

GENERAL BUDGET PROVISIONS

FINANCIAL PROCEDURES

Ramseyer of Section 18 of General Budget Provisions against FY 2019.

SECTION 18. For the purpose of this section, "County fund" excludes pension or retirement funds, funds under the control of any independent board or commission, funds set aside for the redemption of bonds or the payment of interest thereon, park dedication funds, or special purpose funds. In the event there are monies in any County fund that, in the judgment of the Director of Finance, are in excess of the amounts necessary for the immediate requirements of the respective funds, and where in the judgment of the Director of Finance, such action will not impede the necessary or desirable financial operation of the County, the Director of Finance may make temporary transfers or loans therefrom without interest to the Bond Fund or the Housing Interim Financing and Buy-Back Revolving Fund. The amount of such temporary transfers or loans shall not exceed the amount of general obligation bonds, state loans or notes authorized but not issued. At any time, the aggregate amount of such transfers and loans that shall be unreimbursed shall not exceed \$55,000,000. Monies transferred or loaned shall be expended only for appropriations from the Bond Fund or the Housing Interim Financing and Buy-Back Revolving Fund, which appropriations are specified to be financed from the sale of general obligation bonds or notes. Proceeds from the sale of general obligation bonds, notes or state loans shall be used to reimburse the fund from which transfers or loans are made. The expenditures of such transfers or loans [The fund from which transfers or loans are made] shall be reimbursed[,] from time to time and in whole or in part, [based on expenditures or anticipated expenditures,] as determined by the Director of Finance, and shall be reimbursed from the proceeds of the sale of general obligation bonds, [or] notes, or state loans, when and as issued. [upon the eventual issuance and sale of such bonds or notes.] Within 30 days after the date each transfer or loan[,] is made, the Director of Finance shall [report] provide the following information to the County Council [on]: (1) the amount of each transfer or loan [requirement;] made to date and the accumulated total; (2) the [reason or justification for the] budgetary bonding authorization for each transfer or loan[;] made to date; and (3) [the source of funding to reimburse or repay the transfer or loan; and (4)] the time schedule [proposed for reimbursement or repayment of the transfer or loan.] for the sale of proposed general obligation bonds, notes or state loans proposed for reimbursement or repayment of each transfer or loan made to date. Proceeds of tax-exempt general obligation bonds, state loans or notes may be applied to reimburse or repay a transfer or loan that was used to fund public improvement costs paid before the issuance date thereof, so long as such expenditure was (i) not made prior to sixty (60) days before the County's adoption of a declaration of official intent to finance the public improvement or the approval by ordinance authorizing the project(s) to be funded with general obligation bonds, notes or state loans, (ii) not made more than eighteen (18) months prior to the issuance date thereof or the date the public improvement funded by the transfer or loan

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was placed-in-service, whichever is later, and (iii) not made more than three (3) years prior to the issuance date thereof, unless such cost is attributable to a "preliminary expenditure." For this purpose, preliminary expenditure means architectural, engineering, surveying, soil testing and similar costs incurred prior to the commencement of construction or rehabilitation of the public improvement funded by the transfer or loan, but does not include land acquisition, site preparation and similar costs incident to the commencement of acquisition, construction or rehabilitation of the public improvement funded by the transfer or loan. Preliminary expenditures funded with proceeds of tax-exempt general obligation bonds or notes may not exceed 20% of the issue of tax-exempt general obligation bonds or notes. The Budget Director shall consult with the Director of Finance from time to time as to the timing and eligibility of accrued expenditures eligible for reimbursement by tax-exempt general obligation bonds or notes. The Budget Director will annually provide the Director of Finance with a list of capital expenditures to be financed from the proceeds of tax-exempt general obligation bonds, notes or state loans prior to their final inclusion in the annual budget of the County. Nothing herein will preclude the County from reimbursing temporary transfers or loans from taxable bonds or notes. [The transfer or loan shall be reimbursed or repaid within twenty-four (24) months after the later of: (i) the date of the transfer or loan; or (ii) the date that the public improvement funded by the transfer or loan was placed in service, but in no event later than three (3) years after the expenditure has been made.]

At the close of each quarter, the Director of Finance shall submit to the County Council a Combined Statement of Cash Receipts and Disbursements showing for each month for each individual fund the cash balance at the start of the accounting period, the cash receipts and disbursements during the period, and the cash balance at the end of the period. Within forty-five (45) days after the close of each quarter, the Director of Finance shall submit a separate report showing the accumulated balance of any fund or account which exceeds \$100,000, and which would be available for appropriation upon certification by the Mayor.

[Within forty-five days after the end of each quarter, the Director of Finance shall submit to the County Council a report of the Countywide capital improvement projects for which an appropriation has been made that includes a breakdown of all expenditures made the preceding quarter and a brief description of each expenditure, by project number and title.]