

COUNCIL OF THE COUNTY OF MAUI

# BUDGET AND FINANCE COMMITTEE

December 21, 2018

**Committee  
Report No.** \_\_\_\_\_

Honorable Chair and Members  
of the County Council  
County of Maui  
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on December 4, 2018, makes reference to the communications noted on Exhibit "A," attached hereto and incorporated herein.

Your Committee notes Rule 23 of the Rules of Council provides for the end-of-term filing or referral of communications pending before committees.

In preparation for the new Council term, your Committee recommended certain pending matters be referred to the Council Chair for the term beginning January 2, 2019, pursuant to Rule 23(B) of the Rules of the Council.

Your Committee voted 7-0 to recommend the communications noted on Exhibit "A" be referred for consideration next term. Committee Chair Hokama, Vice-Chair White, and members Atay, Cochran, Crivello, Guzman, and Sugimura voted "aye." Committee members Carroll and King were excused.

Your Budget and Finance Committee **RECOMMENDS** that the communications noted on Exhibit "A" be **REFERRED** to the Council Chair for the term beginning January 2, 2019.

COUNCIL OF THE COUNTY OF MAUI  
**BUDGET AND FINANCE COMMITTEE**

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**Committee  
Report No.** \_\_\_\_\_

This report is submitted in accordance with Rule 8 of the Rules of the Council.

  
\_\_\_\_\_  
RIKI HOKAMA, Chair

bf:cr:18end:mmy

## EXHIBIT "A"

### BF-4 FISCAL YEAR QUARTERLY REPORTS

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-item (1)</b>	<b>FISCAL YEAR 2018 (JULY 1, 2017 TO JUNE 30, 2018)</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
09/07/2018	CC 18-299	Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2017 to June 30, 2018 (Fourth Quarter ending June 30, 2018).

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
09/21/2018	CC 18-326	Director of Finance, transmitting the Director's Quarterly Report and Capital Improvement Projects Report for Fiscal Year July 1, 2017 to June 30, 2018 (Fourth Quarter ending June 30, 2018).

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-item (2)</b>	<b>FISCAL YEAR 2019 (JULY 1, 2018 TO JUNE 30, 2019)</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/15/2018	CC 18-407	Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2018 to June 30, 2019 (First Quarter ending September 30, 2018).

### BF-5 SUPPLEMENTAL SUMMARY OF TOTAL FUNDED INDEBTEDNESS

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/19/2018	CC 18-363	Director of Finance, transmitting the Summary of Total Funded Indebtedness of the County's Outstanding and Unpaid as of July 1, 2018.

**BF-12 ANNUAL INVENTORY REPORT**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/21/2016	CC 16-243	Director of Finance, informing that the detailed records and reports regarding County property for the period ending June 30, 2016, are available for inspection in the Department of Finance.

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
04/06/2018	CC 18-123	Director of Finance, relating to annual inventory and disposal of records and reports regarding County property for the period ending June 30, 2017.

**BF-14 SHORT-TERM INVESTMENTS**

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-item (3)</b>	<b>FISCAL YEAR 2018 (JULY 1, 2017 TO JUNE 30, 2018)</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
08/03/2018	CC 18-280	Director of Finance, transmitting a report of short-term investments for the quarter ended June 30, 2018 (Fiscal Year 2018 Fourth Quarter).

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-item (4)</b>	<b>FISCAL YEAR 2019 (JULY 1, 2018 TO JUNE 30, 2019)</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/02/2018	CC 18-389	Director of Finance, transmitting a report of short-term investments for the quarter ended September 30, 2018 (Fiscal Year 2019 First Quarter).

**BF-15 TRANSFERS FROM THE GENERAL FUND AND THE DEPARTMENT OF WATER SUPPLY REVENUE FUND**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
08/03/2018	CC 18-281	Director of Finance, reporting on transfers/loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of June 30, 2018.

DATE REFERRED    REFERENCE  
11/15/2018    CC 18-409

SUBJECT  
Director of Finance, reporting on transfers/loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of September 30, 2018.

**BF-21                    WAILUKU WATER COMPANY ACQUISITION**

DATE REFERRED    REFERENCE  
09/07/2018    MISC.

SUBJECT  
County Clerk, reporting that on 09/07/2018, the Council referred Contract C6552 for professional services between the County of Maui and ACM Consultants Inc., for appraisal of Wailuku Water Company, Inc. for the Office of the Mayor – Budget Office (Job DWSP 2907-509, RFP 17-18/P-104).

**BF-41                    DISPOSITION OF THE LOTS AT THE FAIRWAYS AT MAUI LANI**

DATE REFERRED    REFERENCE  
03/10/2017    CC 17-115

SUBJECT  
Director of Finance, transmitting a proposed resolution entitled “RESOLUTION AUTHORIZING THE DISPOSAL OF THE LOTS COMPRISING THE FAIRWAYS AT MAUI LANI BY PUBLIC AUCTION,” and other related document.

**BF-44                    COUNTY SERVICE CENTER**

DATE REFERRED    REFERENCE  
02/26/2016    MISC.

SUBJECT  
County Clerk, reporting that on 02/26/2016, the Council referred professional services Contract C5908, between the County of Maui and GROUP 70 INTERNATIONAL, INC., for the new County service center for the Department of Management.

DATE REFERRED    REFERENCE  
03/24/2017    CC 17-146

SUBJECT  
Councilmember Hokama, referring the matter relating to funding and costs of the proposed County Service Center located in the Maui Business Park.

DATE REFERRED    REFERENCE  
07/28/2017    MISC.

SUBJECT  
County Clerk, reporting that on 07/28/2017, the Council referred consultant/professional services Contract C5908-1 (amendment 1 to contract), between the County of Maui and Group 70 International, Inc., for the New County Service Center for the Department of Management (QBS: Q-MA-15-06; Ordinance 4427, 4428 (FY2017))

DATE REFERRED    REFERENCE  
04/06/2018    MISC.

SUBJECT  
County Clerk, reporting that on 04/06/2018, the Council referred consultant/professional services Contract C5908-2 (amendment 2 to contract), between the County of Maui and Group 70 International, Inc., for the New County Service Center for the Department of Management (QBS: Q-MA-15-06; Ordinance 4456 (FY2018)).

**BF-51                    KALANA O MAUI CAMPUS EXPANSION, PHASE 1A**

DATE REFERRED    REFERENCE  
03/06/2015    CC 15-72

SUBJECT  
Council Chair White, referring the matter relating to the Kalana O Maui Campus Expansion, Phase 1A.

**BF-53                    CONTRACTS AND GRANTS**

REFERENCE                    SUBJECT  
**Sub-item (2)                DECEMBER 2016**

DATE REFERRED    REFERENCE  
02/03/2017    MISC.

SUBJECT  
County Clerk, reporting that on 02/03/2017, the Council referred professional services Contract C6172, between the County of Maui and Ferraro Choi and Associates, Ltd., for the Wailuku

Parking and Events Facility (Job 17-15, QBS Q-PL-17-01).

REFERENCE  
**Sub-item (4)**

SUBJECT  
**MARCH 2017**

DATE REFERRED REFERENCE  
05/19/2017 MISC.

SUBJECT  
County Clerk, reporting that on 05/19/2017, the Council referred consultant/professional services Contract C5610-2 (amendment 2 to contract), between the County of Maui and Group 70 International, Inc., for the Kalana O Maui Campus Expansion Phase 1A (QSB Q-MA-14-05).

REFERENCE  
**Sub-item (5)**

SUBJECT  
**APRIL 2017**

DATE REFERRED REFERENCE  
06/16/2017 MISC.

SUBJECT  
County Clerk, reporting that on 06/16/2017, the Council referred miscellaneous Contract C5434-4 (amendment 4 to contract), between the County of Maui and Gartner, Inc., for KIVA (DMS) Replacement for the Department of Management – IT Services Division (Sole Source 14-22).

REFERENCE  
**Sub-item (6)**

SUBJECT  
**JUNE 2017**

DATE REFERRED REFERENCE  
07/28/2017 MISC.

SUBJECT  
County Clerk, reporting that on 07/28/2017, the Council referred Contract C5823-2 (amendment 2 to contract), between the County of Maui and Tyler Technologies, Inc., for MAPPS – Maui's Automated Planning and Permitting System for the Department of Management – IT Services Division (RFP 14-15/P-20, Ordinance 4334 (FY 2017)).

REFERENCE                      SUBJECT  
**Sub-item (14)      JUNE 2016**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
08/05/2016	MISC.	County Clerk, reporting that on 08/05/2016, the Council referred Contract C5823-1 (amendment 1 to contract), between the County of Maui and Tyler Technologies, Inc., for MAPPS-Maui's Automated Planning and Permitting System for the Department of Management-IT Service Division, RFP 14-15/P-20, Ordinance 4231 (FY 2016).

REFERENCE                      SUBJECT  
**Sub-item (19)      JUNE 2018**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/20/2018	MISC.	County Clerk, reporting that on 07/20/2018, the Council referred Contract C6512, between the County of Maui and C.M. De Crinis & Co., Inc., relating to Independent Registered Municipal Advisor for the Department of Finance (RFP 17-18/P-89, Ordinance 4456 (FY 2018)).

**BF-76                      WAILUKU CIVIC COMPLEX**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
08/22/2017	CC 17-335	Councilmember Hokama, relating to the design, construction, and funding for the Wailuku Civic Complex.

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
02/02/2018	MISC.	County Clerk, reporting that on 02/02/2018, the Council referred consultant/professional services Contract C6172-1 (amendment 1 to contract), between the County of Maui and Ferraro Choi and Associates, Ltd., for the Wailuku Parking and Events Facility for the Department of Planning, Maui Redevelopment Agency, Job 17-15, Q-PL-17-01.



**BF-94 INDEPENDENT AUDIT OF THE DIRECTOR OF FINANCE'S ACCOUNTS**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/06/2017	CC 17-392	Councilmember Hokama, relating to an independent audit of the Director of Finance's accounts, pursuant to Section 9-13 of the Revised Charter of the County of Maui (1983), as amended.

**BF-98 PLAN OF AUDITS**

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-item (3)</b>	<b>FISCAL YEAR 2016</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/07/2015	CC 15-190	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2016.

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-Item (4)</b>	<b>FISCAL YEAR 2017</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/15/2016	CC 16-144	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2017.

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-Item (5)</b>	<b>FISCAL YEAR 2018</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/07/2017	CC 17-259	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2018.

<u>REFERENCE</u>	<u>SUBJECT</u>
<b>Sub-Item (6)</b>	<b>FISCAL YEAR 2019</b>

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-250	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2019.

**BF-106**

**HUMAN CAPITAL MANAGEMENT (HCM)/PAYROLL  
REPLACEMENT PROJECT**

DATE REFERRED REFERENCE  
07/28/2017 MISC.

SUBJECT  
County Clerk, reporting that on 07/28/2017, the Council referred Contract C6298, between the County of Maui and Workday, Inc., for the HCM/Payroll Replacement Project for the Department of Management – ITSD Division (Job 16-17/P-50, Ordinance 4334 (FY 2017)).

DATE REFERRED REFERENCE  
10/06/2017 MISC.

SUBJECT  
County Clerk, reporting that on 10/06/2017, the Council referred Contract C6310, between the County of Maui and Sierra-Cedar, Inc., for the HCM/Payroll Replacement Project for the Department of Management – ITSD Division, Job 16-17/P-50 (Ordinance 4456 (FY 2018)).

DATE REFERRED REFERENCE  
11/03/2017 MISC.

SUBJECT  
County Clerk, reporting that on 11/06/2017, the Council referred Contract C6315, between the County of Maui and Gartner, Inc., for the Human Capital Management System Implementation Management for the Department of Management – ITSD Division, Job 18-6 (Ordinance 4456 (FY 2018)).

DATE REFERRED REFERENCE  
09/07/2018 MISC.

SUBJECT  
County Clerk, reporting that on 09/07/2018, the Council referred Contract C5869-2 (amendment 2 to contract), between the County of Maui and ADP, LLC, for time extension of the Payroll Processing Services for the Department of Finance – Accounts Division (Sole Source 16-15).

**BF-110**

**FUNDING, IMPLEMENTATION, AND STATUS OF  
PROGRAMS UNDER THE RISK MANAGEMENT  
DIVISION**

DATE REFERRED REFERENCE  
11/17/2017 CC 17-445

SUBJECT  
Councilmember Hokama, relating to funding, implementation, and status of the

security measures and workers compensation programs under the Risk Management Division, Department of the Corporation Counsel.

**BF-130                    CONSTITUTIONALITY                    OF                    TRANSIENT  
                                 ACCOMMODATIONS                    BROKERS                    COLLECTING  
                                 TAXES**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
02/02/2018	CC 18-46	Councilmember Hokama, relating to the constitutionality of transient accommodations brokers collecting taxes.

**BF-143                    MAUI COUNTY GRANTS**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-175	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING SECTION 3.36.030, MAUI COUNTY CODE, RELATING TO THE MAUI COUNTY GRANTS PROGRAM."

**BF-144                    FORBEARANCE OR DISCHARGE OF DEBTS**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-176	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING CHAPTER 3.08, MAUI COUNTY CODE, RELATING TO FORBEARANCE OR DISCHARGE OF DEBTS."

**BF-145                    ESTABLISHING                    AN                    INFRASTRUCTURE  
                                 DEVELOPMENT FUND**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-177	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE ADDING A NEW CHAPTER TO TITLE 3, MAUI COUNTY CODE, RELATING TO AN

INFRASTRUCTURE DEVELOPMENT  
FUND.”

**BF-147 TIERED REAL PROPERTY TAX RATES**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to tiered real property tax rates. (BF CR 18-79)

**BF-148 PARK ASSESSMENT FEES IN LIEU OF LAND**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to park assessment fees in lieu of land, pursuant to Section 18.16.320, Maui County Code, including how those fees are calculated, the point in time used in deriving average land values to set the fee, and account maintenance and balances. (BF CR 18-79)

**BF-149 ECONOMIC DEVELOPMENT REVOLVING FUND**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to the status of the Economic Development Revolving Fund, including the proposed bill entitled “A BILL FOR AN ORDINANCE REPEALING CHAPTER 3.81, MAUI COUNTY CODE, RELATING TO THE ECONOMIC DEVELOPMENT REVOLVING FUND.” (BF CR 18-79)

**BF-153 250<sup>TH</sup> CELEBRATION OF QUEEN KAAHUMANU,  
GRANT G4607**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
06/15/2018	CC 18-222	Councilmember Hokama, relating to the 250 <sup>th</sup> Celebration of Queen Kaahumanu, Grant G4607.

**BF-155            BIODIESEL FUEL TAX**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to biodiesel fuel tax.

**BF-156            AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET TO AUTHORIZE TRANSFERS RELATING TO CATEGORIES OF USE THAT ARE WITHIN A PROGRAM OR DEPARTMENT**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-246	Councilmember Hokama, relating to amendments to the Fiscal Year 2019 Budget to authorize transfers between categories of use that are within a program or department.

**BF-157            AMENDMENTS TO APPENDIX A, GRANTS AND RESTRICTED USE REVENUES - SCHEDULE OF GRANTS AND RESTRICTED USE REVENUES BY DEPARTMENTS AND PROGRAMS FOR FISCAL YEAR 2019**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-247	Councilmember Hokama, relating to amendments to Appendix A, Grants and Restricted Use Revenues - Schedule of Grants and Restricted Use Revenues by Departments and Programs for Fiscal Year 2019.

**BF-171            MAUI METROPOLITAN PLANNING ORGANIZATION - UNIFIED PLANNING WORK PROGRAM**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/05/2018	CC 18-345	Director of Transportation, transmitting a copy of the notice of grant award from the State of Hawaii, Department of Transportation, for the Maui MPO FY 2018/19 Unified Planning Work Program in the amount of \$100,000.

**BF-188            AUDIT OF THE USE, MANAGEMENT, AND  
EXPENDITURE OF PUBLIC FUNDS RELATING TO  
THE BANYAN TREE PARK**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/15/2018	CC 18-408	Councilmember Riki Hokama, transmitting a proposed resolution entitled "AUTHORIZING THE COUNCIL CHAIR TO CONDUCT A FISCAL AUDIT OF THE USE, MANAGEMENT, AND EXPENDITURE OF PUBLIC FUNDS RELATING TO THE LAHAINA BANYAN TREE PARK."

**END OF EXHIBIT "A"**