood, Director
Department of Personnel Services
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Underwood:

SUBJECT: FISCAL YEAR ("FY") 2018 BUDGET (PS-1) (BF-1)

May I please request a status report of all vacant positions, as of March 15, 2017, by position number and division, within each department or office. The report should include the status of the vacancy, the Equivalent Personnel count assigned, and the estimated annual salary for each position. If applicable, indicate how long the position has been vacant.

May I further request you transmit your response no later than **March 29, 2017**, to enable the Committee to comprehensively review the FY 2018 budget. To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, Shelly Espeleta at ext. 7134, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama".

RIKI HOKAMA, Chair
Budget and Finance Committee

bf:2018bgt:170304aps01:mmy

cc: Mayor Alan M. Arakawa
Budget Director