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COUNTY COUNCIL

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

January 17, 2024

Mr. Shayne Agawa, Director
Department of Environmental Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Agawa:

SUBJECT: **COUNTY PERMIT PROCESSING EFFICIENCIES**
(WAI-1(16))

Thank you for participating in the Water and Infrastructure Committee's discussion of January 11, 2024, on improving the efficiency of the County's permitting processing, and for providing a detailed flowchart describing the Department's permit review process.

May I please request a response to each of the following:

1. For Fiscal Years ("FY") 2018 through 2023:
 - a. How many residential permit applications did the Department receive each fiscal year?
 - b. How many residential permit applications did the Department process each fiscal year?
2. Of the Department's overall vacancy rate, what are the staffing levels for positions directly involved in the residential permit review process?
3. If staffing levels were increased to improve the residential permit review process, how many of each type of position would be needed and to what programs would they be added?

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4. What are the Department's top three challenges to processing residential permit applications? How is the Department resolving these issues?
5. For the FY 2025 Budget, would the goal and objective of increasing the Department's overall permit processing efficiency be a priority the Department could consider in its Key Activity Goals & Measures? If yes, what steps are being taken to effectuate this? If no, please explain why not.

May I further request your written response by **January 30, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(16)aem03:jpp

cc: Mayor Richard T. Bissen, Jr.

WAI Committee

From: WAI Committee
Sent: Wednesday, January 17, 2024 8:42 AM
To: Shayne Agawa
Cc: WAI Committee; Robert Schmidt; Nadine Orikasa; Michelle Santos; Zeke Kalua
Subject: please read attached letter from Water and Infrastructure Committee Chair re: (WAI-1(16))
Attachments: 001(16)aem03 signed.pdf

Mr. Agawa: Please refer to the attached letter from Water and Infrastructure (WAI) Committee Chair, dated January 17, 2024. Please respond by **January 30, 2024**.

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

Thank you,
Yvette Bouthillier, Secretary
WAI Committee