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COUNTY COUNCIL
COUNTY OF MAUI
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WAILUKU, MAUI, HAWAII 96793
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April 18, 2018

Mr. Glenn Mukai, Director
Department of Liquor Control
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Mukai:

**SUBJECT: REQUESTS/QUESTIONS FROM APRIL 17, 2018
MEETING (LC-2) (BF-1)**

May I please request your Department's response to the following questions:

1. Relating to a request to replace an existing audio recording system in the Department's conference room (page 9-9 of the Budget Details), explain why a separate audio recording system is needed even though Akaku currently provides audio and videography services for Liquor Commission meetings.
2. Relating to Airfare, Transportation (sub-object code 6201, page 9-7 of the Budget Details), provide a breakdown of the \$38,270.
 - a. How much of this amount is attributed to inter-island travel versus out-of-state travel? Where does travel occur and how often?
 - b. What is the purpose for the travel?
 - c. How many employees are covered by this travel amount?
3. Relating to the Liquor Education Fund (page 44, Appendix II. Special Purpose Revenues – Schedule of Revolving/Special Funds for Fiscal Year 2019):

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- a. Please explain why Substance Abuse Prevention and Treatment grants under the Department of Housing and Human Concerns are not instead funded by the Liquor Education Fund.
 - b. Are there grants for substance abuse prevention and treatment under the Department of Housing and Human Concerns and Department of Liquor Control that provide duplicative services and to the same target population? Explain.
 - c. How are grants funded by the Liquor Education Fund chosen?
4. Relating to Overhead Charges/Administrative Costs (sub-object code 6350, page 9-8 of the Budget Details), explain how the Department will make up the cost difference when the fringe benefit rate increases to 94.79 percent as of July 1, 2018?

May I further request you provide your response no later than **Friday, April 20, 2018**. To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Should you have any questions, please contact me or the Committee staff, Michele Yoshimura (ext. 7663), Shelly Espeleta (ext. 7134), Maggie Clark (ext. 7661), or Yvette Bouthillier (ext. 7758), at your earliest convenience.

Sincerely,



RIKI HOKAMA, Chair
Budget and Finance Committee

bf:2019bgt:180418alc01:mmy/ske/mcc

cc: Mayor Alan M. Arakawa
Budget Director