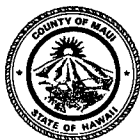


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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 9, 2019

Mr. Eric Nakagawa, Acting Director
Department of Environmental Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Nakagawa:

SUBJECT: FISCAL YEAR ("FY") 2020 BUDGET (EM-12) (EDB-1)

The Economic Development and Budget Committee is planning a review of the Department of Environmental Management's proposed Operating Budget at its meeting of April 17, 2019.

May I please request you respond to the following:

1. Explain the reallocation for position DE-0198 from Civil Engineer I to Civil Engineer II (Budget Details, page 5-8, Index Code 919005A), including the differences in position responsibilities and descriptions. Although the position title reflects a step change, why does the position's salary not also reflect this change?
2. Explain the FY 2020 expansion position DE-XXX for Civil Engineer I (Budget Details, page 5-9, Index Code 919005A), including the position responsibilities and descriptions, and why there is a need for this additional position.
3. As it pertains to DE-0076 for the Wastewater Source Control Technician (Budget Details, page 5-9, Index Code 919007A) and DE-0077 for Civil Engineer IV (Budget Details, page 5-9, Index Code 919009A), explain the need for these salary corrections.

4. As it pertains to Premium pay for Wastewater Administration (Budget Details, page 5-10, Index Code 919005A), what kind of overtime work is being completed? Could the increase in overtime be mitigated with the creation of a single position?
5. Please provide a list of “various subobjects” moved for funding from Special revenue funds (Budget Details, page 5-11, Index Code 919002B, Sub-Object Code 7511), and where these Sub-Objects were moved to.
6. What caused the increase in CC&B Water/Sewer billing (Budget Details, page 5-11, Index Code 919005B, Sub-Object Code 6110), and why is the requested funding for this increase reflected under Computer Services?
7. What are the mileage, conditions of, and issues with the vehicles and equipment (i.e. Storage Containers, SUV, Trucks, Pumps, Compressors, Distillers, etc.) noted for replacement throughout the Department’s section of the Budget Details?
8. Explain the uses of the current Motor Vehicle, (Budget Details, page 5-15, Index Code 919007C). I note the vehicle has been driven only 11,750 miles. What is the condition of and are there any issues with the current vehicle?
9. Explain why the proposed funding of position DE-0143, Supervising Sanitary Chemist (Budget Details, page 5-16, Index Code 919023A), is “hiring an employee on a higher step” yet the salary for this position has gone down \$26,244. Meanwhile, hiring an employee at a higher step for DE-0236, Wastewater Treatment Plant Operations Manager (Budget Details, page 5-16, Index Code 919021A), has resulted in an increase of \$28,308.
10. In the Wastewater Operations Program, many positions have salary adjustments. The reason given for this was “Correcting Pay.” Explain why the corrections are needed.

11. Explain why the actual expenditures of Electrical parts & supplies (Budget Details, page 5-41, Index Code 919044B, Sub-Object Code 6016) were \$400,000 more than anticipated. What was the specific part or supply responsible for this difference and what was it used for?
12. As it relates to the Pump Station Inundation Study and Injection Well Alternative Study (Budget Details, page 5-43, Index Codes 919046B and 919048B), explain whether the studies were conducted. If not, what impact could these studies have had on their respective projects?
13. Why are the costs for the Professional Services being requested for the WAI/KAH WWRF Expansion Plan Study (Budget Details, page 5-43, Index Code 919049B), and the Central Maui Regional WWRF Study, (Budget Details, page 5-43, Index Code 919040B), so much higher than the amount appropriated by Council for the studies listed in question 17? Explain the details of these studies and how the results of these studies will be applied to current or future projects.
14. As it relates to position DE-0220 (Budget Details, page 5-49, Index Code 919500A and Budget Details, page 5-57, Index Code 919509A):
 - a. Explain the transfer and title change of position DE-0220 from Assistant Division Chief of Solid Waste Administration to Operations Program Superintendent of Solid Waste Operations, (Budget Details, page 5-49, Index Code 919500A), including the differences in position responsibilities and descriptions.
 - b. Is the same employee transferring between positions? If so and the job descriptions are different between the two programs, why was this position treated as a transfer and title change rather than requiring the employee to apply for the new position?
15. As it relates to position DE-0229 (Budget Details, page 5-50, Index Code 919500A and Budget Details, page 5-57, Index Code 919509A):

- a. Explain the transfer of position DE-0229 from Solid Waste Administration to Solid Waste Operations, including the differences in position responsibilities and descriptions.
 - b. If the job descriptions are different between the two programs, why was this position treated as a transfer and title change rather than requiring the employee to apply to a new position?
 - c. Is this position transferring from Solid Waste Administration to Solid Waste Operations or vice versa? Page 5-50 of the Budget Details notes the position was transferred to Solid Waste Operations, but page 5-57 of the Budget Details notes the position was transferred to Admin.
16. Provide job descriptions for all DE-XXXX expansion positions related to Sunday landfill operation (Budget Details, pages 5-57 and 5-58), Index Code 919509A).
 17. Explain the previous uses of \$350,000 in Premium pay for Disposal Central Landfill (Budget Details, page 5-64, Index Code 919509A) and the anticipated need for an additional \$30,000 in Premium pay arising from "Expansion of Sunday Landfill."
 18. Provide a breakdown of current Landfill Cover Costs (Budget Details, page 5-69, Index Code 919509B, Sub-Object Code 6276), and explain anticipated costs that require an additional \$84,868 arising from "Expansion for Sunday Landfill."
 19. Provide the services that will be provided by Solidwaste and the individual costs of those services (Budget Details, page 5-91, Index Code, 919757B, Sub-Object Code 7511).

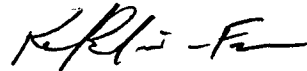
May I further request that you transmit your response **no later than April 16, 2019**, to enable the Committee to comprehensively review the FY 2020 Budget.

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Mr. Eric Nakagawa
April 9, 2019
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Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, Shelly Espeleta at ext. 7134, Christy Chung at ext. 7137, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Rawlins-Fernandez', with a stylized flourish at the end.

KEANI RAWLINS-FERNANDEZ, Chair
Economic Development and Budget
Committee

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cc: Mayor Michael P. Victorino
Budget Director