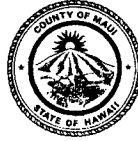


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Director of Council Services
Sandy K. Baz

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

March 6, 2017

Ms. Carol Reimann, Director
Department of Housing and Human Concerns
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Reimann:


SUBJECT: FISCAL YEAR ("FY") 2018 BUDGET (HC-1) (BF-1)

May I please request a copy of the annual budget for each grantee proposed in the FY 2018 Budget by your Department. The annual budget for each grantee should include the following: (1) salary of the Executive Director (or equivalent position); (2) number of employees and total payroll expenses; (3) non-payroll operating expenses by category, specifying their anticipated use; (4) capital expenditures by project, if any; and (5) all funding sources (grants, donations, fundraisers, etc.) and amounts estimated to be received from each.

May I further request you transmit the information no later than **March 29, 2017**, to assist the Committee in reviewing the grants proposed by your Department in the FY 2018 Budget. To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, Shelly Espeleta at ext. 7134, or Yvette Bouthillier at ext. 7758).

Sincerely,


RIKI HOKAMA, Chair
Budget and Finance Committee

bf:2018bgt:170304ahc01:mmy
cc: Mayor Alan M. Arakawa
Budget Director