

July 23, 2024

MEMO TO: WAI-1(16) File

F R O M: Tom Cook, Chair 
Water and Infrastructure Committee

SUBJECT: **TRANSMITTAL OF INFORMATIONAL DOCUMENT RELATING TO
COUNTY PERMIT PROCESSING EFFICIENCIES** (WAI-1(16))

The attached informational document pertains to Item 1(16) on the Committee's agenda.

wai:ltr:001(16)afile01:jpp

Attachment

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

November 1, 2023

Ms. Kathleen Aoki, Director
Department of Planning
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Aoki:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

The Water and Infrastructure Committee intends to schedule a future meeting to discuss the County's current permitting process and ways to expedite the process.

Here is some background information of where we are with this matter:

- At its meeting of October 2, 2023, the Water and Infrastructure Committee received a status report from the Administration's Permitting Process Working Group.
- At its meeting of October 30, 2023, the Government Relations, Ethics, and Transparency Committee discussed Resolution 23-194, relating to developing a comprehensive recovery and resiliency plan in response to the Island of Maui's tragic wildfires of August 2023, and the challenges related to the County's current permitting process.
- During the October 30th GREAT meeting, the Committee noted that some Lāhainā residents would like to submit permit applications to rebuild their homes now, due to concerns of a lengthy approval process. At the meeting, the Administration stated that the County departments have been working on solutions to expedite this process.

Ms. Kathleen Aoki
November 1, 2023
Page 2

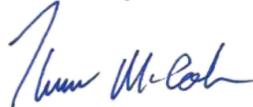
To understand and address concerns with the current permitting process, may I please request a response to the following, as it relates to permit applications for residential, single-family dwellings:

1. Please provide a summary of your Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.
2. Please provide copies of your Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.

May I further request your written response by **November 15, 2023**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Clarita Balala at ext. 7668).

Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)apl01:jpp

cc: Mayor Richard T. Bissen, Jr.
Kekuhaupio R. Akana, Managing Director
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
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www.MauiCounty.us

November 2, 2023

Mr. Shayne Agawa, Director
Department of Environmental Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Agawa:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

The Water and Infrastructure Committee intends to schedule a future meeting to discuss the County's current permitting process and ways to expedite the process.

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Mr. Shayne Agawa
November 2, 2023
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Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)aem01:jpp

cc: Mayor Richard T. Bissen, Jr.
Kekuhaupio R. Akana, Managing Director
Josiah K. Nishita, Director, Office of Recovery

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COUNTY COUNCIL

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WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

November 2, 2023

Mr. Bradford Ventura, Fire Chief
Department of Fire and Public Safety
County of Maui
Wailuku, Hawaii 96793

Dear Chief Ventura:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

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Mr. Bradford Ventura
November 2, 2023
Page 2

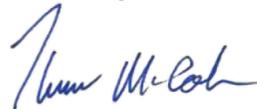
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Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)afs01:jpp

cc: Mayor Richard T. Bissen, Jr.
Kekuhaupio R. Akana, Managing Director
Josiah K. Nishita, Director, Office of Recovery

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www.MauiCounty.us

November 2, 2023

Mr. John Stufflebean, Director
Department of Water Supply
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Stufflebean:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

The Water and Infrastructure Committee intends to schedule a future meeting to discuss the County's current permitting process and ways to expedite the process.

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Mr. John Stufflebean
November 2, 2023
Page 2

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Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)aws01:jpp

cc: Mayor Richard T. Bissen, Jr.
Kekuhaupio R. Akana, Managing Director
Josiah K. Nishita, Director, Office of Recovery

RICHARD T. BISSEN, JR.
Mayor

KEKUHAPUIO R. AKANA
Managing Director

BRADFORD K. VENTURA
Fire Chief

GAVIN L.M. FUJIOKA
Deputy Fire Chief



DEPARTMENT OF FIRE & PUBLIC SAFETY
COUNTY OF MAUI
200 DAIRY ROAD
KAHULUI, MAUI, HAWAII 96732
www.maui-county.gov

October 18, 2023

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

Richard T. Bissen, Jr.
Mayor
11-13-23
Date

For Transmittal to:

Honorable Tom Cook
Council Member, Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Mr. Cook,

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

The Department of Fire & Public Safety is in receipt of your letter dated November 2, 2023. Please see our responses in **bold**.

1. Please provide a summary of your Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.

Technically under current code they can be exempt if they are served by county water meter. The Department can offer 15-day initial review for fire affected homes if the street widths and water supply are sufficient all single-family dwellings under 5,000 square feet within 100 feet of the street would meet our requirements.

Recommendation:

- **Reviewing and improving infrastructure of road widths and water supply to current code throughout Lahaina would identify neighborhoods where inherently all homes under 5,000 square feet would meet all Fire requirements (no review required – approval by address).**
- **Complete homes or greater than 25% restoration should be held to all current building codes, set backs and building separation requirements.**

Honorable Tom Cook, Council Member

Page 2

November 8, 2023

- **Parking should be provided for and restricted to onsite only for roads less than 28 feet.**
- **Neighborhoods or streets of greater than 20 lots and/or 40 dwellings should have a 2nd means of egress/access.**
- **These items are especially important when considering accessory dwellings.**

Initial submittal needs to indicate the following for complete and successful review:

- **Fire hydrant locations and GPM (or by county verification).**
- **Access dimensions required for home further than 100 feet from street.**
- **Sprinkler plans for homes that can not meet access or water supply.**

2. Please provide copies of your Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.

Please find the Department's internal checklist which includes the code reference.

If you have any further questions or require clarification

Sincerely,



BRADFORD K. VENTURA
Fire Chief

10307

RESIDENTIAL REVIEW Check List for New R3 on Private water systems

Per NFPA 1 2018 with county and State amendments

11.07.2023

Plan set and application requirements

meet ALL the following

- To Scale with scale
- Architect stamp
- Engineer Stamp for any mechanical fire protection
- Fire Hydrant - Location
- Access – County Road and Driveway
- Size of structure (noted or can be scaled)
- Verify approval of Subdivision

Water Supply / Fire Flow requirements (NFPA 18.4 with county amendments)

meet ONE of the following

- 1st and 2nd dwelling serviced by County Dept of Water Supply exempt from Fire Code water-supply requirements 1604D.390 18.4.5.1.1**
- Structures **greater than 1000sq ft** require an existing approved fire hydrant (18.4.5.1.1) that is within 600 feet via an approved route from the fire hydrant to the structure. (NFPA 1 18.5.2)
- Structures **less than 1000 sq. ft.** do not require a fire hydrant (18.4.5.1.1)
- Fire flow requirements modified by installation Automatic Fire Sprinklers (18.4.5.1.1)
- Structures **greater than 5000sq ft** meeting required fire flow as per table (NFPA 1 2018 18.4.5.2 & Table 18.4.5.1) with alternative fire protection reduction allowances (18.4.5.1.4)

Access requirements (NFPA 18.2 with county amendments)

meet ALL the following

- Width - unobstructed clear width of 20ft (18.2.3.5.1.1)
- Dead end access longer than 150' in length requires an approved turn-a-round. (18.2.3.5.4)
- Overhead clearances shall be maintained at a minimum height of 13.5 feet. (18.2.3.5.1.2)
- Surface – designed and maintained to support the imposed loads of fire apparatus and shall be provided with an all-weather driving surface. (18.2.3.5.2)
- Grade - not to exceed design limitations of fire apparatus (18.2.3.5.6.1)
- FD apparatus must be able to park within 50' (extended to 100' for structures less than 1000sq ft) of a door that makes access to the interior of the structure being protected (18.2.3.2.1)

WAI Committee

From: Maui_County Council_mailbox
Sent: Monday, November 13, 2023 10:17 AM
To: WAI Committee
Subject: FW: MT#10367 Expedited Permitting Process
Attachments: MT#10367-Cook, Tom.pdf

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Monday, November 13, 2023 9:53 AM
To: Maui_County Council_mailbox <county.council@mauicounty.us>
Cc: Bradford Ventura <Bradford.Ventura@co.maui.hi.us>; Chasserae Kaawa <Chasserae.Kaawa@co.maui.hi.us>; Cynthia Sasada <Cynthia.Sasada@co.maui.hi.us>; Gavin Fujioka <Gavin.Fujioka@co.maui.hi.us>; Josiah Nishita <Josiah.K.Nishita@co.maui.hi.us>; Kekuhaupio Akana <kakan@co.maui.hi.us>; Leo Caires <Leo.Caires@co.maui.hi.us>; Louise Batoon <Louise.Batoon@co.maui.hi.us>; Pili Nahooikaika <Pili.Nahooikaika@co.maui.hi.us>; Ryan Otsubo <Ryan.Otsubo@co.maui.hi.us>
Subject: MT#10367 Expedited Permitting Process

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870

RICHARD T. BISSEN, JR.
Mayor

KATHLEEN ROSS AOKI
Director

GARRETT E. SMITH
Deputy Director



DEPARTMENT OF PLANNING
COUNTY OF MAUI
ONE MAIN PLAZA
2200 MAIN STREET, SUITE 315
WAILUKU, MAUI, HAWAII 96793

November 13, 2023

Honorable Richard T. Bissen Jr.
County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL


Mayor 11-14-23
Date

For Transmittal to:

Honorable Chair Tom Cook
And Members of the Water and Infrastructure Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

Thank you for your letter dated November 1, 2023. The Department of Planning provides the following responses.

- Please provide a summary of your Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.***

The Department of Planning has been meeting three times weekly with other reviewing agencies for the purpose of identifying methods of streamlining permit review and approval. Key issues of discussion of Planning are as follows:

- Delegating the land use compliance portion of the building permit plan check process to a consultant that is in the process of being brought on by Development Services Administration (DSA) Request for Proposal (RFP) for 1,196 residentially zoned parcels within the fire affected area of Lahaina, for the main dwelling and first accessory dwelling unit (ADU). Mauka of the Special Management Area and the Lahaina National Historic Landmark District, that would also include the 285 residentially zoned parcels over 7,500 sq. ft. in size that would allow for the second ADU.

Honorable Richard T. Bissen, Jr.
For Transmittal to:
Honorable Tom Cook
November 13, 2023
Page 2

2. Delegate the same for the 531 residentially zoned parcels in the Special Management Area (SMA) and Lahaina National Historic Landmark District (LNHLD), while maintaining duty for the completion of the SMA and LNHLD procedures under an internally expedited process.
 3. Introduction of a legislative package to augment Maui County Code (MCC):
 - a. 19.500.110 - Nonconformities as it pertains to structures and uses when emergencies have been declared by the Governor of the State of Hawaii due to events resulting in large scale property damage.
 - b. Chapter 19.08 - Residential Districts for the purpose of introducing the changes being proposed in the Title 19 write that would allow for legal reconstruction of multi-unit or multi-generational housing that may have existed prior to the fire but may not have been properly permitted or able to have been permitted.
- 2. Please provide copies of your Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.***

The Department of Planning review for building permit applications consists of the following:

1. Check for land use compliance
 - a. Proposed use of structure
 - b. Height
 - c. Setback
 - d. Parking
 - e. Unique conditions of land use approval
 - f. Special Regulatory District
 - i. SMA
 - ii. Historic
 - iii. Flood
2. Applicable regulations include:
 - Hawaii Revised Statutes 205, 205A, 343
 - Administrative rules for the State Land Use Commission Chapter 15-15
 - Maui County Code Title 19
 - Title 12, Chapter 102, Administrative rules relating to Chapter 19.30A Maui County Code pertaining to the Agricultural District

Honorable Richard T. Bissen, Jr.
For Transmittal to:
Honorable Tom Cook
November 13, 2023
Page 3

Thank you for the opportunity to provide comment. Should you have any questions, please feel free to contact me.

Sincerely,



KATHLEEN ROSS AOKI
Planning Director

xc: Garrett Smith, Deputy Director (pdf)
Jordan Hart, Planning Program Administrator (pdf)
Gregory Pfost, Administrative Planning Officer (pdf)

KRA:GES:JH;jlp

S:\ADMINLETTERS\Expedited Permitting Process (WAI-1(10)).docx

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Tuesday, November 14, 2023 2:11 PM
To: WAI Committee
Cc: Cynthia Sasada; garrett.e.smith@co.maui.hi.us; Josiah Nishita;
joy.paredes@co.maui.hi.us; Kekuhaupio Akana; kathleen.aoki@co.maui.hi.us; Leo Caires;
Louise Batoon; Pili Nahooikaika
Subject: MT#10377 Expedited Permitting Process (Response to November 1 letter)
Attachments: MT#10377-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

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RICHARD T. BISSEN, JR.
Mayor

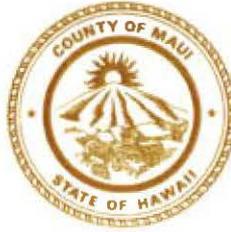
SHAYNE R. AGAWA, P.E.
Director

ROBERT SCHMIDT
Deputy Director

MICHAEL KEHANO, P.E.
Solid Waste Division

ERIC A. NAKAGAWA, P.E.
Wastewater Reclamation Division

Environmental Protection &
Sustainability Division



COUNTY OF MAUI
DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT
2145 KAOHU STREET, SUITE 102
WAILUKU, MAUI, HAWAII 96793

November 14, 2023

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

Mayor Date 11-15-23

For Transmittal to:

Honorable Tom Cook, Chair
Water and Infrastructure Committee
200 South High Street
Wailuku, HI 96793

Dear Councilmember Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

In response to your November 2, 2023 request regarding information on expediting the permitting process the Department of Environmental Management (DEM) provides the following:

1. Please provide a summary of your Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.

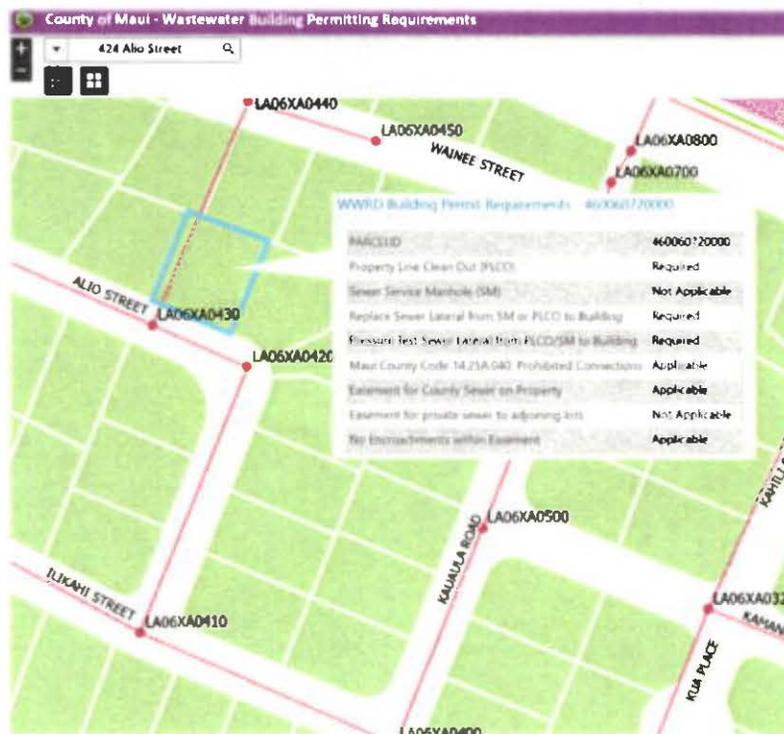
The Wastewater Reclamation Division has discussed options with the Permitting Process Working Group to help expedite its plan review process. This included:

- a. Dropping reviews below certain threshold valuations but this would be a difficult task for DSA and/or MAPPS to complete and could miss many items we should be reviewing.
- b. Requiring applicants to submit a questionnaire/affidavit with their permit submittals that notifies the applicant of all requirements and verifies they are aware and have complied with the various Maui County Code and WWRD requirements in their plan submittal. This will be implemented for permits in the Lahaina fire area to eliminate the need for WWRD to review any residential permits. It places the applicant on the honor system for compliance so this form is being vetted by Corporation Counsel to verify it has legal standing in the event enforcement action is required at a later date.
- c. Adding some additional questions to be answered during the MAPPS application process to allow tracking of residential allocations and required assessment fees without the need to review the actual permit/plan. This is currently being designed and expected to be implemented early next year.

- d. Dividing the Wastewater Division review into three separate agency reviews (engineering/permitting, pretreatment and recycled water) in order to eliminate linear reviews and allow for parallel reviews. The pros and cons of this approach (for both the division and the applicant) is still being discussed within the division.
- e. Creating an Estimated Wastewater Flow Worksheet to be submitted with all commercial permits to help standardize the process of determining capacity allocation. The pros and cons of this approach (for both the division and the applicant) is still being discussed within the division.

Residential Permits: WWRD stopped reviewing residential permits over a year ago to help expedite the permitting process. However, it has resulted in assessment fees not being added to permits, property line cleanouts not being installed, easements not being completed and structures (pools, building overhangs, walls etc.) being constructed within easements and too close to sewer lines. Therefore, items b and c above will be piloted for the Lahaina rebuilding area with the potential to implement it for all areas in the County.

In the Lahaina Fire Area, WWRD is creating a web application that lists the WWRD requirements for all lots seeking to rebuild. This will allow owners and applicants to know requirements before they apply, as well as, being a resource for staff, inspectors and plan checkers. Something like this mock up:



This is somewhat time consuming to set up but may be something we may consider for other areas of the County.

Commercial Permits: Lots with proposed commercial/industrial businesses will always require WWRD review as there are additional details that need to be considered in the review (See check sheet attached.) Increasing the speed of these reviews is reliant on applicants submitting complete plans, empty positions being filled and expanding our staff.

Construction requirements: In the fire area we intend to require (1) cleanout installation (if not existing) on all residential lots as required in Maui County Code, (2) sewer service manholes on all applicable commercial/industrial/multifamily lots, (3) all onsite piping be replaced on lots where buildings were destroyed in order to keep ash and debris out of the sewer system and (4) pressure testing of all on site sewer lateral piping from the right of way (property line cleanout/manhole) to the structure in the high ground water and projected sea-level rise areas to prevent groundwater infiltration into the sewer system which limits pipe and treatment capacity, as well as detrimental effects to the quality of treatment and the R-1 effluent that is produced for reuse and disposal.

Existing private sewer systems (that connect to the County system): Owners/users that have private sewer systems (Multifamily developments, gated or private streets etc.) in the fire area will need to (1) verify the pipe condition (CCTV), (2) make any necessary repairs/replacement, (3) plug any unused laterals, (4) clean any ash/debris prior to any discharge, (5) provide easement documentation if the system serves more than one TMK and (6) be pressure tested if in the groundwater/sea-level rise areas.

Temporary Houses/Trailers: It has been discussed that all temporary housing/trailers/RV's/tiny homes in the fire area should be permitted with a sunset date. They do not need to be connected to the sewer (they could have a pump service contract instead) but if they are connected they need to pay for the service like other users. WWRD is preparing a standard detail for connections.

It is projected that the requirements website and other measures would be ready to go before the end of 2023 or very early in 2024.

2. Please provide copies of your Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.

A copy of the basic checklist for residential permit review and commercial/multifamily review are attached. Excerpts of applicable Maui County Code and administrative rules are also attached.

Thank you for the opportunity to provide you with information on this matter. Should you have any questions or concerns, please feel free to transmit them to the Department of Environmental Management via transmittal through the Office of the Mayor.

Sincerely,



DN: cn=Shayne R. Agawa,
ou=Director of the Dept. of
Environmental Management,
email=shayne.agawa@co.maui.hi
us, c=US
Date: 2023.11.14 15:36:42 -10'00'

SHAYNE R. AGAWA, P.E.
Director of Environmental Management

cc: Wastewater Reclamation Division

Wastewater Reclamation Division Plan Check Guidelines



Residential Housing Building Permit Process:

- ___ 1) Site Plan
 - ___ a) On site wastewater lines
 - ___ b) Existing sewer lines adjacent to all property lines,
 - ___ c) Connection point to County sewer,
 - ___ d) Verify Property Line Cleanout (PLC) location (MCC 14.25A.130) is within 2' of property line (less than 1,500 gpd discharge (2 dwellings, 4 accessory units) otherwise sewer service manhole (Dept. policy 2020-03)
 - ___ e) Verify that existing or required easements shown and labeled (width, in favor of, recording data if existing.) Note: New easements should be 15' wide to allow equipment to enter and make repairs
 - ___ f) Verify that proposed walls/fences/pools/buildings/building overhangs are not within easements
 - ___ g) Review any special details

- ___ 2) Other (by review or affidavit):
 - ___ a) Verify number of units on the permit and determine allocation (single family home 350 gpd, Accessory Dwelling Unit/Ohana 180 gpd)
 - ___ b) Verify that no illegal connections are made (MCC: 14.25A.040, 14.21A.015)

Weekly report of all permit submittals and approvals will need to be made available to WWRD

Wastewater Reclamation Division Plan Check Guidelines



Commercial/Industrial Building Permit Reviews:

- ___ 1) Title Sheet (Permitting and/or Pretreatment Section)
 - ___ a) Project name shown
 - ___ b) Correct address shown
 - ___ c) Correct TMK shown

- ___ 2) Civil Site/Utility Plan (Permitting Section):
 - ___ a) Review on site wastewater lines make sure they are shown and properly labeled.
 - ___ b) Verify connection point to County sewer is shown and labeled.
 - ___ c) Verify existing sewer lines/manholes (location, size, lateral locations, manhole) adjacent to all property lines shown.
 - ___ d) Confirm that old and new sewer manholes are labeled with assigned County ID Number
 - ___ e) Verify that streets are labeled correctly.
 - ___ f) Verify that property line sewer service manhole/cleanout requirement is addressed and location acceptable.
 - ___ g) Verify that existing or required easements are shown
 - ___ i) Show and label width (easements should be 15' wide to allow equipment to enter and make repairs)
 - ___ ii) Walls, buildings, overhangs, trees etc. should not be constructed over easements that would prevent access to any portion of the line or manholes.
 - ___ iii) Copy of easement to be included in case (recorded).
 - ___ h) Verify that no illegal connections are made (condensate, roof drains, storm drain lines etc. MCC : 14.25A.040, 14.21A.015)
 - ___ i) Review any utility crossings for required clearances, concrete jackets etc.
 - ___ j) Verify any associated/necessary details are current and included.
 - ___ k) Verify current Standard Wastewater Notes are included on plans.
 - ___ l) Verify that plans stamped by engineer.

- ___ 3) Mechanical/Plumbing sheets (Pretreatment Section)
 - ___ a) Verify that required grease interceptor or other pretreatment devices are shown:
 - ___ i) Manufacturer and model specified
 - ___ ii) Traffic loading conditions
 - ___ b) Confirm that sizing calculation for the pretreatment device correct, stamped and signed by the design engineer.
 - ___ c) Verify Standard Notes for grease interceptor/sampling box.
 - ___ d) Confirm sampling box for pretreatment devices.
 - ___ e) Plan view of piping with all discharge fixtures noted.
 - ___ f) Verify a hose bib is included near (within 25') any interceptor
 - ___ g) Verify that fixtures are appropriately connected to grease waste, sanitary waste or condensate lines and connections are clearly shown.
 - ___ h) Review isometric diagram of wastewater and condensate systems are accurate.
 - ___ i) Verify that no illegal connections are made (air conditioning condensate, equipment condensate, non-contact cooling water, decorative fountains etc. (MCC : 14.25A.040, 14.21A.015). Confirm that all discharge locations shown (drywells, planters, storm drain etc.)
 - ___ j) Verify that all sheets stamped by engineer

Wastewater Reclamation Division Plan Check Guidelines



- _____ 4) Commercial Kitchen/Food processing (Pretreatment Section)
 - _____ a) Review description of the proposed operation including types of food to be served (menu), facility type (dine in or take out), hours of operation (business hours and operation hours to include preparation and clean-up time), seating capacity, type of dishware used (paper, washable etc.) and any other information that will assist in the review of the project.
 - _____ b) Review Kitchen Plan/equipment list to find possible discharges

- _____ 5) Industrial Users (Pretreatment Section)
 - _____ a) Review a description of the operation, products manufactured, chemicals/products used that could intentionally/accidentally be included in discharge (volume, frequency, dilution etc.)
 - _____ b) Determine if hazardous waste may be present and how those are handled.
 - _____ c) Review any pretreatment equipment proposed/required. Require additional equipment if necessary.
 - _____ d) Breweries/Distilleries - review the following:
 - _____ i) Operational description, product listing, discharge properties/frequency
 - _____ ii) Wasting procedure (chemicals, quantities, frequency, MSDS review etc.)
 - _____ iii) Cleaning procedure (chemicals, quantities, frequency, MSDS review etc.)
 - _____ iv) Sampling manhole location for pH, BOD, COD, TSS testing
 - _____ e) Facilities with laundries – Review if sand and/or lint traps are necessary
 - _____ f) Schools/Labs/Medical etc. – Review need for neutralization tanks etc.

- _____ 6) Wastewater Discharge Allocation (Permitting Section)
 - _____ a) Review required Estimated Wastewater Calculation including comparison with past flows.
 - _____ b) Verify calculations using water bills and standard flow values.
 - _____ c) Verify capacity/employees with furniture and/or operations plan as necessary.
 - _____ d) Verify that capacity exists in the collection system, pump stations and the treatment facility.

- _____ 7) Recycled Water Plans (Recycled Water Section)
 - _____ a) Verify if use is warranted/required and conduct review as necessary

Wastewater Reclamation Division Plan Check Guidelines



Easement Requirements:

- 1) Easements are typically 15' wide
- 2) Lots with County sewer lines crossing them or within 7.5' of lot lines shall provide easements to the County for the ownership, maintenance and replacement of said lines.
- 3) No building overhangs, structures, pools, walls, or trees are allowed in an easement area.
- 4) Easements must be recorded upon completion.
- 5) WWRD will prepare County easements for the owner to sign
- 6) Owner(s) shall prepare and submit recorded easements to WWRD.

Most common portions of County Code:

14.21A.015 - Prohibited discharge standards.

A. General prohibitions. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater that causes pass through or interference. These general prohibitions apply to all users of the POW whether or not they are subject to categorical pretreatment standards or any other governmental pretreatment standards or requirements.

B. Specific prohibitions. No user shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

12. Stormwater, surface water, groundwater, artisan well water, roof runoff, subsurface drainage, swimming pool drainage, filter backwash from an uncontaminated cooling system, swimming pool, decorative fountain or pond, vehicle washing drainage, condensate, deionized water, noncontact cooling water, and unpolluted wastewater;

14.25A.040 - Prohibited connections.

No person shall make a connection to a building wastewater system or building drain that is connected directly or indirectly to a public wastewater system for any discharges including but not limited to, roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or groundwater, cooling systems, swimming pools, vehicle wash waters or decorative fountains or ponds.

14.25A.130 - Wastewater laterals and cleanouts.

A. Whenever there exists a wastewater lateral or main fronting a lot without a service connection or an inadequately sized service connection, an application shall be made for the installation of a new service connection.

B. Upon approval by the director, the applicant shall be responsible for the installation and its cost. The installation shall be subject to inspection by the department. The actual connection to the lateral or main shall be performed in the presence of a County inspector.

C. If an existing service connection does not include a cleanout, the property owner is required to have one installed just inside the property line and to County standards, at the property owner's expense, within thirty days after written notice has been served on the property owner by the department.

D. Cleanouts shall be maintained by the owner in a manner to permit access to the cleanout and prevent blockages thereto. When a blockage occurs, the owner shall clear the cleanout immediately. If the department clears the cleanout, any costs associated with the clearing of the cleanout shall be billed to the responsible property owner.

Wastewater Reclamation Division Plan Check Guidelines



E. All cleanouts shall be covered by an approved plug.

F. A service manhole, in lieu of the above cleanout, shall be installed within the property line for all properties connected to the POTW, when directed by the director. When a manhole is provided, no lateral cleanout is required. (typically, commercial properties and multifamily developments)

G. The property owner shall be responsible for the prevention and clearing of blockages and root intrusion of wastewater laterals to the main line. The property owner shall be responsible for the structural integrity of wastewater laterals to the property line. The department shall be responsible for the structural integrity of wastewater laterals from the property line to the main line.

H. The property owner shall be responsible for repairing its wastewater lateral or private sewer line within its property to eliminate any prohibited discharges contained in section 14.21A.015 of this title. The property owner has one hundred eighty days from the date of notification by the director to repair its defective wastewater lateral. If the owner does not complete the repair within one hundred eighty days, the department may impose fines, repair the defect, and bill the property owner for any work performed to eliminate prohibited discharges contained in section 14.21A.015 of this title.

I. Special control structures and other appurtenances shall be constructed by the property owner when required by the director.



DEPARTMENT POLICIES AND PROCEDURES

Property Sewer Service Manhole/Cleanout Requirements			Procedure No. 2020-03
Effective Date 10/1/2020	Supersedes Procedure No./Date 12.0 / 10/01/2012	Approved 9/22/2020	Page 1 of 4

1 Purpose

- 1.1 *To set forth policies and acceptable procedures involving the installation requirements for cleanouts and sewer service manholes.*
- 1.2 *To follow Maui County Code and be consistent and fair in the reasoning for requiring the installation of either a cleanout or a sewer service manhole.*
- 1.3 *To ensure the applicant/owner is aware of the requirement and will be in compliance.*
- 1.4 *To prevent sewage spills and allow access to underground sewer pipes for blockage clearing and inspection.*
- 1.5 *To create a physical point of demarcation in a typical location between the County owned service lateral and privately owned wastewater lines.*
- 1.6 *To help expedite review time for building permit and other applications.*
- 1.7 *To actively pursue methods to reduce the risk of sewage spills and to help achieve Maui County's goal of making sewer spills a non-occurrence within its system.*

2 Policies

- 2.1 *The construction of new public wastewater systems, private wastewater systems and extensions of existing wastewater systems shall fully conform to this article, and all applicable governmental laws, ordinances and regulations. (MCC 14.23A.010)*
- 2.2 *The Wastewater Reclamation Division requires that a property that discharges wastewater to the County's collection system shall have access to its private lines in order to clean, clear blockages, maintain, repair and construct improvements prior to the connection to the County's sewer system. (MCC 14.25A.130.H)*
- 2.3 *The Wastewater Reclamation Division requires a property line cleanout or a service manhole to be installed near the right of way/property line or easement limits prior to connecting to the service lateral from the main sewer line to provide access to the sewer and prevent blockages. (MCC 14.25A.130.D., F.)*



**Department of Environmental Management
Wastewater Reclamation Division**

2200 Main Street, Suite 610, Wailuku, Hawaii 96793 (808) 270-7417

DEPARTMENT POLICIES AND PROCEDURES

Property Sewer Service Manhole/Cleanout Requirements			Procedure No. 2020-03
Effective Date 10/1/2020	Supersedes Procedure No./Date 12.0 / 10/01/2012	Approved 9/22/2020	Page 2 of 4

- 2.4 *If an existing service connection does not include a cleanout, the property owner is required to have one installed just inside the property line and to County standards, at the property owner's expense, within thirty (30) days after written notice has been served on the property owner by the department. (MCC 14.25A.130.C.)*
- 2.5 *The property owner shall be responsible for the prevention and clearing of blockages and root intrusion of wastewater laterals to the main line. The property owner shall be responsible for the structural integrity of wastewater laterals to the property line. The department shall be responsible for the structural integrity of wastewater laterals from the property line to the main line. (MCC 14.25A.130.G.)*
- 2.6 *Wastewater debris from any entity that performs cleaning, rodding, jetting, or any other form or maintenance of a public or private wastewater line (excluding individual laterals serving single-family dwellings) that discharges into the public wastewater system will be required to remove all debris from the last manhole on the property. If no manhole is located on the property, then coordination should be made with the wastewater reclamation division to obtain access to a manhole in the wastewater system. Such captured debris from line cleaning shall be disposed at the sanitary landfill. (MCC 14.21A.015.C.)*
- 2.7 *A property sewer service manhole shall not be required for single family dwelling units, provided the total estimated flow is no more than 1,500 gallons per day on the line that connects to a single sewer lateral connection to the County system.*
- 2.8 *Commercial/Industrial properties with agriculture/food/beverage processing, restaurant(s), industrial facilities, medical/dental/veterinary offices, businesses requiring pretreatment devices or estimated flows over 1,500 gallons per day (or confirmed flows based on 1-year average) shall install a property sewer service manhole.*
- 2.9 *A modification from strict compliance with the County Code for the installation of a property sewer service manhole may be requested by the owner of the property in writing (with supporting documentation) to the Director for approval, and the installation of a property cleanout may be allowed in the following scenarios:*
 - A. *When the entire property's wastewater discharge flows through an on-site manhole before it leaves the property. Verification via CCTV may be required to confirm that no other connections exist between the on-site manhole and the connection to the County owned sewer. If a connection exists a property sewer service manhole will be required.*



DEPARTMENT POLICIES AND PROCEDURES

Property Sewer Service Manhole/Cleanout Requirements			Procedure No. 2020-03
Effective Date 10/1/2020	Supersedes Procedure No./Date 12.0 / 10/01/2012	Approved 9/22/2020	Page 3 of 4

- B. Where the property sewer service lateral connects directly to a county sewer manhole.*
- C. Where the existing building, lot configuration, and/or the utilities do not allow adequate room for a sewer service manhole.*

- 2.10 Where the installation of any property control device would be physically impossible to install 2' inside of the property line or further into the property, an exemption from the requirement may be requested by the owner in writing for approval by the Director.*
- 2.11 Location of a cleanout or service manhole shall typically be within the private property and approximately two feet (2') from the property line or County sewer easement area adjacent to the County sewer line.*
- 2.12 Where the depth of the sewer lateral is shallower than approximately three and a half (3.5) feet, the installation of a "Sample Box" in lieu of the standard manhole may be allowed, per the owner's request in writing to the Director. (Entry into and working within the standard manhole may be more difficult at the shallower depths; the "Sample Box" would be more easily accessible for maintenance.)*

3 Procedures

- 3.1 Review of a Building Permit or other application shall include verifying that there is either a property line cleanout or sewer service manhole prior to connection to the sewer lateral to the main line.*
- 3.2 Building Permit Applications for new buildings that result in the need for a property line cleanout shall include as part of the application the design/installation of the cleanout if a related Certificate of Occupancy (CO) is required. If no CO is required then it shall be installed and pass final inspection prior to permit approval.*
- 3.3 Building Permit Applications for improvements to existing structures that require a property line cleanout will not be delayed if a cleanout exists, cleanout installation is part of the application or the owner agrees in writing that it will be installed within 30 days (MCC 14.25A.130.C) of the building permit issuance .*



DEPARTMENT POLICIES AND PROCEDURES

Property Sewer Service Manhole/Cleanout Requirements			Procedure No. 2020-03
Effective Date 10/1/2020	Supersedes Procedure No./Date 12.0 / 10/01/2012	Approved 9/22/2020	Page 4 of 4

- 3.4 *Building permit applications for new buildings that result in the need for a sewer service manhole shall include the design/installation as part of the application if a related Certificate of Occupancy is required. If no CO is required then it shall be designed, approved, installed, and pass final inspection prior to permit approval.*
- 3.5 *Building permit applications for improvements to existing structures that have minimal effect on wastewater flows on properties that require a sewer service manhole will not be delayed if a property line cleanout constructed to standards exists or is installed prior to permit issuance. The property owner shall be informed that a service manhole is required and they must submit acknowledgement and a written schedule for its installation of no longer than three (3) years.*

WWRD shall inform owner with the approval that he should diligently pursue the installation of the service manhole as any future building permit application or certificate of occupancy reviews/approvals for said parcel(s) will be delayed or denied if progress toward installation is not maintained/completed.
- 3.6 *Building permit applications for improvements to existing structures that significantly increase wastewater flows (space additions, fixture counts etc.) or include considerable plumbing modifications, and require a sewer service manhole shall include the design/installation of the manhole as part of the application if a related Certificate of Occupancy is required, or it shall be designed, approved, installed, and pass final inspection prior to permit approval.*
- 3.7 *WWRD shall maintain a file (database) of installation schedules in order to cross check with future permit applications and to verify progress toward installations.*
- 3.8 *WWRD shall maintain a database of all properties that have verified cleanout or service manholes installed.*
- 3.9 *Assignments of any exceptions to the Maui County Code requirements shall be at the discretion of the Department's Director, based on the above guidelines and all available information.*

Digitally signed by Scott R. Rollins
 DN: cn=Scott R. Rollins, o=Chief,
 ou=Wastewater Reclamation Division,
 email=scott.rollins@co.maui.hi.us, c=US
 Date: 2020.09.22 12:06:39 -10'00'

Chief, Wastewater Reclamation Division

Digitally signed by Eric Nakagawa
 DN: cn=Eric Nakagawa, o=County of Maui,
 ou=Director of Environmental Management,
 email=eric.nakagawa@co.maui.hi.us, c=US
 Date: 2020.10.26 16:02:58 -10'00'

Director of Environmental Management

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Friday, November 17, 2023 11:27 AM
To: WAI Committee
Cc: Cynthia Sasada; Josiah Nishita; Kekuhaupio Akana; Leo Caires; Louise Batoon; Nadine Orikasa; Pili Nahooikaika; Robert Schmidt; Shayne Agawa
Subject: MT#10384 Expedited Permitting Process
Attachments: MT#10384-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870

RICHARD T. BISSEN, JR.
Mayor

KEKUHAUPIO R. AKANA
Managing Director

JOHN STUFFLEBEAN, P.E.
Director

JAMES A. LANDGRAF
Deputy Director



DEPARTMENT OF WATER SUPPLY
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
<http://www.mauicounty.gov/water>

November 15, 2023

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL


Mayor 11-16-23
Date

For Transmittal to:

Honorable Tom Cook, Chair
Water and Infrastructure Committee
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

In response to your letter dated November 2, 2023, Department of Water Supply provides the following:

1. Please provide a summary of your Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.

RESPONSE:

The Department of Water Supply has been meeting three times per week with the Department of Planning and other reviewing agencies with the intent of devising strategies to expedite the permitting process for fire affected properties in Lahaina. Included in these strategies is Development Services Administration's drafting of a Request for Proposal (RFP) for a private consultant to complete the land use compliance portion of the building permit plan check process for these properties. Applicable permits would include the main dwelling, the first accessory dwelling unit, and for certain properties, the second accessory dwelling unit.

"By Water All Things Find Life"

Honorable Tom Cook, Chair
Water and Infrastructure Committee
Maui County Council
November 15, 2023
Page 2

Regarding the Department of Water Supply, proposed modifications discussed in these RFP meetings for fire affected properties include having the private consultant review the main dwelling and first accessory dwelling unit permits on a property for water meter sizing compliance. Fire protection review would not be necessary for first and second dwellings on a property due to Maui County Code Section 14.04.020 – Fire protection requirements for building permit applications.

Potential timelines for the expedited process are unknown at this time.

2. Please provide copies of your Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.

RESPONSE:

The department's "DWS Permit Application Review Checklist – Residential" form is attached. This form is completed for every residential building permit application reviewed by the department.

Applicable regulations include:

1. Maui County Code Section 14.01.040 – Definitions
2. Maui County Code Chapter 14.04 – Water Services
3. Maui County Code Section 14.05.090 – Fire protection
4. Rules and Regulations of the Department of Water Supply
Section 3-20 – Cross-Connections and Backflow Protection
5. County of Maui Administrative Rules Title MC-16 Chapter 201

Thank you for the opportunity to provide information relating to this agenda item. If you have additional questions, please free to contact me.

Sincerely,


JOHN STUFFLEBEAN, P.E.
Director

JS:JM:kkk
Attachment

DWS PERMIT APPLICATION REVIEW CHECKLIST - RESIDENTIAL
(For Internal use only)

rev 9/12/2023

*DESCRIPTION: _____
 *TAX MAP KEY: _____ *BPA# _____

Review Legend

A = reviewed and completed

N/C = reviewed and non-compliant

N/A = reviewed and Not Applicable

Indicate A, N/C or N/A	LAND USE PERMIT CLERK REVIEW CHECKLIST ITEMS				
	*MAPPS DWS Parcel Holds/Flags (Yes or No):		If yes, print screen		
	*Meter Size Information:				
		Meter Size:		Meter #:	
		Account #:		Transponder #:	
		CAS Premise ID:		Prem ID:	
	CC&B Address matches MAPPS (Yes or No):		If no, immediately email engineer		
	CC&B TMK matches RPT (Yes or No):		If no, immediately email engineer		
	Existing Dwelling(s)				
		Year Built:	Sq. Ft.:	# Dwellings:	# Baths:
		Year Built:	Sq. Ft.:	# Dwellings:	# Baths:
	Existing Pool (Yes or No)				
	If Yes, Fed by Hose Bibb or Dedicated Line?				
	*Print RPT Parcel Report				
	*Print RPT Parcel Zoning Map				
	*Print Fire Map				
	Subdivision (Yes or No):		If yes, SD No./SD Name		
	Agreements (Yes or No):		If yes, list Agreement Number		
	*Water Service File (Yes or No)				
	*Road Information:				
		Road Owned By:		Road Maintained By:	
	Other (Specify):				
	*Other (Commercial):				
		Land Use Permit Clerk Name:			
		Date Review Completed:			
		Re-Assigned in Mapps (Yes or No):			
Indicate A, N/C or N/A	EST/ENGINEERING REVIEW CHECKLIST ITEMS				
	Zero Water Use (Yes or No):				
	Added Fixture Units:		Increasing		
	Total Fixture Units:		Decreasing		
	Total GPM:		No Change		
	Pool (Yes or No):				
	If Yes, Fed by Hose Bibb or Dedicated Line?				
	Fire Protection Req'd (Yes or No):				
	Fire Dept Signed off (Yes or No):		Date F.D. Approved (in KIVA):		F D Comment:
	RPBP Device Req'd (Yes or No):		RPBP Testing up to date (Yes or No):		Next Test Date:
		EST/Engineer Name:			
		Date Review/Approval Completed:			
	OTHER (Specify):				

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Friday, November 17, 2023 7:27 AM
To: WAI Committee
Cc: Cynthia Sasada; James Landgraf; John Stufflebean; Josiah Nishita; Kekuhaupio Akana; Leo Caires; Linda Kimura; Louise Batoon; Pili Nahooikaika
Subject: MT#10386 Expedited Permitting Process
Attachments: MT#10386-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

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County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
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Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 26, 2023

Mr. Shayne Agawa, Director
Department of Environmental Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Agawa:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

Thank you for your letter dated November 14, 2023, in which you provided an overview of the Department of Environmental Management's discussions and proposed plans for expediting the permitting process. At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to continue its discussion matters relating to expediting the current permitting process.

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration (DSA) refers a permit review request to the Department of Environmental Management, each section or specialists within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase (e.g., title sheet, civil/utility, mechanical/plumbing, wastewater, etc.), the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Mr. Shayne Agawa
December 26, 2023
Page 2

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)aem02:jpp

cc: Mayor Richard T. Bissen, Jr.
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 26, 2023

Mr. Jordan Molina, Director
Department of Public Works
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Molina:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters on expediting the current permitting process.

Here is some background information on where we stand with this matter:

- At its meeting of October 2, 2023, the Water and Infrastructure Committee received a status report from the Administration's Permitting Process Working Group.
- At its meeting of October 30, 2023, the Government Relations, Ethics, and Transparency Committee noted some Lahaina residents would like to submit permit applications to rebuild their homes now, due to concerns of a lengthy approval process. At the meeting, the Administration stated that County departments have been working on solutions to expedite this process.
- On December 4, 2023, the Department of Public Works Development Services Administration Division issued a Request for Proposals on post-fire recovery and rebuilding assistance.
- At its meeting of December 15, 2023, the Council adopted Resolution 23-194, relating to developing a comprehensive recovery and resiliency plan in response to the Island of Maui's tragic wildfires of August 2023, and the challenges related to the County's current permitting process.

Mr. Jordan Molina
December 26, 2023
Page 2

To understand and address concerns with the current permitting process, may I please request a response to the following, as it relates to permit applications for residential, single-family dwellings:

1. Please provide a summary of the Department's discussions, proposed plans and modifications, and the potential timeline for expediting the permitting process.
2. Please provide copies of the Department's internal checklists used to review building permit applications. Please reference any applicable County Code sections or Administrative rules that correspond to your checklists.
3. Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration (DSA) refers a permit review request to the Department, each section or specialists within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase, the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)apw01:jpp

cc: Mayor Richard T. Bissen, Jr.
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 27, 2023

Mr. Bradford Ventura, Fire Chief
Department of Fire and Public Safety
County of Maui
Wailuku, Hawaii 96793

Dear Chief Ventura:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

Thank you for your letter dated November 8, 2023, in which you provided an overview of the Department of Fire and Public Safety's discussions and proposed plans for expediting the permitting process. At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters relating to expediting the current permitting process.

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration refers a permit review request to the Department of Fire and Public Safety, each section or specialist within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase (e.g., plan set and application, water supply/fire flow, access, etc.), the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Mr. Bradford Ventura
December 27, 2023
Page 2

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)afs02:jpp

cc: Mayor Richard T. Bissen, Jr.
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 27, 2023

Ms. Kathleen Aoki, Director
Department of Planning
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Aoki:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

Thank you for your letter dated November 13, 2023, in which you provided an overview of the Department of Planning's discussions and proposed plans for expediting the permitting process. At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters relating to expediting the current permitting process.

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration refers a permit review request to the Department of Planning, each section or specialist within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase, the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Ms. Kathleen Aoki
December 27, 2023
Page 2

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)apl02:jpp

cc: Mayor Richard T. Bissen, Jr.
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 27, 2023

Mr. John Stufflebean, Director
Department of Water Supply
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Stufflebean:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

Thank you for your letter dated November 15, 2023, in which you provided an overview of the Department of Water Supply's discussions and proposed plans for expediting the permitting process. At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters relating to expediting the current permitting process.

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration refers a permit review request to the Department of Water Supply, each section or specialist within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase (e.g., land use, EST/engineering, etc.), the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Mr. John Stufflebean
December 27, 2023
Page 2

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)aws02:jpp

cc: Mayor Richard T. Bissen, Jr.
Josiah K. Nishita, Director, Office of Recovery

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
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Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 27, 2023

Mr. Josiah Nishita, Director
Office of Recovery
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Nishita:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters relating to expediting the current permitting process.

Here is some background information of where we are with this matter:

- At its meeting of October 2, 2023, the Water and Infrastructure Committee received a status report from the Administration's Permitting Process Working Group.
- At its meeting of October 30, 2023, the Government Relations, Ethics, and Transparency Committee noted some Lahaina residents would like to submit permit applications to rebuild their homes now, due to concerns of a lengthy approval process. At the meeting, the Administration stated that County departments have been working on solutions to expedite this process.
- On December 4, 2023, the Department of Public Works Development Services Administration Division issued a Request for Proposals on post-fire recovery and rebuilding assistance.
- At its meeting of December 15, 2023, the Council adopted Resolution 23-194, relating to developing a comprehensive recovery and resiliency plan in response to the Island of Maui's tragic

Mr. Josiah Nishita
December 27, 2023
Page 2

wildfires of August 2023, and the challenges related to the County's current permitting process.

To understand and address concerns with the current permitting process, please provide an update on any plans and future legislation relating to expediting the permitting process for properties within the wildfire affected areas the administration may propose. Please explain what sections of the Maui County Code you are considering to revise.

May I further request your written response by **January 4, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)aor01:jpp

cc: Mayor Richard T. Bissen, Jr.

RICHARD T. BISSEN, JR.
Mayor

KATHLEEN ROSS AOKI
Planning Director

GARRETT E. SMITH
Deputy Director



DEPARTMENT OF PLANNING
COUNTY OF MAUI
ONE MAIN PLAZA
2200 MAIN STREET, SUITE 315
WAILUKU, MAUI, HAWAII 96793

December 28, 2023

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Garrett Bissen 12-28-23
Mayor Date

For Transmittal to:

Honorable Tom Cook,
Councilmember
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Councilmember Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

The Department of Planning (Department) has reviewed your December 27, 2023 letter requesting the following information:

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration refers a permit review request to the Department of Planning, each section or specialist within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase, the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

*May I further request your written response by **January 4, 2024.**"*

The Department is unable to provide you this information, let alone by January 4, 2024. It is customary to provide departments ten business days, at a minimum, to prepare a factual and meaningful response to council member requests. Despite the above, given that the Department processes *over 60 different permits*, which can require the review of multiple county, state and federal laws, as well as county, state and federal administrative rules, it is impractical to provide a flow chart for each permit and every possible scenario of a permit's review without taking up an inordinate and unjustifiable amount of staff time. This would apply to building permit reviews as well.

Honorable Richard T. Bissen, Jr
For Transmittal to:
Honorable Tom Cook
December 28, 2023
Page 2

The Department has a 23% vacancy rate and must focus and allocate staff time on priority projects, such as those to address the Fire Disaster, as well as everyday administrative functions such as processing the thousands of various permits and related requests we receive annually.

Mahalo for your understanding.

Sincerely,



KATHLEEN ROSS AOKI
Planning Director

xc: Garrett Smith, Deputy Director (pdf)
Jordan Hart, Planning Program Administrator (pdf)
Danny Dias, Planning Program Administrator (pdf)
Greg Pfof, Administrative Planning Officer (pdf)
Renee Segundo, Senior Land Use and Building Plans Examiner (pdf)

KRA:jlp

S:\ALL\Kathleen Aoki\County Council\Cook\Expedited Permitting Process\Cook WAI-1(10)) Response.docx

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Thursday, December 28, 2023 2:27 PM
To: WAI Committee
Cc: Cynthia Sasada; garrett.e.smith@co.maui.hi.us; Josiah Nishita; joy.paredes@co.maui.hi.us; kathleen.aoki@co.maui.hi.us; Keanu LauHee; Leo Caires; Louise Batoon; Pili Nahooikaika
Subject: MT#10441 Expedited Permitting Process
Attachments: MT#10441-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870

RICHARD T. BISSEN, JR.
Mayor

SHAYNE R. AGAWA, P.E.
Director

ROBERT SCHMIDT
Deputy Director

MICHAEL KEHANO, P.E.
Solid Waste Division

ERICA A. NAKAGAWA, P.E.
Wastewater Reclamation Division

Environmental Protection &
Sustainability Division



**COUNTY OF MAUI
DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT**

2145 KAOHU STREET, SUITE 102
WAILUKU, MAUI, HAWAII 96793

January 2, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

Mayor 1-3-24
Date

For Transmittal to:

Honorable Tom Cook, Chair
Water and Infrastructure Committee
200 South High Street
Wailuku, HI 96793

Dear Councilmember Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

In response to your December 26, 2023 request regarding information on expediting the permitting process the Department of Environmental Management (DEM) provides the following response:

1. Please provide a flowchart of the Department's permit review process.

Only the Wastewater Division (WWRD) conducts reviews of building permits within the Department of Environmental Management. WWRD has three sections, Permitting/Engineering, Pretreatment, and Recycled Water, that may need to review a building permit application depending on the specific class of permit, the type of business that will occupy the structure, the permit complexity and the parcel location. A flowchart showing the review process for a typical building permit is attached.

The period of time for the department to conduct its review is governed by Maui County Code 16.26B.105. For a typical permit the first review should be completed within 30 calendar days once all required information has been submitted. When critical information is missing, the review period is suspended. Fifteen (15) days is allotted for second review, and five (5) days for subsequent reviews.

The plan review requirements for the Division are generally located in Maui County Code (MCC) within *Title 14 – Public Services Article 2. Wastewater*. Other specific sections of MCC are applicable for the reviews and some additional documents or rules also contain requirements. The following is a listing of these current documents:

- Pretreatment Reviews -
 - MCC 14.21A – General Pretreatment Regulations

- Recycled Water Reviews -
 - MCC Title 20 - Environmental Protection Chapter 20.30: Use of Reclaimed Water;
 - County of Maui Rules for Reclaimed Water Service Title MC-15 Chapter 5 (June 10, 1997);
 - Reuse Guidelines prepared by the Hawaii State Department of Health Wastewater Branch Volumes 1 and 2.

- Permitting/Engineering -
 - MCC Chapter 14.23- Construction Standards;
 - Standard Details for Public Works Construction (December 1984);
 - Standard Specifications for Public Works Construction (September 1986)
 - MCC 14.25A.040 - Prohibited connections;
 - MCC 14.25A.130 - Wastewater laterals and cleanouts;
 - MCC 18.16.310 – Utilities (easements).
 - Department Policies and Procedures No. 2020-03 - Property Sewer Service Manhole/Cleanout Requirements
 - MCC Chapter 14.34 Wastewater Assessment Fees for Facility Expansion for Kihei Regional Wastewater Treatment System;
 - MCC Chapter 14.35 - Wastewater Assessment Fees for Facility Expansion for the Wailuku/Kahului Wastewater Treatment System
 - MCC Chapter 20.28 - Allocating Expansion Capacity for The Wailuku/Kahului Wastewater Treatment Facility
 - MCC Chapter 20.16 - Restriction on Connections and Introduction of Wastewater Flows to County Wastewater Treatment Systems

Thank you for the opportunity to provide you with information on this matter. Should you have any questions or concerns, please feel free to transmit them to the Department of Environmental Management via transmittal through the Office of the Mayor.

Sincerely,

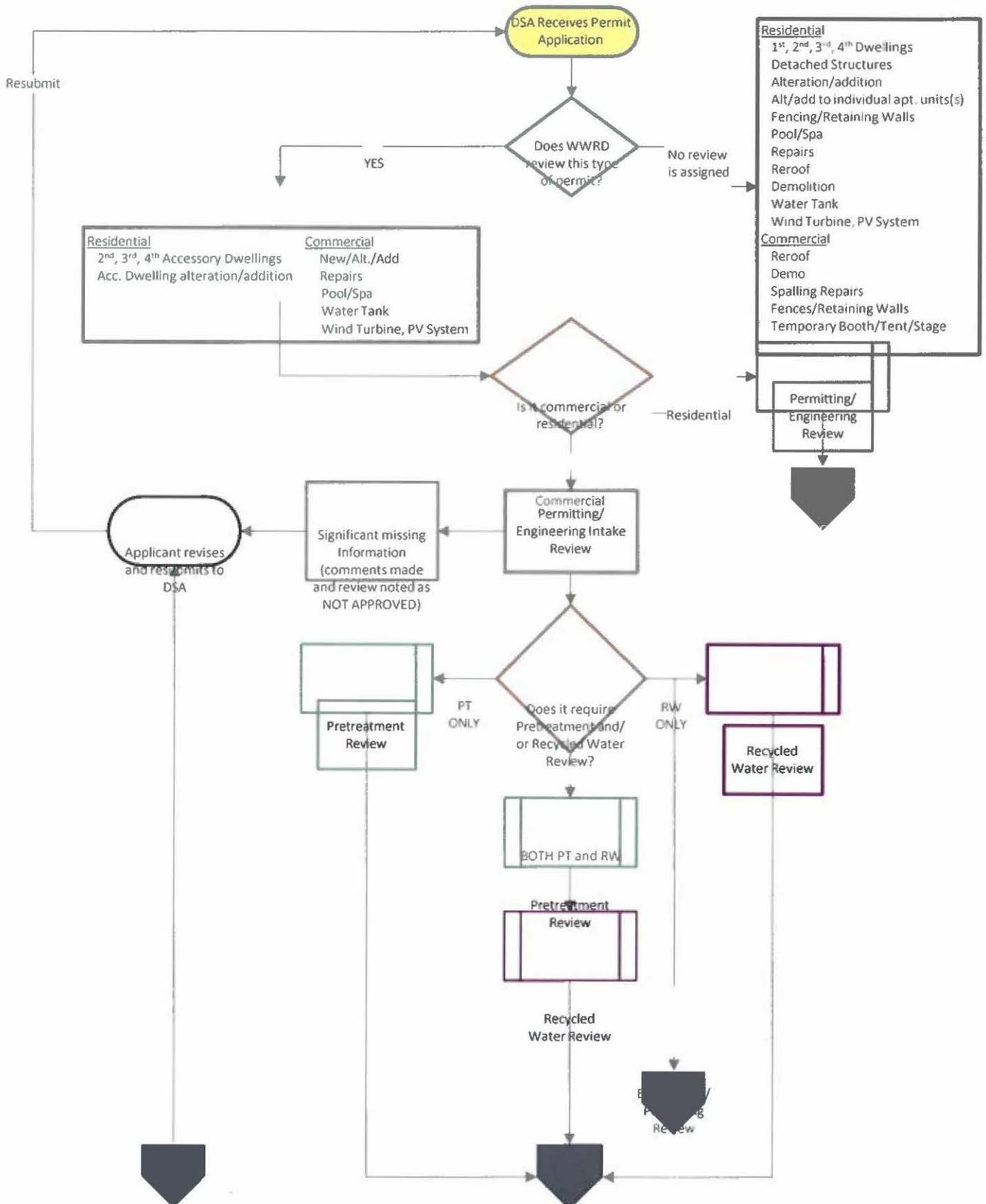


Digitally signed by Robert Schmidt
DN: cn=Robert Schmidt,
o=Environmental Management,
ou=Deputy Director,
email=Robert.Schmidt@co.maui.hi.us,
s, c=US
Date: 2024.01.03 07:30:29 -10'00'

for SHAYNE R. AGAWA, P.E.
Director of Environmental Management

cc: Wastewater Reclamation Division

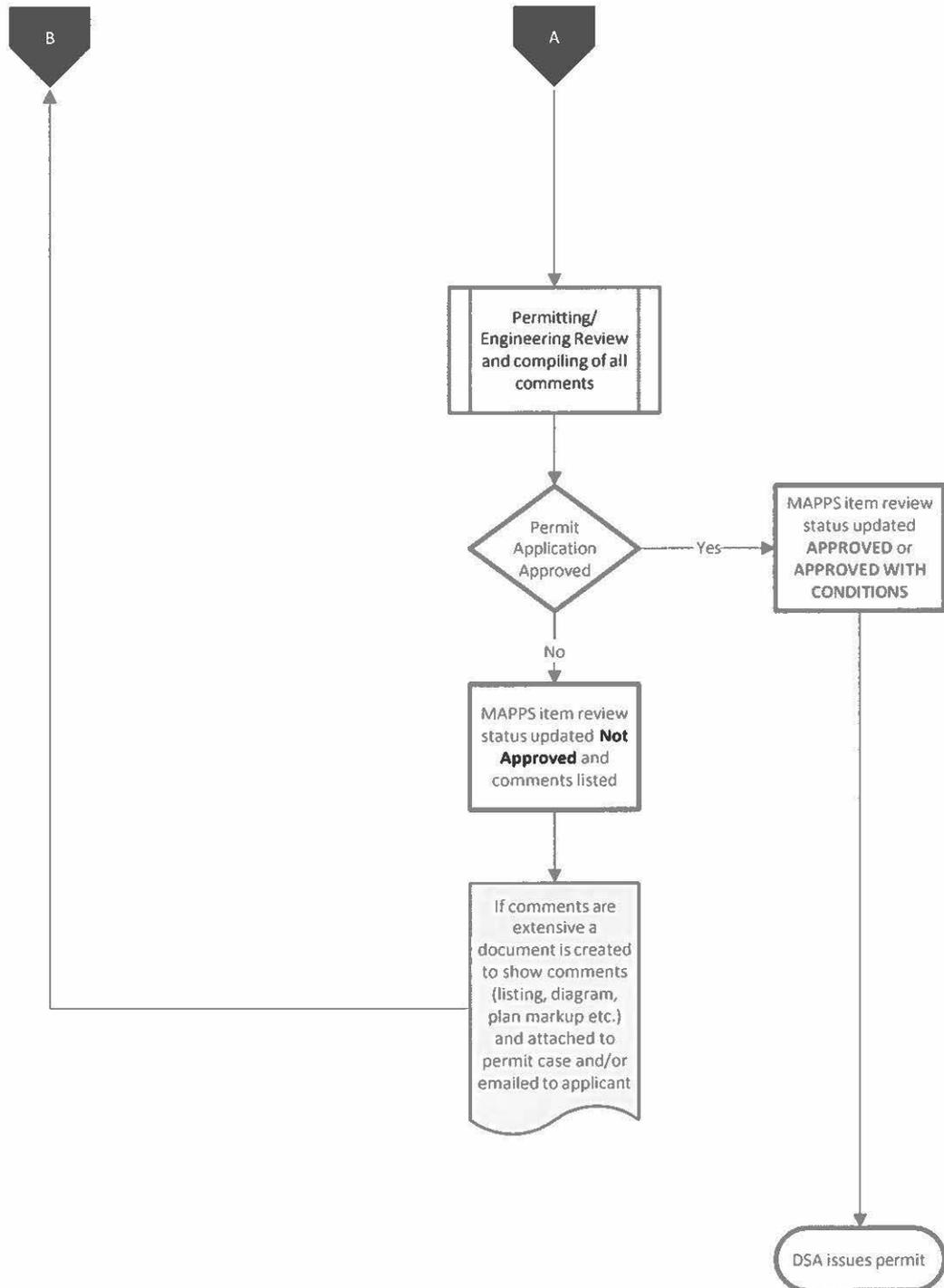
WASTEWATER RECLAMATION DIVISION BUILDING PERMIT REVIEW PROCESS



**WASTEWATER RECLAMATION DIVISION
BUILDING PERMIT REVIEW PROCESS**

Page 1

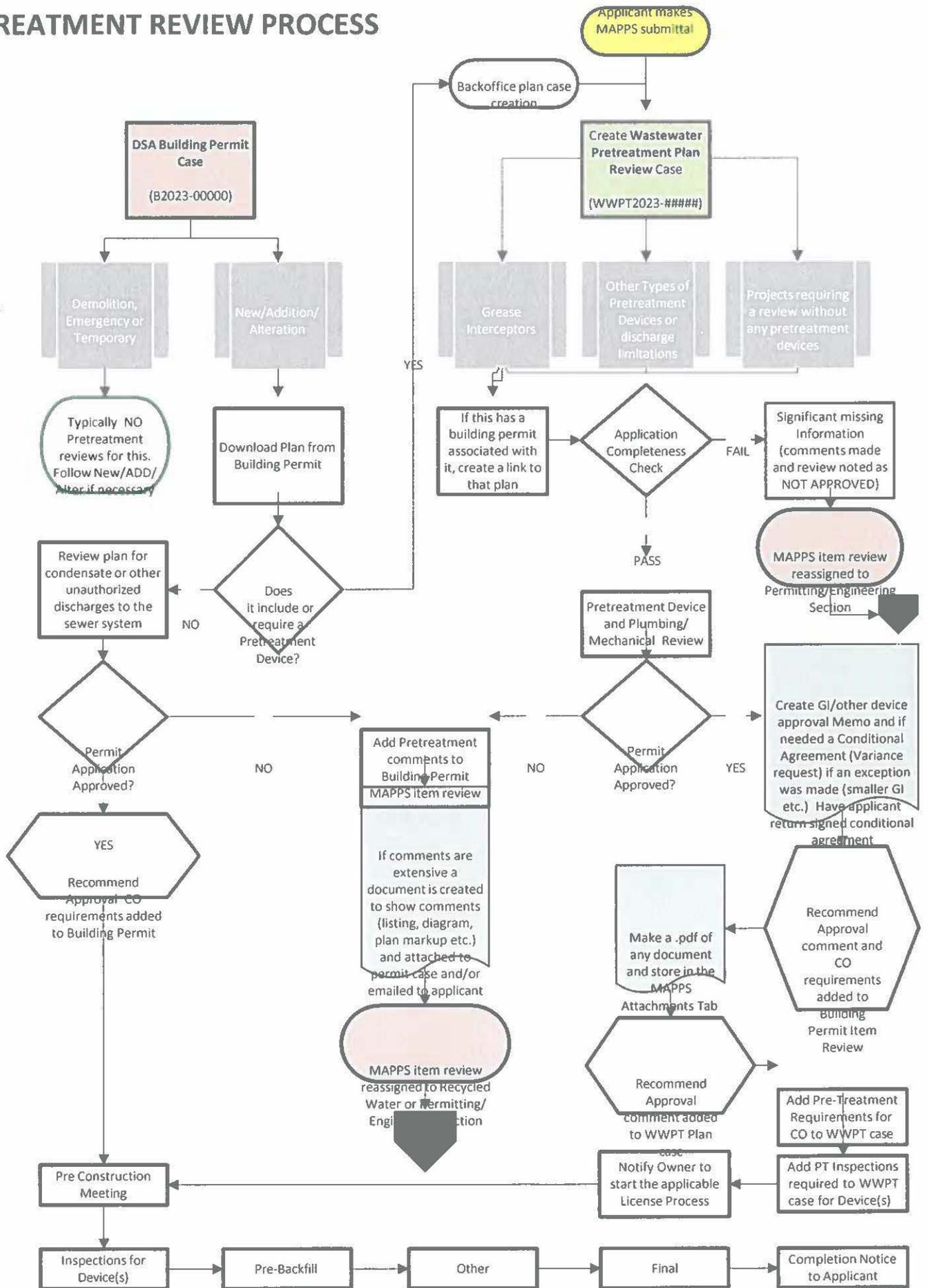
WASTEWATER RECLAMATION DIVISION BUILDING PERMIT REVIEW PROCESS



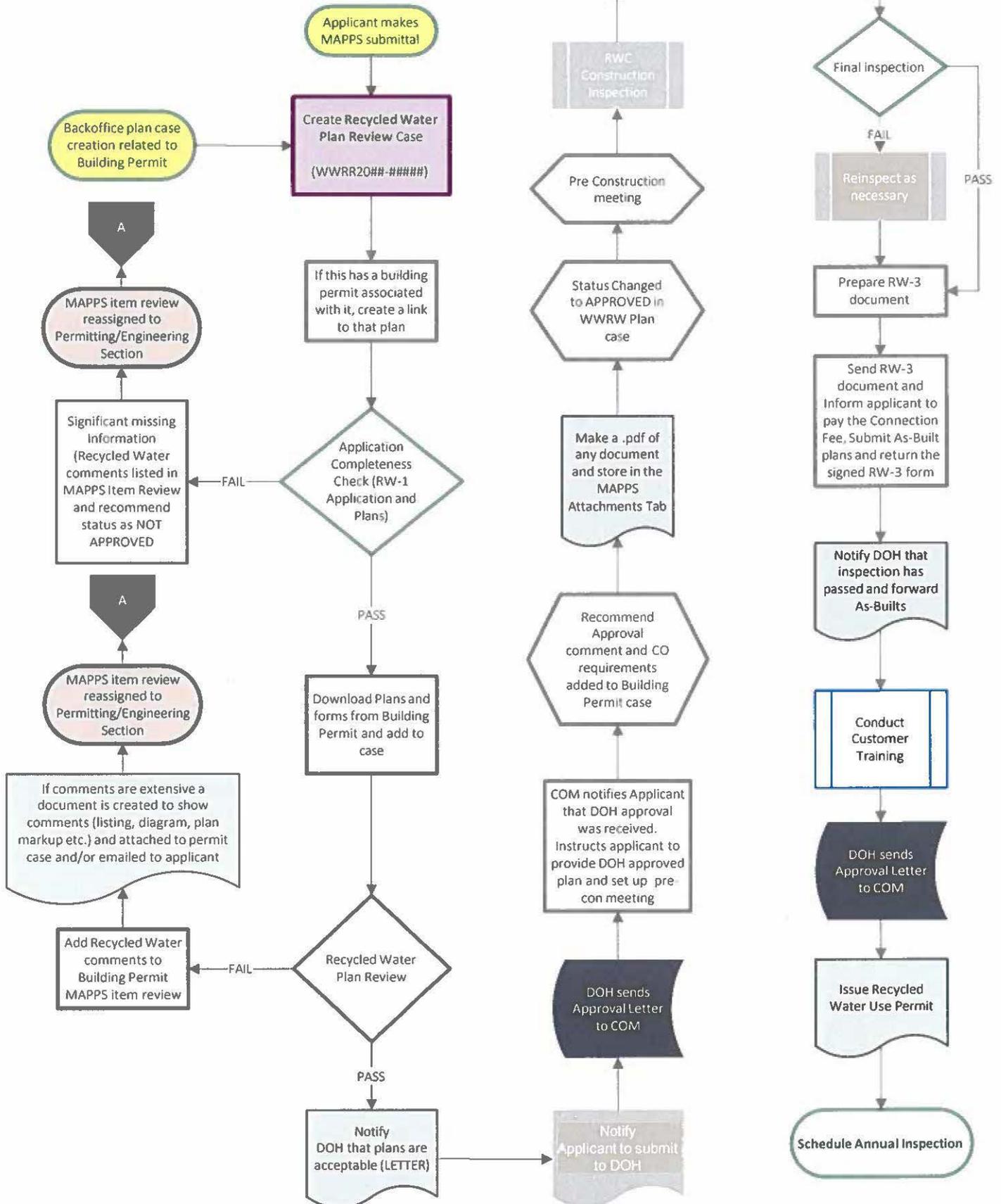
PRETREATMENT REVIEW PROCESS

PLAN TYPE

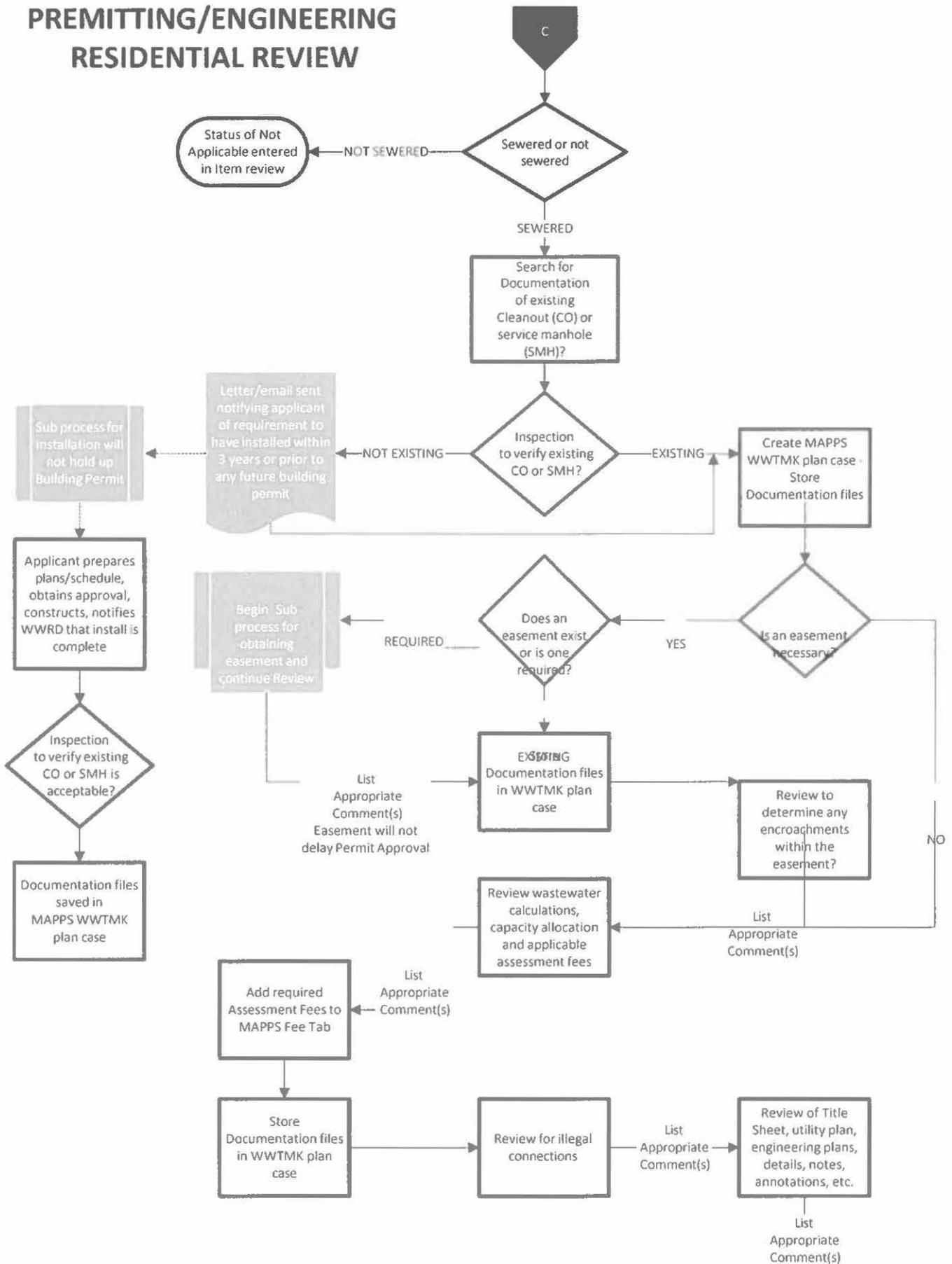
WORK CLASS



RECYCLED WATER REVIEW PROCESS



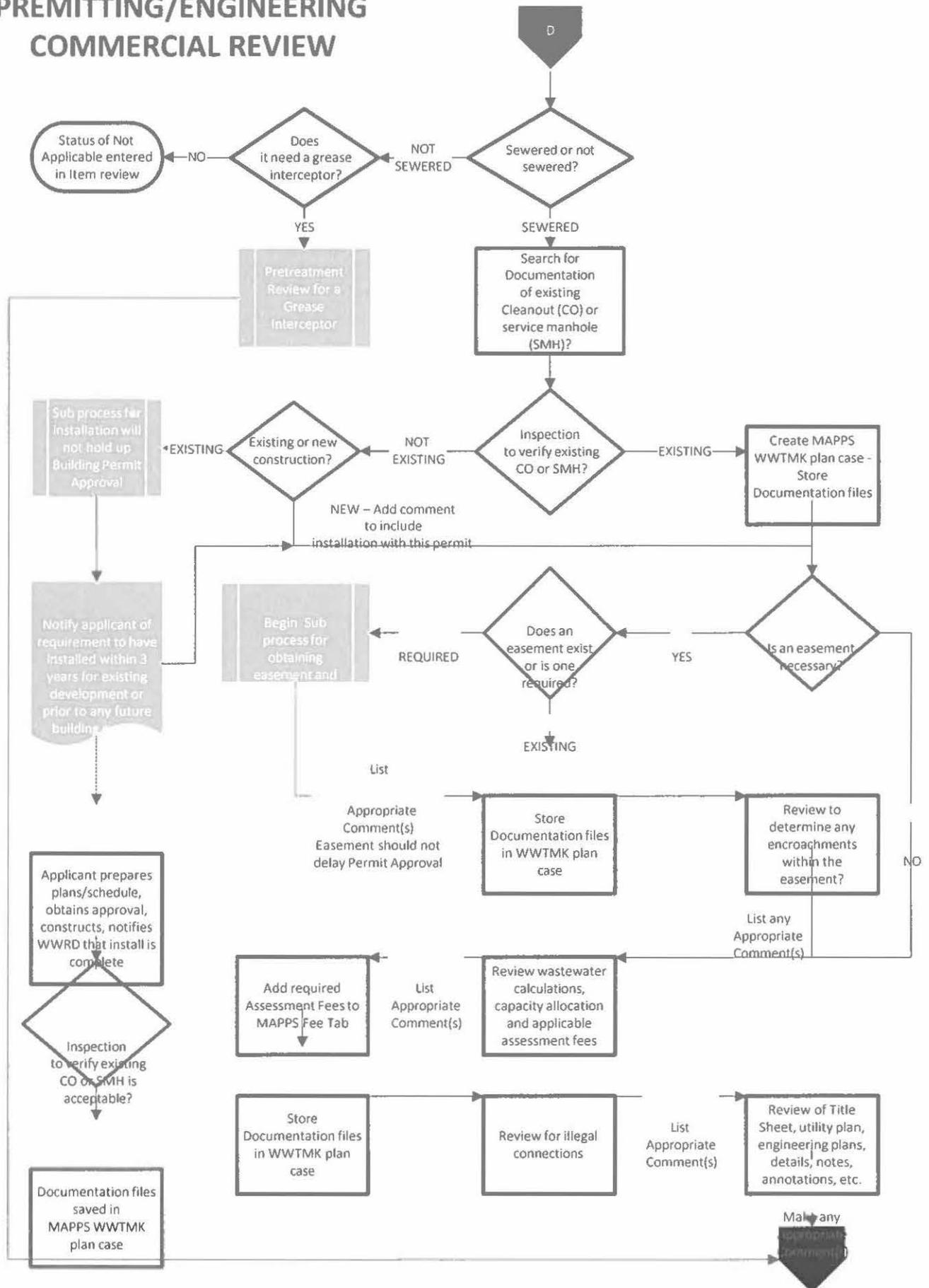
BUILDING PERMIT PREMITTING/ENGINEERING RESIDENTIAL REVIEW



BUILDING PERMIT



BUILDING PERMIT PREMITTING/ENGINEERING COMMERCIAL REVIEW



BUILDING PERMIT

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Wednesday, January 3, 2024 3:49 PM
To: WAI Committee
Cc: Cynthia Sasada; Josiah Nishita; Keanu LauHee; Leo Caires; Louise Batoon; Pili Nahooikaika
Subject: MT#10443 Expedited Permitting Process
Attachments: MT#10443-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

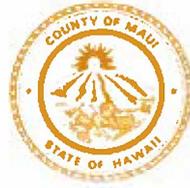
Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870

RICHARD T. BISSEN, JR.
Mayor

JOSIAH K. NISHITA
Acting Managing Director

BRADFORD K. VENTURA
Fire Chief

GAVIN L.M. FUJIOKA
Deputy Fire Chief



DEPARTMENT OF FIRE & PUBLIC SAFETY
COUNTY OF MAUI
200 DAIRY ROAD
KAHULUI, MAUI, HAWAII 96732
www.mauicounty.gov

January 2, 2024

Honorable Richard T. Bissen, Jr. Mayor,
County of Maui
200 South High Street
Wailuku, HI 96793

For Transmittal to:

Honorable Tom Cook
Water and Infrastructure Committee
200 South High Street
Wailuku, HI 96793

Dear Council Member Cook,

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1 (10))

The Department of Fire & Public Safety is in receipt of your letter dated December 27, 2023 and provides the permit review process flowchart as requested.

If you have any questions or require further clarification, please feel free to contact Fire Prevention Bureau's Fire Captain Parrish Purdy via email at parrish.purdy@mauicounty.gov or by phone (808) 876-4690.

APPROVED FOR TRANSMITTAL

Bradford K. Ventura

Mayor Date

Sincerely,

Bradford K. Ventura

BRADFORD K. VENTURA
Fire Chief

- A. Development Services Administration requests a Fire Department review of building permits.
 - 1. All buildings that are not an R3.
 - 2. All one and two-family dwellings on a private water system
 - 3. Third dwelling served by the Department of Water Supply
- B. Section within the Department that reviews the request
 - 1. Fire Prevention Bureau, Plan reviewers
- C. Sequence within the Department that each section or specialist conducts the review or rereview
 - 1. A plan reviewer is assigned to review a permit. That reviewer will review the permit, make comments if necessary, and have the applicant resubmit if it doesn't meet the code. The same plan reviewer will re-review the permit when the plan is resubmitted with the changes necessary to pass the fire code.
- D. General topic of the review during each phase
 - 1. All permits are reviewed for access and water supply.
 - i. Commercial buildings also require review of fire protection (sprinklers) and life safety systems (fire alarms), if the building code requires those systems.
- E. Period of time each section or specialist must complete reviews
 - 1. If the permit is labeled fast track, then the reviewer will review the permit within 15 days of receipt from DSA.
- F. Statutes, code sections, or administrative rules applicable for each phase of review.
 - 1. All reviews are reviewed to 2018 NFPA 1 Fire Code, 2018 Hawaii State Fire Code with Amendments, and Maui County Code Chapter 16.04D Fire Code.

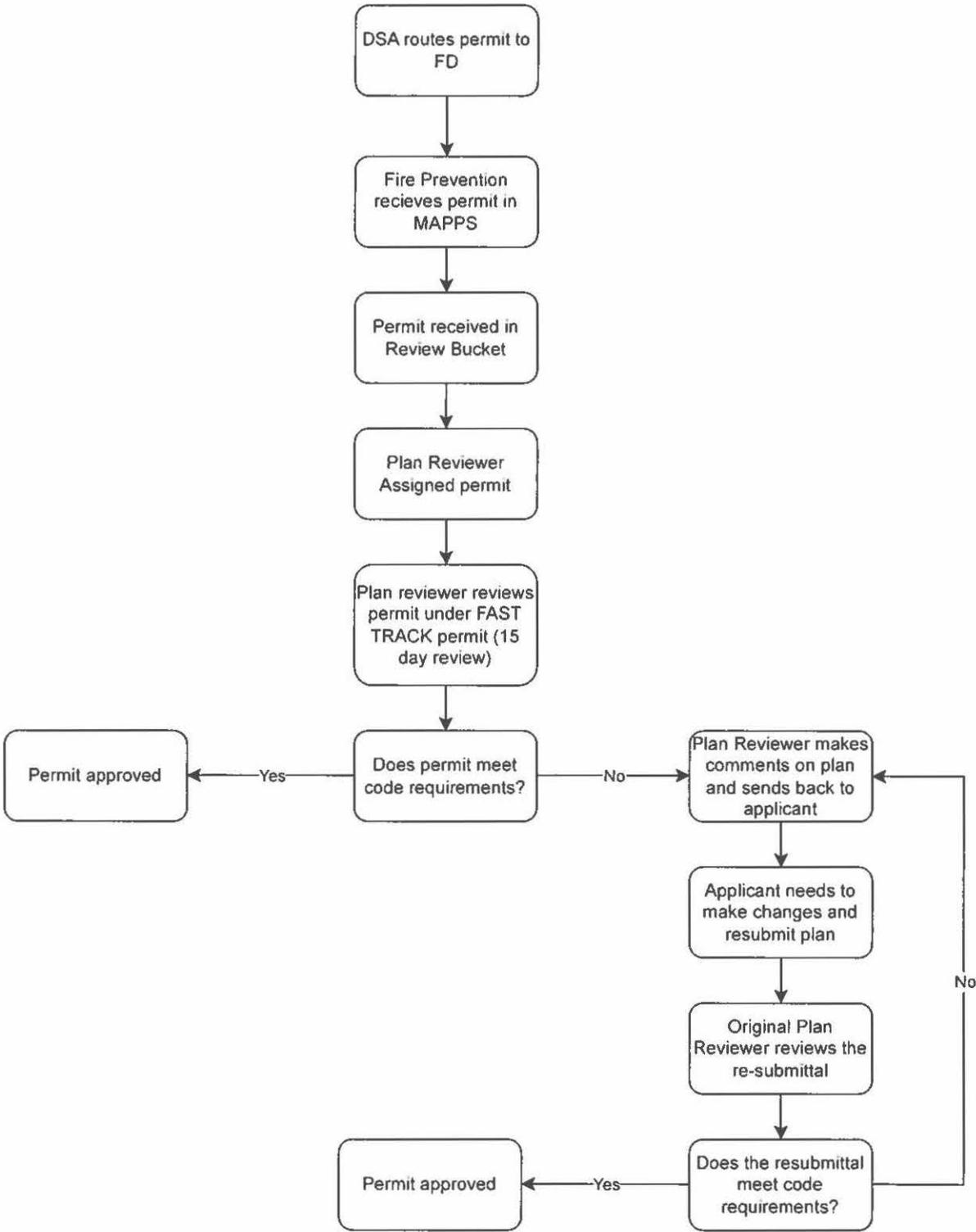
BUILDING PERMIT APPLICATION ROUTING SCHEDULE

	Building Plans Rev	Civil Construction	Dept. of Education	Dept. of Health	Dept of Water Supply	Fire Department	Historic Preservation	Housing & Human Cn	Parks and Rec	Planning Dept.	Wastewater Reclamation
Res - 1 st Dwelling	yes	yes	yes	IWS or pvt sewer sys	county water	private water	Hold	yes	-	yes	-
Res - 2 nd Dwelling	yes	yes	yes	IWS or pvt sewer sys	county water	private water	Hold	yes	-	yes	acc dwell only
Res - 3 rd Dwelling	yes	yes	yes	IWS or pvt sewer sys	county water	yes	Hold	yes	-	yes	acc dwell only
Res - 4 th Dwelling or greater	yes	yes	yes	IWS or pvt sewer sys	yes (county & private)	yes	Hold	yes	4th unit or more	yes	acc dwell only
Res - Detached Structures (ex. garage, storage, etc.)	yes	yes	-	IWS or pvt sewer sys	county water	yes	Hold	-	-	yes	-
Res - alteration/addition	yes	new living units and/or add with ground work	new living units only	IWS or pvt sewer sys	county water	private water	over 50 yrs old in HD	-	-	yes	acc dwell only
Res - alt/add to individual apt. unit(s) (Puamana)	yes	ground work only	new living units only	IWS or pvt sewer sys	county water	yes	over 50 yrs old in HD	-	-	yes	-
Res - fence/retaining wall	yes	yes	-	-	-	yes	Hold	-	-	yes	-
Res - pool/spa	yes	yes	-	-	county water	-	Hold	-	-	yes	-
Res - repairs (exclude re-roof)	yes	-	-	IWS or pvt sewer sys	-	-	over 50 yrs old in HD	-	-	yes	-
Res - re-roof only or demolition	yes	-	-	-	-	-	over 50 yrs old in HD	-	-	yes	-
Water Tank (Res or Comm)	yes	yes	-	yes	yes (county & private)	yes	Hold	-	-	yes	yes (comm only)
Wind Turbine, Windmill, PV System (Res or Comm)	yes	yes	-	IWS or pvt sewer sys	county water	yes	Hold	-	-	yes	yes (comm only)
Comm - new/alt/add (ex. new apt. bldgs >3 units)	yes	yes (alt/add over \$25,000 or ground work)	new living units only	yes	county water	yes	Hold or over 50 yrs old in HD	-	4th unit or more (new)	yes	yes
Comm - repairs	yes	yes (alt over \$25,000)	-	yes	county water	no	Hold or over 50 yrs old in HD	-	-	yes	-
Comm - pool/spa	yes	yes	-	yes	county water	-	Hold	-	-	yes	-
Comm - re-roof only/demo & spalling repairs	yes	-	-	-	commercial demo only	-	over 50 yrs old in HD	-	-	yes	-
Comm - fences/ret walls	yes	yes	-	-	-	yes	Hold	-	-	yes	-
Temporary booth/ten/stage	-	-	-	-	-	yes	-	-	-	yes	-

NOTES: • CIP Projects - route to ITSD • Kalaupapa Settlement - not a part of Maui County, under State Dept. of Health.

REV 03.13.2023

Expedited Permitting Process



WAI Committee

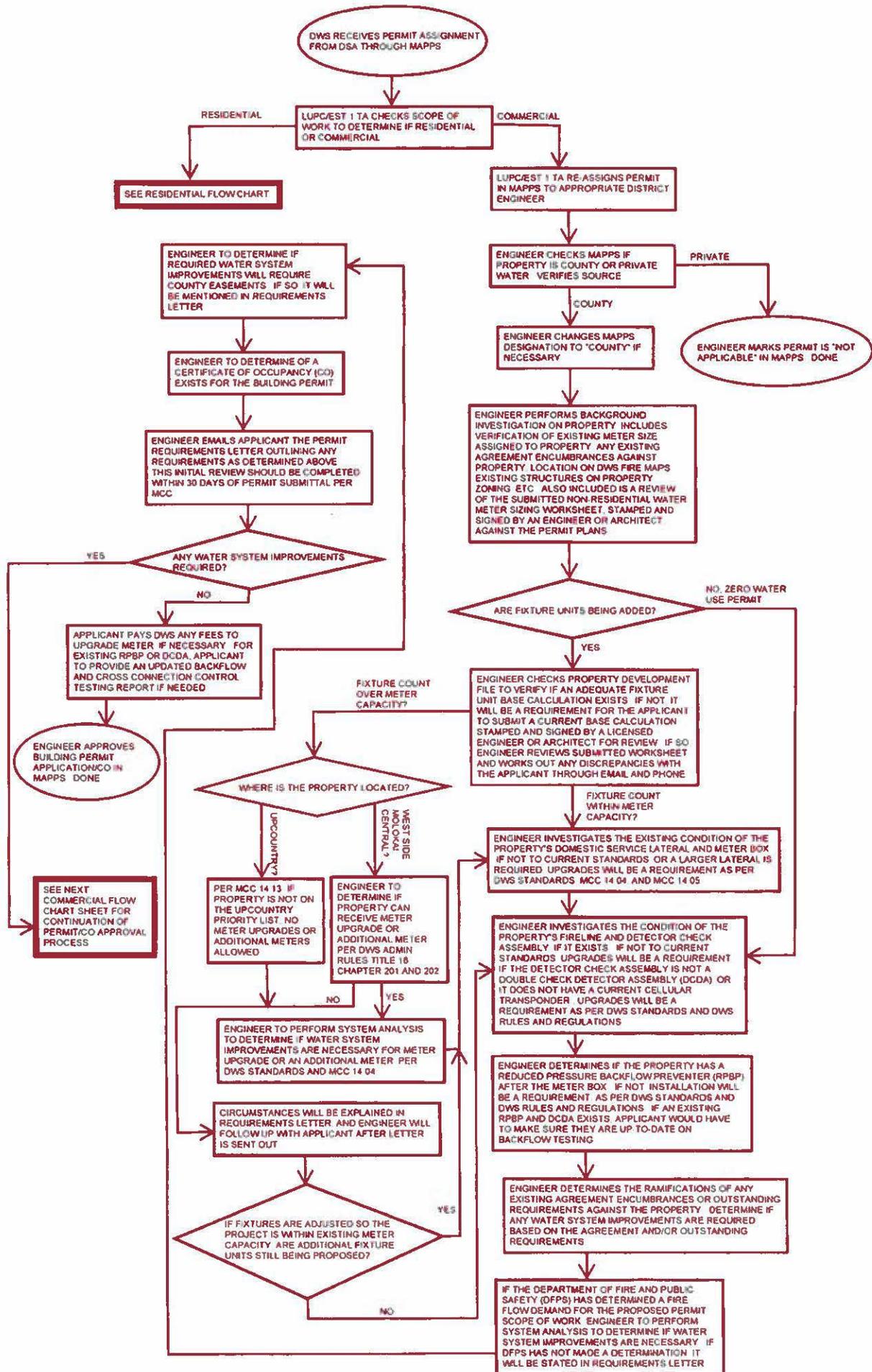
From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Thursday, January 4, 2024 10:46 AM
To: WAI Committee
Cc: Bradford Ventura; Chasserae Kaawa; Cynthia Sasada; Gavin Fujioka; Josiah Nishita; Keanu LauHee; Leo Caires; Louise Batoon; Pili Nahooikaika; Ryan Otsubo
Subject: MT#10445 Expedited Permitting Process
Attachments: MT#10445-Cook, Tom.pdf

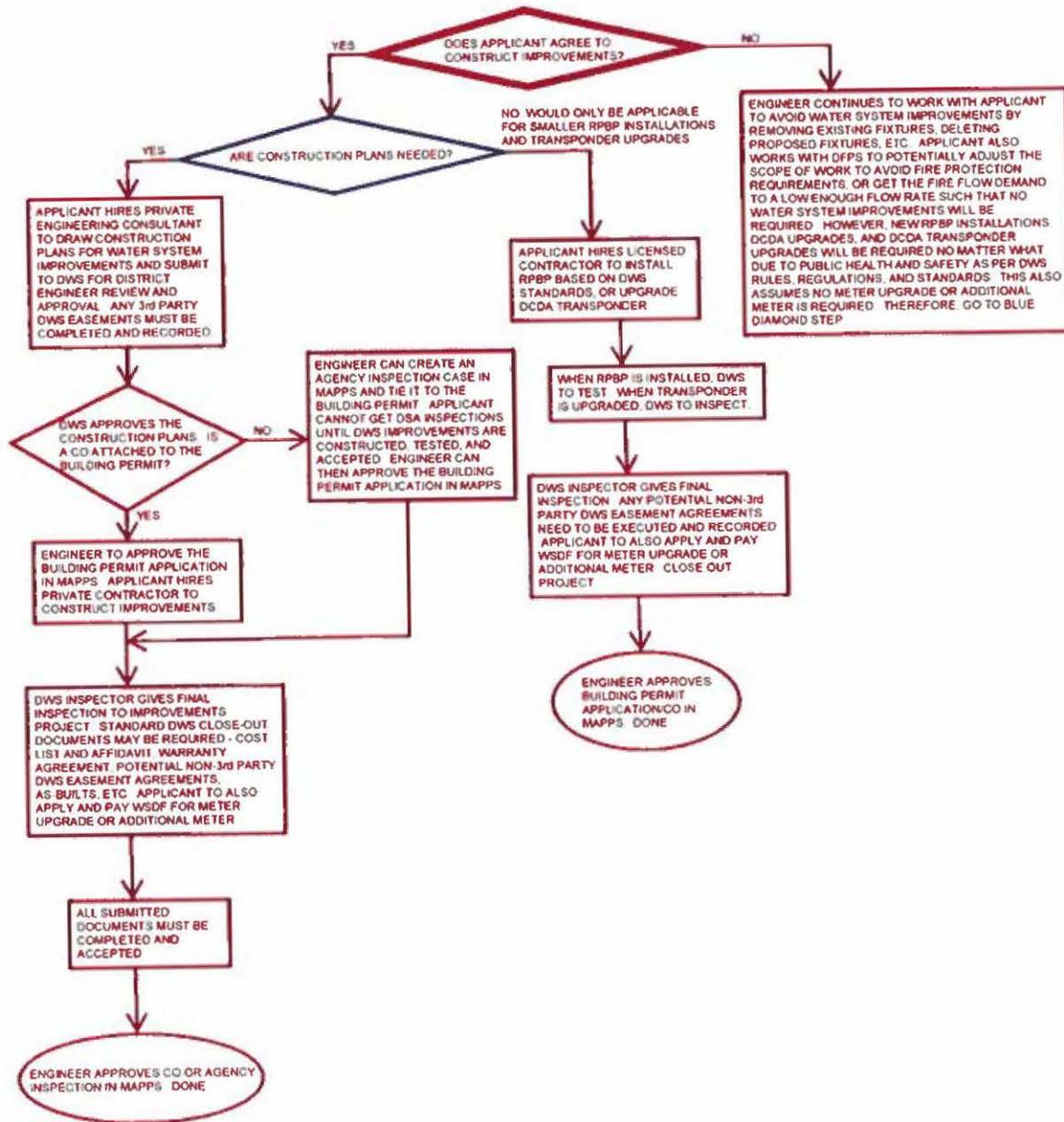
NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870





APPLICANT HIRES PRIVATE ENGINEERING CONSULTANT TO DRAW CONSTRUCTION PLANS FOR WATER SYSTEM IMPROVEMENTS AND SUBMIT TO DWS FOR DISTRICT ENGINEER REVIEW AND APPROVAL. ANY 3rd PARTY DWS EASEMENTS MUST BE COMPLETED AND RECORDED.

DWS APPROVES THE CONSTRUCTION PLANS. IS A CO ATTACHED TO THE BUILDING PERMIT?

ENGINEER TO APPROVE THE BUILDING PERMIT APPLICATION IN MAPPS. APPLICANT HIRES PRIVATE CONTRACTOR TO CONSTRUCT IMPROVEMENTS.

DWS INSPECTOR GIVES FINAL INSPECTION TO IMPROVEMENTS PROJECT. STANDARD DWS CLOSE-OUT DOCUMENTS MAY BE REQUIRED - COST LIST AND AFFIDAVIT, WARRANTY AGREEMENT, POTENTIAL NON-3rd PARTY DWS EASEMENT AGREEMENTS, AS BUILTS, ETC. APPLICANT TO ALSO APPLY AND PAY WSDP FOR METER UPGRADE OR ADDITIONAL METER.

ALL SUBMITTED DOCUMENTS MUST BE COMPLETED AND ACCEPTED.

ENGINEER APPROVES CO OR AGENCY INSPECTION IN MAPPS DONE.

ENGINEER CAN CREATE AN AGENCY INSPECTION CASE IN MAPPS AND TIE IT TO THE BUILDING PERMIT. APPLICANT CANNOT GET DSA INSPECTIONS UNTIL DWS IMPROVEMENTS ARE CONSTRUCTED, TESTED, AND ACCEPTED. ENGINEER CAN THEN APPROVE THE BUILDING PERMIT APPLICATION IN MAPPS.

APPLICANT HIRES LICENSED CONTRACTOR TO INSTALL RPBP BASED ON DWS STANDARDS, OR UPGRADE DCCA TRANSPONDER.

WHEN RPBP IS INSTALLED, DWS TO TEST. WHEN TRANSPONDER IS UPGRADED, DWS TO INSPECT.

DWS INSPECTOR GIVES FINAL INSPECTION. ANY POTENTIAL NON-3rd PARTY DWS EASEMENT AGREEMENTS NEED TO BE EXECUTED AND RECORDED. APPLICANT TO ALSO APPLY AND PAY WSDP FOR METER UPGRADE OR ADDITIONAL METER. CLOSE OUT PROJECT.

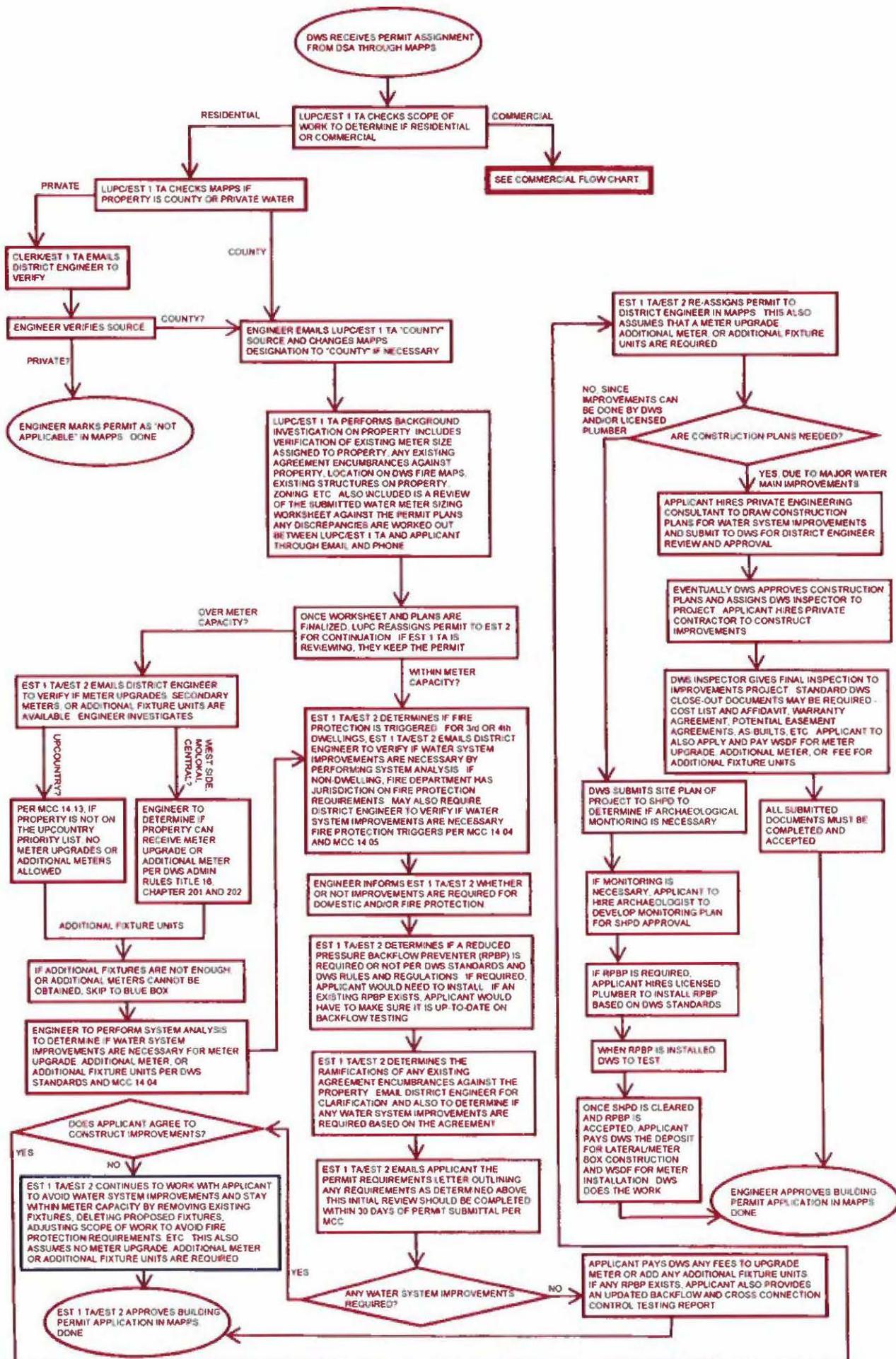
ENGINEER APPROVES BUILDING PERMIT APPLICATION/CO IN MAPPS DONE.

ENGINEER CONTINUES TO WORK WITH APPLICANT TO AVOID WATER SYSTEM IMPROVEMENTS BY REMOVING EXISTING FIXTURES, DELETING PROPOSED FIXTURES, ETC. APPLICANT ALSO WORKS WITH DFPS TO POTENTIALLY ADJUST THE SCOPE OF WORK TO AVOID FIRE PROTECTION REQUIREMENTS, OR GET THE FIRE FLOW DEMAND TO A LOW ENOUGH FLOW RATE SUCH THAT NO WATER SYSTEM IMPROVEMENTS WILL BE REQUIRED. HOWEVER, NEW RPBP INSTALLATIONS, DCCA UPGRADES, AND DCCA TRANSPONDER UPGRADES WILL BE REQUIRED NO MATTER WHAT DUE TO PUBLIC HEALTH AND SAFETY AS PER DWS RULES, REGULATIONS, AND STANDARDS. THIS ALSO ASSUMES NO METER UPGRADE OR ADDITIONAL METER IS REQUIRED. THEREFORE, GO TO BLUE DIAMOND STEP.

DOES APPLICANT AGREE TO CONSTRUCT IMPROVEMENTS?

ARE CONSTRUCTION PLANS NEEDED?

NO WOULD ONLY BE APPLICABLE FOR SMALLER RPBP INSTALLATIONS AND TRANSPONDER UPGRADES



Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

January 3, 2024

Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

Mr. John Stufflebean, Director
Department of Water Supply
County of Maui
Wailuku, Hawaii 96793

RECEIVED

By OFFICE OF THE MAYOR-MLS at 9:48 am, Jan 04, 2024

Dear Mr. Stufflebean:

**SUBJECT: BILL 136 (2023), AMENDING THE FISCAL YEAR
2024 BUDGET: OFFICE OF THE MAYOR
(ADMINISTRATION PROGRAM); AND EAST MAUI
WATER AUTHORITY (BFED-63)**

The Fiscal Year 2024 Budget conditions up to \$250,000 for the Department of Water Supply to be used for professional services for a contract to prepare a feasibility study and management or business plan for the new East Maui Water Authority.

May I please request a status update on this contract.

May I further request you transmit your response to bfed.committee@mauicounty.us by **January 12, 2024**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (James Krueger at ext. 7761, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink that reads "Yuki Lei Sugimura".

YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:ltr:063aws01:jgk
cc: Mayor Richard T. Bissen, Jr.

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Friday, January 5, 2024 8:06 AM
To: WAI Committee
Cc: Cynthia Sasada; James Landgraf; John Stufflebean; Josiah Nishita; Keanu LauHee; Leo Caires; Linda Kimura; Louise Batoon; Pili Nahooikaika
Subject: MT#10446 Expedited Permitting Process
Attachments: MT#10446-WAI Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
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Council Chair
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Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

January 8, 2024

Mr. Garrett Smith, Acting Director
Department of Planning
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Smith:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

In response to the attached correspondence dated December 28, 2023, from former Planning Director Aoki, she states in part: “The Department is unable to provide you this [permit flowchart] information” and that “the Department processes over 60 different permits...”

In order to narrow the scope of the request and be sensitive to the Department’s staffing concerns, may I please request that the flowchart pertain only to residential permitting. This information would greatly assist the Water and Infrastructure Committee’s discussion of January 11, 2024.

May I further request that the flowchart contain the following:

1. Please identify the flow of the permitting process starting with the referral of a residential permit review from the Department of Public Works’ Development Services Administration to the Department of Planning.
2. The sections within the Department of Planning that review the permit, including the sequence within the Department that each section or personnel conducts the review or re-review.
3. The general subject matter during each phase of the review (i.e., height, setback, etc.).

Mr. Garrett Smith
January 8, 2024
Page 2

4. The sections of the Maui County Code, Hawaii Revised Statutes, or Hawaii Administrative Rules, that apply to each phase of the review, including the timeframe for compliance.

May I further request your written response by **January 10, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)apl03:jpp

Attachment

cc: Mayor Richard T. Bissen, Jr.
Director, Office of Recovery

RICHARD T. BISSEN, JR.
Mayor

KATHLEEN ROSS AOKI
Planning Director

GARRETT E. SMITH
Deputy Director



DEPARTMENT OF PLANNING
COUNTY OF MAUI
ONE MAIN PLAZA
2200 MAIN STREET, SUITE 315
WAILUKU, MAUI, HAWAII 96793

December 28, 2023

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Garrett Bissen 12-28-23
Mayor Date

For Transmittal to:

Honorable Tom Cook,
Councilmember
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Councilmember Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

The Department of Planning (Department) has reviewed your December 27, 2023 letter requesting the following information:

Please provide a flowchart of the Department's permit review process. It should identify the moment the Development Services Administration refers a permit review request to the Department of Planning, each section or specialist within the Department that reviews the request, the sequence within the Department that each section or specialist conducts the review or re-review, the general topic of the review during each phase, the period of time each section or specialist must (by statute, code, administrative rule, or otherwise) complete the review, and the statutes, code sections, or administrative rules applicable for each phase of the review.

*May I further request your written response by **January 4, 2024.**"*

The Department is unable to provide you this information, let alone by January 4, 2024. It is customary to provide departments ten business days, at a minimum, to prepare a factual and meaningful response to council member requests. Despite the above, given that the Department processes *over 60 different permits*, which can require the review of multiple county, state and federal laws, as well as county, state and federal administrative rules, it is impractical to provide a flow chart for each permit and every possible scenario of a permit's review without taking up an inordinate and unjustifiable amount of staff time. This would apply to building permit reviews as well.

Honorable Richard T. Bissen, Jr
For Transmittal to:
Honorable Tom Cook
December 28, 2023
Page 2

The Department has a 23% vacancy rate and must focus and allocate staff time on priority projects, such as those to address the Fire Disaster, as well as everyday administrative functions such as processing the thousands of various permits and related requests we receive annually.

Mahalo for your understanding.

Sincerely,



KATHLEEN ROSS AOKI
Planning Director

xc: Garrett Smith, Deputy Director (pdf)
Jordan Hart, Planning Program Administrator (pdf)
Danny Dias, Planning Program Administrator (pdf)
Greg Pfof, Administrative Planning Officer (pdf)
Renee Segundo, Senior Land Use and Building Plans Examiner (pdf)

KRA:jlp

S:\ALL\Kathleen Aoki\County Council\Cook\Expedited Permitting Process\Cook WAI-1(10)) Response.docx

WAI Committee

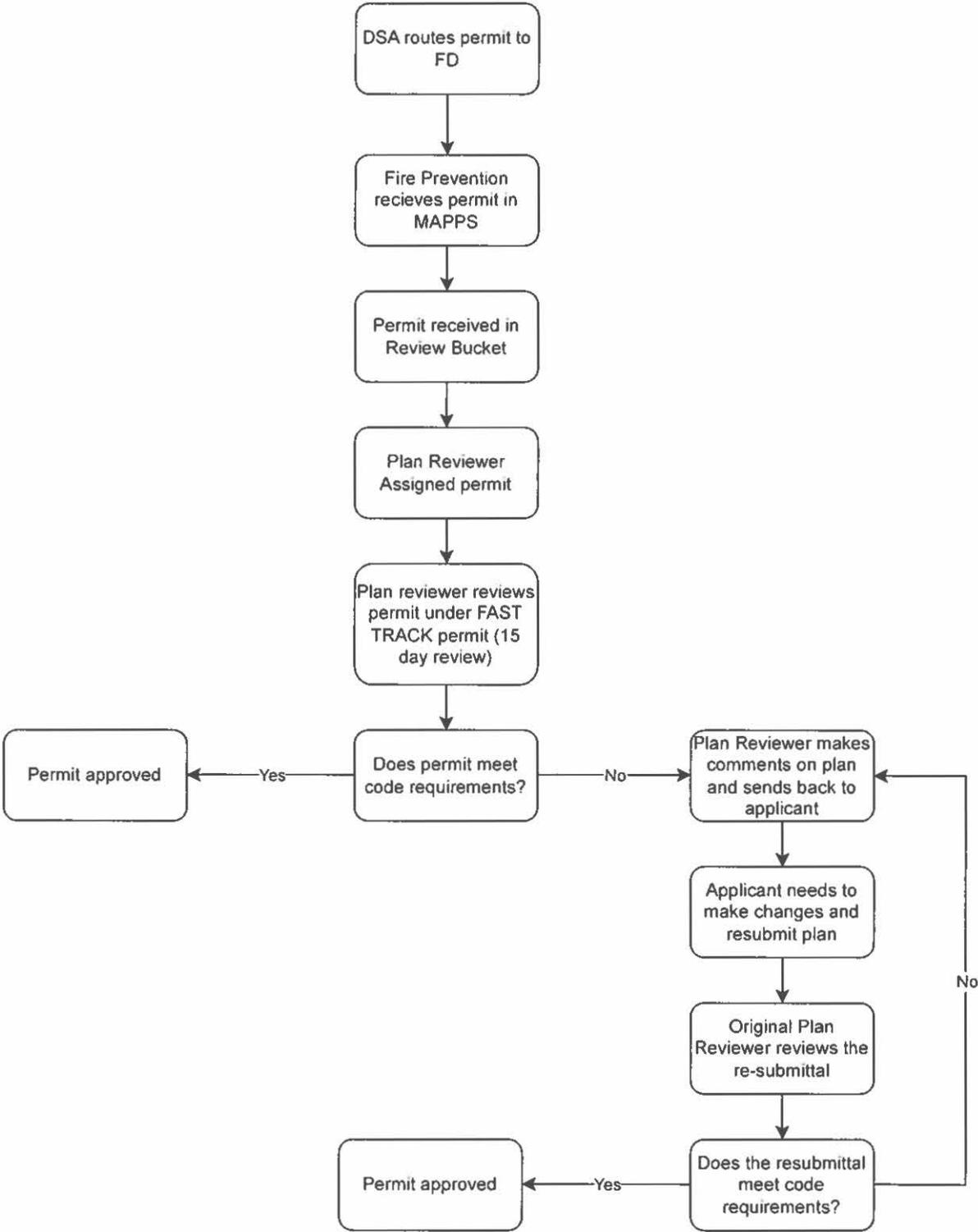
From: WAI Committee
Sent: Monday, January 8, 2024 11:25 AM
To: garrett.e.smith@co.maui.hi.us
Cc: WAI Committee; joy.paredes@co.maui.hi.us; Michelle Santos; Zeke Kalua; Josiah Nishita
Subject: please read - attached letter re: EXPEDITED PERMITTING PROCESS (WAI-1(10))
Attachments: 001(10)apl03_WAI-1(10)_Ltr to Planning_signed.pdf

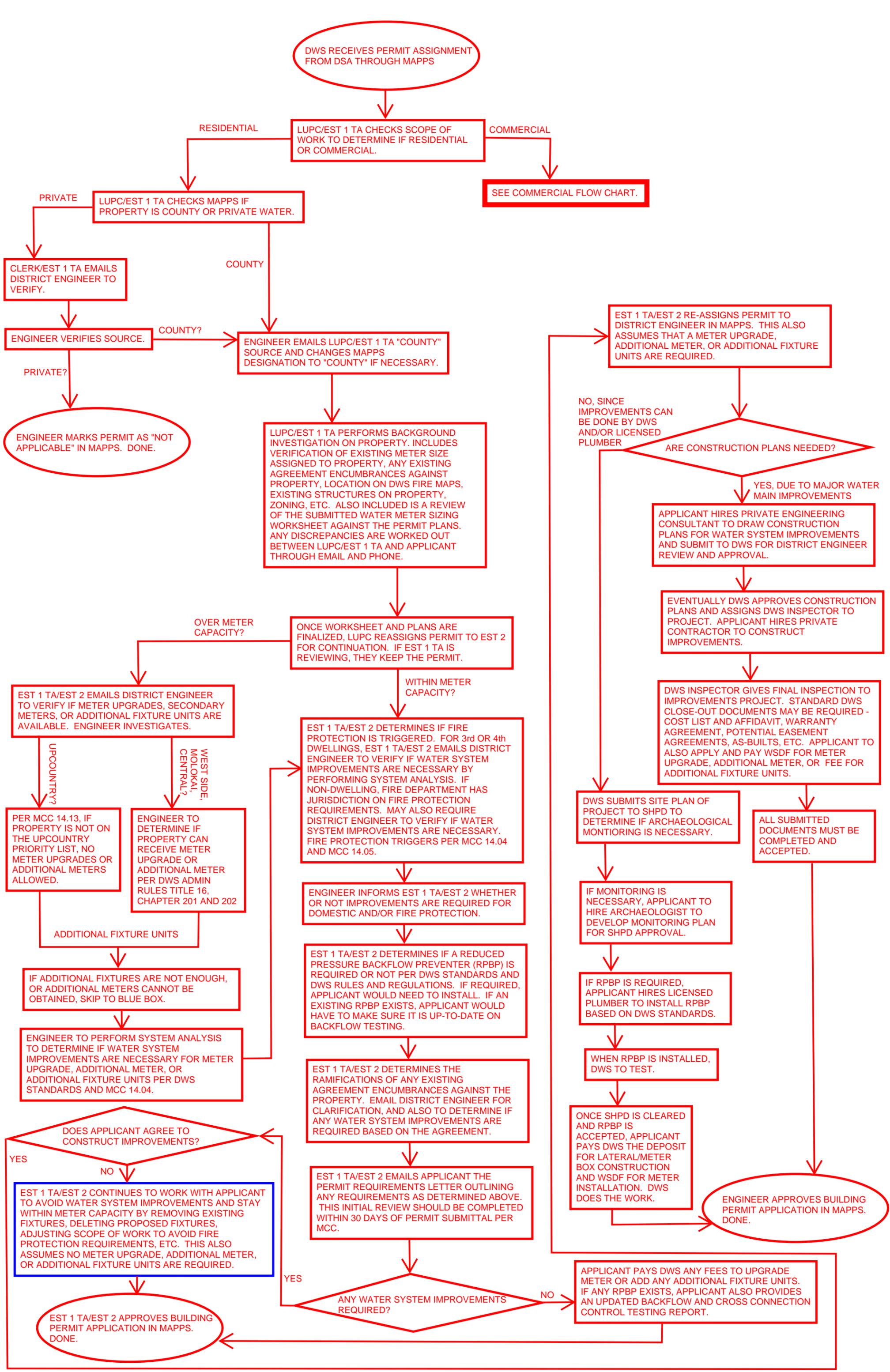
Mr. Smith: Please refer to the attached letter from the Water and Infrastructure (WAI) Committee Chair, dated January 8, 2024, and respond by **January 10, 2024**.

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

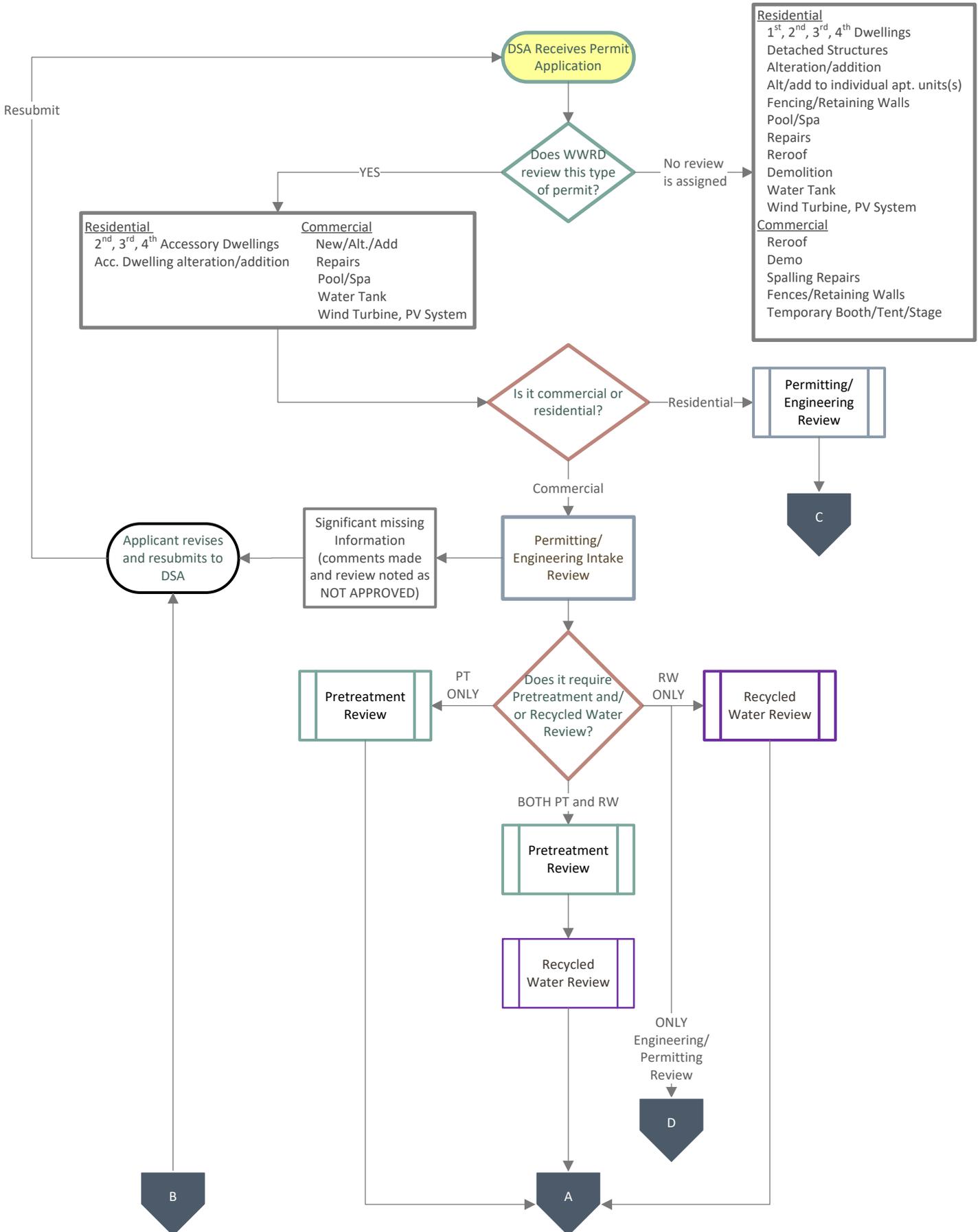
Thank you,
WAI Committee

Expedited Permitting Process

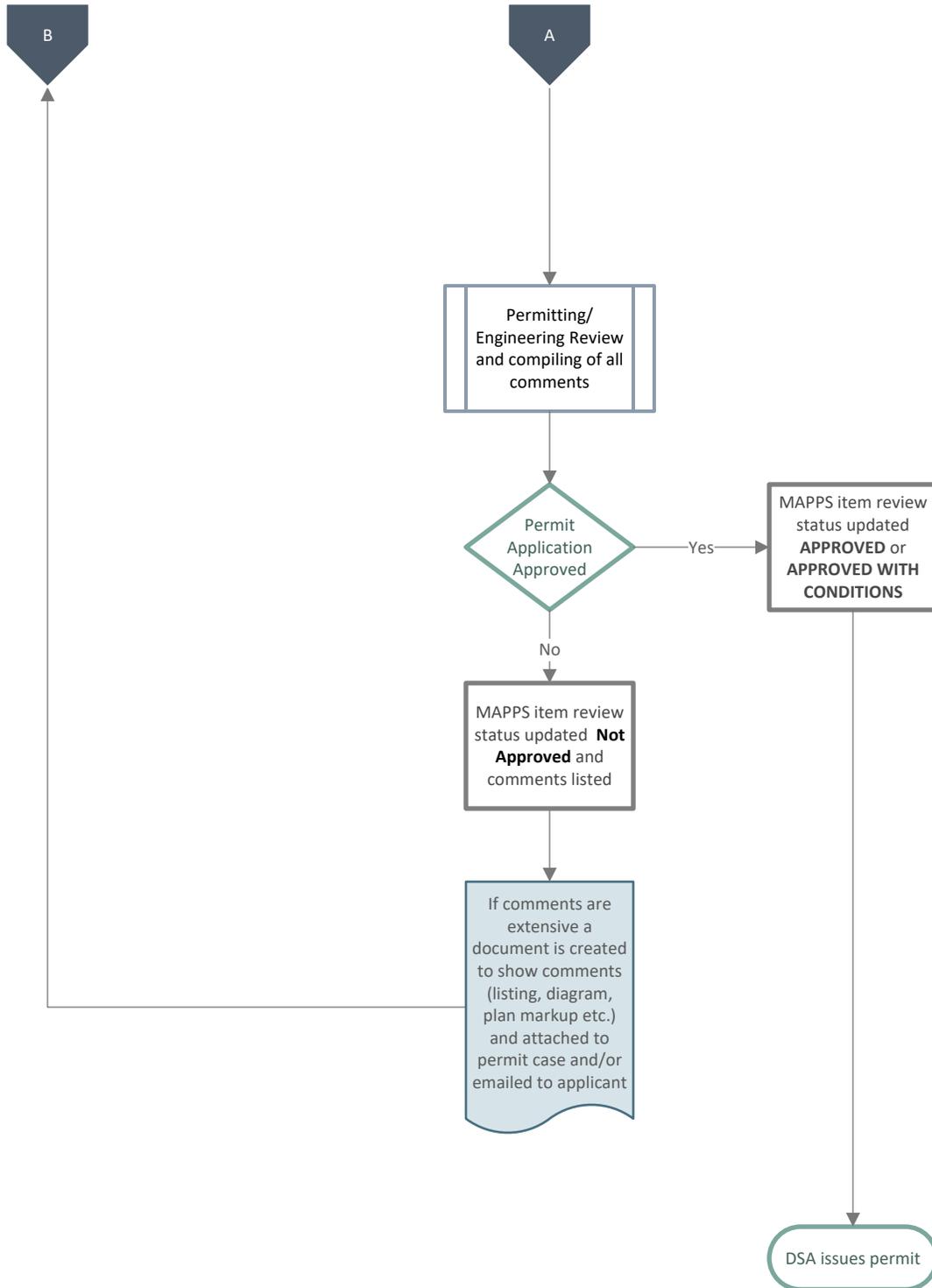




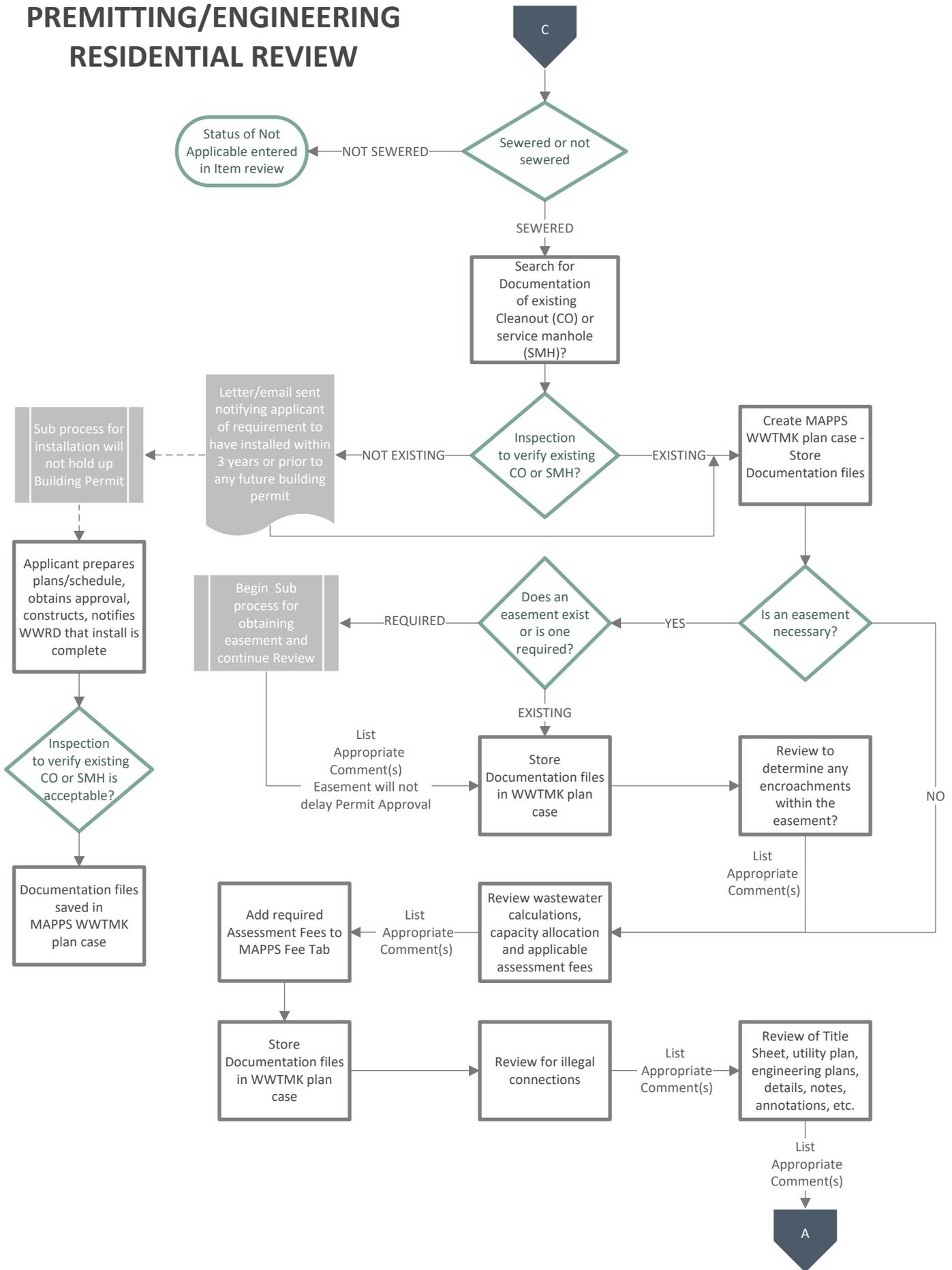
WASTEWATER RECLAMATION DIVISION BUILDING PERMIT REVIEW PROCESS



WASTEWATER RECLAMATION DIVISION BUILDING PERMIT REVIEW PROCESS



BUILDING PERMIT PREMITTING/ENGINEERING RESIDENTIAL REVIEW



Water and Infrastructure Committee (2023-2025) on 2024-01-11 9:00 AM

Meeting Time: 01-11-24 09:00

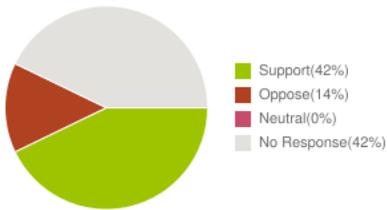
eComments Report

Meetings	Meeting Time	Agenda Items	Comments	Support	Oppose	Neutral
Water and Infrastructure Committee (2023-2025) on 2024-01-11 9:00 AM	01-11-24 09:00	3	7	3	1	0

Sentiments for All Meetings

The following graphs display sentiments for comments that have location data. Only locations of users who have commented will be shown.

Overall Sentiment



Water and Infrastructure Committee (2023-2025) on 2024-01-11 9:00 AM

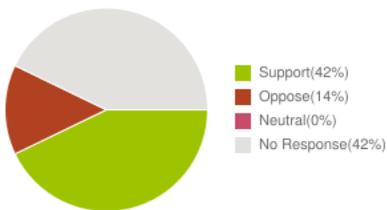
01-11-24 09:00

Agenda Name	Comments	Support	Oppose	Neutral
A G E N D A	3	2	1	0
WAI-16 Reso 23-237 RESOLUTION 23-237, REFERRING TO THE L?NA?I, MAUI, AND MOLOKAI PLANNING COMMISSION A PROPOSED BILL ON THE USE OF SHIPPING CONTAINERS AS INCIDENTAL STORAGE (WAI-16)	2	0	0	0
WAI-1(10) EXPEDITED PERMITTING PROCESS (WAI-1(10))	2	1	0	0

Sentiments for All Agenda Items

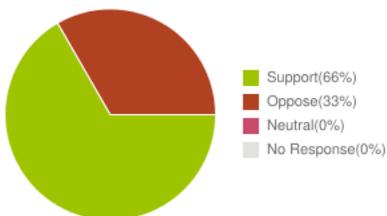
The following graphs display sentiments for comments that have location data. Only locations of users who have commented will be shown.

Overall Sentiment



Agenda Item: eComments for A G E N D A

Overall Sentiment



John Sarter

Location:

Submitted At: 10:28am 01-11-24

I understand that this agenda item refers only to storage in containers. It was mentioned however, that there is a place in the County Code that addresses use of "container homes", trailer homes, and RV's as temporary, or perhaps permanent Ohana, housing on properties. If it is possible for this to become streamlined and clearly guided by the Council, Planning, and Building departments, I think it could become a great solution for getting people back onto their land and also provide long term affordable housing. I think the people of Lahaina ad Maui as a whole would benefit from this tremendously.

Mahalo for your time and work.

Guest User

Location:

Submitted At: 10:24am 01-11-24

I understand that this agenda item refers only to storage in containers. It was mentioned however, that there is a place in the County Code that addresses use of "container homes", trailer homes, and RV's as temporary, or perhaps permanent Ohana, housing on properties. If it is possible for this to become streamlined and clearly guided by the Council, Planning, and Building departments, I think it could become a great solution for getting people back onto their land and also provide long term affordable housing.

Mahalo for your time and work.

Guest User

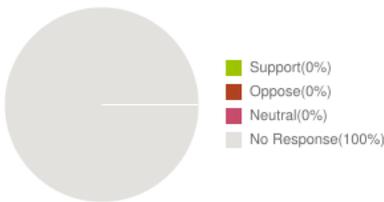
Location:

Submitted At: 10:02am 01-11-24

This is going to effect the ecosystem of the ocean. It is not a contain body of water. This will touch all parts of the globe. It will be irreversible. Animals do a lot for this earth stingrays are needed within the population. Just like earth can not survive without ants. With the high risk of flooding. Who is even dumb enough to place a toxic waste dump that close to an ocean. You are only harming yourself.

Agenda Item: eComments for WAI-16 Reso 23-237 RESOLUTION 23-237, REFERRING TO THE L?NA?I, MAUI, AND MOLOKAI PLANNING COMMISSION A PROPOSED BILL ON THE USE OF SHIPPING CONTAINERS AS INCIDENTAL STORAGE (WAI-16)

Overall Sentiment



Guest User

Location:

Submitted At: 11:33am 01-11-24

There is an existing section of code in Maui County Code that addresses emergency permitting. I am attaching and quoting it here. What is required by the building department is a modified application. WHY, after almost 6 months is this application not available?

https://library.municode.com/hi/county_of_maui/codes/code_of_ordinances?nodeId=TIT16BUCO_CH16.26BBUCO

QUOTEED FROM THE CODE:

105.2.1 Emergency reconstruction of dwellings and accessory structures.

A._Applicability. Any existing dwelling and its accessory structures that were legally erected and that have been damaged in a disaster or civil defense emergency, recognized by the governor pursuant to chapters 127 or 128, Hawaii Revised Statutes, can be repaired pursuant to this section. The provisions of this section shall remain in effect for a two-year period beginning from the day the governor proclaims the state of disaster or emergency, and shall apply to those areas of the county covered by the governor's proclamation.

B._Building permit application. The building official shall make available a modified building permit application specifically prepared for the issuance of permits under this section. The modified application may be approved without review from other county agencies or any state agency, except that repair of a non-conforming dwelling or

structure shall be reviewed by the planning department. All other state and county agencies that regulate the repair of structures shall be responsible for enforcing their regulations independently upon issuance of the building permit.

C._Electrical and plumbing permits. The modified application may also be used for permits for electrical and plumbing work related to the repair work.

D._Construction drawings. An applicant for a modified permit shall submit construction drawings showing the location and scope of repair work, prepared by a registered design professional. The construction drawings shall be reviewed and approved by the building official. The records of the real property tax division of the department of finance shall be the basis for establishing the shape and size of structures prior to damage, provided that the structures were legally constructed.

E._Permit fees. The building official may defer all plan review and building permit fees upon written request by the applicant.

F._Permit issuance. The building official shall be authorized to issue building permits based upon the modified application. A copy of the approved modified application and construction drawing(s) shall be distributed to appropriate agencies immediately after the permit is issued.

G._Building inspections. The building official shall be authorized to deputize additional inspectors for the purpose of conducting the inspections required by permits issued under this section. Repair work shall be performed in conformance with this code.

H._Illegal construction. Permits issued under this section shall not be interpreted to be an approval of any violation of federal, state, or county statutes, ordinances, or rules. The issuance of a permit shall not relieve the applicant and the property owner from complying with any applicable statutes, ordinances, or rules. Structures or portions thereof that were illegally erected or constructed shall not be repaired under this section.

I._Time extensions. Building, electrical and plumbing permits issued under this section may be extended in accordance with the provisions of the applicable code.

J._Approval by default. If the building official does not take action by either approving, approving with conditions, or denying the modified application within seven calendar days after submittal of all information required by the building official, then the application shall be deemed approved; provided that the time period for the modified application for repair of a nonconforming building or structure that is subject to section 19.500.110, Maui County Code, shall be ten calendar days.

John Sarter

Location:

Submitted At: 11:25am 01-11-24

With regards to water permitting, Will there be NEW fire sprinkler code requirements that might cause meter size upgrades and how will this be addressed and paid for? If there are 2 Ohana's and a main home, then fire sprinklers are required? (3 dwellings).

As stated, a water catchment tank for irrigation or "grey water" use would require a backflow preventer? (seems punitive and cost prohibitive).

Regarding an Archeological permit requirement, will our existing water laterals be able to be reused, or are we ALL going to need an archeological permit??! :-O

If new laterals are required, and we place new laterals in the existing locations of the old ones, NO archeological should be required, imo.

Waste Water; Can existing waste lines be used? If 2Ohanas are proposed this is 720 gallons per day. Will that require a larger than 4" waste line lateral?

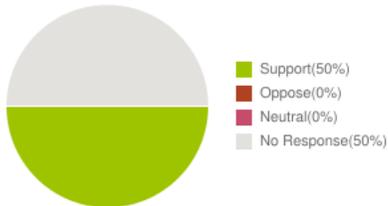
Public Works; He is saying they will rely on the existing on island agencies to find ways to expedite. This will not likely work well. Was there not a discussion of using a 3rd party reviewer to expedite this process??

Section 105.2.1 has provisions for expedited permitting. What is required from building dept is a modified application, then there is 7 days for approval or comments to correct or the permit is deemed approved. Why is this not being discussed here?

I was told via email that there is an expedited SMA process. Why was this not discussed?

Agenda Item: eComments for WAI-1(10) EXPEDITED PERMITTING PROCESS (WAI-1(10))

Overall Sentiment



Dr. Jennifer Salisbury

Location:

Submitted At: 12:07pm 01-11-24

I am in favor of streamlining the permitting process. All an owner needs to build is a permit. The faster the permitting process is, the faster the owner can build. With the discussion of adding ADUs to many existing homes to help with providing more dwellings, a streamlined building permit process is ideal. I want to add that the MAPPS notification feature that emails and texts me when something has changed on a permit application is very helpful; this alleviates waiting time and cross-communication that was prevalent before MAPPS. The BP process is not perfect, but streamlining it will allow Maui to help dig out of the extreme - and now tragic - housing shortage we are in.

Guest User

Location:

Submitted At: 11:46am 01-11-24

I guess I misunderstood. I thought this agenda item was directed at the Lahaina expedited permit process. Isn't this the eminent imperative? There is a section of county code existing after disaster; 105.2.1 It was amended in 2022, not "written a long time ago".

RICHARD T. BISSEN, JR.
Mayor

JOSIAH K. NISHITA
Acting Managing Director



DEPARTMENT OF MANAGEMENT
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, Hawaii 96793
www.mauicounty.gov

January 5, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL


Mayor 1-10-24
Date

For Transmittal to:

Honorable Tom Cook, Chair
Water and Infrastructure Committee
200 South High Street
Wailuku, HI 96793

Dear Committee Chair Cook:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

In response to your letter dated December 27, 2023, the following outline proposed code revisions related to the subject matter:

Amendments to 16.25 Post Disaster Building Permit Process:

- Allow for new construction and expansion (not just the reconstruction of previously permitted 1 and 2 family dwellings)
 - Expedite the first single family dwelling and first accessory dwelling unit with permissible accessory structures on each lot.
 - Consolidate the Building, Plumbing, Electrical, Grading and Driveway permit into a single process run through the MAPPS system that can be administered by consultant services under the supervision of DPW/DSA.

Amendments to Chapter 19.08 – RESIDENTIAL DISTRICTS:

- MCC Title 19 Audit was completed, and a contract for the rewrite of the title is underway.
 - Draft recommendations include adding multifamily uses to the residential zoning district.
 - Will address in part the need for multigenerational and extended family housing.

Amendments to 19.04.040 – Definitions.

- Revise the existing definition of “wet bar” which contains the equivalent features of a kitchenette into a legal option for a kitchenette in order to allow additional autonomous living spaces within a single dwelling.
 - Limited to Residential Zoning Districts.
 - To require one additional off-street parking stall per kitchenette.

Amendments to 19.500.110 – Nonconformities.

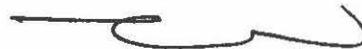
- For areas affected by disasters resulting in large scale property damage subject to an emergency declared by the Governor of the State of Hawaii
- 19.500.110.B. Nonconforming structures.
 - Increase total maximum damage to 100%.
 - Extend duration for completion of reconstruction to 4 years, compliant with existing building and fire codes.
- 19.500.110.C. Nonconforming uses.
 - If the location where the use occurred was damaged or destroyed, the nonconforming use may be reoccupied within 6 months of completion of the repair reconstruction of the subject building with issuance of a Certificate of Occupancy.

Amendments to 10.48.040 – Parking prohibited on certain streets and highways.

- Minimum pavement or passable right of way width required to be available by MFD anticipated to be 20’, otherwise an automatic sprinkler system will be required.
 - For any fire access of not less than 20’ and not more than 28’ lengths of road will be prohibited from parking on both sides for 20’ and one side for 28’.

Should you have any questions, please do not hesitate to contact me at ext. 7205.

Sincerely,



Josiah K. Nishita
Acting Managing Director

Council Chair
Alicé L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 27, 2023

Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

Mr. Josiah Nishita, Director
Office of Recovery
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Nishita:

SUBJECT: EXPEDITED PERMITTING PROCESS (WAI-1(10))

At its meeting of January 11, 2024, the Water and Infrastructure Committee intends to discuss matters relating to expediting the current permitting process.

Here is some background information of where we are with this matter:

- At its meeting of October 2, 2023, the Water and Infrastructure Committee received a status report from the Administration's Permitting Process Working Group.
- At its meeting of October 30, 2023, the Government Relations, Ethics, and Transparency Committee noted some Lahaina residents would like to submit permit applications to rebuild their homes now, due to concerns of a lengthy approval process. At the meeting, the Administration stated that County departments have been working on solutions to expedite this process.
- On December 4, 2023, the Department of Public Works Development Services Administration Division issued a Request for Proposals on post-fire recovery and rebuilding assistance.
- At its meeting of December 15, 2023, the Council adopted Resolution 23-194, relating to developing a comprehensive recovery and resiliency plan in response to the Island of Maui's tragic

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Thursday, January 11, 2024 2:58 PM
To: WAI Committee
Cc: Cynthia Sasada; Josiah Nishita; Keanu LauHee; Leo Caires; Louise Batoon; Pili Nahooikaika
Subject: MT#10458 Expedited Permitting Process
Attachments: MT#10458-WAI Committee.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor
County of Maui
200 S. High Street 9th Floor
Wailuku, HI 96793
phone: (808) 270-7855
fax: (808) 270-7870

Lori Ann M. Tengan

From: Stacy Takahashi
Sent: Tuesday, July 23, 2024 4:51 PM
To: Lori Ann M. Tengan; Thomas M. Cook
Cc: Jared P. Agtunong; Pauline Martins; Jarret P. Pascual
Subject: RE: TRANSMITTAL OF INFORMATIONAL DOCUMENT (WAI-1(16))
Attachments: Correspondence from Committee Chair 07-23-2024_signed.pdf

Hi Lori,

Please see attached signed document.

Thanks,
Stacy

Stacy Takahashi
Executive Assistant to Councilmember Tom Cook
Maui County Council
South Maui Residency Area
County of Maui
(808) 270-7108

From: Lori Ann M. Tengan <LoriAnn.Tengan@mauicounty.us>
Sent: Tuesday, July 23, 2024 4:31 PM
To: Thomas M. Cook <Thomas.Cook@mauicounty.us>
Cc: Stacy Takahashi <Stacy.N.Takahashi@mauicounty.us>; Jared P. Agtunong <Jared.Agtunong@mauicounty.us>; Pauline Martins <Pauline.Martins@mauicounty.us>
Subject: TRANSMITTAL OF INFORMATIONAL DOCUMENT (WAI-1(16))
Importance: High

Hello Councilmember Cook.

Please eSign page 1 (transmittal letter) of the attached pdf file by 9:00 a.m. tomorrow (7/24/2024) for processing.

Stacy and Jared: Please follow up with Councilmember Cook on signing of this document if necessary.

Thank you for your attention.



Lori Ann M. Tengan
Committee Secretary
County of Maui | Office of Council Services
Email: loriann.tengan@mauicounty.us
Office: (808) 270-7147 | Cell: (808) 463-1362