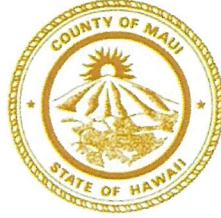


MICHAEL P. VICTORINO  
Mayor

DAVID C. THYNE  
Fire Chief

BRADFORD K. VENTURA  
Deputy Fire Chief



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2019 APR -2 AM 8:46

OFFICE OF THE  
COUNTY COUNCIL

**DEPARTMENT OF FIRE & PUBLIC SAFETY**

COUNTY OF MAUI  
200 DAIRY ROAD  
KAHULUI, HI 96732

March 28, 2019

Ms. Michele M. Yoshimura *MJ*  
Budget Director, County of Maui  
200 South High Street  
Wailuku, HI 96793

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

*Michael P Victorino* 4/1/19  
\_\_\_\_\_  
Mayor Date

For Transmittal to:

Honorable Keani Rawlins-Fernandez  
Chair, Economic Development & Budget Committee  
Maui County Council  
200 South High Street  
Wailuku, HI 96793

Dear Chair Rawlins-Fernandez:

**SUBJECT: FISCAL YEAR (FY) 2020 BUDGET (FS-4) (EDB-1)**

The Department of Fire & Public Safety has received your communication dated March 25, 2019.

1. A copy of the Department's vehicle replacement policy and schedule.

**Please see attachment # 1 titled "Vehicle Condition Score Card and Vehicle Replacement Guidelines".**

2. A copy of the Department's equipment replacement policy and schedule.

**Majority of the equipment are replaced on an as-needed basis with the exception of the following items.**

<b>Item</b>	<b>Replacement Period</b>
Rescue Watercrafts	5 years service or 300 engine hours, whichever comes first
ATV/UTV	5 years, or low scoring on the apparatus matrix
Rescue Boards	3 years
AED	10 years

3. The current inventory of all Department vehicles and apparatus equipment, including backups on Maui, Molokai, and Lanai. Please include the make, model, type, age, mileage, and replacement schedule for each.

**Please see attachment # 2 which contains the MFD Apparatus/Vehicle Inventory for 2018-2019.**

4. The number of Department's specialized vehicle extrication equipment, by station.

**Every first-line apparatus excluding tankers are equipped with a standardized set of tools for vehicle extrication. A standardized set includes:**

- **Holmatro hydraulic extrications (i.e. Jaws of Life)**
- **A set of four (4) adjustable struts which stabilizes a vehicle's roof and sides.**
- **A set of airbags that can be used for lifting automobiles.**
- **A set of cribbing (short lumber) for stabilizing vehicles.**

5. The Department's policies and procedures regarding take-home vehicles. Which positions qualify for a take-home vehicle? How many vehicles are used for this purpose? Is a vehicle required to be outfitted with special equipment to be a take-home vehicle?

**Please see attachment # 3 which contains the Department's Standard Operating Guideline (SOG) titled "M.A. 100.10 Staff Vehicle Use". The requested information can be found in Section II. Assignments, Part B.**

**Fire Prevention Bureau has nine (9) take-home vehicles that are used to conduct inspections, investigations, and public education events that may occur outside of regular business hours.**

**The Department's take-home vehicles used for investigations and public education appearances are equipped with radios, AEDs, sirens and lights. All other take-home vehicles are equipped with portable radios and AEDs.**

**Fire Prevention Bureau:**

<b>Position No.</b>	<b>Rank</b>
FD-0054	Fire Captain
FD-0129	Fire Fighter IV
FD-0300	Fire Fighter IV
FD-0131	Fire Fighter III
FD-0167	Fire Fighter III
FD-0168	Fire Fighter III
FD-0188	Fire Fighter III
FD-0189	Fire Fighter III
FD-0325	Fire Fighter III

**Ocean Safety Bureau has two (2) take-home vehicles that are used in emergency ocean rescues.**

**These vehicles are equipped with one (1) mobile radio and one (1) portable radio, racks, First Aid bags, AED, oxygen cylinder, sirens and lights.**

**Ocean Safety Bureau:**

<b>Position No.</b>	<b>Rank</b>
FD-0329	Battalion Chief
FD-0448	Ocean Safety Manager

**The SOG for Staff Vehicle Use (attachment # 4) allows the following positions to take-home a vehicle to be used in emergency situations outside of normal business hours. However, the employees currently assigned to these positions have chosen not to use a Department vehicle at this time.**

- **Training Bureau Captain**
- **Health & Safety Bureau Captain**
- **Health & Safety Bureau Rehab Staff**
- **Inventory Maintenance Technician**
- **Lead Fire Mechanic**

6. A copy of the Department's policy on automobile allowance.

**Please see attachment # 4 titled "Executive Order No. 2018-64, Relating to Subsidized Vehicles for the Fire Chief, Deputy Fire Chief and Assistant Fire Chief, Pursuant to HRS Chapter 89C" effective December 1, 2018.**

7. A current list of personnel receiving an automobile allowance, including position number, title, allowance amount, and whether the vehicle is equipped to respond to incidents (i.e. has a siren, radio, light, etc.) If allowance amount differs among personnel, include how the allowance amount is calculated.

<b>Position No.</b>	<b>Title</b>	<b>Name</b>
FD-0001	Fire Chief	David Thyne
FD-0002	Deputy Fire Chief	Bradford Ventura
FD-0103	Assistant Chief of Operations	Richard Kawasaki
FD-0102	Assistant Chief of Support Services	Valeriano Martin

**The personnel listed above receive \$600.00 per month as allowed in the Executive Order No. 2018-64 (attachment # 4).**

**The vehicles are not equipped with any sirens, lights, etc. However, each Chief has been assigned a portable radio to allow for response on off-duty hours.**

If you have any questions regarding this information, please contact the Fire Chief's Office at ext. 7561 or Fire Chief Thyne at ext. 7562.

Sincerely,



DAVID C. THYNE  
Fire Chief



## VEHICLE REPLACEMENT GUIDELINE

February 5, 2018

TO: Fire Chief Jeffrey A. Murray

FROM: David C. Thyne, Assistant Fire Chief

SUBJECT: VEHICLE CONDITION SCORE CARD AND VEHICLE  
REPLACEMENT GUIDELINES

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### **PURPOSE**

The following is a recommended comprehensive assessment of the Department of Fire & Public Safety's fleet with data that guides and justifies the Department's vehicle replacement policy. Using a vehicle condition scoring matrix, the Lead Fire Mechanic (MFD Vehicle Maintenance Section) assesses various data streams to determine current vehicle condition and will assign a numerical "condition score" to each vehicle in the fleet. Thereafter, each vehicle will be assessed and its condition score updated for as long as the vehicle is maintained by Department of Fire & Public Safety. Score "thresholds" for retiring each vehicle type will ensure that relevant vehicles are replaced at the right time and sequence.

### **RECOMMENDATIONS**

That the Fire Chief:

1. Review and approve the plan to annually evaluate and "score" the overall condition of all Department vehicles using a customized vehicle scoring application called a *Vehicle Condition Report*.
2. Direct the Department to be guided in vehicle acquisition and replacement decisions based on vehicle condition scores to ensure the vehicles are replaced within the identified time frame.
3. Direct the Department to use and accept vehicle condition scores that exceed established thresholds as justifiable criteria and cause for vehicle acquisition and replacement.



## **FISCAL IMPACT**

Full implementation of these recommendations should have minimal direct fiscal impact on Department expenditures for the following reasons:

1. Vehicle condition scores will be developed from existing data streams.
2. Vehicle assessments will occur in conjunction with already scheduled annual preventive maintenance inspections.
3. Data will be extracted from the Department's existing Records Management System, and;
4. Vehicle condition reports will be developed by existing staff.

Because this plan is designed to guide the Department in fleet replacement decisions, the *Vehicle Condition Report* will compel the Department to either replace or not replace vehicles depending on overall vehicle condition. Actual fleet acquisition and disposal, however, is subject to budgetary limitations and operational needs.

Direct cost savings to the Department will be realized by streamlining fleet replacement planning and budget preparation through the use of vehicle condition scores that will guide the Department's fleet replacement strategy and decision making.

## **DISCUSSION**

The Department of Fire & Public Safety vehicle fleet consists of 145 light and heavy apparatus of various types. Each type of vehicle has an expected life span which, subject to operational needs and budget restrictions, forms the basis for the Department's fleet replacement schedule.

No State or federal rules exist that mandate when fire apparatus must be retired. Nevertheless, National Fire Protection Association (NFPA) recommendation, industry best practices, progressive fire agencies, and MFD's own Fleet Maintenance Division, all assert that fire department vehicles have a useful life expectancy and sooner or later, they must be replaced.

Following are comments and recommendations from subject matter experts regarding fire apparatus replacement:

- *The Commission of Fire Accreditation International (CFAI) states that apparatus replacement intervals should be based on the effects of variables such as age, use, and maintenance costs on the useful life span of fire apparatus (Commission on Fire Accreditation International, 1997).*
- *NFPA 1912 states "...Apparatus not manufactured to applicable NFPA fire apparatus standards or that are over 25 years old should be replaced."*
- *Various authors suggest that the useful life of fire apparatus varies among fire departments and is affected largely by apparatus utilization, local environment, local*



*operating conditions, routine workload, and scope of preventive maintenance program.*

Currently, the Department's fleet replacement policy dictates that heavy apparatus (Ladders, Engines, and Specialty Apparatus) are due for replacement after 10 years in front line service and 3-5 years of relief service, and light vehicles are due for replacement at 85,000-100,000 miles or 7-10 years in service. The primary front-line fire/ocean rescue fleet ranges in age from 1 to 16 years, with an average age of 7.8 years. The reserve fire/ocean rescue fleet ranges in age from 13 to 25 years, with an average age of 18.3 years. However, age and mileage alone do not take into consideration overall vehicle condition which provides information and compelling fleet replacement guidance. A more strategic and compelling vehicle replacement policy is needed to guide and validate fleet replacement actions. To this end, vehicle condition must be considered when making fleet replacement decisions and vehicle condition thresholds must be implemented so the appropriate vehicles are replaced at the appropriate time.

Establishing replacement cycles for different vehicle types is both an art and a science. It involves judgment, predictions, forecasts, and assumptions on one hand and analysis of available data on the other. Therefore, the following approach will be utilized to identify, prioritize, select, justify, and replace vehicles that have exceeded their useful and economic life span:

The Department approach is based on an economic truism which states that as a vehicle ages, the cost of capital diminishes and its operating costs increase. The combination of these two cost factors produce a cost curve that shows the optimum time to replace vehicles is when the operating costs begin to exceed the capital costs. Deferring replacement of vehicles beyond this optimum financial threshold results in increased fleet costs that are essentially transferred from capital budgets to operating budgets. This approach is especially useful in determining when to replace light vehicles, rescue boats and watercraft.

The Department has established predetermined condition thresholds based on age, mileage, and other condition criteria. A criteria based replacement strategy dictates the timing of replacement discussions, provides guidance on specific vehicle replacement considerations, and establishes fact-based justification for specific vehicle replacement decisions. Fundamental to this type of vehicle replacement plan is the intent and objective to produce a condition score that only indicates which vehicle(s) of a particular type are due for replacement and which ones should be replaced first. This approach is especially useful in determining when to replace custom vehicles such as fire apparatus. Please note, however, vehicle condition scores are NOT used to indicate fitness for duty or vehicle safety because the overriding criterion for all apparatus in the Department of Fire and Public Safety fleet is that every vehicle is safe, reliable, and fully functional.

The intent will be to replace vehicles when the cost to maintain and repair them exceeds a preset threshold dollar amount. This threshold dollar amount is generally the wholesale value of the vehicle at the time the vehicle is being assessed. Whereas the first approach focuses on costs already sustained up to the time of the condition assessment, this last approach takes into consideration expected future operating and maintenance costs that will be incurred in the year or years following the condition assessment. The intent of knowing when a vehicle's operating costs exceed this threshold amount is to replace the vehicle before a major breakdown occurs. Analysis of historical repair trends and costs can reveal the point at which vehicle repairs start to increase significantly. This is an effective replacement strategy for any vehicle for which a "blue book"



value can be established and for which future repair costs can be estimated. Under this schema, fleets can avoid performing repairs that cost more than a vehicle is worth.

Custom fire apparatus – like all vehicles – have a useful life expectancy. Vehicles that are kept beyond their optimum replacement timeline subject the Department to higher vehicle operating costs, reduced vehicle salvage revenue, and longer vehicle out-of-service times due to reduced parts availability, more extensive repairs, expired warranties, and reduced overall suitability to the Department due to obsolescence and new technology and standards. Vehicle condition scores will enable the Department to identify, validate, communicate, and justify which, when, and by how much, vehicles have exceeded their expected life cycle. After vehicle condition results are obtained, appropriate acquisition and disposal action will be taken.

The following chart represents a vehicle condition scoring matrix and would include some or all of the criteria listed in this report.

FACTOR	POINTS
AGE	1 point for each year of chronological age from date in service.
MILES OR HOURS	1 point for each 10,000 miles or 1,000 engine hours of use.
TYPE OF SERVICE	1, 3, or 5 points are assigned based on the type of service the unit is exposed to. For instance, fire pumpers would be given a five because it is classified as severe duty service. In contrast, an administrative sedan would be given a one
MAINTENANCE & REPAIR COSTS	1 to 5 points are assigned based on total life M&R costs (not including repair of accident damage). A 5 is assigned to a vehicle with life M&R costs equal to or greater than the vehicle's original purchase price, while a 1 is given to a vehicle with life M&R costs equal to 20 percent or less than its original purchase cost.
RELIABILITY	Points are assigned as 1, 3, or 5 depending on the frequency that a vehicle is in the shop for repair. A five would be assigned to a vehicle in the shop two or more times per month on average, while a one would be assigned to a vehicle in the shop an average of once every three months or less.
CONDITION	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, and so on. A scale of 1 to 5 points is used with 5 being poor condition.

Scores for each factor would be tallied and thresholds set that would rate vehicles as *excellent*, *good*, *qualifies for replacement*, and/or *needs immediate consideration*.





## POINT RANGES

POINTS	CONDITION	CATEGORY
Fewer than 18 points	Condition 1	Excellent
18 to 22 points	Condition 2	Good
23 to 27 points	Condition 3	Qualifies for replacement
28 points and above	Condition 4	Needs immediate consideration

### EXAMPLE:

Applying the chart above, use a 15-year-old fire pumper planned for replacement in two to three years. The unit has 110,000 miles and more than 10,000 engine hours; is in poor condition; and includes massive amounts of downtime, poor reliability, and repair costs that exceed more than 80 percent of its original purchase price.

The points would be assigned as follows:

Age = 5 points

Miles or engine hours = 10 points

Type of service is severe = 5 points

Reliability = 5 points

M&R costs = 3 points (quickly approaching 5)

Condition = 5 points

Total = 33 points and needs immediate consideration

### CONCLUSION

Current vehicle ages are appropriately stated in Department's current replacement policy and the Department endeavors to replace a sufficient number of vehicles each fiscal year so that no vehicles in the fleet exceed established limits and criteria.

New apparatus replacement guidelines based on age, mileage, condition, maintenance cost, and obsolescence should be utilized. The budget will also be a part of the decision-making process, but will not be specifically addressed by this guideline. The intent is that vehicle replacement guidelines will impact the fleet replacement budget, rather than the budget impacting vehicle replacement guidelines.



## Vehicle Condition Scoring Matrix

Vehicle	Location	Year

FACTOR	POINTS	SCORE
AGE	1 point for each year of chronological age from date in service.	
MILES OR HOURS	1 point for each 10,000 miles or 1,000 engine hours of use.	
TYPE OF SERVICE	1, 3, or 5 points are assigned based on the type of service the unit is exposed to. For instance, fire pumpers would be given a five because it is classified as severe duty service. In contrast, an administrative sedan would be given a one	
MAINTENANCE & REPAIR COSTS	1 to 5 points are assigned based on total life M&R costs (not including repair of accident damage). A 5 is assigned to a vehicle with life M&R costs equal to or greater than the vehicle's original purchase price, while a 1 is given to a vehicle with life M&R costs equal to 20 percent or less than its original purchase cost.	
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CONDITION	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, and so on. A scale of 1 to 5 points is used with 5 being poor condition.	

POINTS	CONDITION	CATEGORY
Fewer than 18 points	Condition 1	Excellent
18 to 22 points	Condition 2	Good
23 to 27 points	Condition 3	Qualifies for replacement
28 points and above	Condition 4	Needs immediate consideration

Comments:

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**County of Maui, Department of Fire & Public Safety FY 2020 Budget (FS-4) (EDB-1)  
ATTACHMENT # 2**

<b>MFD APPARATUS / VEHICLE INVENTORY 2018-19</b>					
<b>MAKE</b>	<b>UTILIZATION</b>	<b>MFD #</b>	<b>LOCATION</b>	<b>VIN</b>	<b>YEAR</b>
<b>EMERGENCY APPARATUS 1-5 YEARS OLD</b>					
PIERCE PUMPER E10	PUMPER	252	KAHULUI	4P1BAAGF2HA017904	2017
PIERCE PUMPER E12	PUMPER	237	PUKOO	4P1BAAFF2HA017709	2017
PIERCE PUMPER E9	PUMPER	250	HO'OLEHUA	4P1BAAGF8HA017048	2016
PIERCE/PETERBILT TANKER T4 (2800 G)	6x6 TANKER	248	KAUNAKAKAI	1NPTM40XXGD357784	2015
PIERCE LADDER 105' L3	LADDER	229	LAHAINA	4P1BCAGF0FA015074	2015
PIERCE PUMPER E14	PUMPER	228	WAILEA	4P1BAHGF9FA014925	2015
PIERCE PUMPER E5	PUMPER	215	MAKAWAO	4P1BAHGF7FA014924	2015
PIERCE/PETERBILT TANKER T14	3500 G	213	WAILEA	1NPTL40X5ED227119	2014
W.MARK/PETERBILT TANKER T10	3500 G	212	KAHULUI	1NPTL40X0DD206743	2013
<b>EMERGENCY APPARATUS 6-10 YEARS OLD</b>					
PIERCE PUMPER E4	PUMPER	209	KAUNAKAKAI	4P1CA01D9CA012424	2012
SVI/TATRA TANKER T3 (2500G)	6x6 TANKER	224	LAHAINA	TNU6M03718K001658	2010
E-ONE/INTL TANKER T7 (2500G)	4x4 TANKER	225	HANA	1HTTXSJR8AJ266947	2010
SVI/TATRA TANKER T8 (2500G)	6x6 TANKER	218	LANAI	TNU6M03708K001652	2010
SVI/DODGE MINI PUMPER M11	4x4 MINI PUMPER	222	NAPILI	3D6WD7GL8AG124953	2010
SVI/DODGE MINI PUMPER M13	4x4 MINI PUMPER	223	KULA	3D6WD7GLXAG124954	2010
E-ONE/DODGE MINI PUMPER M2	4x4 MINI PUMPER	217	PAIA	3D6WD78L39G558269	2009
E-ONE PUMPER E2	PUMPER	216	PAIA	4ENGAAA8391005254	2010
E-ONE PUMPER E13	PUMPER	199	KULA	4ENGAAA8591004705	2010
SVI/SPARTAN PUMPER E3	PUMPER	200	LAHAINA	4S7AT2P949C065875	2009
SVI/SPARTAN RESCUE R10	RESCUE	198	KAHULUI	4S7AU2C938C069904	2009
SVI/FREIGHTLINER AIR/LIGHT	AIR/LIGHT	193	HEALTH/SAFETY	1FVACYBS29HAK1950	2009
CHEVY/TAHOE/SUV	4x4 SUV	220	BATTALION 2	1GNUKBE00AR130350	2010
CHEVY/TAHOE/SUV	4x4 SUV	195	BATTALION 1	1GNFK03038R194294	2008
<b>EMERGENCY APPARATUS 11-15 YEARS OLD</b>					
PIERCE PUMPER E7	PUMPER	205	HANA	4P1CA01H97A007510	2007
PIERCE PUMPER E1	PUMPER	204	WAILUKU	4P1CA01H27A007509	2007
PIERCE/GMC MINI PUMPER M1	4x4 MINI PUMPER	203	WAILUKU	1GDE5C3207F404358	2007
SVI/SPARTAN HAZMAT HM10	HAZMAT	192	KAHULUI	4S7AV2F987C057027	2007
PIERCE WILDLAND PUMPER E11	4x4 PUMPER	180	NAPILI	4P1CS01A76A005852	2006
PIERCE WILDLAND PUMPER E9	4x4 PUMPER	181	HO'OLEHUA	4P1CS01A16A005748	2006
PIERCE WILDLAND PUMPER E8	4x4 PUMPER	202	LANAI	4P1CS01A96A005853	2006
PIERCE PUMPER E6	PUMPER	178	KIHEI	4P1CD01H35A004705	2005
PIERCE/KENWORTH WILDLAND E12	4x4 PUMPER	174	PUKO'O	2NKMHZ8X44M050424	2004
PIERCE/FORD MINI PUMPER M7	4x4 MINI PUMPER	176	HANA	1FDAF57P24EB68908	2004
<b>EMERGENCY APPARATUS 16+ YEARS OLD</b>					
PIERCE/LADDER 95' L14	TOWER	163	WAILEA	4P1CT02S62A002567	2002

## MFD APPARATUS / VEHICLE INVENTORY 2018-19

MAKE	UTILIZATION	MFD #	LOCATION	VIN	YEAR
<b>RELIEF EMERGENCY APPARATUS 6-10 YEARS OLD</b>					
CHEVY/TAHOE/SUV	4x4 RBATT 2	197	KAHULUI	1GNFK03009R198756	2009

## MFD APPARATUS / VEHICLE INVENTORY 2018-19

MAKE	UTILIZATION	MFD #	LOCATION	VIN	YEAR
<b>RELIEF EMERGENCY APPARATUS 11-15 YEARS OLD</b>					
PIERCE PUMPER RE10	PUMPER	177	KAHULUI	4P1CD01H35A004722	2005
PIERCE LADDER 105' RL3	RL3	173	WAIKO	4P1CT02H53A003375	2003
CHEVY TAHOE	4x4 SUV	194	HANA	1GNEK13Z23R211322	2003
<b>RELIEF EMERGENCY APPARATUS 16+ YEARS OLD</b>					
PIERCE PUMPER RE5	RE5	161	KAHULUI	4P1CT02S92A002109	2002
PIERCE PUMPER RE14	RE14	162	WAILEA	4P1CT02S72A002111	2002
OMCO/PETERBILT TANKER T10 (3500G)	RT10	168	KAHULUI	1NPALB0X82D580526	2002
PIERCE/OSHKOSH TANKER T4 (2800G)	RT4 6x6	183	KAUNAKAKAI	10TDMWE372S076586	2002
PIERCE PUMPER	RE4B	159	KAUNAKAKAI	4P1CT02S9YA000918	2000
PIERCE PUMPER	RE2	150	JTC	4PICT02G3SA000707	1995
PIERCE PUMPER	RE13	145	KAHULUI	4P1CT02G8RA000647	1994
PIERCE PUMPER	RE8	146	LANAI	4P1CT02G4RA000659	1994
PIERCE PUMPER	RE7	143	LAHAINA	4P1CTD2D9PA000367	1993
<b>UTILITY VEHICLES 1-7 YEARS OLD</b>					
FORD F350 Crew Cab R10U	4x4	232	KAHULUI RESCUE	1FD8W3FT4FED30137	2015
FORD F350 Crew Cab UT3	4x4	230	LAHAINA	1FT8W3BTXFED30136	2015
FORD F150 Extra Cab UT8	4x4	239	LANAI	1FTFW1EG4FKD70062	2015
FORD F150 Extra Cab UT12	4x4	241	PUKO'O	1FTFW1EG0FKD70060	2015
FORD F150 Extra Cab UT7	4x4	242	HANA	1FTFW1EG2FKD70061	2015
WILDLAND WL8	WILDLAND 8	214	LANAI	1FD8W3BT1FEA04026	2015
FORD F-350 UT14	UTILITY 14	210	WAILEA	1FT8W3BTXCEB43118	2012
FORD F-350 UT5	UTILITY 5	227	KAHULUI	1FT8W3BT8BEC95736	2011
CHEVY 2500 UT9	UTILITY 9	254	HO'OLEHUA	1GC4KVB60AF124777	2011
<b>UTILITY VEHICLES 8-14 YEARS OLD</b>					
CHEVY 3500 HAZMAT	HAZMAT UTILITY	187	KAHULUI	1GCJK33D76F230154	2006
FORD F-350 UT4	UTILITY 4	253	KAUNAKAKAI	1FDSW35P75EA57378	2005
FORD F-350 R10U Relief	RESCUE UTILITY	182	TRAINING	1FDSW35P64EC36106	2004

## MFD APPARATUS / VEHICLE INVENTORY 2018-19

MAKE	UTILIZATION	MFD #	LOCATION	VIN	YEAR
<b>UTILITY VEHICLES 15+ YEARS OLD</b>					
FORD F-250 WILDLAND	WILDLAND	255	TRAINING	1FTNW21P03ED28747	2003
FORD SPORT TRAC	UTILITY 12	171	PUKO'O	1FMZU77EX3UB80229	2003
FORD SPORT TRAC	UTILITY 8	172	LANAI	1FMZU77E83UB80228	2003
<b>STAFF VEHICLES 1-7 YEARS OLD</b>					
FORD F150 Crew Cab (gray)	4x2	243	PREVENTION	1FTEX1CG0GKD34219	2016
FORD F150 Crew Cab (blue)	4x2	244	PREVENTION	1FTEX1CG9GKD34221	2016
FORD F150 Crew Cab (silver)	4x2	245	PREVENTION	1FTEX1CG7GKD34220	2015
FORD F350 Crew Cab (yellow)	4x4 P/U	231	TRAINING	1FT8W3BT8FED30135	2015
FORD F150 Extra Cab (white)	4x4 P/U	240	PREVENTION	1FTFX1EG1FKD70064	2015
FORD F150 Extra Cab (white)	4x2 P/U	238	FSO	1FTEX1CG1FKD70063	2015
<b>STAFF VEHICLES 8-14 YEARS OLD</b>					
CHEVY / SILVERADO / 4x4 w/LIFTGATE/CRANE	4x4	226	MECHANICS	1GB6KZB67AF115353	2010
FORD F150 P/U	P/U	219	HEALTH/SAFETY	1FTEX1CW3AKB69085	2010
CHEVY / SILVERADO / 4x4 w/LIFTGATE	4x4	196	Educ PREVENTION	1GCHK79669E128093	2009
FORD EXPLORER	4x4 SUV	208	PREVENTION	1FMEU73838UB32531	2008
FORD EXPLORER	4x4 SUV	207	PREVENTION	1FMEU73858UB32532	2008
NISSAN TITAN P/U	P/U	206	SUPPLY	1N6AA06E18N318645	2008
GMC ENVOY	4x4 SUV	191	TRAINING	1GKDT13S272187627	2007
NISSAN FRONTIER P/U	4x4	188	PREVENTION	1N6AD06W07C407052	2007
NISSAN FRONTIER P/U (replaced MFD189)	4x4	211	PREVENTION	1N6AD06W27C406839	2007
NISSAN FRONTIER P/U	4x4	190	PREVENTION	1N6AD06W57C407063	2007
CHEVY P/U 3500	UTILITY	251	FPB	1GCHK34D16E234896	2006
FORD EXPLORER	SUV	185	HEALTH/SAFETY	1FMZU62KX5ZA44082	2005
CHEVROLET / CAVALIER	SEDAN	175	ADMIN.	1G1JC52F947311880	2004
<b>STAFF VEHICLES 15+ YEARS OLD</b>					
TOYOTA / PRE-RUNNER	4W DR P/U	167	MECHANICS	5TEGN92N72Z143513	2002
<b>OFF ROAD VEHICLES</b>					
POLARIS	WILDLAND	P1	KAUNAKAKAI		2012
KAWASAKI MULE	HAZMAT	M1	WAIKO		
KAWASAKI MULE	HAZMAT	M2	WAIKO		

## MFD APPARATUS / VEHICLE INVENTORY 2018-19

MAKE	UTILIZATION	MFD #	LOCATION	VIN	YEAR
<b>TRAILERS</b>		<b>COM #</b>			
DRAFT COMMANDER	FIRE PUMP TESTING	581	MECHANICS	1A9UB2320G2241824	2016
TARTER	MULE TRAILER	297	HAZMAT	57FBU1014DC002135	2013
TARTER	MULE TRAILER	298	HAZMAT	57FBU101XDC002138	2013
BIG TEX	POLARIS TRAILER	288	KAUNAKAKAI	16VNX142XD2C71491	2013
COMMS TRAILER	COMMUNICATIONS	283	WAIKO	1W4200C14C7041233	2011
REHAB TRAILER	HEALTH/SAFETY	284	WAIKO	1WC200J26C7041234	2011
WILDLAND TRAILER FEATHER LIGHT	WILDLAND	515	WAIKO	4FGA4202A9C110979	2007
HAZMAT TRAILER	HAZMAT DECON	246	WAIKO		2007
WILDLAND TRAILER FEATHER LIGHT	WILDLAND	517	KAUNAKAKAI	4FGA420209C110980	2007
HAZMAT/ODP TRAILER	HAZMAT	183	KAHULUI	10TDMWE372S076586	2006
SCOTTY EDUCATION TRAILER	PREVENTION	248	PREVENTION	1SSTT3938511SS972	2005
USAR	RESCUE		WAIKO		
BURN TRAILER	TRAILING		JTC		
SNOWBEAR	WILDLAND TOTE	CM522	KAUNAKAKAI	2SWUW11A68G400689	2009
SNOWBEAR	WILDLAND TOTE	CM523	WAIKO	2SWUW11A78G395678	2009
<b>MFD WATERCRAFT - BOATS</b>		<b>HA #</b>	<b>VIN #</b>		
26 FT. RADON - RESCUE BOAT	RB10	0350XC	RAD 26511H515		2015
26 FT. RADON - RESCUE BOAT	RB4	0310XC	RAD 26506J010		2010
26 FT. RADON - RESCUE BOAT	RB3	0276XC	RAD 26504B808	Yanmar Engine #6BY220Z Serial #88924042	2008
22 FT. AQUASPORT - RESCUE BOAT	RB4A	0136XC	ASP A0701C87		1987
<b>BOAT TRAILERS</b>		<b>COM #</b>	<b>VIN #</b>		
PACIFIC	RB10	292	40R6A2PM7FA031227		2015
PACIFIC	RB4	535	40R6A2PM1BA029628		2010
PACIFIC	RB3	510	40R6A2NL18A028059		2008
EZ LOADER (AQUA SPORT)	RB4A	251	1ZEVHESJ85A023638		2005
<b>MFD WATERCRAFT - FIRE SKIS</b>		<b>HA#</b>	<b>VIN #</b>		
YAMAHA FXHO 1.8	FS7	0359XC	YAMA 0502J516		2016
YAMAHA FXHO 1.8	FS14	0306XC	YAMA 1907H910		2010
YAMAHA FXHO 1.8	FS9	0307XC	YAMA 1939H910		2010
YAMAHA FXHO 1.8	FS10	0280XC	YAMA 4461H708		2008
YAMAHA FXHO 1.8 - TRAINING	FS10	0281XC	YAMA 4480H708		2008
YAMAHA XA 1200	FS4	0273XC	YAMA 2049I304		2004
YAMAHA XA 1200	FS4A	0219XC	YAMA 2915A101		2001

## MFD APPARATUS / VEHICLE INVENTORY 2018-19

MAKE	UTILIZATION	MFD #	LOCATION	VIN	YEAR
<b>FIRE SKI TRAILERS</b>		<b>COM #</b>	<b>VIN #</b>		
EZ LOADER	FS4 DOUBLE	289	IZEABLHE2CA005471		2012
TRAINING FS TRAILER	FST	219			2010
TRITON	FS10	279	4TCSM11199HL32076		2009
TRITON	FS14	280	4TCSM11109HL32077		2009
TRITON	FS9	299	4TCSM11139HL32073		2009
EZ LOADER	FS10 DOUBLE	282	1ZEABLHE58A010770		2007
CARNAI (CM597 repl CM247)	FS4	597	5FMBW2J1151506269		2005
CARNAI	FS7	222	5FMBW2J1351505933		2004
SHORELAND	RFS4	208	1MDCDMJ121A157737		2001

M62 - Dept of Ag/US Forest Svc

SHE712

KAHULUI

1FDXK84E4RVA19093

1994

M42 - Dept of Ag/US Forest Svc

SHB231

KAUNAKAKAI

1FDNK64P4MVA06009

1991



## OCEAN SAFETY VEHICLE INVENTORY

MAKE / MODEL	#	UTILIZATION	LICENSE	LOCATION	VIN / SERIAL#	YEAR
<b>VEHICLES</b>						
			CM			
Chevy Pkup - Maroon	***	BC7 - Colin	MFD234	Wailuku	1GCVKRECXH2255642	2017
Chevy Pkup - Maroon	***	West - Brad	MFD235	West - OS11	1GCVKRECXH2255432	2017
Chevy Pkup - Maroon	***	Makena - Zach	MFD236	Makena - OS14	1GCVKREC6HZ256528	2017
Nissan Frontier	***	Supervisor-Cary	MFD249	Wailuku - OS1	1N6AD0E0V0GN761781	2016
Ford F150	1529	South Shore	2405	South	1FTFX1EV0AKB69084	2010
Ford F150	1528	North Shore	2625	North - Keola	1FTFX1EV9AKB69083	2010
Ford F150	1471	Spare	2355	Wailuku	1FTRX14W88FB96592	2009
Ford F150	1351	Training	2156	Training-Kekai	1FTRX14W67KC68637	2007
Nissan Xterra	1143	Spare	2520	Kahului	5N1ED28Y61C529304	2001
<b>ATV</b>						
Polaris Ranger 570	32814	Flemings		Flemings	3NSRCA571HG959472	2017
Polaris Ranger 570	32815	Kanaha		Kanaha	3NSRCA577HG952977	2017
Honda TRX-680	32764	Kamaole III		Kamaole	1HFTE3301H4200262	2017
Honda TRX-680	31000	Hanakao`o		Hanakao`o	1HFTE3301G4100208	2016
Polaris Ranger 570 Side by Side	30972	Baldwin		Baldwin	3NSRMA570GE384689	2016
Polaris Ranger 570 Side by Side	30971	Makena		Makena	3NSRMA574GE384694	2016
Kawasaki TEREX Side by Side	30766	Hookipa		Hookipa	JKBRFCB12FB502296	2015
Honda TRX-680	30765	Kamaole		Kamaole	1HFE3300E4900575	2014
Kawasaki 4010 Mule Side by Side	27948	Makena		Makena	KAF620M	2014
Polaris 6x6 Ranger Side by Side	27933	Makena		Makena	4XAGR76A3E2306694	2013
Polaris RZR-800 Side by Side	26840	Kanaha		Kanaha	4XAVH76A6DF680455	2013
Polaris RZR-800 Side by Side	26839	Flemings		Flemings	4XAVH76A1DF679956	2013
MAKE / MODEL	#	UTILIZATION	LICENSE	LOCATION	VIN / SERIAL#	YEAR
<b>OS Watercraft - Jet Skis</b>						
JS3 (YAMA1765H718)		Hanakao`o		Hanakao`o	HA0367XC	2018
JS14 (YAMA 1676B717)		Makena		Makena	HA0366XC	2017
JS11 (YAMA A4272J213)	27715	Flemings		Flemings	HA0334XC	2013
JS3 (YAMA A32891213)	27710	Hanakao`o		Hanakao`o	HA0331XC	2013
JS14 (YAMA A1339E414)	30496	Makena		Makena	HA0341XC	2014
JS2B (YAMA A3622E808)	23706	Hookipa		Hookipa	HA0286XC	2008
JS2A (YAMA A4568B808)	23705	Baldwin		Baldwin	HA0284XC	2008
JS10 (YAMA A2039A010)	24958	Kanaha		Kanaha	HA0308XC	2010
JS10 (YAMA 4245J213)	27714	Kanaha		Kanaha	HA0333XC	2013
JS6 (US-YAMA1384C515)	30981	Kamaole 1		Kamaole 1	HA0352XC	2015
JS6 (US-YAMA2029A010) ***In storage	24957	Kamaole 1		Kamaole 1	HA309XC	2010
BackUp (YAM A3620E808) Supercharged	23709	At DT Flemings		Station 3	HA288XC	2008
Training (YAMA 3612E808)	23708	Training		Kanaha	HA0287XC	2008
Training (YAMA 3745E808)	21974	Training		Kanaha	HA0283XC	2008
Training (YAMA 1335E414)	30497	Training		Kanaha	HA0342XC	2014
Training (YAMA 1252C313)	27872	Training		Kanaha	HA0335XC	2013

MAKE / MODEL	#	UTILIZATION	LICENSE	LOCATION	VIN / SERIAL#	YEAR
<b>OS Trailers</b>						
JS10 EZ Loader Trailer		Kanaha	CM594	Kanaha	1ZETBADA5KA000716	2018
JS6 EZ Loader Trailer		Kamaole	CM595	Kamaole	1ZEABLDA4JA013748	2018
JS3 EZ Loader Trailer		Hanakao`o		Hanakao`o	VIN 1ZEABLDAXJA004701	2018
JS10 Big Tex Trailer		Kanaha	CM585	Kanaha	VIN 16VAX1217H2040463	2017
JS11 Big Tex Trailer		DT Flemings	CM584	DT Flemings	VIN 16VAX1219H2032557	2017
JS3 Carnai Trailer		Hanakao`o	235	Hanakao`o	VIN 5FMBW2J1941403860	2003
JS3 Carry On Trailer		Hanakao`o	547	Hanakao`o	VIN 4YMUL1011AN024770	2010
JS14 Redihaul Trailer		Makena	225	Makena	VIN 47SS121T061Q22323	2006
JS14 EZ Loader Trailer		Makena	264	Makena	VIN 1ZEABLCB59A002831	2004
JS10 Fabrique Trailer		Kanaha	275	Kanaha	VIN 4YMUL1Q13AN024771	2010
JS6 Trailer		Kamaole	234	Kamaole	VIN 5FMBW2J1041403861	2003
JS6 Quad Trailer		Kamaole	276	Station 14	VIN 4YMUL1Q15AN024769	2010
BackUp Carnai Trailer		Westside	236	Station 3	VIN 5FMBJ2J1241403859	2003
JS10, JS2A, JS2B Carnai Trailer		North	233	Kanaha	VIN 5FMBW2J1441403863	2003
JS10, JS2A, JS2B Trailrer		North	232	Kanaha	VIN 5FMBW2J1241403862	2003
Training Single Trailer		Training	218	Gym	VIN 1ZEABLCB73A006340	2002
Training Single Trailer		Training	242	Gym	VIN 5KTWS14162F033737	2002
Training Single Trailer		Training	524	Gym	VIN 1ZEABLCB03A006339	2009
Training Tandem Trailer		Training	268	Gym	VIN 1CXBS09L7SS502206	2004
Training Tandem Trailer		Training	273	Gym	VIN 1ZEABLHE68A159866	2010
Training ATV Trailer		Training	567	Gym	VIN 4YMUL1015AN024772	2008
MAKE / MODEL	#	UTILIZATION	LICENSE	LOCATION	VIN / SERIAL#	YEAR
<b>Big Foot</b>						
JS11		Flemings		Flemings		
JS3 Steel		Hanakao`o		Hanakao`o		
JS3 BackUp Aluminum ***in Parks bathroom storage		Hanakao`o		Hanakao`o		
JS14		Makena		Makena		
JS2B		Hookipa		Hookipa		
JS2A		Baldwin		Baldwin		
JS6 6-Wheeler	24434	Kamaole 1		Kamaole 1		
JS6 ***in storage		Kamaole 1		Kamaole 1		
2 bigfoot = 1 good						
3 frames, 1-2 wheels						



<b>STAFF VEHICLE USE</b>	<b>M.A. 100.10</b>
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Effective Date	Total Pages	Version Number	Revision Date

**PURPOSE:** To establish administrative policies, procedures, and operational guidelines for fire department staff vehicles.

**GUIDELINE:**

I. REQUIREMENTS

A. Authorization

1. The employee must have authorization from the Fire Chief or his designee to operate a Maui County, Department of Fire & Public Safety vehicle of any type.
2. The Maui County, Department of Fire & Public Safety, Administrative Office shall retain copies of the Vehicle Use Policy sign off form for each authorized employee, along with copies of their driver's licenses as described below.
3. In the event that an employee's driver's license has expired, a copy of the "renewed" license must be sent to the Maui County, Department of Fire & Public Safety Administrative Office within fourteen (14) days of the issuance of the license.

B. License Requirement

1. In order to be authorized to operate a Maui County, Department of Fire & Public Safety vehicle, an operator must be an employee of the Maui County, Department of Fire & Public Safety and must possess a valid State of Hawaii Driver's License. This license must be the appropriate license for the equipment to be operated.
2. If an employee operates a Maui County, Department of Fire & Public Safety vehicle without a valid and appropriate license, the Maui County, Department of Fire & Public Safety shall not indemnify, nor will it appear and defend the driver in the case of an accident.



3. Any Maui County, Department of Fire & Public Safety employee operating a Maui County, Department of Fire & Public Safety vehicle with an inappropriate license may be subject to appropriate disciplinary action, if it is determined that the employee had failed to inform his/her Supervisor regarding his/her license status.
4. In the event an employee's driver's license is suspended for any reason, that employee shall promptly notify the Department Head with written notice of said revocation, within one working day.
5. The employee shall not operate a Maui County, Department of Fire & Public Safety vehicle during the term of the stipulated suspension. If an employee with a suspended license operates a Maui County, Department of Fire & Public Safety vehicle, the Maui County, Department of Fire & Public Safety may not indemnify; nor shall it appear and defend the employee in the case of an accident.
6. The Department Head may take any appropriate disciplinary action against employees who operate a Maui County, Department of Fire & Public Safety vehicle with a suspended license.

## II. ASSIGNMENT

- A. The following individuals are required to maintain a seven (7) day, 24 hour operational schedule, and may respond to major emergencies or calls after normal working hours:
  1. Fire Chief
  2. Deputy Fire Chief
  3. Assistant Fire Chief-Operations
  4. Assistant Fire Chief-Support Services
  5. Fire Services Officer
- B. Other members who are assigned to department vehicles may take their vehicle home, but are not authorized to use it for personal business. It may be necessary for them to respond to major emergencies or calls, or represent the Department at meetings and other functions, after normal working hours. The vehicles may be used only for Department approved functions. These members are:
  1. Training Bureau Captain
  2. Health & Safety Bureau Captain
  3. Health & Safety Bureau Rehab Staff



4. Fire Prevention Bureau Captain
5. Fire Prevention Bureau-Inspectors
6. Fire Prevention Bureau-Arson Investigators
7. Inventory Maintenance Tech
8. Lead Fire Mechanic

### III. VEHICLE OPERATION

- A. Any Department employee operating a Department vehicle, shall operate the vehicle in a reasonable and prudent manner, exercising judgment and care with due regard for the safety of life and property.
- B. The driver and all occupants must wear seat belts at all times when operating any Maui County, Department of Fire & Public Safety vehicles, including off road equipment.
- C. The driver must obey all traffic laws at all times. It is incumbent upon all operators of Maui County, Department of Fire & Public Safety vehicles to follow all motor vehicle laws, rules of the road, and operate the vehicle in a safe and courteous manner.
- D. The use of alcohol, illegal drugs, or any drugs or substances that may affect the employee's ability to drive safely while operating a Department vehicle is prohibited.
- E. Vehicles shall be operated only by the employee who has signed out or has been assigned the use of a Maui County, Department of Fire & Public Safety vehicle, in accordance with the procedures established by the Fire Chief.
- F. The transportation of Hazardous Materials must be in accordance with Department of Transportation regulations and approved in writing by the Fire Chief or his designee. Shipping through approved carriers whenever possible is recommended.
- G. If flammable liquid must be transported, it must be transported in accordance with all Federal, State and local regulations.
- H. Firearms are not allowed in a Maui County, Department of Fire & Public Safety vehicle at any time.
- I. Non-employees, off duty employees, unauthorized persons and animals are not permitted in Maui County, Department of Fire & Public Safety vehicles at any time, without the express permission of the Fire Chief or his designee.



- J. Emergency lights and sirens shall be turned on while responding in emergency response mode.

#### IV. VEHICLE ACCIDENTS AND INFRACTIONS

##### A. Vehicle accident reporting

1. In the event of a motor vehicle accident, whether a Maui County, Department of Fire & Public Safety vehicle or an authorized personal vehicle, it is the driver's responsibility to immediately notify local police, their immediate supervisor, and ensure that a Police Accident Report is completed at the scene.
2. The driver's immediate supervisor is to notify their supervisor immediately, up to and including the Fire Chief. In addition, a Maui County, Department of Fire & Public Safety Motor Vehicle Accident Report must be completed by the employee and their supervisor. The report is then to be submitted to the appropriate Department Head by the next business day for review.
3. Failure to report an accident in accordance with this provision will result in immediate revocation of driving privileges and may result in disciplinary action.

##### B. Vehicle infractions

1. It is the responsibility of all Maui County, Department of Fire & Public Safety employees to report all vehicular infractions issued against them while operating a Maui County, Department of Fire & Public Safety vehicle to their supervisor.
2. Failure to report an infraction in accordance with this provision will result in immediate suspension or revocation of driving privileges.
3. Payment of any fines or legal costs associated with vehicular infractions incurred while operating a Maui County, Department of Fire & Public Safety vehicle, shall be the sole responsibility of the driver.
4. An authorized driver's failure to report vehicular infractions received while operating a Maui County, Department of Fire & Public Safety vehicle may result in disciplinary action.



## ATTACHMENT A

### Maui County Department of Fire & Public Safety Vehicle Use Acknowledgement Form

In consideration for the use of a Maui County Department of Fire & Public Safety vehicle for County business or purpose, I acknowledge that:

1. I have read, understand and shall comply with the content of the Maui County Department of Fire & Public Safety Staff Vehicle Policy.
2. I acknowledge that authorization for the use of a vehicle for County business and purpose can be suspended or revoked at my Department Head's discretion.


Employee's name: \_\_\_\_\_

Employee's signature: \_\_\_\_\_

Date: \_\_\_\_\_

<p>COUNTY OF MAUI DEPARTMENT OF PERSONNEL SERVICES 200 SOUTH HIGH STREET WAILUKU, MAUI, HAWAII 96793</p>	<p><b>ATTACHMENT # 4</b></p> <p>Circular No. IIC/18-64</p> <p>January 28, 2019</p>
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MEMO TO: David C. Thyne  
Fire Chief

FROM:   
David J. Underwood  
Director of Personnel Services

SUBJECT: EXECUTIVE ORDER NO. 2018-64, RELATING TO SUBSIDIZED  
VEHICLES FOR THE FIRE CHIEF, DEPUTY FIRE CHIEF AND  
ASSISTANT FIRE CHIEFS, PURSUANT TO HRS CHAPTER 89C

Enclosed is Executive Order No. 2018-64 relating to subsidized vehicles for the Fire Chief, Deputy Fire Chief and Assistant Fire Chiefs effective **December 1, 2018**.

Should you have any questions, please call Chelsea Bukewihge, Human Resources Specialist, at 270-7850.

DJU:ceb  
Enclosure

cc: Finance-Payroll Section  
Corporation Counsel



COUNTY OF MAUI

EXECUTIVE ORDER NO. 2018-64

WHEREAS, HRS Chapter 89C authorizes the appropriate authorities of the State and Counties to make adjustments in the compensation, hours, terms and conditions of employment, and other benefits for public officers and employees who are excluded from collective bargaining coverage under HRS Chapter 89; and

WHEREAS, under HRS Chapter 89C, each appropriate authority shall determine the adjustments that are relevant for their respective excluded employees who are exempt from civil service in consideration of the compensation and benefit packages provided for other employees in comparable agencies; and

NOW THEREFORE, I, Michael Victorino, Mayor of the County of Maui, pursuant to the provisions of HRS Chapter 89C, do hereby grant the Fire Chief, Deputy Fire Chief, and Assistant Chief of Operations and Assistant Chief of Support Services, of the Department of Fire and Public Safety, the following benefits/adjustments:

Automobile Allowance:

Effective December 1, 2018, the automobile allowance for the Fire Chief, Deputy Fire Chief, Assistant Chief of Operations, and Assistant Chief of Support Services of the Department of Fire and Public Safety shall be as follows:

Monthly/Yearly Allowance Rate for One Vehicle:

\$600.00/\$7,200.00

Monthly/Yearly Allowance Rate for Four Vehicles:

\$2,400.00/\$28,800.00

Vehicle Specifications:

The Fire Chief shall issue a written notice to each of the required personnel setting forth the minimum specifications of the vehicle based on the individual's position.

Replacement Vehicle:

The employee shall be responsible for providing an acceptable replacement vehicle whenever the employee's automobile is being repaired as the result of off duty damages. In the event that repairing the vehicle is not feasible, the employee shall replace said vehicle in thirty (30) days.

On Duty Damages:

Employees whose subsidized automobiles necessitate repairs as a result of on duty damages shall suffer no loss of car allowance for a period not to exceed six (6) months. Damages incurred while on duty, where no gross negligence is involved on the part of the employee, the employer shall provide a replacement vehicle for official use at no cost to the employee. The determination of whether gross negligence on the part of the employee is involved, shall be in the sole and absolute discretion of the Fire Chief. In the event that the Fire Chief's vehicle is involved, the Deputy Fire chief shall make the determination.

Allowance During Leave of Absence:

Automobile allowance shall be continued during any authorized leaves of absence with pay, including industrial injury leaves, not exceeding a continuous period of six (6) months.

Required Equipment:

Equipment required by the Fire Chief for a subsidized vehicle shall be furnished and installed and removed at the expense of the department.

Insurance:

The employer shall continue the present practice of providing public liability and property damage insurance to include no-fault insurance for each subsidized vehicle. Comprehensive and collision insurance for a subsidized vehicle shall be the responsibility of the employee. Cost of repairs for damages to a subsidized vehicle replacement for a subsidized vehicle shall be reimbursed under circumstances which indicate that the damage "on duty" or incurred while performing an official Department function, and (1) was the malicious or negligent act of a third party, or (2) was not the result of gross negligence on the part of the employee. Reimbursement shall be made to the extent not compensated for by the deductible provision of the insurance policy, but not in excess of \$100 for comprehensive insurance and/or \$250 for collision insurance. A final written statement of cost and list of damages shall be presented to the Fire Chief upon request for payment.

Notification:

Whenever an employee is required to purchase, lease or otherwise obtain the use of an approved vehicle as a condition of continued employment or promotion, the employee shall be notified in advance and shall be given a reasonable time to effect the purchase, lease or use of such vehicle.

Condition of the Vehicle/ Employee Responsibility:

If the subsidized vehicle is not in satisfactory condition as determined by the Fire Chief, the employee shall return it to satisfactory condition at the employee's cost within a reasonable amount of time but not to exceed thirty (30) days from the date of notice. If not so returned, the vehicle allowance shall be terminated.

Gasoline Issued:

The department shall provide fuel for each subsidized vehicle. Each employee shall turn in a fuel usage report to the Fire Chief on the last day of every month.

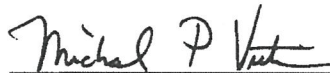
Time Limit on the Use of Subsidized Vehicles:

Any employee that is required to provide a subsidized vehicle shall be permitted to use such automobile for up to ten (10) years from the date the automobile was first sold, provided that such automobile meets the approved standards of the Department of Fire and Public Safety.

This Executive Order supersedes any previous Executive Order covering the same subject.

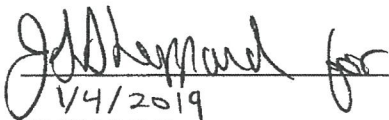
The Director of Personnel Services shall be responsible for the administration of these adjustments.

Done at Wailuku, Maui, Hawaii on  
this 28 day of JANUARY, 2019.



MICHAEL VICTORINO  
Mayor, County of Maui

APPROVED AS TO FORM  
AND LEGALITY



V4/2019  
GARY MURAI  
Deputy Corporation Counsel