

POLICE DEPARTMENT COUNTY OF MAUI



MICHAEL P. VICTORINO
MAYOR
MM/lu
OUR REFERENCE
YOUR REFERENCE

55 MAHALANI STREET
WAILUKU, HAWAII 96793
(808) 244-6400
FAX (808) 244-6411

TIVOLI S. FAAUMU
CHIEF OF POLICE

DEAN M. RICKARD
DEPUTY CHIEF OF POLICE

March 5, 2020

Ms. Michele Yoshimura *My*
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For transmittal to:

Honorable Alice Lee, Chair
and Members of the Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY GRANTS

In accordance with Ordinance No. 4988, Bill 36 (2019) Draft 1 Fiscal Year 2020 Budget, we are hereby transmitting to you a copy of the grant agreement with the State of Hawaii, Department of Transportation for the MPD Child Restraint grant for the period of October 1, 2019 to September 30, 2020 in the amount of \$54,230.00.

Thank you for your attention to this matter. If you have any questions, please feel free to contact our accountant, Lesley Ann Uemae, at ext. 6309.

Sincerely,

fo TIVOLI S. FAAUMU
Chief of Police

RECEIVED
2020 MAR -5 PM 5:32
OFFICE OF THE
COUNTY CLERK

APPROVED FOR TRANSMITTAL

Secur 3/5/2020
Acting Mayor Date

RECEIVED

2020 MAR -5 PM 4: 21

OFFICE OF THE MAYOR

APPROVED FOR TRANSMITTAL

Date

Acting Mayor

STATE OF HAWAII HIGHWAY SAFETY OFFICE

GRANT AGREEMENT
Grant No: OP20-05(03-M-01)

Page 1 (To be completed by applicant agency)

1. Grant Title

Maui Police Department Child Restraint Program

2. Name and Address of Applicant Agency

MAUI POLICE DEPARTMENT
55 Mahalani Street
Wailuku, Hawaii 96793

4. Duration

Month – Day – Year

A. Grant Period

From: 10/01/19
To: 9/30/20

B. Project Period

From: 10/01/19
To: 9/30/20

3. Agency Unit to Handle Grant (Name and Address)

COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

5. Location of Project

MAUI POLICE DEPARTMENT
55 Mahalani St.
Wailuku, HI 96793

6a. Type of Application

(Check Appropriate Item)

Initial Revision Continuation

6b. Reimbursement Schedule Desired

Monthly Quarterly

7. Grant Description (Summarize the grant plan covering activities that address the major goals and objectives in approximately 100 words. Limit to 6 lines.)

To reduce motor vehicle collision injuries and/or fatalities to children by ensuring the proper use of child restraints and booster seats. This projects seeks to educate parents and caregivers on the proper use of child passenger safety restraint devices. This project shall include selective enforcement of child passenger safety laws.

8. Federal funds allocated under this agreement shall not exceed

\$54,230.00

9. Approval Signatures

Acceptance of Conditions: It is understood and agreed by the undersigned that a reimbursement grant received as a result of this grant agreement is subject to Public Law 89-564 (Highway Safety Act of 1966) and all administrative regulations governing grants established by the U.S. Department of Transportation and the State of Hawaii. It is expressly agreed that this project constitutes an official part of the Hawaii Highway Safety Program and that said applicant agency will meet the requirements as set forth herein, including accompanying schedules A, B, B-1, C & D, which are incorporated herein and made a part of this grant agreement. Authorization to proceed with this Highway Safety Project is requested.

9a. Grant Director

Name: William Hankins Phone: 808-244-6346
Title: Lieutenant Fax: 808-244-6411
Address: 55 Mahalani St. Wailuku, HI 96793
E-Mail: William.Hankins@mpd.net



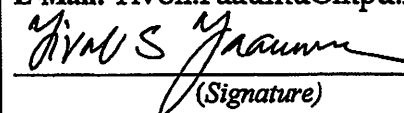
(Signature)

9/16/19

(Date)

9b. Authorizing Official of Agency Unit

Name: Tivoli Faaumu Phone: 808-244-6300
Title: Chief of Police Fax: 808-244-6411
Address: 55 Mahalani St. Wailuku, HI 96793
E-Mail: Tivoli.Faaumu@mpd.net



(Signature)

9/16/19

(Date)

**STATE OF HAWAII HIGHWAY SAFETY OFFICE
GRANT AGREEMENT - PART II**

Grant No: OP 20-05 (02-M-01)

Page 2 (To be completed by Highway Safety Office ONLY)

10. Grantee: Maui Police Department

11. Standard Area: Occupant Protection (CPS)

13 a. Federal Fiscal Year 2020

12. Effective Date of Agreement: Oct. 1, 2019-Sept. 30, 2020

13 b. Addendum: Yes No

14. Benefit of: State County

15. Action Taken


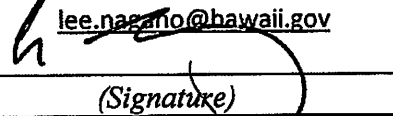
16. Funding Disposition & Status

Fiscal Year	Amount
2016	\$ 72,100.00
2017	\$ 72,100.00
2018	\$ 62,100.00
2019	\$ 62,475.00
2020	\$ 54,230.00
Total	\$ 323,005.00
Present Obligation	\$ 54,230.00
Previously Obligated	\$ 268,775.00
TOTAL FUNDS OBLIGATED	\$ 323,005.00

17. Budget Summary (from Schedule B - Detailed Budget Estimate) - Fiscal Year Grant Period Ending:

Cost Category	Original Cost	Current Cost Estimates
A. Personnel Costs	\$ 15,000.00	\$ -
B. Travel Expense	\$ 12,800.00	\$ -
C. Contractual/Consultant Services	\$ 9,000.00	\$ -
D. Equipment	\$ 7,500.00	\$ -
E. Other Direct Costs	\$ 9,930.00	\$ -
TOTAL FEDERAL FUNDS	\$ 54,230.00	\$ -

18. Grant Approval & Authorization to Expend Obligated Funds

A. Approval Recommended By (Program Area Specialist)	B. Agreement & Funding Authorized By Acting Motor Vehicle Safety Officer
Name: Christy Cowser Title: Highway Safety Specialist Phone: 587-2360 Email: chjisty.m.cowser@hawaii.gov  (Signature)	Name: Lee Nagano Title: Acting MVSO Phone: 587-6301 Email: lee.nagano@hawaii.gov  (Signature)
9/25/19 (Date)	9/25/19 (Date)

SCHEDULE A
GRANT DESCRIPTION
Federal Fiscal Year 2020

PROBLEM STATEMENT

Identify the traffic safety related problem or deficiency that the proposed grant is intended to correct. Identify and gather appropriate data relevant to the problem. Collision/fatalities data appropriate to the identified problem and a brief analysis of the data is required. When available, three years of data should be presented and analyzed.

Child seat checkup events continue to show misuse rates in the range of 80% for first-time attendees, which increases the risk of injury and death to child passengers. The 2016 Child Restraint observation report found that Infants were restrained at 89%, however; the use rate for Toddlers fell to 49%. Statewide the percentages were 92 and 48 percent respectively with an average of 56% in 2016, down from a high of 91% in 2011.

GRANT GOALS

Goals serve as the foundation upon which the grant is built. Goals are what you hope to accomplish by implementing a traffic safety grant and represent an end result. Grant goals should be stated in measurable terms (i.e., a percent reduction), be concise and deal with a specific item, be realistic with a reasonable probability of achievement, and be related to a specific time frame (a "by" date). Please notate baseline from which the reduction/increase will result.

The goal of this grant is to provide consistent and ongoing education to parents, law enforcement, medical personnel and caregivers with the ultimate goal of reducing non-use by 5% during the project period. The ultimate goal is to reduce fatal injuries and deaths to children riding on our highways.

GRANT OBJECTIVES

Objectives are tasks or activities conducted in order to accomplish the grant goal(s) (e.g., develop permanent fitting stations for child restraints, enforcement activities, educational activities, etc.). Grant objectives should be stated in measurable terms (i.e., a percent reduction, number of training to be held, number of roadblocks, etc.), be concise and deal with a specific item, be realistic with a reasonable probability of achievement, and be related to a specific time frame (a "by" date). Please notate baseline from which the reduction/increase will result.

The Maui Police Department will maintain 6 child seat fitting stations: Wailuku Traffic, Lanai Station, Hana Station, Molokai Station, Kihei Station, and Community Relations. A total of 10 community checkup events will be scheduled and at least one event in a rural district such as Hana, Molokai or Lanai.

Funding will be provided to conduct child passenger safety enforcement by officers on an overtime basis to enforce CPS laws. Monitoring of elementary schools will be conducted to ascertain adherence to the booster seat laws covering children to 8 years old. Two CPS Training, Renewal or Certification, will be conducted.

METHOD OF EVALUATION

Using data gathered throughout the grant period, the grant manager will evaluate (1) how well the stated grant goals and objectives were accomplished, and (2) was the grant cost effective? How are you going to show effectiveness of your project? What will be the impact of the project on your identified problem and goal(s)? Provide details on the method of evaluation.

The total amount of checkup events will be reported and the amount of hours worked on CPS enforcement will be tracked. The 6 Fitting Stations will be maintained and supplied throughout the grant year. Two training will be held.

SCHEDULE B-1
BUDGET NARRATIVE
Federal Fiscal Year 2020

Personnel Costs

Police officers will be paid on an overtime basis to enforce child passenger safety laws and to participate in CPS activities that will allow them to re-certify. A total of \$15,000 is budgeted for this category.

Travel Expenses

The grant will provide the following funding: 1. Traffic Commander and the CPS Coordinator to attend the monthly CPS Committee meeting in Honolulu. 2. Travel for CPS Instructors to teach in other counties. 3. Travel for one participant to attend the Lifesavers or Kids in Motion Conference on the mainland. 4. Travel for neighbor island technicians to attend CPS Refresher training in Honolulu. 5. Travel for neighbor island or rural district employees to attend CPS Certification training. \$12,800 is requested for this category.

Contractual/Consultant Services

Our program partners with a non-profit to assist in funding and supporting county CPS activities. \$5,000.00 Funding is also needed for the County CPS Coordinator who coordinates training, public childseat inspections, and public presentations. This person is also responsible for supporting fitting stations with supplies and child restraints. \$4000.00

Equipment

Sixty Child restraints or booster seats valued at \$4,500, five Special Needs child restraints costing \$200.00 each, supplies for Childseat ID cards costing \$1,000, and two heavy duty inspection tents valued at \$1,000 are a part of this category.

Other Direct Costs

Logistical support for the Statewide Training in Honolulu is part of this budget. \$3,500.00

15 LATCH Manuals for fitting stations. \$630.00

Travel and freight costs for neighbor island inspections. \$2,000.00

Safe Kids Certification and Renewal fees (increased \$10.00 from last year) for 40 students. \$3,800.00

The total being requested for FFY 2020 is \$54,230, compared to \$62,475 in 2019.

ON-GOING PROJECT EVALUATION
Federal Fiscal Year 2020

Please answer the following and keep evaluation to one sheet.

1. How many years has the project been funded?

This project has been funded for over ten years. Annual surveys continue to show non-use continues to be a problem. Community checkup events show misuse continues to be an issue, however; misuse can be reduced through educational efforts offered by checkup events and fitting stations.

2. Please state the project's goals and objectives.

The goal of this project is to reduce injuries and deaths of child passengers in Maui County. We will accomplish this by conducting regular checkup events and supporting fitting stations, to include rural districts. We shall educate parents and caregivers on the proper use and selection of child restraints and provide training to law enforcement personnel so that they can properly enforce existing child passenger safety laws.

3. Please provide data to show what project has accomplished both for the past year, and total number of years.

This project consistently provides a minimum of 10 public checkup events every year, supplies car seats for rural areas where they are not sold, and provides year-round inspections at the 6 fitting stations, with a fitting station on each of the three inhabited islands in the County of Maui.

4. Are there other benefits derived from the project not related to your goals/objectives?

Providing an educational service for the public serves to generate goodwill on behalf of the organization.

This project presents a compassionate face on behalf of the police department, which is the sponsor of this program. It is a good example of how the department believes in prevention as well as enforcement. The ability to provide this life-saving service to underserved communities is noted by the people and their representatives.

5. Please discuss why the project should be continued.

There are new parents who need to be educated on the proper use and installation of child restraints. New technology being incorporated in child restraints AND vehicles require knowledgeable technicians who are constantly updated on the latest child seats and vehicle restraint hardware. One good example is the introduction of inflatable seatbelts currently being offered on some new vehicles.

**SCHEDULE B
DETAILED BUDGET ESTIMATE
Federal Fiscal Year 2020**

COST CATEGORY	COST ESTIMATES
A. Personnel Costs	
<u>Employee Salaries and Benefits</u>	
Position Title(s) and Full-Time/Part-Time Yearly Salary: Police Officer III \$67.91 x fringe = 114.48 114.48 x 80 hours = 9158.40 Fringe Benefit Rate: 68.57% Time to be spent on project: 80 hours	\$9,158.40
Position Title(s) and Overtime Hourly Rate(s): Police Supervisor \$73.94 x fring = 124.64 Fringe Benefit Rate: 68.57% Time to be spent on project: 47 hours	\$5,841.60
Category Sub-Total	\$15,000.00
B. Travel Expenses	
<u>In-State</u>	
Event/Conference: CPS Coordinators and NI Refresher Training Number of Travelers: 6 Air Travel: 28 R/T @\$200.00 ea. To: Honolulu From: Maui Surface Travel: Shuttle/Taxi Car Rental (daily rate, # of days, fuel, taxes, etc.) Private Car: (_____ miles @ _____ per mile) Excess Lodging: _____ nights @ \$ _____ per night Per Diem:	\$5,600.00

28 days @ \$20.00 per day	\$560.00
2 day @ 50.00 per day for CPS Coordinator at HNL Refresher Trng	\$100.00
Baggage Fee:	
Tuition, Course, Registration and Miscellaneous Fees:	
Individual cost: _____ x No. of attendees: _____	
Sub-Total:	\$6,260.00
Event/Conference: CPS Certification Training, Attendees and Instructor	
Number of Travelers: 5	
Air Travel:	
To: Maui	
From: Molokai or Lanai	\$1,000.00
Surface Travel:	
Shuttle/Taxi	
Car Rental (daily rate, # of days, fuel, taxes, etc.) 15 days @\$50.00/day	\$450.00
Private Car: (_____miles @ _____ per mile)	
Excess Lodging:	
10 nights @ \$100.00 per night	\$1,000.00
Per Diem:	
15 days @ \$50 per day	\$750.00
Baggage Fee: 5 x \$50.00	\$250.00
Tuition, Course, Registration and Miscellaneous Fees:	
Individual cost: _____ x No. of attendees: _____	
Sub-Total:	\$3,450.00
<u>Out-of-State</u>	
Event/Conference: <u>Lifesavers or Kids in Motion Conference</u>	
Number of Travelers: 1	
Air Travel:	
To: <u>Tampa, FL</u>	
From: <u>Maui, HI</u>	\$1,500.00
Surface Travel:	
Shuttle/Taxi	\$50.00
Car Rental (daily rate, # of days, fuel, taxes, etc.)	
Private Car: (_____miles @ _____ per mile)	

Excess Lodging: _____ nights @ \$ _____ per night	\$700.00
Per Diem: 6 days @ \$90.00 per day	\$540.00
Baggage Fee:	
Tuition, Course, Registration and Miscellaneous Fees: Individual cost: \$300.00 x No. of attendees: 1	\$300.00
Sub-Total:	\$3,090.00

Event/Conference: _____	
Number of Travelers: _____	
Air Travel: To: _____ From: _____	
Surface Travel: Shuttle/Taxi Car Rental (daily rate, # of days, fuel, taxes, etc.) Private Car: (_____ miles @ _____ per mile)	
Excess Lodging: _____ nights @ \$ _____ per night	
Per Diem: _____ days @ \$ _____ per day	
Baggage Fee:	
Tuition, Course, Registration and Miscellaneous Fees: Individual cost: _____ x No. of attendees: _____	
Sub-Total:	\$0.00

Category Sub-Total	\$12,800.00
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C. Contractual/Consultant Services	
Fitting Station Coordinator 4 quarters @ \$1,000.00 a quarter	\$4,000.00
Administrative Fee 4 quarters @ \$1,250.00 a quarter	\$5,000.00
Category Sub-Total	\$9,000.00

D. Equipment	
Child restraints and booster seats, 60 @75.00 ea.	\$4,500.00

Special needs child restraints, 5 @200.00 ea.	\$1,000.00
Childseat ID Card supplies	\$1,000.00
Checkup heavy-duty event tents, 2 @500.00	\$1,000.00
Category Sub-Total	\$7,500.00
E. Other Direct Costs	
Support for Statewide Training Costs	\$3,500.00
Tether Manual for fitting stations, 15 @\$42.00 ea.	\$630.00
Travel and freight for neighbor island inspections	\$2,000.00
Safe Kids Certification/Renewal fees 40 @\$95.00	\$3,800.00
Category Sub-Total	\$9,930.00
GRANT TOTAL	\$54,230.00