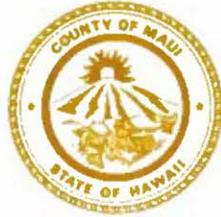


**RICHARD T. BISSEN, JR.**  
Mayor

**KATE L. K. BLYSTONE**  
Director

**ANA LILLIS**  
Deputy Director



**DEPARTMENT OF PLANNING**  
COUNTY OF MAUI  
ONE MAIN PLAZA  
2200 MAIN STREET, SUITE 315  
WAILUKU, MAUI, HAWAI'I 96793

August 1, 2024

Honorable Richard T. Bissen Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawai'i 96793

**APPROVED FOR TRANSMITTAL**

  
Mayor Date

For Transmittal to:

Honorable Tasha Kama, Chair  
Housing and Land Use Committee  
200 South High Street  
Wailuku, Hawai'i 96793  
Via: [hlu.committee@mauicounty.us](mailto:hlu.committee@mauicounty.us)

Dear Chair Kama:

**SUBJECT: SCOPE OF WORK FOR THE COUNCIL'S REQUEST FOR PROPOSALS ON A STUDY OF THE PHASE-OUT OF TRANSIENT VACATION RENTALS IN THE A-1 AND A-2 APARTMENT DISTRICTS (HLU-3(18))**

Thank you for your July 26, 2024 letter requesting an expected timeline of Planning Commission's report to Council. The Charter requires the Department to transmit the Maui, Lāna'i and Moloka'i Planning Commission findings and recommendations to Council no later than one hundred eighty days after the final public hearing. The final public hearing was July 26, 2023. The Department anticipates transmitting the findings and recommendatons well before January 2024.

Should you have any questions, please feel free to contact me.

Sincerely,

Handwritten signature of Kate L. K. Blystone in blue ink.

**KATE L. K. BLYSTONE**  
Planning Director

xc: Ana Lillis, Deputy Director  
Jordan Hart, Planning Program Administrator (pdf)  
Gregory Pfof, Administrative Planning Officer (pdf)

KLKB;AL;jlp

S:\ADMIN\Correspondence\HLU\ HLU-3(18)\_PL01

**DEPARTMENT COVER SHEET  
FOR DOCUMENTS TO MAYOR**

RECEIVED

CONTACT PERSON: PLANNING DIRECTOR KATE BLYSTONE DATE: '24 AUG -1 P 3:44  
August 1, 2024

DEPARTMENT: PLANNING OFFICE OF THE MAYOR

SUBJECT/BRIEF DESCRIPTION:

**SCOPE OF WORK FOR THE COUNCIL'S REQUEST FOR PROPOSALS ON A STUDY OF THE  
PHASE-OUT OF TRANSIENT VACATION RENTALS IN THE A-1 AND A-2 APARTMENT  
DISTRICTS (HLU-3(18))**

DATE ACTION REQUIRED BY: ASAP

**ACTION REQUIRED BY MAYOR:**

SIGNATURE     NOTARY     APPROVAL     REVIEW/COMMENT     OTHER

**REASONS FOR REQUESTED ACTION:**

**For Mayor's signature and then transmit to HLU Chair Tasha Kama.**

**MAYOR'S OFFICE – WHEN COMPLETED, RETURN:**

BACK TO THE DEPARTMENT     OTHER

Please transmit as the cover sheet states with an email copy to Planning Joy Paredes x7750. Mahalo!

## HLU Committee

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**From:** Michelle Santos <Michelle.Santos@co.maui.hi.us>  
**Sent:** Friday, August 2, 2024 9:12 AM  
**To:** HLU Committee  
**Cc:** Ana Lillis; Cynthia Sasada; Josiah Nishita; joy.paredes@co.maui.hi.us; Kate Blystone; Leo Caires; Louise Batoon; Pili Nahooikaika  
**Subject:** MT#10700 Scope of Work for the Council's request for proposals on a stud of the phase-out of transient vacation rentals in the A-a and A-2 Apartment Districts  
**Attachments:** MT#10700-HLU Committee.pdf

**NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.**

*Michelle L. Santos*

## Office Operations Assistant

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County of Maui  
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phone: (808) 270-7855  
fax: (808) 270-7870