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OFFICE OF THE
COUNTY COUNCIL

MEMO TO: EAR-67 File

F R O M: Don S. Guzman, Chair 
Economic Development, Energy, Agriculture, and Recreation
Committee

SUBJECT: **TRANSMITTAL OF LEGISLATIVE PROPOSAL RELATING TO USE
OF COUNTY PROPERTIES IN THE HAIKU SUGAR EAST
SUBDIVISION AT HAMAKUALOA** (EAR-67)

The attached legislative proposal pertains to Item 67 on the Committee's agenda.

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Attachment

Temporary Investigative Group of the Economic Development, Energy, Agriculture, and Recreation Committee

Purpose of Investigation:

To make findings and recommendations to the Economic Development, Energy, Agriculture, and Recreation Committee on:

1. A process by which a Master Plan for the recently-acquired County properties in the Haiku Sugar East Subdivision, Hamakualoa, Maui, Hawaii, may be developed;
2. Identification and resolution of immediate issues, including signage, access, gates, and security; and
3. General identification of potential appropriate areas of use.

Scope of Investigation:

The scope of the investigation shall include the following:

1. During its investigation, the temporary investigative group may:
 - a) Conduct interviews and discussions with County personnel related to the development of a Master Plan for the properties.
 - b) Obtain relevant materials from County departments.
 - c) Consult with experts in areas relevant to the scope of the investigation.
 - d) Pursue all other reasonable means to accomplish the TIG purposes.
2. At the conclusion of its investigation, the TIG shall:
 - a) Recommend a process for developing a Master Plan for the properties.
 - b) Recommend the scope, level of detail, timeframe, and costs of the work to be performed in the development of a Master Plan.
 - c) Make an initial determination of whether it is appropriate to do the Master Plan work in-house with County personnel, or with an outside consultant.
 - 1) If using County personnel is recommended, make a recommendation regarding which department is most appropriate for doing the work, staff needed, and whether the County currently has the expertise. In making this recommendation, consult with appropriate County employees. Prepare an estimate of staffing needs, cost, and timeframe for completion of the Master Plan in-house.

- 2) If using non-County personnel is the preferred option, make a recommendation as to the type of consultants that will be needed, their experience, and qualifications. Meet with consultants in the field to get ballpark figures as to the cost of developing a plan.
- d) Identify immediate property issues and suggest resolutions.

Membership:

Don S. Guzman, TIG Chair

Elle Cochran, TIG Co-Chair

Mike White, TIG Member

Authority:

Call, convene, and facilitate discussions; request staff assistance from the Council Chair and Administration; report findings and recommendations, if any, to the EAR Committee; establish and enforce parliamentary procedure.

Assist the Chair in organizing discussions; research relevant issues; in the absence of the Chair, assume duties of the Chair.

Voting member.

General rules:

1. Discussion of matters relating to the purpose and scope of the investigation is restricted to only those Councilmembers appointed as TIG members by the EAR Committee;
2. The physical presence of two TIG members for a discussion called and convened by the TIG Chair shall constitute a quorum;
3. Discussion of matters relating to the purpose and scope of the investigation is only permitted during a discussion called and convened by the TIG Chair, or in the absence of the TIG Chair, the TIG Co-Chair;
4. Two affirmative votes shall be required to establish a recommendation of the TIG. Items that do not receive two affirmative votes may be disclosed as findings;
5. The TIG Chair shall submit a report of findings and recommendations, if any, to the EAR Committee no later than November 29, 2016; and
6. The TIG shall be dissolved upon submission of its report to the EAR Committee.

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