

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 9, 2024

Ms. Lesley Milner, Acting Budget Director
Office of the Mayor
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Milner:

SUBJECT: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1) (BD-6)

In Appendix A-II to Bill 60 (2024), the Schedule of Revolving/Special Funds for Fiscal Year 2025, a number of fund names and authorities require updates.

May I please request that you review the attached revised version as it relates to fund names, citations, and to a lesser extent, the conditional language, to see whether you agree with the revisions. No policy changes are contained in the attached version.

May I further request that you advise whether the Landscape Planting and Beautification Revolving Fund, established by Section 16.13.240, Maui County Code, should be included in the Appendix. The Section provides that fines collected under Section 16.13.230 of the Code, and violations of Chapter 12.24A of the Code, are to be deposited into the fund. Please explain.

For the Kaunoa Senior Services Leisure Program Activities Revolving Fund, the \$200,000 appropriation conditioned for Leisure Program activities exceeds the \$121,738 total for FY 2025 available for that fund. Please explain.

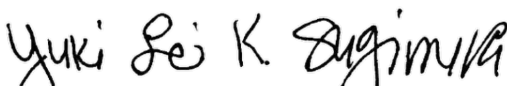
Finally, for the first appropriation from the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund, tax map key (2) 4-7-001:026 (por.) does not appear in the County's real property tax database. Could you please provide the appropriate update for this property?

Ms. Lesley Milner
April 9, 2024
Page 2

May I further request that you transmit your response **no later than April 15, 2024**. To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Should you have any questions, please contact me or the Committee staff (James Krueger at ext. 7761, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,


YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:2025bgt:240408abd01:cmn

cc: Mayor Richard T. Bissen, Jr.

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
A. Housing Interim Financing and Buy-Back Revolving Fund (Chapter 3.32, Maui County Code)	1,629,494	25,781	1,655,275
B. Naval Air Station Kahului Airport (NASKA) Sewage Pump Station Fund (Chapter 3.52, Maui County Code)	3,953	0	3,953
C. Fire Hazard Removal Revolving Fund (Chapter 3.68, Maui County Code)	48,126	0	48,126
D. Plan Review, Permit Processing, and Inspection Revolving Fund (Section 16.25.109, Maui County Code) (1) Disbursement for salaries and premium pay is limited to \$1,333,624 and 19.0 equivalent personnel. (2) Disbursement for operations or services is limited to \$537,200. (3) Disbursement for equipment is limited to \$124,000.	6,956,472	1,434,876	8,391,348
E. Highway Beautification, Abandoned Vehicle, and Tourism-related Traffic Congestion Revolving Fund (Section 3.25.030, Maui County Code) (1) Disbursement for salaries and premium pay is limited to \$132,476 and 2.0 equivalent personnel for the Environmental Protection and Sustainability Program. (2) Up to \$1,103,711 must be for disbursement for operations or services for the Environmental Protection and Sustainability Program. (3) Up to \$25,000 must be for Teens On Call to maintain the Paia By-Pass.	834,549	1,143,179	1,977,728

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	<u>ESTIMATED BALANCE AS OF 6/30/2024</u>	<u>ANTICIPATED REVENUES FOR FY 2025</u>	<u>TOTAL FOR FY 2025</u>
(4) Up to \$347,083 must be for disbursement for operations or services for the Highway Beautification Street Tree Trimming Program.			
(5) Up to \$50,000 must be for trash pick-up and removal of abandoned vehicles within the Hamakualoa Open Space Preserve.			
F. Liquor Education Fund (Hawaii Revised Statutes Sections 281-16, 281-17(2), 281-17(3))	272,480	27,627	300,107
(1) Disbursement for operations and services is limited to \$76,180.			
(2) Disbursement for Underage Drinking Prevention Program is limited to \$22,000.			
G. Animal Management Revolving Fund (Chapter 3.84, Maui Code)	54,598	50,921	105,519
(1) Up to \$60,000 to Maui Humane Society must be for the purchase of a new Humane Enforcement Vehicle.			
H. Plan Review, Processing, and Inspection Revolving Fund (Fire) (Section 16.04D.050, Maui County Code)	1,234,683	516,666	1,751,349
(1) Disbursement for salaries and premium pay is limited to \$271,400 and 2.0 equivalent personnel.			
(2) Disbursement for operations or services is limited to \$195,301.			

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
I. Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund (Section 9-19, Revised Charter of the County of Maui (1983), as amended; Chapter 3.88, Maui County Code)	5,668,585	5,860,258	11,528,843
<p>(1) Up to \$300,000 must be for debt service for the purchase of approximately 186 acres at Launiupoko, Maui, Hawaii, TMKs: (2) 4-7-001:030 and (2) 4-7-001:026 (por.).</p> <p>(2) Up to \$1,500,000 must be for a grant to Lāhainā Community Land Trust for the acquisition of property in Lāhainā, Maui, Hawai'i.</p> <p>(3) Up to \$2,000,000 must be for the acquisition of property located at 131 Shaw Street in Lāhainā, Maui, Hawai'i, TMK: (2) 4-6-007:037.</p>			
J. Emergency Fund (Section 9-14, Revised Charter of the County of Maui (1983), as amended; Chapter 3.96, Maui County Code)	57,479,359	20,000,000	77,479,359
K. Ocean Recreational Activity Fund (Section 13.04A.370, Maui County Code)	306,350	0	306,350
<p>(1) Up to \$1,100 must be for required Ocean Protection and Cultural Awareness classes for permit holders.</p> <p>(2) Disbursement for salaries and premium pay is limited to \$90,432 and 2.0 equivalent personnel.</p> <p>(3) Disbursement for operations or services is limited to \$43,900.</p>			

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
L. Affordable Housing Fund (Section 9-20, Revised Charter of the County of Maui (1983), as amended; Chapter 3.35, Maui County Code)	<u>29,946,178</u>	<u>46,882,067</u>	<u>76,828,245</u>
(1) Up to \$70,000 must be for Administrative expenses.			
(2) Up to \$6,000,000 must be for the Kuikahi Village Workforce Housing Project at TMK (2) 3-5-002:003 (por.) located in Wailuku, Maui, Hawaii.			
(3) Up to \$10,000,000 must be for a grant to Catholic Charities Housing Development Corporation for the Hale Pilina Project. The Hale Pilina project will include 18 units at or below 30 percent of the AMI, 18 units at or below 50 percent of the AMI, 142 units at or below 60 percent of the AMI, and one unit for an onsite manager. The affordability period is 61 years. TMK (2) 3-7-013:026 located at 150 South Pu'unene Avenue, Kahului, Maui, Hawai'i.			
(4) Up to \$7,000,000 must be for a loan to Pacific Development Group, Inc., for the Aikanaha Project Phase I. The Aikanaha Project Phase I will include 11 units at or below 30 percent of the AMI. 11 units at or below 50 percent of the AMI. 83 units at or below 60 percent of the AMI, and one unit for an onsite manager. The affordability period is a minimum of 62 years. TMK (2) 3-6-002:003 (por.) located on 5.3 acres in Waikapu Country Town east of the Honoapiilani Highway, Wailuku. Maui, Hawai'i.			

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
<p>(5) Up to \$7,000,000 must be for a loan to Pacific Development Group, Inc, for the Aikanaha Project Phase II. The Aikanaha Project Phase II will include 11 units at or below 30 percent of the AMI, 11 units at or below 50 percent of the AMI, 83 units at or below 60 percent of the AMI, and one unit for an onsite manager. The affordability period is a minimum of 62 years. TMK (2) 3-6-002:003 (por.) located on 4.6 acres in Waikapu Country Town east of the Honoapiilani Highway, Wailuku, Maui, Hawai'i.</p>			
<p>(6) Up to \$1,500,000 must be for a grant to Lāhainā Community Land Trust for the acquisition of property in Lāhainā, Maui, Hawai'i.</p>			
M. Kaunoa Senior Services Leisure Program Activities Revolving Fund (Chapter 3.37, Maui County Code)	71,856	49,882	121,738
<p>(1) Up to \$200,000 must be for Leisure Program activities.</p>			
<p>(2) Disbursements for leisure program instructors are limited to 11.0 LTA equivalent personnel.</p>			
N. Alarm System Fund (Chapter 8.34, Maui County Code)	557,052	78,733	635,785
<p>(1) Up to \$75,000 must be for contractual services for alarm system registrations.</p>			
O. Countywide Sewer Capital Improvement Reserve Fund (Section 9-14, Revised Charter of the County of Maui (1983), as amended; Chapter 3.98, Maui County Code)	7,557,802	0	7,557,802

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
P. Upcountry Water System Expansion Capital Improvement Reserve Fund (Section 9-14, Revised Charter of the County of Maui (1983), as amended; Chapter 3.99, Maui County Code)	11,183,829	0	11,183,829
Q. Economic Development and Cultural Programs Revolving Fund (Chapter 3.81, Maui County Code) (1) Up to \$100,000 must be for the appropriate reinterment of iwi kupuna, including informational and code of conduct signage, at the Puamana Cultural Preserve at Waianu`ukole, formerly known as Puamana Beach Park, subject to required approvals.	489,491	0	489,491
R. Fireworks Auditor Fund (Chapter 3.95, Maui County Code)	124,000	4,500	128,500
S. Hawaiian Cultural Restoration Revolving Fund (Chapter 3.38, Maui County Code) (1) Funds may be used for the implementation of the management strategy and restoration of Moku'ula and Mokuhinia through community input and participation. (2) A semi-annual report must be submitted to the Council on the use of these funds. (3) Up to \$250,000 must be to conduct public meetings and to develop and implement a plan for the cleaning and caring for Moku'ula and Mokuhinia, to include informational and code of conduct signage, providing appropriate curation or display of cultural and historic artifacts, and the appropriate reinterment of iwi kupuna, subject to required approvals.	1,173,715	39,395	1,213,110

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
T. Employee Parking Fees Fund (Chapter 3.26, Maui County Code) (1) Up to \$50,000 must be for parking lot improvements, lighting, and security measures.	242,756	35,353	278,109
U. Maui Interscholastic League Fees Fund (Chapter 3.39, Maui County Code)	90,683	12,636	103,319
V. County Parks Special Revolving Fund (Section 13.04A.460, Maui County Code)	0	0	0
W. Special Management Area Revolving Fund (Chapter 3.49, Maui County Code) (1) Up to \$100,000 must be for coastal erosion at Maalaea including a feasibility study and design for Kanaio Stream restoration.	1,484,191	195,428	1,679,619
X. Experimental and Demonstration Housing Projects Fund (Chapter 16.28, Maui County Code)	0	0	0
Y. Vehicle Disposal Fee Fund (Chapter 3.27, Maui County Code) (1) Disbursement for salaries and premium pay is limited to \$239,964 and 4.5 equivalent personnel for the Environmental Protection and Sustainability Program. (2) Up to \$2,330,200 must be for disbursement for operations or services.	11,989,535	2,769,700	14,759,235
Z. Homeowner Programs Revolving Fund (Chapter 3.34, Maui County Code) (1) Must be for disbursement of grants, up to \$30,000 each, for qualified Maui County residents participating in the First-time Homebuyers Down Payment Assistance Program.	722,666	1,000,000	1,722,666

**II. SPECIAL PURPOSE REVENUES - SCHEDULE OF REVOLVING/SPECIAL FUNDS
FOR FISCAL YEAR 2025**

	ESTIMATED BALANCE AS OF 6/30/2024	ANTICIPATED REVENUES FOR FY 2025	TOTAL FOR FY 2025
AA. Molokai Farming Cost Reimbursement Program Fund (Chapter 3.76, Maui County Code) (1) Must be for disbursement of grants, up to \$5,000 each, for qualified farmers on Molokai for the cost of complying with the United States Food and Drug Administration Food Safety Act and State of Hawaii Food Safety Law.	146,725	0	146,725
BB. Managed Retreat Revolving Fund (Chapter 3.97, Maui County Code)	12,000,000	12,000,000	24,000,000
CC. General Excise Tax Fund (Chapter 3.100, Maui County Code) (1)Up to \$5,000,000 must be for the Kamole Weir Water Treatment Facility in Makawao, Maui, Hawai'i. (2)Up to \$5,500,000 must be for Waste Water Pump Station #5 in Lāhainā, Maui, Hawai'i. (3)Up to \$5,500,000 must be for Waste Water Pump Station #6 in Lāhainā, Maui, Hawai'i.	0	36,000,000	36,000,000
DD. General Excise Tax Fund - Department of Hawaiian Home Lands (Chapter 3.100, Maui County Code)	0	9,000,000	9,000,000
EE. Parking Revenue Fund (Chapter 3.31, Maui County Code)	0	0	0
FF. Ash Debris Transportation Fund (Chapter 3.60, Maui County Code)	0	0	0

BFED Committee

From: BFED Committee
Sent: Tuesday, April 9, 2024 3:08 PM
To: Lesley Milner
Cc: BFED Committee; Kristina Cabbat; Michelle Santos; Zeke Kalua
Subject: PLEASE READ attached letter re: FISCAL YEAR ("FY") 2025 BUDGET (BFED 1) (BD-6); reply by 4/15/24
Attachments: 240408abd01 revised (bd-6) signed.pdf

Categories: Processed

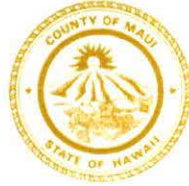
Ms. Milner: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated April 9, 2024. Please respond by **April 15, 2024**

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

Thank you,
Yvette Bouthillier, Senior Secretary
BFED Committee

RICHARD T. BISSEN, JR.
Mayor

JOSIAH NISHITA
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

April 16, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Richard Bissen 4/16-24

Mayor Date

For Transmittal to:

Honorable Yuki Lei K. Sugimura, Chair
and Members of the Budget, Finance, and Economic Development Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Sugimura:

SUBJECT: **FISCAL YEAR (“FY”) 2025 BUDGET** (BFED-1) (BD-6)

Pursuant to your correspondence dated April 9, 2024, answers to your questions are as follows:

Budget Office has reviewed the revised version of Appendix A-II and have the following comments on the proposed edits:

D. Plan Review, Permit Processing, and Inspection Revolving Fund (**Section 16.25.109**, Maui County Code)
– *Budget Office has no issues with this edit.*

E. **Highway Beautification, Abandoned Vehicle, and Tourism-related Traffic Congestion Revolving Fund** (Section 3.25.030, Maui County Code)
– *Budget Office has no issues with this edit.*

H. Plan Review Processing, and Inspection Revolving Fund (Fire) (**Section 16.04D.050**, Maui County Code)
– *Budget Office has no issues with this edit*

Q. **Economic Development and Cultural** Programs Revolving Fund (Chapter 3.81, Maui County Code)
– *This edit request was submitted in correspondence transmitted on April 12, 2024.*

FF. Ash Debris Transportation Fund (Chapter 3.60, Maui County Code)
– *Budget Office has no issues with the inclusion of this fund in the appendix. This will also necessitate an amendment to the General Budget Provisions.*

In future, could you please also provide a marked-up version of any proposed revisions to ensure a comprehensive review.

Whether the Landscape Planting and Beautification Revolving Fund, established by Section 16.13.240, Maui County Code, should be included in the Appendix.

No fines or fees have been collected that would go to this fund, but the Budget Office has no objection to including the fund with anticipated revenues of zero for FY 2025.

For the Kaunoha Senior Services Leisure Program Activities Revolving Fund, the \$200,000 appropriation conditioned for Leisure Program activities exceeds the \$121,738 total for FY 2025 available for that fund. Please explain.

The calculation for the estimated balance as of 6/30/2024 removes any encumbrances from conditional language included in the FY 2024 Budget. In reviewing expenses to date from this fund, the Budget Office determined that sufficient funds will be lapsed on June 30, 2024, to support the conditional language included in the FY 2025 Budget. The Budget Office will work with the Department of Human Concerns for FY 2026 to determine if adjustments should be made to the conditional language going forward.

Finally, for the first appropriation from the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund, tax map key (2) 4-7-001:026 (por.) does not appear in the County’s real property tax database. Could you please provide the appropriate update for this property?

Resolution 13-151 authorized the acquisition of TMKs: (2) 4-7-001:030 and (2) 4-7-001:026(Por.), and both TMKs have been included in the budget ordinance since FY 2015. The County did not ultimately acquire the second property, and this TMK can be removed.

Should you have any questions, please contact me at ext. 8239.

Sincerely,



LESLEY MILNER
Acting Budget Director

BFED Committee

From: Janina Agapay <Janina.E.Agapay@co.maui.hi.us>
Sent: Tuesday, April 16, 2024 2:01 PM
To: BFED Committee
Cc: Lesley Milner
Subject: (BFED-1)(BD-6)
Attachments: (BFED-1)(BD-6).pdf

Hello,

Please see attached correspondence from Office of the Mayor.

Thank you,

Janina Agapay

County of Maui

Budget Office

(808) 270-7836

Janina.E.Agapay@co.maui.hi.us