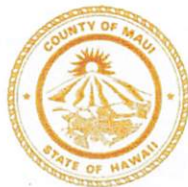


RICHARD T. BISSEN, JR.
Mayor

KEKUHAUPIO R. AKANA
Acting Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

RECEIVED
2023 JAN 13 PM 3:25
OFFICE OF THE
COUNTY CLERK

January 12, 2023

The Honorable Tasha Kama, Council Chair
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Council Chair:

SUBJECT: RESOLUTIONS APPOINTING DEPARTMENT DIRECTORS

Pursuant to Section 6-2(5) of the Revised Charter of the County of Maui (1983), as amended, I hereby provide notice of my Department Director appointments and attach for appropriate action the proposed resolutions approving appointments as follows:

Department of Management
Kekuhaupio "Keku" Akana, Managing Director

Department of the Corporation Counsel
Victoria J. Takayesu, Corporation Counsel

Department of the Prosecuting Attorney
Andrew H. Martin, Prosecuting Attorney

Department of Water Supply
John Stufflebean, Director of Water Supply

Department of Finance
Scott K. Teruya, Director of Finance

Department of Planning
Kathleen Aoki, Planning Director

Department of Public Works
Jordan Molina, Director of Public Works

Department of Environmental Management
Shayne Agawa, Director of Environmental Management

Department of Housing and Human Concerns
Lori Tshako, Director of Housing and Human Concerns

Department of Transportation
Marc Takamori, Director of Transportation

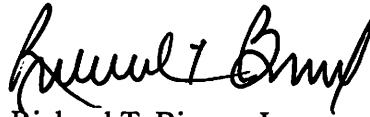
Department of Parks and Recreation
Patrick McCall, Director of Parks and Recreation

Department of Agriculture
Rogerene "Kali" Arce, Director of Agriculture

Attached, please find a copy of the job description and resume for each Department Director.

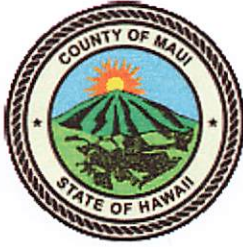
We look forward to working with you, collaboratively, and in the best interest of the County of Maui. Your kind attention and consideration are greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard T. Bissen, Jr.", written in a cursive style.

Richard T. Bissen, Jr.
Mayor, County of Maui

Enclosures



DIRECTOR OF AGRICULTURE

Class Code:
OC.095

Bargaining Unit: N/A

COUNTY OF MAUI

Established Date: Mar 30, 2022

Revision Date: Mar 30, 2022

SALARY RANGE

\$7,500.00 Monthly
\$90,000.00 Annually

DUTIES SUMMARY:

- Develop a sustainable regional agricultural system for Maui County.
- Build the economic resiliency of the county's communities by increasing opportunities in the agricultural sector.
- Boost resident health and food security through ensuring access to locally grown agricultural products.
- Promote healthy ecosystems through natural-resource regeneration and protection, including through advising other agencies and the council on all programs and projects that affect the agricultural section.
- Develop and implement programs to diversity and expand sustainable forms of agriculture.
- Report to the mayor and council annually on the County's overall performance in meeting agriculture objectives and any barriers that could be addressed by ordinance.
- Perform other duties and functions as assigned by the mayor or managing director.

MINIMUM QUALIFICATION REQUIREMENTS:

- Five years of experience in the field of agriculture and in an administrative capacity, either in public service, private business, or both.
- Concurrent with or in addition to the experience required by the Charter, a minimum of five years of experience with agricultural production or food distributions systems in Hawaii.
- Concurrent with or in addition to the experience required by the Charter, a minimum of three years of experience in the following areas:
 1. Managerial and budgetary experience;
 2. Developing, supervising, and coordinating agricultural programs or projects in Hawaii;
 3. Working with various cultural backgrounds; and
 4. Experience in native Hawaiian agricultural farming techniques, such as biodynamic planting methods, no-till practices, and kilo and ahupuaa connectivity systems.

- In addition to the experience required, the Director must research issues, threats, and solutions to the agricultural sector, is encouraged to attend continuing education to further their knowledge about the agricultural sector and solutions to challenges, and must collaborate with experts and the community to advance local agriculture.

Additional Preferred Qualifications (Not Required).

- A bachelor's or master's degree in operations management, project management, public administration, agriculture, sustainability or a related field.

ORDINANCE NO. 5371

BILL NO. 54, CD1 (2022)

**A BILL FOR AN ORDINANCE ESTABLISHING ADDITIONAL QUALIFICATIONS
FOR THE DIRECTOR AND DEPUTY DIRECTOR OF AGRICULTURE**

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. The purpose of this Ordinance is to establish additional qualifications for the Director and Deputy Director of Agriculture, in accordance with Section 6-4, Revised Charter of the County of Maui (1983), as amended. Section 6-4 authorizes the Council to establish specific qualifications for administrative heads appointed by the Mayor in addition to any in the Charter. More specific qualifications help identify skilled, experienced candidates to strengthen operations and better serve the public.

SECTION 2. Chapter 2.14, Maui County Code, is amended by adding a new section to be appropriately designated and to read as follows:

"2.14.130 Director and deputy director of agriculture. A. The director and deputy director of agriculture must each have the following minimum qualifications:

1. As required by the charter, five years of experience in the field of agriculture and in an administrative capacity, either in public service, private business, or both.

2. Concurrent with or in addition to the experience required by the charter, a minimum of five years of experience with agricultural production or food distribution systems in Hawai'i.

3. Concurrent with or in addition to the experience required by the charter, a minimum of three years of experience in the following areas:

a. Managerial and budgetary experience.

b. Developing, supervising, and coordinating agricultural programs or projects in Hawai'i.

c. Working with various cultural backgrounds.

d. Experience in native Hawaiian agricultural farming techniques, such as biodynamic planting methods, no-till practices, and kilo and ahupua'a connectivity systems.

4. In addition to the experience required by the charter, the director must research issues, threats, and solutions relating to the agricultural sector, is encouraged to attend continuing education classes to further their knowledge about the agricultural sector and solutions to challenges, and must collaborate with experts and the community to advance local agriculture."

SECTION 3. New material is underscored. In printing this bill, the County Clerk need not include the underscoring.

SECTION 4. This Ordinance takes effect on approval.

APPROVED AS TO FORM AND LEGALITY:

Stephanie Chen

STEPHANIE M. CHEN

Deputy Corporation Counsel

LF2021-0010

apt:misc:056abill03:ans

ROGERENE "KALI" K M ARCE

EDUCATION

- 2020 May Master of Science-Ag. Washington State University Graduate School, 3.6 GPA
2020 May MS Final Project: *"Hawaiian Homestead Farmers: A Case Study on the Development of Organic Papaya Production in Hoolehua, Molokai"*
2019 Dec. Grad. Cert. in Sustain. Ag., Washington State University Grad. School, 3.0 GPA
1994 June Study abroad, Indonesia's agricultural systems, University of Hawaii, 4.0 GPA
1990 Dec. BS Agriculture, University of Hawaii at Hilo, College of Agriculture, 2.0 GPA
1984 May Diploma, Kamehameha School, Honolulu, Hawaii

PUBLICATIONS & ARTICLES – COLLABORATOR, REVIEWER, CONTRIBUTOR

- 2014 Agroforestry Trees of Life, Trees for Life
<https://agroforestry.org/2014-03-04-10-0949/collaborators-advisors-coordinator>
2006 Traditional Trees of Pacific Islands: Their Culture, Environment, and Use, by Craig R. Elevitch
2005 CTAHR Research News, Grant Funds Flow to Faculty,
https://www.ctahr.hawaii.edu/site/downloads/crm/CTAHR_Research_News_Nov_05.pdf
2003 Growing Koa: A Hawaiian Legacy Tree by Kim Wilkinson, Craig R. Elevitch
2001 CTAHR Video: Malama O Ka Aina Hoopulapula, Taking Care of Homestead Lands
1994 Demonstration of a Multicropping System in Establishing & Producing Native Trees
https://www.ctahr.hawaii.edu/rnre/Molokai_multicropping.asp

WORK HISTORY

MAUI COUNTY DEPARTMENT OF AGRICULTURE

October 5, 2022 – Present, Director of Agriculture,
July 11, 2022 – Oct. 4, 2022, Interim Director of Agriculture

Supervisor: Josiah Nishita, Deputy Managing Director, [REDACTED], [REDACTED]

Duties:

- Developed Department from ground up; identified core functions; organizational structure; Department's needs; formed partnerships; developed Grants Division; create position descriptions; hire staff
- Advocate for producers; listen to needs; develop programs; looked at ways to increase agriculture interest in youth
- Involved in development Upper Maui Agriculture Park and Lanai Agriculture Park
- Developed with UH MC professional development for agriculture teachers

KALAUPAPA NATIONAL PARK, NATURAL RESOURCES MANAGEMENT DIV. (NRM)

May 2022 - June 2022, Acting NRM Chief/Program Manager

Sept. 12, 2022- July 6, 2022, Biological Science Technician, GS-9 termed position

Supervisor: Kelly Moore, Marine Ecologist [REDACTED], [REDACTED]

- Engaged in Planning and Compliance; reviewed Park research permit
- Primary duties: manage plant nursery facility; rebuild shadehouse
- Implement and manage internship program; workforce development
- Native plant restoration projects; travel by helicopter; remote camping; perform vegetation surveys; weed control

PACIFIC AMERICAN FOUNDATION

Aug. 2021 – Aug. 2022, Hawaii Farm to School AmeriCorps Planner

Prog. Supervisor: Jessica Sobocinski, [REDACTED], [REDACTED]

- With 6 planners, wrote an AmeriCorps grant for a Farm to School to place AmeriCorps service members to lead food, agricultural education, and distribution activities in schools and community-based

SUSTAINABLE MOLOKAI

July 5, 2021 – Sept. 2021, Intern

Program Supervisor: Jaime Ronzello for Farmer Internship Program

Site Supervisors: Jaimesie Kahinu of Na 'Ike Ltd., Kekamaikaikamaikalani Helm of Mapulehu Farms **Duties:**

- For Mapulehu Farms, researched about certified kitchens; processing mango; searched for grants
- For Na 'Ike Ltd. assisted in kitchen; began my LLC ice cream company

UH MAUI COLLEGE MOLOKAI EDU. CENTER, HOOLEHUA, HI

Jan. 16, 2020-May 31, 2020, Lecturer Step A

Supervisor: Kelley Dudoit, Instructor/Coordinator, [REDACTED]

- **Duties:** Developed curriculum for Hawaiian Field Biology; instructed

MOLOKAI LAND TRUST, MOKIO AND KAWAIKAPU PRESERVES, MOLOKAI, HI

Feb. 1, 2019-Jan. 31, 2020, Executive Deputy Director

Oct. 13, 2019 to Jan. 11, 2020, Acting Executive Director

Supervisor: Executive Dir., William "Butch" Haase, [REDACTED] **Duties:**

- Managed restoration activities, hunting and ocean gathering program, volunteer program
- Reported on grant funds and contracts; assisted in philanthropy
- Reported to Board Members and Executive Director
- Secured grants: \$2.24M

UH MAUI COLLEGE MOLOKAI EDU. CENTER, HOOLEHUA, HI

Jan. 31, 2018-May 9, 2018, Lecturer Step A

Supervisor: Kelley Dudoit, Instructor/Coordinator, [REDACTED] **Instructed Duties:**

- Developed curriculum for Home Gardening; instructed

BAYER CROPS SCIENCES (FORMERLY MONSANTO), KALAMAULA, HI

Feb. 1, 2015-Jan. 31, 2019, Manufacturing Tech. IV & V, Con. Area Lead

Supervisor: Jill Coombs, Site Manager, [REDACTED]

- Developed Conservation Department from ground up; supervised 5 crew members; managed nursery
- Implemented conservation practices to mitigate wind and erosion with native plant species
- Installed award winning agroforestry native windbreak, pollinator habitat, dryland forest
- Represent company in media; possess DLNR Endangered Species Permit

Awards Achieved:

2017 Wildlife Habitat Council Forest Award, for superior management and installation of forest

2017 Wildlife Habitat Council Gold Conservation Certification

2015 Wildlife Habitat Council Wildlife at Work Conservation Certificate (first in Hawaii, first Hawaii Monsanto farm)

BAYER CROPS SCIENCES (FORMERLY MONSANTO), KALAMAULA, HI

Oct. 1, 2012-Jan. 31, 2015, Manufacturing Tech. III, IPM Coordinator

Supervisors: Blake Rabe [REDACTED], Dustin Cole [REDACTED]

- Oversaw IPM department; maintained pesticide inventory, pesticide logs and MSDS; scouted fields
- Private Applicator license, assigned pesticides; involved in pesticide audits
- Sampled well water for chloride; reported to Commission of Water Resources Management

Awards Achieved:

2017, 2016 Bronze President's Volunteer Award by Corp. for National Community Service

2014, 2013 Monsanto Together Volunteer Program Certificate of Appreciation

BAYER CROPS SCIENCES (FORMERLY MONSANTO), KALAMAULA, HI

July 1, 2010-Sept. 30, 2012, Manufacturing Tech. II, Foundation Department

Supervisor: Kyle Giffen, [REDACTED]

- Supervised field crew members in corn seed production; field scouted corn and soy fields

- Performed seed sampling for moisture content, kernel size, and various genetic tests
- Operated corn manufacturing machines, moisture tester machines, and forklift.
- Ensured compliance with weights, scales and moisture meters; HDQA seed certifications,

UH MAUI COLLEGE MOLOKAI EDU. CENTER, HOOLEHUA, HI

Aug. 22, 2006-Oct. 24, 2006, Instructor for AG 92U

Supervisor: Donna Haytko-Paoa, retired [REDACTED]

- Developed curriculum and taught 15-hour course on native plants and their ecosystems

UH MAUI COLLEGE MOLOKAI EDU. CENTER, HOOLEHUA, HI

June, 2002-August, 2002, Instructor for AG 92U

Supervisor: Donna Haytko-Paoa, retired [REDACTED]

- Developed curriculum; taught non-circulating hydroponic system

UH MANOA, COLLEGE OF TROP. AG. & HUMAN RESOURCES, HOOLEHUA, HI

July 16, 1993-June 30, 2010, Jr. Extension Agent

Administrator: Harold Keyser, retired, [REDACTED]

- Managed Hawaiian Home Lands Agriculture Education Program
- Developed New Farmer Program; supported 4-H animal livestock programs
- Provided agriculture technical assistance; training; education; recommendations
- Presentations; applied research and demonstration projects
 - Native hardwood trees; chicken tractor; non-circulating hydroponics; vermicomposting; covercrops; sustainable agriculture
- Maintained working relationships with industry, community leaders, and organizations
- Secured \$100K in grants; quarterly and annual reporting
- Publications

HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL, HILO, HI

Dec. 1991-June 1993, HCEOC, Ag. Coordinator

Supervisor: George Hanohano

- Managed Hilo, Hakalau vegetable farms; Panaewa Hay farm; Hilo Bullfrog farm
- Workforce development of day parolees and First to Work Program participants

UH MANOA, COLLEGE OF TROP. AG. & HUMAN RESOURCES, HILO, HI

Jan. 1991-Dec. 1991, UH CTAHR Entomology, Biological Aide

Supervisor: Dr. Nicanor Liquido

- Duties: Installed field trials and fruit fly traps in mac. nut fields; collect data; rear fruit flies

PERSONAL BUSINESSES

ANAHAKI FARM, HOOLEHUA, HAWAII

July 2007-Dec. 2009, Sole Proprietor

- Installed irrigation; storage container; work area on Hawaiian homestead ag lot; secured \$7,500 grant

NATIVESCAPES, HOOLEHUA, HAWAII

June 29, 2007-June 30, 2008, Independent Contractor, one time only

- Designed, installed native Hawaiian landscape; greenhouse, garden beds; irrigation

SUNFLOWER FIELD WORKER, HOOLEHUA, HAWAII

June 2007–July 2007, **Independent Contractor**, one time only

Supervisor: Researcher Ray Meuchel of Salem, OR sunflower, [REDACTED]

- Harvested, shucked, dried, pack one acre confectioner sunflowers for researcher

POTTED BEAUTIES, HOOLEHUA, HAWAII

Jan. 2006–Dec. 2010, **Sole Proprietor**

- With grant funds, started part time retail potted plant business

INDEPENDENT CONTRACTOR, HOOLEHUA, HAWAII

July 1997–Aug. 1998, **Papaya Inspector**, part time

- Inspected for fruit fly, monitored heat treatment; trained farmer to on inspection

AGRICULTURE & CONSERVATION AFFILIATIONS

8/2018-1/2019	Molokai Land Trust Committee Member
2/2014-12/2021	Molokai-Lanai Soil Water Con. District Dir./Sec.-Treas., Dir.
2/2014-2/2016	Molokai Irrigation Systems Water User Advisory Board member
8/2013-7/2017	Molokai Farm Bureau member
1/2007-present	Hikiola Cooperative Member
7/1994-present	Molokai Earth Day Advisory Member*

REFERENCES

Alton Arakaki, retired Extension Agent, [REDACTED]
Jeannine Rossa, State Sanctuary Co-Mgr., DLNR DAR Maui, [REDACTED]
Dawn Bicoy, Governmental Affairs, Bayer, [REDACTED]
Debra Kelly, Conservation Tech., Molokai-Lanai Soil Conservation District, [REDACTED]
Arleone Dibben-Young, Biologist, Nene O Molokai, [REDACTED]