

RICHARD T. BISSEN, JR.  
Mayor

JOSIAH K. NISHITA  
Managing Director

ERIN A. WADE  
Deputy Managing Director



DEPARTMENT OF MANAGEMENT  
COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.mauicounty.gov](http://www.mauicounty.gov)  
August 22, 2025

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OFFICE OF THE  
COUNTY CLERK

Honorable Richard T. Bissen, Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

8-22-25  
Mayor Date

For Transmittal to:

Honorable Alice Lee, Chair  
and Members of the Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Lee and Council Members:

**SUBJECT: SETTING THE ANNUAL SALARY FOR THE ADMINISTRATIVE ASSISTANT OF THE BOARD OF ETHICS UNDER SECTION 2.56.080, MAUI COUNTY CODE**

I am transmitting the proposed resolution entitled, "Setting the Annual Salary for the Administrative Assistant of the Board of Ethics Under Section 2.56.080, Maui County Code." The purpose of the proposed resolution is to set the annual salary for the Administrative Assistant of the Board of Ethics at \$71,016, effective September 1, 2025.

We respectfully request a waiver of committee referral and report, and adoption of the resolution at the next council meeting, due to the urgency of filling the Administrative Assistant position in a timely manner.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at [Josiah.K.Nishita@co.maui.hi.us](mailto:Josiah.K.Nishita@co.maui.hi.us).

Sincerely,

A blue ink signature of Josiah K. Nishita.

JOSIAH K. NISHITA  
Managing Director

Attachment