

COUNCIL OF THE COUNTY OF MAUI

BUDGET AND FINANCE COMMITTEE

December 21, 2018

Committee
Report No. 18-239

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on December 4, 2018, makes reference to the communications noted on Exhibit "A," attached hereto and incorporated herein.

Your Committee notes Rule 23 of the Rules of Council provides for the end-of-term filing or referral of communications pending before committees.

In preparation for the new Council term, your Committee recommended certain pending matters be referred to the Council Chair for the term beginning January 2, 2019, pursuant to Rule 23(B) of the Rules of the Council.

Your Committee voted 7-0 to recommend the communications noted on Exhibit "A" be referred for consideration next term. Committee Chair Hokama, Vice-Chair White, and members Atay, Cochran, Crivello, Guzman, and Sugimura voted "aye." Committee members Carroll and King were excused.

Your Budget and Finance Committee RECOMMENDS that the communications noted on Exhibit "A" be REFERRED to the Council Chair for the term beginning January 2, 2019.

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

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This report is submitted in accordance with Rule 8 of the Rules of the Council.



RIKI HOKAMA, Chair

bf:cr:18end:mmy

EXHIBIT "A"

BF-4 FISCAL YEAR QUARTERLY REPORTS

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-item (1)	FISCAL YEAR 2018 (JULY 1, 2017 TO JUNE 30, 2018)

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
09/07/2018	CC 18-299	Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2017 to June 30, 2018 (Fourth Quarter ending June 30, 2018).

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
09/21/2018	CC 18-326	Director of Finance, transmitting the Director's Quarterly Report and Capital Improvement Projects Report for Fiscal Year July 1, 2017 to June 30, 2018 (Fourth Quarter ending June 30, 2018).

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-item (2)	FISCAL YEAR 2019 (JULY 1, 2018 TO JUNE 30, 2019)

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/15/2018	CC 18-407	Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2018 to June 30, 2019 (First Quarter ending September 30, 2018).

BF-5 SUPPLEMENTAL SUMMARY OF TOTAL FUNDED INDEBTEDNESS

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/19/2018	CC 18-363	Director of Finance, transmitting the Summary of Total Funded Indebtedness of the County's Outstanding and Unpaid as of July 1, 2018.

BF-12 ANNUAL INVENTORY REPORT

DATE REFERRED REFERENCE SUBJECT
10/21/2016 CC 16-243 Director of Finance, informing that the detailed records and reports regarding County property for the period ending June 30, 2016, are available for inspection in the Department of Finance.

DATE REFERRED REFERENCE SUBJECT
04/06/2018 CC 18-123 Director of Finance, relating to annual inventory and disposal of records and reports regarding County property for the period ending June 30, 2017.

BF-14 SHORT-TERM INVESTMENTS

REFERENCE SUBJECT
Sub-item (3) FISCAL YEAR 2018 (JULY 1, 2017 TO JUNE 30, 2018)

DATE REFERRED REFERENCE SUBJECT
08/03/2018 CC 18-280 Director of Finance, transmitting a report of short-term investments for the quarter ended June 30, 2018 (Fiscal Year 2018 Fourth Quarter).

REFERENCE SUBJECT
Sub-item (4) FISCAL YEAR 2019 (JULY 1, 2018 TO JUNE 30, 2019)

DATE REFERRED REFERENCE SUBJECT
11/02/2018 CC 18-389 Director of Finance, transmitting a report of short-term investments for the quarter ended September 30, 2018 (Fiscal Year 2019 First Quarter).

BF-15 TRANSFERS FROM THE GENERAL FUND AND THE DEPARTMENT OF WATER SUPPLY REVENUE FUND

DATE REFERRED REFERENCE SUBJECT
08/03/2018 CC 18-281 Director of Finance, reporting on transfers/loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of June 30, 2018.

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/15/2018	CC 18-409	Director of Finance, reporting on transfers/loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of September 30, 2018.

BF-21 WAILUKU WATER COMPANY ACQUISITION

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
09/07/2018	MISC.	County Clerk, reporting that on 09/07/2018, the Council referred Contract C6552 for professional services between the County of Maui and ACM Consultants Inc., for appraisal of Wailuku Water Company, Inc. for the Office of the Mayor – Budget Office (Job DWSP 2907-509, RFP 17-18/P-104).

BF-41 DISPOSITION OF THE LOTS AT THE FAIRWAYS AT MAUI LANI

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
03/10/2017	CC 17-115	Director of Finance, transmitting a proposed resolution entitled “RESOLUTION AUTHORIZING THE DISPOSAL OF THE LOTS COMPRISING THE FAIRWAYS AT MAUI LANI BY PUBLIC AUCTION,” and other related document.

BF-44 COUNTY SERVICE CENTER

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
02/26/2016	MISC.	County Clerk, reporting that on 02/26/2016, the Council referred professional services Contract C5908, between the County of Maui and GROUP 70 INTERNATIONAL, INC., for the new County service center for the Department of Management.

DATE REFERRED REFERENCE
03/24/2017 CC 17-146

SUBJECT
Councilmember Hokama, referring the matter relating to funding and costs of the proposed County Service Center located in the Maui Business Park.

DATE REFERRED REFERENCE
07/28/2017 MISC.

SUBJECT
County Clerk, reporting that on 07/28/2017, the Council referred consultant/professional services Contract C5908-1 (amendment 1 to contract), between the County of Maui and Group 70 International, Inc., for the New County Service Center for the Department of Management (QBS: Q-MA-15-06; Ordinance 4427, 4428 (FY2017))

DATE REFERRED REFERENCE
04/06/2018 MISC.

SUBJECT
County Clerk, reporting that on 04/06/2018, the Council referred consultant/professional services Contract C5908-2 (amendment 2 to contract), between the County of Maui and Group 70 International, Inc., for the New County Service Center for the Department of Management (QBS: Q-MA-15-06; Ordinance 4456 (FY2018)).

BF-51 KALANA O MAUI CAMPUS EXPANSION, PHASE 1A

DATE REFERRED REFERENCE
03/06/2015 CC 15-72

SUBJECT
Council Chair White, referring the matter relating to the Kalana O Maui Campus Expansion, Phase 1A.

BF-53 CONTRACTS AND GRANTS

REFERENCE SUBJECT
Sub-item (2) DECEMBER 2016

DATE REFERRED REFERENCE
02/03/2017 MISC.

SUBJECT
County Clerk, reporting that on 02/03/2017, the Council referred professional services Contract C6172, between the County of Maui and Ferraro Choi and Associates, Ltd., for the Wailuku

Parking and Events Facility (Job 17-15, QBS Q-PL-17-01).

REFERENCE
Sub-item (4)

SUBJECT
MARCH 2017

DATE REFERRED REFERENCE
05/19/2017 MISC.

SUBJECT
County Clerk, reporting that on 05/19/2017, the Council referred consultant/professional services Contract C5610-2 (amendment 2 to contract), between the County of Maui and Group 70 International, Inc., for the Kalana O Maui Campus Expansion Phase 1A (QSB Q-MA-14-05).

REFERENCE
Sub-item (5)

SUBJECT
APRIL 2017

DATE REFERRED REFERENCE
06/16/2017 MISC.

SUBJECT
County Clerk, reporting that on 06/16/2017, the Council referred miscellaneous Contract C5434-4 (amendment 4 to contract), between the County of Maui and Gartner, Inc., for KIVA (DMS) Replacement for the Department of Management – IT Services Division (Sole Source 14-22).

REFERENCE
Sub-item (6)

SUBJECT
JUNE 2017

DATE REFERRED REFERENCE
07/28/2017 MISC.

SUBJECT
County Clerk, reporting that on 07/28/2017, the Council referred Contract C5823-2 (amendment 2 to contract), between the County of Maui and Tyler Technologies, Inc., for MAPPS – Maui’s Automated Planning and Permitting System for the Department of Management – IT Services Division (RFP 14-15/P-20, Ordinance 4334 (FY 2017)).

REFERENCE SUBJECT
Sub-item (14) JUNE 2016

DATE REFERRED REFERENCE
08/05/2016 MISC.

SUBJECT
County Clerk, reporting that on 08/05/2016, the Council referred Contract C5823-1 (amendment 1 to contract), between the County of Maui and Tyler Technologies, Inc., for MAPPS-Maui's Automated Planning and Permitting System for the Department of Management-IT Service Division, RFP 14-15/P-20, Ordinance 4231 (FY 2016).

REFERENCE SUBJECT
Sub-item (19) JUNE 2018

DATE REFERRED REFERENCE
07/20/2018 MISC.

SUBJECT
County Clerk, reporting that on 07/20/2018, the Council referred Contract C6512, between the County of Maui and C.M. De Crinis & Co., Inc., relating to Independent Registered Municipal Advisor for the Department of Finance (RFP 17-18/P-89, Ordinance 4456 (FY 2018)).

BF-76 WAILUKU CIVIC COMPLEX

DATE REFERRED REFERENCE
08/22/2017 CC 17-335

SUBJECT
Councilmember Hokama, relating to the design, construction, and funding for the Wailuku Civic Complex.

DATE REFERRED REFERENCE
02/02/2018 MISC.

SUBJECT
County Clerk, reporting that on 02/02/2018, the Council referred consultant/professional services Contract C6172-1 (amendment 1 to contract), between the County of Maui and Ferraro Choi and Associates, Ltd., for the Wailuku Parking and Events Facility for the Department of Planning, Maui Redevelopment Agency, Job 17-15, Q-PL-17-01.

BF-94 **INDEPENDENT AUDIT OF THE DIRECTOR OF
FINANCE'S ACCOUNTS**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/06/2017	CC 17-392	Councilmember Hokama, relating to an independent audit of the Director of Finance's accounts, pursuant to Section 9-13 of the Revised Charter of the County of Maui (1983), as amended.

BF-98 **PLAN OF AUDITS**

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-item (3)	FISCAL YEAR 2016

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/07/2015	CC 15-190	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2016.

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-Item (4)	FISCAL YEAR 2017

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/15/2016	CC 16-144	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2017.

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-Item (5)	FISCAL YEAR 2018

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/07/2017	CC 17-259	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2018.

<u>REFERENCE</u>	<u>SUBJECT</u>
Sub-Item (6)	FISCAL YEAR 2019

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-250	County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2019.

BF-106

**HUMAN CAPITAL MANAGEMENT (HCM)/PAYROLL
REPLACEMENT PROJECT**

DATE REFERRED REFERENCE
07/28/2017 MISC.

SUBJECT
County Clerk, reporting that on 07/28/2017, the Council referred Contract C6298, between the County of Maui and Workday, Inc., for the HCM/Payroll Replacement Project for the Department of Management – ITSD Division (Job 16-17/P-50, Ordinance 4334 (FY 2017)).

DATE REFERRED REFERENCE
10/06/2017 MISC.

SUBJECT
County Clerk, reporting that on 10/06/2017, the Council referred Contract C6310, between the County of Maui and Sierra-Cedar, Inc., for the HCM/Payroll Replacement Project for the Department of Management – ITSD Division, Job 16-17/P-50 (Ordinance 4456 (FY 2018)).

DATE REFERRED REFERENCE
11/03/2017 MISC.

SUBJECT
County Clerk, reporting that on 11/06/2017, the Council referred Contract C6315, between the County of Maui and Gartner, Inc., for the Human Capital Management System Implementation Management for the Department of Management – ITSD Division, Job 18-6 (Ordinance 4456 (FY 2018)).

DATE REFERRED REFERENCE
09/07/2018 MISC.

SUBJECT
County Clerk, reporting that on 09/07/2018, the Council referred Contract C5869-2 (amendment 2 to contract), between the County of Maui and ADP, LLC, for time extension of the Payroll Processing Services for the Department of Finance – Accounts Division (Sole Source 16-15).

BF-110

**FUNDING, IMPLEMENTATION, AND STATUS OF
PROGRAMS UNDER THE RISK MANAGEMENT
DIVISION**

DATE REFERRED REFERENCE
11/17/2017 CC 17-445

SUBJECT
Councilmember Hokama, relating to funding, implementation, and status of the

security measures and workers compensation programs under the Risk Management Division, Department of the Corporation Counsel.

**BF-130 CONSTITUTIONALITY OF TRANSIENT
 ACCOMMODATIONS BROKERS COLLECTING
 TAXES**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
02/02/2018	CC 18-46	Councilmember Hokama, relating to the constitutionality of transient accommodations brokers collecting taxes.

BF-143 MAUI COUNTY GRANTS

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-175	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING SECTION 3.36.030, MAUI COUNTY CODE, RELATING TO THE MAUI COUNTY GRANTS PROGRAM."

BF-144 FORBEARANCE OR DISCHARGE OF DEBTS

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-176	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING CHAPTER 3.08, MAUI COUNTY CODE, RELATING TO FORBEARANCE OR DISCHARGE OF DEBTS."

**BF-145 ESTABLISHING AN INFRASTRUCTURE
 DEVELOPMENT FUND**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	CC 18-177	Chair, Budget and Finance Committee, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE ADDING A NEW CHAPTER TO TITLE 3, MAUI COUNTY CODE, RELATING TO AN

INFRASTRUCTURE DEVELOPMENT
FUND.”

BF-147 TIERED REAL PROPERTY TAX RATES

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to tiered real property tax rates. (BF CR 18-79)

BF-148 PARK ASSESSMENT FEES IN LIEU OF LAND

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to park assessment fees in lieu of land, pursuant to Section 18.16.320, Maui County Code, including how those fees are calculated, the point in time used in deriving average land values to set the fee, and account maintenance and balances. (BF CR 18-79)

BF-149 ECONOMIC DEVELOPMENT REVOLVING FUND

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	Deputy County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to the status of the Economic Development Revolving Fund, including the proposed bill entitled “A BILL FOR AN ORDINANCE REPEALING CHAPTER 3.81, MAUI COUNTY CODE, RELATING TO THE ECONOMIC DEVELOPMENT REVOLVING FUND.” (BF CR 18-79)

**BF-153 250TH CELEBRATION OF QUEEN KAAHUMANU,
GRANT G4607**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
06/15/2018	CC 18-222	Councilmember Hokama, relating to the 250 th Celebration of Queen Kaahumanu, Grant G4607.

BF-155 BIODIESEL FUEL TAX

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
05/18/2018	MISC.	County Clerk, reporting that on 05/18/2018, the Council referred the matter relating to biodiesel fuel tax.

**BF-156 AMENDMENTS TO THE FISCAL YEAR 2019
BUDGET TO AUTHORIZE TRANSFERS RELATING
TO CATEGORIES OF USE THAT ARE WITHIN A
PROGRAM OR DEPARTMENT**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-246	Councilmember Hokama, relating to amendments to the Fiscal Year 2019 Budget to authorize transfers between categories of use that are within a program or department.

**BF-157 AMENDMENTS TO APPENDIX A, GRANTS AND
RESTRICTED USE REVENUES – SCHEDULE OF
GRANTS AND RESTRICTED USE REVENUES BY
DEPARTMENTS AND PROGRAMS FOR FISCAL
YEAR 2019**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
07/06/2018	CC 18-247	Councilmember Hokama, relating to amendments to Appendix A, Grants and Restricted Use Revenues – Schedule of Grants and Restricted Use Revenues by Departments and Programs for Fiscal Year 2019.

**BF-171 MAUI METROPOLITAN PLANNING ORGANIZATION -
UNIFIED PLANNING WORK PROGRAM**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/05/2018	CC 18-345	Director of Transportation, transmitting a copy of the notice of grant award from the State of Hawaii, Department of Transportation, for the Maui MPO FY 2018/19 Unified Planning Work Program in the amount of \$100,000.

BF-188

**AUDIT OF THE USE, MANAGEMENT, AND
EXPENDITURE OF PUBLIC FUNDS RELATING TO
THE BANYAN TREE PARK**

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
11/15/2018	CC 18-408	Councilmember Riki Hokama, transmitting a proposed resolution entitled "AUTHORIZING THE COUNCIL CHAIR TO CONDUCT A FISCAL AUDIT OF THE USE, MANAGEMENT, AND EXPENDITURE OF PUBLIC FUNDS RELATING TO THE LAHAINA BANYAN TREE PARK."

END OF EXHIBIT "A"