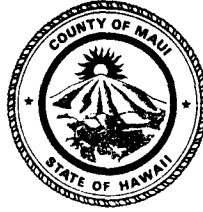


ALAN M. ARAKAWA
MAYOR



RECEIVED

KEITH A. REGAN
MANAGING DIRECTOR

2018 SEP 27 PM 3:13

OFFICE OF THE MAYOR

Ke'ena O Ka Meia

COUNTY OF MAUI – Kalana O Maui

September 27, 2018

OFFICE OF THE
COUNTY COUNCIL

REFERENCE NO. BD-BA 19-34

Honorable Alan Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Riki Hokama, Chair
Budget and Finance Committee
200 South High Street
Wailuku, Hawaii 96793

Alan Arakawa 9/27/18

Dear Chair Hokama:

**SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET TO
AUTHORIZE TRANSFERS RELATING TO CATEGORIES OF USE BUT
WITHIN A PROGRAM OR DEPARTMENT (BF-156)**

On behalf of the Department of Housing and Human Concerns, I am transmitting the attached proposed resolution for the purpose of transferring \$25,000 from the Housing Program, Category A to Housing Program, Category B.

The additional Category B appropriation will be used towards the relocation of the entire division to the Wailuku Business Plaza at 2065 Main Street. Moving all office equipment, furniture and files as well as minor renovations to the new office are estimated to cost \$50,000. In addition to Category B funding, the division will be utilizing \$25,000 in Section 8 grant funding to cover these costs. Issues with mold at the Housing Division's current location at 35 Lunalilo Street, Wailuku has created serious health and safety concerns for staff and their clients.

Thank you for your attention in this matter. Should you have any questions, please feel free to contact me at ext. 7212.

Sincerely,

Handwritten signature of Sananda K. Baz in black ink.

SANANDA K. BAZ
Budget Director

Attachment

cc: Keith Regan, Managing Director
Mark Walker, Director of Finance
William Spence, Director of Housing and Human Concerns

Resolution

No. _____

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED
APPROPRIATION BALANCE WITHIN THE
DEPARTMENT OF HOUSING AND HUMAN CONCERNS,
FISCAL YEAR 2019 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended (“Charter”), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4861, Bill No. 57 (2018), as amended, (“Fiscal Year 2019 Budget”), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated; and

WHEREAS, Section 3.B.6.b.(1) of the Fiscal Year 2019 Budget, relating to the Department of the Housing and Human Concerns, sets forth appropriations for the Housing Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$25,000 from the Housing Program, Category A (salaries),

Resolution No. _____

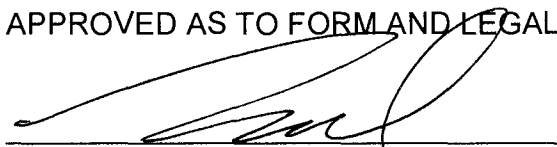
to the Housing Program, Category B (operations), in order to disburse \$25,000 for operations or services from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2019 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$25,000 from the Housing Program, Category A (salaries), to the Housing Program, Category B (operations), in order to disburse \$25,000 for operations or services; and

2. That certified copies of this resolution be transmitted to the Mayor, Director of Finance, Budget Director and Director of Housing and Human Concerns.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY UEOKA
Deputy Corporation Counsel
County of Maui