

MICHAEL P. VICTORINO  
Mayor  
DAVID C. THYNE  
Fire Chief  
BRADFORD K. VENTURA  
Deputy Fire Chief



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OFFICE OF THE  
COUNTY COUNCIL



**DEPARTMENT OF FIRE & PUBLIC SAFETY**  
COUNTY OF MAUI  
200 DAIRY ROAD  
KAHULUI, HI 96732

April 5, 2019

Ms. Michele M. Yoshimura  
Budget Director, County of Maui  
200 South High Street  
Wailuku, HI 96793

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, HI 96793

For Transmittal to:

Honorable Keani Rawlins-Fernandez  
Chair, Economic Development & Budget Committee  
Maui County Council  
200 South High Street  
Wailuku, HI 96793

Dear Chair Rawlins-Fernandez:

**SUBJECT: FISCAL YEAR (FY) 2020 BUDGET (FS-7) (EDB-1)**

The Department of Fire & Public Safety has received your communication dated April 2, 2019.

1. Regarding the Department's request of \$6,381,724 in premium pay (Program Budget, page 235), provide a breakdown by program, by company (if applicable). Please also include emergency call back, hazardous pay, night differential, overtime, standby, temporary assignment, Rank-for-Rank Recall, and other factors that may be included in the figure.

**Please see "ATTACHMENT # 1" for the FY 2020 Premium Pay breakdown.**

2. Regarding the Office Operations Assistant II position (Program Budget, page 239/ Budget Details, page 74, Index Code 911008A, Sub-Object Code 5101, Salaries and Wages) for the Administration/ Maintenance Program:

- a. What are the roles and duties of the position?

**This position would be a dedicated staff position to assist the Assistant Chiefs and Battalion Chiefs with data collection and preparing a variety of documents. This position would use other office equipment and technologies to perform a variety of clerical work in reviewing, refining, and verifying data for conformance with established requirements; interpreting laws, rules, and regulations; and performing other related duties as required. The Assistant Chiefs need assistance with National Fire Incident Reporting System (NFIRS) statistical data gathering and distribution, Master Strategic Plan data gathering and reporting, processing daily reports and filing. This position would provide continuity among six (6) Battalion Chiefs and will enable the Department to better meet deadlines and manage fiscal matters more efficiently. Data gathering and entry is a vital component of agency accreditation, budget reporting, fiscal reporting and management, strategic planning, and department management. We currently “make ends meet” when necessary, but with this position we will be progressive in reporting to the NFIRS, tracking strategic plan initiatives, etc.**

- b. How will this position differ from current administrative and clerical positions in your Department?

**This position would be assigned to the Assistant Chiefs and Battalion Chiefs to handle clerical duties that would free up their time to concentrate on their specialized duties.**

- c. Provide a description of the current administrative and clerical positions.

**The Department is in the initial phases of reviewing and updating positions to reflect current duties, however, please see “ATTACHMENT # 2” for descriptions.**

3. Regarding Position No. FD-0213, Administrative Assistant II, Administrative Program, there is a requested increase in salary of \$20,340 (Budget Details, page 7-3). Please provide an explanation for this increase since no explanation was indicated in the Budget Details.

**Incumbent took a voluntary demotion from DPS to Position No. FD-0215. According to the compensation adjustment rules for a demotion, incumbent took a 5% pay cut since position held in DPS was at the salary range of EM-03 (HR**

**Specialist V). The requested increase is the difference in pay due to the calculation adjustment in the salary of SR-22 (Administrative Assistant II).**

4. Regarding Professional Services indicated as meeting minutes (Budget Details, page 7-8, Index Code 911206B, Sub-Object Code 6132, Professional Services), there is a requested increase of \$6,000.
  - a. Please explain the need for this increase.

**In previous years, the Department has contracted CSR Maui, Inc. to transcribe minutes for the Fire & Public Safety Commission Meetings. Due to the recent closure of CSR Maui, Inc. the Department contracted Ralph Rosenberg Court Reporting. The new vendor, Ralph Rosenberg Court Reporting charges more for their services.**

**The Fire Administration provides an in-depth presentation during the monthly Commission meeting, including a short presentation from the Fire Chief, Deputy Fire Chief, Assistant Chief of Operations, and Assistant Fire Chief of Support Services. In addition, a Department guest speaker is invited to speak on his/her division(s) and/or project(s). With these changes, the number of pages being transcribed as increased which in turn has increased the monthly charges.**

- b. Currently, who is responsible for transcribing the meeting minutes? What meetings are included?

**Ralph Rosenberg Court Reporting for all meetings held by the Fire & Public Safety Commission.**

5. Describe the Rank-for-Rank Recall program. Provide a copy of the Department's policy for this program. What impact does this program have on the Department? What is the impact on premium pay?

**The Rank-for-Rank Recall program allows vacancies for all ranked positions (Fire Fighter II, Fire Fighter III, Fire Captain and Battalion Chief) to be filled by the position counterparts of equal rank.**

**Example # 1: Engine 1, 1<sup>st</sup> watch Captain is on vacation. His/her counterparts at Engine 1, 2<sup>nd</sup> or 3<sup>rd</sup> watch Captains are eligible to work the Rank-for-Rank opportunity.**

**Example # 2: Rescue 10, 3<sup>rd</sup> watch Fire Fighter III is on sick leave. His/her counterparts from Rescue 10, 1<sup>st</sup> and 2<sup>nd</sup> watch Fire Fighter IIIs are eligible to work the Rank-for-Rank Recall opportunity.**

If the ranked personnel do not accept the Rank-for-Rank Recall opportunity, the vacancy is then filled using Temporary Assignment.

The impact of the Rank-for-Rank Recall program positively affects our Department and the services we provide. By having a Battalion Chief filling a Battalion Chief vacancy, a Captain filling a Captain vacancy, and so forth, we are placing the most qualified (training, experience, etc.) personnel in the ranked positions when possible. The program also ensures having a vacancy filled by someone who is already familiar with the specific apparatus and district.

The Department of Fire & Public Safety's policy for the Rank-for-Rank Recall program has been enclosed and titled "ATTACHMENT # 3." In addition, the Unit 11 Collective Bargaining Agreement Section 27-A. RANK-FOR-RANK RECALL reads as follows:

**Section 27-A. RANK-FOR-RANK RECALL.**

**A. Effective July 1, 2014.**

- 1. The Employer and Union recognize the need to recall Employees on a rank-for-rank basis to prevent and avoid safety and morale problems. This section shall not interfere with management's right to manage and recall personnel in compliance with this Agreement and existing laws, rules and regulations. The application of Section 27 (Temporary Assignments) shall be modified to accommodate the Rank-for-Rank Recall programs for each jurisdiction.**
- 2. Eligible fire fighters shall be offered twelve (12) shifts (288 hours) per fiscal year via this program, with no premium payments directly related to overtime work such as, but not limited to, compensation for travel time to and from work and mileage reimbursement. All eligible fire fighters (Fire Fighter II, Fire Fighter III, Fire Captain for Counties and Airport Fire Equipment Operator, Airport Fire Lieutenant and Airport Fire Captain for the State) shall notify the Fire Chief of their availability for this Rank-for-Rank Recall program as provided in the Rank-for-Rank Recall procedures. Failure to do so shall result in the waiver of the fire fighter's opportunity for this Rank-for-Rank Recall program. For purposes of this section, fire fighters participating in the recall program are not eligible for Temporary Change in Station Pay as provided in Section 26 B.**

Premium pay is increased, however in some cases by far less of an amount than its outward appearance. If the vacancy is not filled by the Rank-for-Rank Recall program, it would be filled through other means including temporary assignment and/or off-duty call back of personnel.

In using Example # 1, the Engine 1, 1<sup>st</sup> watch Captain is on vacation. The Engine 1, 3<sup>rd</sup> watch Captain accepts and works the 24-hour Rank-for-Rank

Recall opportunity. The premium pay for the 24-hour Rank-for-Rank Recall would be \$1,198.08 based on an overtime rate of \$49.92/hour.

Using the same example, if the Rank-for-Rank Recall opportunity was not accepted by either counterpart, the Department would temporarily assign (TA) a Fire Fighter III to Captain, TA a Fire Fighter I to Fire Fighter III, and call back an off duty Fire Fighter I to meet the minimum standard of four (4) personnel.

TA Fire Fighter III to Captain:	\$80.64 (Based on \$3.36/hour)
TA Fire Fighter I to Fire Fighter III:	\$68.88 (Based on \$2.87/hour)
<u>Call Back Off-duty Fire Fighter I:</u>	<u>\$875.28 (Based on \$36.47/hour)</u>
<b>TOTAL:</b>	<b>\$1,024.80</b>

The difference between filling a vacancy with a Rank-for-Rank Recall opportunity and Temporary Assignment plus Off-Duty Call Back is \$173.28.

If the situation did not require an off-duty call back, the difference would only amount to the combined Temporary Assignment costs of \$149.52.

\*Rates based on Unit 11, CBA, Rate Schedule effective 7/1/2018, Step H for all positions.

While the benefits of the Rank-for-Rank Recall program positively affects our services it does come with an increase in premium pay.

6. Describe Temporary Assignment (TA) as it pertains to the Department. Provide a copy of the Department's TA policy. Explain the difference between TA and Rank-for-Rank Recall. When is TA used instead of Rank-for-Rank Recall?

Temporary Assignment can be described as filling a vacant position with a lower ranking person to fill any vacancy caused by vacation leave, sick leave, industrial leave, family leave, training, etc.

The primary difference between Temporary Assignment and Rank-for-Rank Recall is not having the most qualified personnel in the particular position. In a Temporary Assignment situation, lower ranking personnel are placed into a higher position in which he/she may not be familiar with. In a Rank-for-Rank Recall situation, the vacant position's counterpart is familiar with the apparatus and district thus providing the best service possible.

The Unit 11 Collective Bargaining Agreement Section 27. TEMPORARY ASSIGNMENTS reads as follows:

Section 27. TEMPORARY ASSIGNMENTS.

**A. Temporary assignments shall be made in accordance with existing laws, rules and regulations and as provided in this section. Temporary assignment shall be made on a rotating basis from among qualified regular Employees within the same company, unit or bureau; and who are on the same platoon as that in which the temporary assignment originates. If such Employees are unavailable then temporary assignment priority shall be given to qualified regular Employees on the same platoon who are within the same station; and after that the same division as that in which the temporary assignment originates. Thereafter, consideration shall be given to qualified regular Employees in the same station on other platoons before other qualified regular Employees are considered. Notwithstanding the foregoing to the contrary, Employees serving their twelve (12) month probationary period may be given temporary assignments in case of extreme emergency.**

**A qualified regular Employee shall mean an Employee who has demonstrated, through training, experience or performance, the ability to assume substantially all of the significant duties and responsibilities of the higher position as determined by the Employer or its designated representatives within the Fire Department.**

**B. First-Line Fire Apparatus Having No Assigned and Compensated Operator. When an Employee is assigned responsibilities to service, check, prepare for response and operates (for non-emergency purposes) first-line fire apparatus having no assigned and compensator operator, such Employee shall receive an apparatus operator's differential of one (1) hour pay as though the Employee has been on temporary assignment as an apparatus operator. In the event an Employee is required to operate such unassigned first-line fire apparatus in response to emergencies, the Employee shall be compensated as though a temporary assignment had been made for one (1) hour or more from the time the Employee left the station until the Employee returned to the station including restoration time, whichever is greater. The respective Fire Chief or fire operations head in each jurisdiction shall, in consultation with the Union determine which first-line fire apparatuses in the respective jurisdiction have no assigned and compensated operator and which are to be covered by this provision [e.g., Hawaii – tankers; Maui – tanker on Molokai; Kauai – mini pumpers and rescue utility vehicle; State – squirt and mini pumper at HIA, Yankee Walter (3,000) at Kealohe and Maui, Yankee Walter (1,500) at Hilo, Kauai, Molokai and Lanai].**

**In addition to the Unit 11 Collective Bargaining Agreement, Section 27. Temporary Assignment, the Department has adopted the following policies which can be found in the Maui Fire Department Rules and Regulations - Updated April 1, 2017.**

**Section 1.12.7. Temporary Assignment (TA)**

- A. When the employee assigned to a position is not available, when the position is vacant, or when fire apparatus has no assigned or compensated operator (i.e. minis), and in absence of a Rank-for-Rank, temporary assignment shall be made in accordance with the Temporary Assignments section of the Collective Bargaining Agreement.
- B. For Fire Apparatus Operator (FAO) and Company Commander positions, temporary assignments shall be made according to the following priority.
  - 1. By a qualified employee of the same company.
  - 2. By a qualified employee from the same watch and station.
  - 3. By a qualified employee from the same watch and battalion.
  - 4. By a qualified employee from the same watch but different battalion.
  - 5. By a qualified employee from the same station but different watch.
  - 6. By any qualified employee.
- C. Qualification for temporary assignment to various positions is as follows:
  - 1. Fire Fighter II (Hazmat) – Rank for Fire Fighter I and certified as a Hazmat Technician
  - 2. Fire Fighter II (Rescue) – Rank for Fire Fighter I and familiar with rescue company operations. Preference shall be given to those who have passed the rescue agility test and/or hold certifications required of rescue personnel.
  - 3. Fire Apparatus Operator – Rank of Fire Fighter I or II and current on all FADOP training requirements
  - 4. Captain (Company) – Rank of Fire Fighter III and completion of Blue Card Command Training
  - 5. Captain (Bureau) – Rank of Fire Fighter III or Fire Fighter IV and a member of the same Bureau
  - 6. Battalion Chief or Fire Services Officer (FSO) – Rank of Captain for at least one year
  - 7. Assistant Fire Chief (40 hour) – Rank for Fire Services Officer (FSO) or Battalion Chief for at least one year

**Section 1.1.3. Powers and Responsibilities, Part F. Company Commanders, 7.** In the absence of regular FAO's or other members assigned to duties requiring particular skills, Company Commanders shall designate temporary assignments.

- a. Temporary assignments shall be made in accordance with existing laws, rules and regulations as provided in this section.
- b. In making temporary assignments, the selection shall be made from among available qualified employees in the following order: employees within the same company (or bureau); employees within

**the same station or the same division; employees who are on the same platoon as that to which the temporary assignment will be made. Thereafter, consideration shall be given to employees in the same station on other platoons before all other employees are considered.**

- c. A qualified employee shall mean an employee who has demonstrated—through training, experience or performance—his/her ability to assume substantially all of the significant duties and responsibilities of the higher position as determined by the employer or its designated representatives within the Fire Department.**

**Temporary Assignment is utilized when Rank-for-Rank Recall options have been exhausted.**

7. Regarding Haiku Fire Station (page 7-6 of Budget Details, Index Code 911008B, Sub-Object Code 6132, Professional Services), the Department requested \$170,000.00 for an assessment. Please explain the scope of the “Assessment for Haiku Fire Station.”

**This was submitted by the Mayor’s Office themselves, but we as a Department are in support of doing an assessment to determine if the property that was acquired for the proposed Haiku Fire Station is the right property to develop moving forward. The Department has had limited conversations with the Mayor’s Office on this request, but understand that this funding is proposed to hire a consultant to evaluate the concerns brought forth by the community members in regards to the proposed Haiku Fire Station location and design.**

**Some concerns expressed by the community are:**

- Impact on availability of productive agricultural lands**
- Consistency with the Maui General Plan and the Paia-Haiku Community Plan**
- Off-site water system improvements**

**As the selection of the current site for the proposed Haiku Fire Station was done some time between 2003 and 2006, we support hiring a consultant to determine the future location and/or development of the current location for the Haiku Fire Station. The Department will look forward to providing input to the Mayor’s administration moving forward as they develop a scope of work to provide this service to our community.**

8. Pursuant to Section 8-7.2(2) of the Revised Charter of the County of Maui (1983), as amended, the Fire & Public Safety Commission shall “Review and submit to the Mayor the Department of Fire & Public Safety’s request for an annual appropriation for the operation of the department.”



- a. Provide a copy of the meeting agenda at which your Department's proposed budget was reviewed.

**The Fire & Public Safety Commission Meeting Agenda has been included and labeled "ATTACHMENT # 4."**

- b. Provide a copy of the comments, if any, from members for the Commission relating to the proposed budget for your Department.


**The Meeting Minutes from the Fire & Public Safety Commission Meeting held on November 8, 2018 has been included and labeled "ATTACHMENT # 5."**

- c. Provide a copy of the budget reviewed by the Commission and submitted to the Mayor for inclusion in the Mayor's Program Budget for FY 2020.

**Please see "ATTACHMENT # 6." Note: The Department's Capital Improvement Projects are listed on the 4<sup>th</sup> and 5<sup>th</sup> page.**

If you have any questions regarding this information, please contact the Fire Chief's Office at ext. 7561 or Fire Chief Thyne at ext. 7562.

Sincerely,



DAVID C. THYNE  
Fire Chief

FY 2020 Premium Pay Request

Program	Requested	Hazardous Night Pay	Differential	Overtime	Rank For Rank	Temporary Assignment	Relocation Pay	Others	Standby	Emergency Call Back	TOTAL
Administration	\$80,000	\$0	\$435	\$51,073	\$0	\$2,163	\$0	\$0	\$0	\$0	\$53,671
Training	\$100,000	\$0	\$208	\$38,552	\$0	\$1,863	\$0	\$0	\$0	\$0	\$40,623
	\$50,000 is an expansion request for Standby pay for bureau personnel to provide medical monitoring & rehabilitation of on-scene personnel										
Fire Prevention	\$80,925	\$0	\$218	\$38,755	\$0	\$1,388	\$0	\$0	\$22,185	\$0	\$62,546
	\$15,925 is for proposed transfer of a Fire Fighter IV position from the Revolving Fund										
FP Revolving Fund	\$12,378	\$0	\$51	\$16,782	\$0	\$2,032	\$0	\$0	\$10,520	\$0	\$29,385
Ocean Safety	\$350,000	\$0	\$52	\$170,530	\$0	\$42,492	\$0	\$70,593	\$0	\$314	\$283,981
OS - Makena Grant	\$58,421	\$0	\$19	\$62,178	\$0	\$6,724	\$0	\$15,813	\$0	\$0	\$84,734
	jet ski ops										
<u>Fire/Rescue</u>											
Wailuku	\$250,000	\$10	\$10,408	\$142,181	\$74,695	\$9,887	\$4,900	\$0	\$0	\$0	\$242,081
Maintenance Garage	\$30,000	\$0	\$213	\$26,487	\$0	\$330	\$0	\$0	\$0	\$0	\$27,030
Paia	\$180,000	\$41	\$5,046	\$73,357	\$61,343	\$11,229	\$4,800	\$0	\$0	\$0	\$155,816
Lahaina	\$500,000	\$672	\$11,716	\$273,078	\$195,040	\$41,232	\$3,600	\$0	\$0	\$0	\$525,338
Molokai	\$450,000	\$233	\$1,932	\$251,409	\$152,180	\$43,559	\$3,200	\$0	\$0	\$0	\$452,513
Makawao	\$200,000	\$20	\$9,799	\$109,918	\$54,311	\$12,161	\$4,300	\$0	\$0	\$0	\$190,509
Kihei	\$200,000	\$34	\$7,184	\$106,905	\$70,763	\$8,860	\$4,000	\$0	\$0	\$0	\$197,746
Wailea	\$450,000	\$244	\$7,958	\$242,140	\$161,071	\$30,675	\$2,150	\$0	\$0	\$0	\$444,238
Operations Admin-BC	\$200,000	\$21	\$450	\$96,642	\$95,146	\$1,319	\$0	\$0	\$0	\$0	\$193,578
Lanai	\$210,000	\$25	\$1,032	\$71,702	\$118,092	\$12,030	\$0	\$0	\$0	\$0	\$202,881
Hana	\$180,000	\$27	\$1,608	\$109,480	\$66,022	\$6,318	\$50	\$0	\$0	\$0	\$183,505
Kahului	\$900,000	\$50,673	\$14,108	\$468,700	\$292,996	\$40,057	\$13,450	\$182	\$0	\$0	\$880,166
Kula	\$180,000	\$0	\$4,150	\$70,133	\$81,582	\$9,654	\$1,700	\$0	\$0	\$0	\$167,219
Napili	\$250,000	\$154	\$4,282	\$125,879	\$79,896	\$22,586	\$6,550	\$0	\$0	\$0	\$239,347
HazMat	\$320,000	\$41,634	\$2,706	\$109,484	\$144,427	\$11,050	\$4,200	\$0	\$0	\$0	\$313,501
<b>PROGRAM TOTAL</b>	<b>\$4,500,000</b>	<b>\$93,788</b>	<b>\$82,592</b>	<b>\$2,277,495</b>	<b>\$1,647,564</b>	<b>\$260,947</b>	<b>\$52,900</b>	<b>\$182</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,415,468</b>

Grant Revenue

\$1,200,000

For FEMA reimbursement of funds due to responses to major disasters

County of Maui, Department of Fire & Public Safety  
 FY 2020 (FS-7) (EDB-1)  
**ATTACHMENT # 2**

Position #	Position Title	Division	Location	Official PD Duties
FD-0119	DEPT PERS CLK	FIRE CHIEF	KAHULUI FIR ADM	Audit/input time and absence; tracks/reports on premium pays (i.e. Rank for Rank); processes reimbursements re: payroll; assists Administrative Assistant II with personnel tasks.
FD-0130	PRIV SEC	FIRE CHIEF	KAHULUI FIR ADM	Assists the Fire Chief; correspondence to/from department; transmittals to/from department; intra-department recruitment preparation; intra-department transfers; minutes on various department committees including Safety Committee, Research and Development, etc.; assist with labor relations; assist with updating/creating MOU/MOA/Supplemental Agreements.
FD-0143	OFF OPS ASST 2	FIR PREV BUR	MFD WAIKO BASEYD	Clerical support for the Fire Prevention Bureau (FPB); handles all correspondence related to Fire Incident Request Reports, Fire Suppression letters and requests for information reports; time and absence for FPB; schedules appts, meetings, FPB conference room
FD-0213	ADMN ASST 2	FIRE CHIEF	KAHULUI FIR ADM	Performs personnel management - coordinates dept activities/resolves problems re: recruitment, promotions, transfers, retirement, classification, benefits, DAT, labor relations, worker's compensation.
FD-0256	ACCT CLK 3	FIR PREV BUR	MFD WAIKO BASEYD	Maintains accounts/expenditures for the Fireworks fund (permits); accounts receivables for Fire Prevention Bureau; assists w/collection of plan review fees plan tracking.
FD-0296	PRG SVC ASST	FIR TRAINING DIV	KAHULUI FIR STN	Coordinates and schedules all dept trainings; works with outside agencies re: certifications for Fire Fighters and Ocean Safety Officers; tracks processes all requisitions and PO's; assists in the fiscal budget preparations annually; maintains files for Training Bureau budget and expenditures; reconcile monthly credit card charges.
FD-0304	OFF OPS ASST 2	FIRE ADM OPS	KAHULUI FIR ADM	Clerical support for the dept; office receptionist; assists grant team; makes travel arrangements, including per diem and reimbursement; clerical support for the Fire Commission.
FD-0320	BUS ADMNSTR 1	FIRE CHIEF	KAHULUI FIR STN	Plans, develops participates in and oversees the fiscal, personnel, purchasing, bond issuance, and grant mgmt programs. Performs individually or thru subordinates, difficult accounting functions in the fiscal and accounting program. 15% oversees labor relations/personnel functions; 15% budget prep/maintenance; 15% purchasing and record maintenance.

FD-0330	ACCT CLK 3	FIRE CHIEF	KAHULUI FIR STN	Provides accounting support - prepares/codes accounting forms, documents, posts to accounting records; processes invoices for payment to vendors; reconciles; assists in the preparation of the dept's budget; assists the grant team.
FD-0332	OFF OPS ASST 2	FIR MECH SHOP	KAHULUI FIR STN	Provides support to the Mechanics; orders/tracks/maintains parts inventory, requisitions, budget maintenance.
FD-0333	FIRE INT AFF OFC	FIRE ADM OPS	KAHULUI FIR STN	Conducts all investigations for department.
FD-0334	SEC 3	FIRE ADM OPS	KAHULUI FIR ADM	Assists the Deputy Fire Chief; correspondence to/from department; assists with preparing bid packets; contractual projects, including amendments and extensions; makes travel arrangements, including per diem; processes invoices for payment;
FD-0400	STAFF SVCS ASST	FIR OCEAN SFTY	KAHULUI FIR STN	Provides support to the Ocean Safety Bureau w/personnel and fiscal duties; audit/input time and absence.

**County of Maui, Department of Fire & Public Safety**  
**Rank-for-Rank Recall Program**  
**May 1, 2018**

**Purpose:**

To establish a Rank-for-Rank Recall Program for personnel, including but not limited to, Fire Captains, Fire Fighter IIIs and Fire Fighter IIs assigned to a 56-hour work schedule.

**I. Policy**

To assist in the facilitation of equitable distribution of overtime among the various Fire Fighter ranks, the County of Maui, Department of Fire & Public Safety (Employer), after consultation with the Hawaii Fire Fighters Association (Union), shall implement a Rank-for-Rank Recall Program effective **May 1, 2018 – June 30, 2019**.

**II. Definitions**

“Fire Chief” means Fire Chief or designee.

“Battalion Chief” means Battalion Chief or designee.

“Company” means a crew assigned to the fire apparatus under the command of a company commander.

“Ranked” means ranked Fire Fighters who are Fire Fighters IIs, Fire Fighter IIIs, Fire Captains and Battalion Chiefs.

“Shift” means a 24-hour period.

“Fiscal Year” means July 1 – June 30.

“Vacancy” is a void in a permanent position including but limited to absence due to vacation, sick leave, compensatory time off, industrial leave, leaves with or without pay.

“Scheduled Absence” is a position vacancy, scheduled vacation, approved leave in conjunction with Family Medical Leave Act (FMLA), extended industrial leave, etc.

“Unscheduled Leave” is leave other than scheduled vacation leave that does not allow prior notice, such as sick leave, emergency vacation, funeral leave, industrial leave, leaves with or without pay.

“Extended Period of Time” means more than one (1) pay period.

“Manpower Shortage” means below the optimum staffing per company.

“Optimum Staffing” means the on-duty personnel exceeds the required minimum five (5) or in the case of a company assigned a tanker position six (6).

“Notification/Notify” means a text or email to the Battalion Chief by the counterpart who is interested in working Rank-for-Rank.

“Remaining Balances” means any balance less than 12 hours will be allowed. Once the remaining balance is worked, the employee will be relieved as to not go over the 288 maximum allowed hours by the Rank-for-Rank Recall Program.

### **III. Applicability**

This Rank-for-Rank Recall Program shall supersede the application of Bargaining Unit 11's Collective Bargaining Agreement (CBA), Section 27. Temporary Assignment in situations of leave requiring a recall. Such recall shall be made to ranked personnel assigned to the same company, but on different platoons. Personnel eligible to work recall shall ensure no double time is incurred unless authorized by the Fire Chief. The Fire Chief shall have the ability to utilize this program to fill ranked vacancies with qualified personnel, outside of the company to ensure safe staffing levels.

### **IV. Daily Program Oversight**

The Battalion Chief shall be the regular/daily Rank-for-Rank Recall administrator for their assigned platoons.

1. The Employer and Union shall meet at least annually, or on an as needed basis, to monitor and assess the program and to address issues that conflict with this Policy and Procedures.
2. The Battalion Chief or position counterpart shall be responsible for daily Rank-for-Rank Recall assignments based on the following criteria:
  - A. Ranked personnel shall be eligible for Rank-for-Rank Recall under this policy within their Company.
  - B. Affected ranked personnel may continue to work Rank-for-Rank overtime provided that all of the conditions of this policy are met and no double time is incurred unless authorized by the Fire Chief. If double time will be incurred, the Rank-for-Rank Request can be denied.  
Double time that is incurred due to the reallocation of personnel will be allowed at the approval of the Battalion Chief.
  - C. Subject to approval by the on duty Battalion Chief, ranked personnel on recall are eligible for temporary assignment to a higher level Fire Fighter rank with the Company to which he/she are recalled, but the preference should be given to the regular qualified members as prescribed in Section 27. Temporary Assignments of the CBA.
  - D. Ranked personnel shall be afforded, based on availability, no less/more than a total of 288 hours of Rank-for-Rank Recall during a fiscal year. After an individual has worked 288 hours of Rank-for-Rank Recall, the position may be staffed with a person of lesser rank (Temporary Assignment).

### **V. Rank-for-Rank Recall Procedures**

1. Rank-for-Rank Recall begins with ranked personnel receiving approval from the Battalion Chief who will be on duty on the day the Rank-for-Rank Recall is worked.
2. If an entire shift is not covered, a minimum of 12 hours is required (0730-1930/1930-0730). If the entire shift is covered, any combination of Rank-for-Rank Recall hours will be allowed.

3. For scheduled absence, personnel interested in working Rank-for-Rank Recall shall notify the Battalion Chief prior to the shift by email or text so manpower can be confirmed. Rank-for-Rank Recall can be allowed to obtain optimal staffing. Exceptions may be made at the discretion of the Battalion Chief.
4. Notification of Rank-for-Rank Recall opportunities shall be the responsibility of the position counterparts. Notification of vacancy must be made to all applicable employees regardless of rank within thirty (30) minutes. Individuals accepting Rank-for-Rank Recall shall notify the Battalion Chief and supervisors within the chain of command.
5. For unscheduled absences, ranked personnel interested in working Rank-for-Rank Recall shall notify the on duty Battalion Chief within thirty (30) minutes of notification.
6. In instances of an employee on leave (i.e. vacation, sick, etc.) for an extended period of time, it is the responsibility of his/her counterparts to inquire if there will be any Rank-for-Rank Recall opportunities with the employee on leave.
7. Personnel who accept a recall assignment under this policy shall be held accountable. If he/she is not able to report for the recall assignment, they shall notify the respective Battalion Chief prior to the start of the shift.
8. Personnel on vacation or compensatory time off, may work Rank-for-Rank Recall during their off duty shifts. However, personnel shall not work Rank-for-Rank Recall if they are absent for any other reason (i.e. sick, industrial leave, etc.)
9. "Hold Back" or "Call Back" hours are considered Rank-for-Rank Recall up to the 288 hour allowance. In circumstances to achieve minimum staffing, consideration may be given to recall the appropriate ranked personnel to fill respective vacancy regardless of Rank-for-Rank Recall balances.
10. Consideration for recall should be first given to the eligible ranked Fire Fighter on his/her four (4) day off period. Any disagreements on the Station's recall system shall be forwarded to and addressed by the Employer and Union.

**ATTACHMENT # 4**

**COUNTY OF MAUI  
DEPARTMENT OF FIRE & PUBLIC SAFETY  
200 DAIRY ROAD  
KAHULUI, HI 96732  
PHONE: 270-7898 FAX: 270-7919**

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**FIRE AND PUBLIC SAFETY COMMISSION MEETING**

OFFICE OF THE  
COUNTY CLERK

**Thursday, November 8, 2018  
10:30 A.M.**

**Maui Fire Department  
Fire Prevention Bureau  
313 Manea Place, Wailuku, HI 96793**

**Members: Charles Hirata (Chair), Edwin Misaki (Vice Chair), Archie Kalepa, Linda Fernandez, Jack Freitas, Travis Tancayo, William Kennison, Gregg Lundberg, and Kyle Ginoza.**

**AGENDA**

- I. CALL TO ORDER.**
- II. APPROVAL OF MINUTES.**
  - a. Meeting on October 15, 2018.
- III. PUBLIC TESTIMONY ON AGENDA ITEMS.**
- IV. MAUI EMERGENCY MANAGEMENT AGENCY.**

MEMA Department Highlights for August, September, and October 2018.

  - a. Administrative.
  - b. Planning.
  - c. Preparedness.
  - d. Training & Exercises.
  - e. Response.
- V. FIRE DEPARTMENT.**
  - a. Maui Fire Department Informational Reports for October 2018.
    - i. Number of Incidents for the Month.
    - ii. MFD Training Report listing all Training Conducted.
  - b. Fire Chief.
    - i. Department Highlights.
    - ii. County Council and Mayor Interaction.
    - iii. FY19 Department Proposed Budget.
    - iv. Other County Departments / State of Hawaii Interaction.
  - c. Deputy Fire Chief.
    - i. Department Interviews and Promotions.
    - ii. Department Improvement Committee Update.
    - iii. Union(s) Interaction.
    - iv. Transmittals from the Public.



**FIRE & PUBLIC SAFETY COMMISSION  
MEETING – AGENDA  
November 8, 2018**

- V. FIRE DEPARTMENT (cont'd).**
  - d. Assistant Chief of Operations
    - i. Major Incident Summary.
    - ii. Standard Operating Guidelines Committee Update.
    - iii. Apparatus and Equipment Committee Update.
    - iv. Rules and Regulations Committee Update.
  - e. Assistant Chief of Support Services
    - i. MFD Bureau Updates: Ocean Safety, Fire Prevention, Health & Safety, and Training.
    - ii. Budget Planning and Appropriations Committee Update.
  
- VI. NEW BUSINESS.**
  - a. Review of the Department of Fire and Public Safety's request for annual appropriation for the operation of the department.
    - i. Assistant Chief Valeriano Martin and Business Administrator Cindy Kagoshima to review the department's FY19 proposed budget.
  
- VII. NEXT MEETING DATE AND TIME.**

**Thursday, December 13, 2018**  
**Fire Prevention Bureau**  
**313 Manea Place**  
**Wailuku, HI 96793**  
**10:30 AM**
  
- VIII. ADJOURNMENT.**

*AGENDA ITEMS ARE SUBJECT TO CANCELLATION.*

*IF YOU HAVE SPECIAL NEEDS OR REQUIRE ACCOMMODATION THAT WOULD ASSIST IN YOUR SUCCESSFUL PARTICIPATION IN THE MEETING (I.E. LARGE PRINT, TAPED MATERIALS, SIGN LANGUAGE INTERPRETER, HANDICAPPED-ACCESSIBLE PARKING, ETC.) PLEASE CALL JILL MATSUI AT 270-7898 AT LEAST TWO (2) WORKING DAYS BEFORE THE SCHEDULED MEETING.*

ATTACHMENT # 5

November 8, 2018

1 FIRE AND PUBLIC SAFETY COMMISSION  
 2 COUNTY OF MAUI  
 3  
 4  
 5  
 6  
 7 TRANSCRIPT OF PROCEEDINGS  
 8 REGULAR MEETING  
 9  
 10  
 11  
 12  
 13 Held at Maui Fire Department Prevention Bureau, 313  
 14 Manea Place, Wailuku, Hawaii, commencing at 10:31 a.m., on  
 15 November 8th, 2018.  
 16  
 17  
 18  
 19  
 20 REPORTED BY: SANDRA J. GRAN, RPR/CSR #424  
 21  
 22  
 23  
 24  
 25

3  
 1 (November 8th, 2018, 10:31 a.m.)  
 2 \* \* \*  
 3 VICE CHAIR MISAKI: Aloha, everybody. It's 10:30,  
 4 so -- I am not Charles Hirata. Charles wasn't able to make it  
 5 today, so I'm -- since I'm the vice chair, I'm supposed to  
 6 preside over this meeting, so I want to call this meeting to  
 7 order.  
 8 And I just want to thank the off-island people who  
 9 came Travis and Linda, for making the journey here.  
 10 COMMISSIONER LUNDBERG: And you.  
 11 VICE CHAIR MISAKI: So the second item on here is  
 12 approval of minutes and I just wanted to ask if you guys have  
 13 any corrections or changes? And if not, if somebody can move  
 14 to approve.  
 15 COMMISSIONER KENNISON: So moved.  
 16 COMMISSIONER TANCAYO: Second.  
 17 VICE CHAIR MISAKI: So it was moved by Willy and  
 18 approved by Travis.  
 19 Is there any public testimony today?  
 20 (No response.)  
 21 VICE CHAIR MISAKI: Looks like there's none, so we  
 22 can move on to MEMA and --  
 23 MEMA OFFICER ANDAYA: Thank you, Mr. Chair.  
 24 Commissioners, you have our report before you and so  
 25 I'll just give you a little bit of highlights from the report

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2  
 1 ATTENDANCE  
 2 COMMISSION MEMBERS PRESENT:  
 3 Edwin Misaki, Vice-Chair  
 4 Linda Fernandez, Member  
 5 Jack Freitas, Member (in at 10:42)  
 6 Kyle Ginoza, Member (in at 10:32)  
 7 William Kennison, Member  
 8 Gregg Lundberg, Member  
 9 Travis Tancayo, Member  
 10  
 11 STAFF:  
 12 David Thyne, Deputy Fire Chief  
 13 Bradford Ventura, Deputy Fire Chief  
 14 Richard Kawasaki, Assistant Fire Chief  
 15 Valeriano Martin, Assistant Fire Chief  
 16 Jeffrey Ueoka, Deputy Corporation counsel  
 17 Darlene Manzano, Fire Department  
 18 Cindy Kagoshima, Business Administrator  
 19 Herman Andaya, Maui Emergency Management Agency  
 20  
 21  
 22  
 23  
 24  
 25

4  
 1 as well as some items that are not included in our report.  
 2 The first is one of our employees is right now on  
 3 the mainland and -- at the Emergency Management Institute and  
 4 she is working on getting -- becoming a master exercise  
 5 planner and so we're excited about that. The Emergency  
 6 Management Institute is very -- it's a prestigious institute  
 7 and so --  
 8 (Commissioner Ginoza entered the room.)  
 9 MEMA OFFICER ANDAYA: She had to apply to take part  
 10 the courses there and so we were very fortunate that she was  
 11 admitted into the program.  
 12 The other thing is Keanu Lau Hee will be traveling  
 13 to the Philippines tomorrow as she was invited by the National  
 14 Guard to interact with Quezon City and Makati in the  
 15 Philippines and talk about emergency management and so there  
 16 will be a technical exchange with them. Quezon City is a  
 17 sister city with Maui County and so this is furtherance of our  
 18 city sister agreement where we would exchange knowledge and,  
 19 you know, whatnot.  
 20 And the other thing that we've been working on is  
 21 our CERT program, so CERT is Community Emergency Response  
 22 Team. As you all know, our agency can quickly become  
 23 overwhelmed during an emergency and so we rely heavily on our  
 24 community to do their part and so we have -- this group called  
 25 CERT, hundreds have already been trained. And we've been

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1 working closely with the fire department, we have a MOA with  
2 them and they provide the training for us for these CERT  
3 members. And CERT can come from -- people who want to take  
4 the program usually comes from businesses or just community  
5 members who are interested in helping out in their community.  
6 Those are the people who you see like during disasters,  
7 they're wearing the green vest and the green helmet, the hard  
8 hats, that's the CERT team. And so I'm looking forward to  
9 meeting with the chief and talking to him about how we can  
10 continue with this program.

11 The other thing that we've been talking about also  
12 is the IMT and so last week we've been -- we had an  
13 administrative meeting of all the administrators across the  
14 state as well as the state administrator and Homeland  
15 Security. We had a meeting, our quarterly meeting, and one of  
16 the things that came up was the IMT and so they're looking at  
17 creating a state coordination committee and so I'll be talking  
18 to the chief about that as well.

19 As well as we got some marching orders from Homeland  
20 Security. Homeland Security is the -- they provide grants  
21 that sustains the IMT here in Maui and there's some marching  
22 orders from them that we need to diversify our team here.  
23 Right now -- and, you know, a lot of it is because it's the  
24 fire department who's been very supportive of this program and  
25 so for that reason, nearly the entire team is made up of

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1 firefighters. And I'm looking forward to having discussion  
2 with Chief Thyne about in what ways we can try to diversify  
3 our team here on Maui.

4 So that's all I have. I'm open for any questions if  
5 you have any.

6 VICE CHAIR MISAKI: Yeah. I have a question.

7 MEMA OFFICER ANDAYA: Sure.

8 VICE CHAIR MISAKI: Now that the elections are over,  
9 are you going to schedule those Molokai meetings like you had  
10 shared the last time?

11 MEMA OFFICER ANDAYA: Oh, yes. So we were -- we  
12 were going to have an exercise on Molokai and then these --  
13 the Lane and Olivia occurred and so that kind of, you know,  
14 pushed us back, but we do plan to continue having discussions  
15 with the -- and we call it the ICP, the Incident Command Post,  
16 on Molokai.

17 We're also looking forward to the training room  
18 being built out. We have Homeland Security monies, we've gone  
19 to council already, it's passed the budget committee, so  
20 they've accepted -- the county's accepted the Homeland  
21 Security monies, it has -- now it has go before the full  
22 council, but once you get that, then we're ready --

23 VICE CHAIR MISAKI: Okay.

24 MEMA OFFICER ANDAYA: -- to purchase equipment. And  
25 so once the training room is completed on Molokai, then we'll

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1 be able to start furnishing the room. But during the --  
2 during the events, we've been -- we've been in communications  
3 with Molokai, that's something we've done differently. I  
4 hope, Mr. Chair, that you guys saw that on Molokai, but we had  
5 more communications with them and, you know, making sure that  
6 you guys were taken care of, yeah.

7 VICE CHAIR MISAKI: Okay. Thanks, Herman.

8 Does anybody have any more questions?

9 COMMISSIONER TANCAYO: Just one. As far as the  
10 plans for that room, is there like a blueprint that's made or  
11 who's overseeing that part of it as far as the plan?

12 MEMA OFFICER ANDAYA: I don't know. I can defer to  
13 the chief. I haven't seen a --

14 VICE CHAIR MISAKI: I think Val is going to answer  
15 that.

16 MEMA OFFICER ANDAYA: Okay.

17 ASSISTANT CHIEF MARTIN: Mr. Chair and Commissioner  
18 Tancayo, so our Chief Rylan Yatushiro has been heavily  
19 involved with that recently. For a while it was on the side  
20 because the architect that is hired to do that was really,  
21 really busy, but we have it now moving steadily and it's going  
22 to go out to contract to finish that room I want to say in  
23 January or February, is what the architect told us, and so we  
24 hope to have it completed by the summer, that room.

25 COMMISSIONER TANCAYO: So, Chief, you're overseeing

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1 that project, basically, on the fire department's side?

2 ASSISTANT CHIEF MARTIN: Yes, however, Chief  
3 Yatushiro is deeply involved --

4 COMMISSIONER TANCAYO: Okay.

5 ASSISTANT CHIEF MARTIN: -- in running that. I have  
6 more detailed information that --

7 COMMISSIONER TANCAYO: Okay.

8 ASSISTANT CHIEF MARTIN: -- I could share as far as  
9 what's needed and what's going to be done and who is the  
10 architect that's handling it.

11 COMMISSIONER TANCAYO: Okay. If I could somehow  
12 work with him, Commissioner Misaki, just take a look to see  
13 how things are going.

14 VICE CHAIR MISAKI: A look-see.

15 ASSISTANT CHIEF MARTIN: Okay.

16 COMMISSIONER TANCAYO: Okay. Thank you.

17 VICE CHAIR MISAKI: Yeah. And we'll -- also we'll  
18 be looking forward to that because then we can have our  
19 Molokai Fire Task Force meetings in there too.

20 CHIEF THYNE: Yeah.

21 MEMA OFFICER ANDAYA: It's a very large room. I  
22 mean, compared to --

23 VICE CHAIR MISAKI: Oh, it's a very large room.

24 MEMA OFFICER ANDAYA: Yeah. It's larger than our  
25 EOC here on Maui, so, you know -- so it'll be great, because

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1 right now I know you guys are having your meetings in the  
 2 kitchen area of the firehouse, so I know it'll be much more  
 3 functional once it's in the training room.  
 4 COMMISSIONER TANCAYO: Yeah. I think that was the  
 5 original intent of the room, but we ran out of monies doing --  
 6 it's such a big facility that we ran out of money.  
 7 VICE CHAIR MISAKI: And it also won't disrupt the  
 8 rank and file that -- their kitchen and living room area,  
 9 yeah.  
 10 MEMA OFFICER ANDAYA: Yes.  
 11 VICE CHAIR MISAKI: Yeah. Okay. Thank you, Herman.  
 12 Before we go into the next section, I just want to  
 13 congratulation David Thyne, Bradford Ventura, and Richard  
 14 Kawasaki. And I also want to say good job on making sure  
 15 there were slots open for all the new recruits. Thank you.  
 16 Your show.  
 17 CHIEF THYNE: Okay. And thanks, Chair. Yeah, I  
 18 was -- as we met with you folks at our first meeting, it was  
 19 fast and furious trying to create all of the spaces for the  
 20 recruits. Everything was kind of in a little bit of a limbo  
 21 situation with, you know, our management staff and so once we  
 22 got in place, we hit the ground running and got, you know,  
 23 those positions -- interviews held, promotions happened, so we  
 24 had a place for the recruits that were graduating at the end  
 25 of that very month. So thanks, Chair, for recognizing that.

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1 The handouts that you have in your packet, Jill had  
 2 done the former, I guess, agenda or process, so we agreed at  
 3 the last meeting where you folks did -- to kind of adjust to  
 4 the new reporting format and so we apologize that this packet  
 5 came out to you and we're going to have to give you individual  
 6 handouts from each of us as we present our section.  
 7 VICE CHAIR MISAKI: Okay.  
 8 CHIEF THYNE: So, sorry, we had to kill more trees  
 9 and make a bunch of copies, but we're going to streamline that  
 10 process at -- for the next meeting so everything is just  
 11 included in our report. So I'm going to hand these out.  
 12 Willy, if I can hand you --  
 13 COMMISSIONER KENNISON: Sure.  
 14 CHIEF THYNE: And then we'll get it going down this  
 15 way as well. I'll pass those out.  
 16 MR. UEOKA: Here, I don't need one.  
 17 CHIEF THYNE: Okay. I gave away my notes.  
 18 Okay. So I'm going to just go down the list.  
 19 (Commissioner Freitas entered the room at 10:42)  
 20 CHIEF THYNE: You do have the two reports and one  
 21 report that we --  
 22 Do we recognize Jack came it?  
 23 VICE CHAIR MISAKI: Welcome, Jack, to the meeting.  
 24 COMMISSIONER FREITAS: Thank you.  
 25 CHIEF THYNE: One thing we added, as you folks know,

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1 is the training. We thought it was important, this is the  
 2 foundation of our department. As we always say in the fire  
 3 service, you know, for the lack of real world experience, you  
 4 default to your level of training and so we feel that's  
 5 important, it's been a foundation in our department for many  
 6 years. Chief Murray and Shimada, to their credit, really  
 7 built our training program into what it is now. We're  
 8 evaluating it, looking for ways to improve, but I wanted to  
 9 have you folks have this report. This is just a snapshot of  
 10 one month and the training goes on in our department in  
 11 that -- in those eight parameters listed there at the top. So  
 12 that's how much your firefighters are training to prepare for  
 13 what they face out in -- on the incidents and emergencies that  
 14 they deal with.  
 15 COMMISSIONER LUNDBERG: What's the total count?  
 16 CHIEF THYNE: So those are participant counts,  
 17 that's --  
 18 COMMISSIONER LUNDBERG: Participants.  
 19 CHIEF THYNE: -- how many people, yeah. So you'll  
 20 see, for instance, Safe Driving Techniques at -- basically at  
 21 Open Roads, it's shortened there, there's 335. What that  
 22 means is they've done that multiple times. Because,  
 23 obviously, that's not all the firefighters; right? The  
 24 captains are the ones doing the training -- or driving per se.  
 25 But that's why you'll see some of the numbers being large, but

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1 the participant count there is what you see as far as the  
 2 numbers reflected. So that's just, again, a cross-section,  
 3 that's a snapshot of what they do on a monthly basis, so...  
 4 So kind of getting back to following the agenda a  
 5 bit in my section, we do have a presentation today from  
 6 AC Martin and our business administrator Cindy Kagoshima on  
 7 the budget, so I'll just touch on that. We do -- we did  
 8 prepare the budget for the budget process. As we know and we  
 9 talked about at the last meeting, it's kind of an interim lame  
 10 duck administration, if you will -- no offense to anybody by  
 11 using that terminology, but we know with the new mayor elect,  
 12 they hit the ground running January 2nd, get the budget off to  
 13 the new council around March, and then make their decisions  
 14 and put it into place, so -- but the current mayor and budget  
 15 office still keep to that calendar and that's why we had to  
 16 prepare the budget, we had to submit the budget.  
 17 We did talk to the budget director and get an  
 18 extension for one week, just basically because we wanted to  
 19 get as detailed as possible and provide him as much  
 20 information. They totally understood, they gave us two weeks,  
 21 but we agreed, You know what, we'll get it -- we'll just need  
 22 one week. And so we did get the budget in, it's been  
 23 submitted. Business Administrator Kagoshima and Val will  
 24 explain that to you in much more detail as we move along,  
 25 so...

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1 And then our capital improvement budget is due  
 2 November 16th and we're on par or on pace to make sure we  
 3 submit that on time as well.  
 4 MR. UEOKA: Chief.  
 5 CHIEF THYNE: Sorry.  
 6 MR. UEOKA: Just a clarification, the budget office  
 7 is okay if the commission in their review and evaluation of  
 8 the budget today have any changes they would like submitted.  
 9 CHIEF THYNE: Absolutely.  
 10 MR. UEOKA: Just want to make that clear.  
 11 CHIEF THYNE: So we did -- I think Chair Hirata  
 12 mentioned to you folks that he wasn't going to be at the  
 13 meeting today, so he did com to our office and we went into a  
 14 detailed explanation, if you will, on the process and what we  
 15 were going to basically move forward. So we went line by  
 16 line, a similar version of what we intended to do for you  
 17 folks today, so...  
 18 COMMISSIONER LUNDBERG: Two things, Chief. One, I  
 19 just want to make sure we maintain integrity with the charter  
 20 and what it says and how the process is supposed to go with  
 21 the commission, number one. Number two, I came from the  
 22 mayor's office, right straight from there to here, Sandy Baes  
 23 was there and he was saying glowing -- he was making glowing  
 24 comments to the mayor about your communication, your team's  
 25 directness --

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1 CHIEF THYNE: Good.  
 2 COMMISSIONER LUNDBERG: Your attention to detail in  
 3 the budget process, so --  
 4 CHIEF THYNE: I appreciate that.  
 5 COMMISSIONER LUNDBERG: -- Sandy was very  
 6 appreciative.  
 7 CHIEF THYNE: Yeah. I appreciate that.  
 8 And I was on a phone call this morning with the new  
 9 mayor and we had a good conversation as well. And we've  
 10 worked together a lot through the years as he was -- when he  
 11 was a council member, so we're looking forward to working with  
 12 him and his staff as well, so... But we're glad to hear that  
 13 and thanks for sharing that.  
 14 COMMISSIONER LUNDBERG: Absolutely.  
 15 CHIEF THYNE: I appreciate that.  
 16 Now, we did form a budget plan and appropriations  
 17 committee, that's what you see listed as the bullet point, and  
 18 what our intention is there is that we want to make sure that  
 19 when we establish processes and ways that we approach the  
 20 budget, that it doesn't drop off after some of us start timing  
 21 out and moving into retirement and other avenues of public  
 22 service, but our department continues the processes moving  
 23 forward. And so we establish a committee of, quote/unquote,  
 24 younger folks that have some knowledge with finance and  
 25 they're helping us through the budget process and at the same

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1 time we're mentoring them to be successors to our process  
 2 moving forward. So none of them are here today, but all of  
 3 the people on the committee are. And that's Chief Martin;  
 4 Cindy Kagoshima, our business administrator; Brad; myself; and  
 5 Chief Kawasaki as well. Rylan Yatushiro, who is mentioned, is  
 6 our fire services officer, he's involved in that process, and  
 7 then we have three other captains that have a background in  
 8 finance and administration that are also on that committee.  
 9 So at some point in time it would be good to have them visit  
 10 with you folks as well.  
 11 VICE CHAIR MISAKI: I have a question for counsel.  
 12 Is it okay if the chair and the vice chair just attend those  
 13 meetings to understand the process? I'm just wondering  
 14 because it's --  
 15 MR. UEOKA: I guess that's up to the department, but  
 16 I would suggest one of you attends and not both.  
 17 VICE CHAIR MISAKI: Okay.  
 18 MR. UEOKA: Only for Sunshine Law purposes. While  
 19 it is allowed, it's -- you just never know if while you guys  
 20 are sitting there, someone will accuse you of committing to  
 21 vote on it or something, so...  
 22 VICE CHAIR MISAKI: Okay, yeah. No. I'm just  
 23 wondering because, you know, some of this is Greek to me, but  
 24 if I know what the process is, I'll understand better. So,  
 25 yeah, I'll talk to Charles, if he can't make it, it's okay if

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1 I can try to make it?  
 2 CHIEF THYNE: Absolutely.  
 3 VICE CHAIR MISAKI: Okay. Thank you.  
 4 COMMISSIONER LUNDBERG: Chief.  
 5 CHIEF THYNE: Sir.  
 6 COMMISSIONER LUNDBERG: If you'd please keep the  
 7 commission informed if there's budget items that you really  
 8 wanted that was not accepted or you had to trim out for  
 9 getting down to a ridiculously low number, but I think that we  
 10 can be very supportive in both testifying and having behind-  
 11 the-scene conversations with several of the commissioners,  
 12 especially the mayor.  
 13 CHIEF THYNE: Yeah, absolutely. We'll do that.  
 14 COMMISSIONER LUNDBERG: You're not in this by  
 15 yourself, we're here to support.  
 16 VICE CHAIR MISAKI: Yeah.  
 17 CHIEF THYNE: Thank you. We appreciate that and --  
 18 and just, again, so we know, it's going to be a delay of  
 19 about, you know, a couple of months or so as the new mayor  
 20 comes in, assuming there may or may not be a new budget  
 21 director, and then they'll go through the budget. In the  
 22 meanwhile, we are preparing, basically, our presentation to  
 23 them that we intend to put on a jump drive for all of the new  
 24 commission -- or council members, sorry, all of the new  
 25 council members and the mayor as well and their staff. That's

1 what we did in the past and it was very helpful because at  
 2 some point in time they're going to put it in their computer  
 3 and take a look at it. And they can see the picture of the  
 4 fire truck that's got rust or the facility that needs repair  
 5 versus just seeing it on a paper. And so we've kind of put  
 6 together a slide show, a PowerPoint, if you will, and showing  
 7 what we're asking for and our rationale and reason why versus  
 8 I'm just seeing it on -- as a line on paper. So we'll --  
 9 obviously, you folks will be the first to see that as we put  
 10 that together, so you'll be able to support it that way as  
 11 well.

12 COMMISSIONER LUNDBERG: And one other question: Did  
 13 the truck get included, the truck that was supposed to be this  
 14 year that --

15 CHIEF THYNE: Yeah. So that's on the 13th, Chief  
 16 Kawasaki and I will be attending a budget hearing that's  
 17 scheduled for November 13th. What they did, a long story  
 18 short, is they took the Ladder 14 vehicle that was in the  
 19 fiscal year '18 budget that -- because of the way the bond  
 20 funding works in the county, that will extend out to the end  
 21 of this year -- so it's not just the fiscal year, it goes for  
 22 another six months -- it was going to lapse. So in talks with  
 23 Budget Chair Hokama, we agreed that they were going to put  
 24 that into our award for the other vehicles, there's four other  
 25 vehicles -- two wildland-type vehicles, two engines, and then

1 the ladder are going to be in a five-truck package.

2 COMMISSIONER LUNDBERG: Oh, great.

3 CHIEF THYNE: So that's going to be -- we're going  
 4 to explain all of that, hopefully successfully, but the chair  
 5 was -- the budget chair was very appreciative of the efforts  
 6 that were put forth by both our apparatus committee, Interim  
 7 Chief Montalvo, and then the group that we formed together as  
 8 the new apparatus committee moving forward as well.

9 COMMISSIONER LUNDBERG: Good job.

10 CHIEF THYNE: We hope we'll be successful. We'll  
 11 keep you updated, but that's on November 13th.

12 COMMISSIONER LUNDBERG: Great. Thank you.

13 CHIEF THYNE: Okay.

14 So kind of going down off of the budget now, we did  
 15 have our annual captains meeting, we do that every year.  
 16 Basically we get all the captains together so everybody's on  
 17 the same page. We talk about budget process, we talk about  
 18 training, we talk about any issues that the firefighters or  
 19 the captains have coming up from the line. That was held at  
 20 Kihei Community Center. We did have a speaker Pono Shim, some  
 21 of you may have heard of, he's a very inspirational speaker,  
 22 well-known throughout the state. He's actually the CEO of the  
 23 Oahu Economic Development Board, but his background isn't in  
 24 finance, it's in, basically, motivational speaking, if you  
 25 will. We thought it was a good time for our captains to hear

1 something different than our normal business-as-usual type of  
 2 approach. And it was well received.

3 The questions, just for your folks' knowledge,  
 4 there -- our captains and a lot of our firefighters were  
 5 wondering what's going to happen with our training program,  
 6 what's going to happen with what we've been doing, is it going  
 7 to change now that we have a new administration. And we  
 8 assured them that we're going to be open and transparent. If  
 9 there's a reason to change, they're going to know what the  
 10 reason is and why we're changed. But we're not going to just  
 11 change anything for the heck of, you know, changing it. We're  
 12 going to evaluate it, we're going make sure it's the most safe  
 13 and efficient way to do it, and then we're going to look at  
 14 sustaining it, our strengths, and then shoring up some of the  
 15 areas that need improvement. But that's going to be clearly  
 16 communicated to them. There's not going to be any back room  
 17 maneuvering that they're going to be like, Well, why did they  
 18 do that? Why did they take away that program or policy or  
 19 whatever have you.

20 So that's where -- there was only three, four  
 21 questions that came from the group. Out of 54 captains,  
 22 that's saying a lot, but they were centered around that.  
 23 There's just that apprehension of, Are they going to change a  
 24 whole bunch of things and what does that mean to us? So we  
 25 got through that and it was a good moment for everybody to

1 come together. They had a breakout with battalion, talk  
 2 specifics about their battalion, and we moved forward from  
 3 there. So that was very successful.

4 I listed there the community participation events.  
 5 You see, you know, that we're heavily involved -- as you can  
 6 see, we were the grand marshals at the -- you know, the Maui  
 7 County Fair. Brad and the folks stuck around, there was an  
 8 award ceremony as they kicked off the fair. We all marched in  
 9 the parade. We had Goodfellow Brothers, we had county folks  
 10 with us, we had police officers, ARM. It was a great  
 11 recognition for the department and the emergency responders  
 12 and we're thankful that they took the time to do that.

13 You see with the mayor interactions, we did have the  
 14 employees of the year, they're listed there. We've been  
 15 sending, at the very least, a chief officer to attend every  
 16 banquet or luncheon that's held, including off island and in  
 17 Hana as well. And so some of those are still ongoing, but  
 18 those are listed there for your folks' recognition.

19 I didn't realize we deal with this as much we do,  
 20 with the mayor's office asking us to look into certain permits  
 21 and if we can hurry certain things along, but it does happen  
 22 from time to time, so I felt that you folks should be  
 23 including in knowing that. They're not asking us to bend the  
 24 rules, please don't, you know, take that out of this, it's  
 25 just, you know, we'll get those emails or phone calls saying,

1 Hey, So-and-So wonders where their permit's at. And so I'll  
2 ask Chief Martin to talk to his prevention folks or whoever's  
3 working on that project and a lot of the times we're able to  
4 mitigate it.

5 Some of the complaints, as you can see, are fairly  
6 comical, meaning obviously we don't have any control over  
7 marijuana smoke. It is smoke, we are firefighters, but, you  
8 know, we can't really do anything about that, that's more a  
9 law enforcement thing and -- but we did look into the  
10 overgrowth of the weeds and whatnot like that and so...

11 And then, obviously, the Boy Scout thing listed last  
12 there was very important. We had our battalion chiefs go up  
13 and interact with the Boy Scouts and their families and we  
14 felt real honored to do that for that organization.

15 So coming across with the council, you can see we  
16 did have some testimony regarding the sunglasses I mentioned  
17 at the last meeting. The rescue tubes, that's been passed  
18 through the committees, so we hope to get those. I believe  
19 that's in place or soon to be in place.

20 Corp Counsel Ueoka, I think there was something that  
21 came across with an agreement, so -- he asked about that  
22 earlier, sorry, I'm just kind of reiterating.

23 They are -- that's another thing I think it's good  
24 for you folks to know as our fire commission. One of the  
25 things that has been asked of us twice now is -- and it's by a

1 council committee and it's if we will forgo, if it's an  
2 affordable housing project, some of the fees associated with  
3 reviewing the plans. Okay? So being a resident and having  
4 daughters that are looking for homes and all of those things,  
5 your heart says, Yeah, that'd be great if we could waive the  
6 fees and lessen the costs for affordable housing, but the  
7 reality is, is that two of our salaries for our plans  
8 reviewers are out of that fee account, for lack of better --  
9 we call it our revolving fund, that was established many, many  
10 years ago.

11 And so what we do as that fund starts to wind  
12 down -- and it's based on how much construction is happening;  
13 right? It grows and then it shrinks because we're taking two  
14 salaries out of there. So as it shrinks we say, we want to  
15 take those and put those back in the general fund because  
16 that's where they were. They were just like all of our other  
17 firefighters, they're out of the general fund monies. Well,  
18 when that account was big, that plans review fee was -- or  
19 account was big, the revolving fund, they put those two  
20 salaries in there. So now if we don't get the fees from these  
21 projects, that fund won't continue to grow and then they're  
22 going to say, Well, how are you going to pay those guys?

23 So it's that balance that we have to face and we  
24 tell them, You know what, we can't agree to waiving those  
25 fees, but we'll work with you however you want to. If you say

1 we're going to -- we're going to waive the fees as -- the  
2 county council says we're going to waive the fees for  
3 affordable housing projects and you're not going to get that  
4 fee, they we'll have to live with that and we understand that.  
5 But we told them that we can't just say yes, because that is  
6 the fund that pays for two of our plans reviewers' salaries,  
7 so...

8 COMMISSIONER LUNDBERG: Chief, I also think it's  
9 important that we have consistency of service. We can't say,  
10 Yeah, we'll waive them for you and, No, I'm not going to waive  
11 them for you.

12 MR. UEOKA: Oh, Chair, if I may. That is 201  
13 application, so it's a council determination as to whether or  
14 not the fees are waived.

15 COMMISSIONER LUNDBERG: Okay.

16 MR. UEOKA: So the department itself does not have  
17 that authority to waive fees.

18 COMMISSIONER LUNDBERG: Okay. Good.

19 CHIEF THYNE: So they asked us our opinion and  
20 that's what we shared with them, so that's why I'm just  
21 sharing with you what our -- so in cause you hear it, you  
22 know, in the coffee shop --

23 COMMISSIONER LUNDBERG: Okay.

24 CHIEF THYNE: Oh, the fire department, they don't  
25 want to waive the fees for this affordable housing project,

1 well, like I said, from our heart, we would love to, but we  
2 have to understand that two of our salaries for our plans  
3 reviewers are from that fund. So, anyway, we can answer more  
4 questions if you need to, but I just wanted to include you in  
5 that because there was a couple that came across. And if --  
6 again, if the council decides to waive the fees, then we'll  
7 definitely move forward with that as well.

8 Okay. Some other county interaction there is on the  
9 next page, it'll be page 4 of 5, and that's we had a meeting  
10 with the mayor's staff, some of the public works and whatnot,  
11 there's a housing commission that the mayor entered into an  
12 agreement with for the land that would be Kaanapali side of  
13 the existing Lahaina Fire Station. So in essence, as a  
14 firefighter I always say, Yeah, we'll take it, we'll take it,  
15 but police has severely overgrown their facility there in  
16 Lahaina and we recently -- I think when Chief Travis was still  
17 with us -- built a 3 million plus quarters garage for  
18 additional equipment behind Lahaina Fire Station. So for us  
19 to move to a new property right across the back driveway would  
20 kind of be, as we say in Hawaii, poho, you know, because that  
21 facility was only built four or five years ago. So we told  
22 them that we will be interested in any sort of shared  
23 facilities with public works or parks, for instance, a  
24 training room like EM director Andaya mentioned, if we had a  
25 multiuse training room there that public works has for our

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1 classrooms and we could hold our fire department training  
 2 classes there too on the west side, that would be great, a  
 3 shared facility. A shared maintenance garage 'cause our  
 4 mechanics, our trucks have to drive from Lahaina over here, if  
 5 there was a bay that our mechanics could use in the public  
 6 works garage, it makes total sense, you know, to safe that  
 7 transport across from West Maui, you know, especially as our  
 8 community continues to grow, but we did not want to take any  
 9 of that property. It's a 60-year lease?  
 10 **DEPUTY CHIEF VENTURA:** Yeah.  
 11 **CHIEF THYNE:** Sixty-five year lease, I believe the  
 12 mayor entered into an agreement, so -- so we'll keep you  
 13 posted if that changes, but, yeah, we didn't -- we didn't ask  
 14 for any property there, so...  
 15 We did have the highlights for the caffer that's  
 16 listed there for FY '18 and we did work with police department  
 17 on drones and their capabilities. Obviously those are new to  
 18 the industry, but they're something that we're looking at as  
 19 well. We're actually -- I was actually approached by a child  
 20 that did a STEM project for Kamehameha Schools on drones and I  
 21 was able to share with him that our chief of operations just  
 22 met with -- who turned out to be his uncle, Jason Kohama, and  
 23 he's the one that operates the drone program for MPD, so that  
 24 was a small world type of thing, so...  
 25 **State Fire Council you see a couple of, that's a**

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1 fire training grant that's awarded every year, we get to pick  
 2 a class. We felt it was a good opportunity to do a leadership  
 3 and supervision class, so you see what we applied for there.  
 4 And then we're working on a cancer presumptive  
 5 guide. There was legislation that was passed regarding  
 6 firefighters and their link to cancer and a way to apply for  
 7 benefits and whatnot, so we're working with Honolulu Fire  
 8 Department, our union representatives, and our department  
 9 personnel officer to develop a guide for our firefighters and  
 10 retirees, because that applies to them as well. So that's  
 11 something that we're working with State Fire Council on.  
 12 And then we are working with the department of  
 13 health, they're doing a mass casualty exercise, it's going to  
 14 be in West Maui, that's in the planning stages right now.  
 15 Herman will probably talk about that as it moves along, but  
 16 it's going to be basically simulating a fire on the Pali  
 17 closing the road and now we have a boating accident with  
 18 multiple casualties in West Maui, how do we make that work?  
 19 And so get the agencies together, have a tabletop exercise,  
 20 talk through it and develop some plans, whether it be  
 21 shuttling with the, you know, the Expeditions ferry or, you  
 22 know, taking them to community clinics or whatever. So that's  
 23 exciting.  
 24 And then we do have ongoing interaction with A&B  
 25 regarding the field breaks and the maintenance of their

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1 property as well and that's Chief Kawasaki's avenue there and  
 2 what he focuses on with his group.  
 3 So that's all I have on my topic area, so...  
 4 **COMMISSIONER FREITAS:** Very good.  
 5 **VICE CHAIR MISAKI:** I have a question. Mainland  
 6 travel suspension, that's just you and your office?  
 7 **CHIEF THYNE:** Yeah. So primarily they're going to  
 8 go a case-by-case basis. And what it is, typically, having  
 9 been in this position for -- well, in a chief position for ten  
 10 years, is they suspend travel because they don't want to okay  
 11 travel and then it carries on into the new administration and  
 12 no more funding and all those types of things. So they  
 13 typically put that deadline and say case-by-case basis,  
 14 especially for the firefighters if they're going up to the  
 15 Fire Academy.  
 16 **VICE CHAIR MISAKI:** Okay.  
 17 **CHIEF THYNE:** But as far as department heads, you  
 18 don't go to the mainland because we don't want you going to  
 19 Vegas and going to all these seminars because you're not going  
 20 to have a job next year kind of thing. It doesn't apply to us  
 21 because we work for you folks, but some other folks that are  
 22 appointed, they may take advantage on going to some seminars  
 23 in places and whatnot, so they kind of cease and desist so  
 24 there's no -- at least perception of that happening, so...  
 25 **VICE CHAIR MISAKI:** Thank you, Chief.

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1 Anybody else have questions?  
 2 (No response.)  
 3 **VICE CHAIR MISAKI:** If not, you can go to your  
 4 deputy chief.  
 5 **DEPUTY CHIEF VENTURA:** Good morning, everybody.  
 6 **COMMISSIONERS:** Good morning.  
 7 **DEPUTY CHIEF VENTURA:** Thank you for being here. I  
 8 have two handouts, so as I pass these around the left and  
 9 right of the table, if you can grab one off the bottom as  
 10 well. It's kind of my notes of what I'm going to cover this  
 11 morning.  
 12 (Handing out papers.)  
 13 **DEPUTY CHIEF VENTURA:** Should be one on the bottom  
 14 and one on the top.  
 15 So some of the things that I was tasked to -- just  
 16 to cover in this meeting to keep you informed that the other  
 17 chiefs aren't going to cover are what's on this paper. And as  
 18 we discussed early on in this meeting, the promotions and  
 19 getting people moved to vacancies and whatnot is a big task.  
 20 The initial recruit class that came in filled all of our  
 21 firefighter I positions, but then we also had the following  
 22 promotions:  
 23 So we promoted a secretary III, which came actually  
 24 out of prevention here and came into admin. building as the  
 25 deputy chief's secretary, and that's Richelle.



1 We did interview seven potential candidates for  
 2 battalion chief and promoted one to the one vacancy we had at  
 3 the time. And some of you may know him, Willie Barut took  
 4 that position.  
 5 Finally, we worked our way down a little bit more to  
 6 the firefighters IIs. Firefighter II is usually a big pool  
 7 because the agility test is a pass/fail, so we get a lot of  
 8 people to interview when we have to do that group. So we  
 9 interviewed 12 candidates for only two positions and we  
 10 promoted Firefighter Perdito and Casco to firefighters II.  
 11 They don't have assignments yet, those things will probably  
 12 take place after the last item that you see on the promotions  
 13 there. We have the agility test for the firefighter II exam  
 14 coming up in a couple of weeks. Once we know who passed that  
 15 agility test, those are the people that qualify to work on  
 16 rescue. So you pass a written test, that gets you on to haz.  
 17 mat. or rescue, but you can't go to rescue unless you pass the  
 18 agility, which is an additional physical test.  
 19 VICE CHAIR MISAKI: What's the difference between  
 20 this firefighter and that firefighter?  
 21 DEPUTY CHIEF VENTURA: So on this, it's basically  
 22 just --  
 23 VICE CHAIR MISAKI: It says FF.  
 24 DEPUTY CHIEF VENTURA: Yeah. They're the same  
 25 thing, sorry.

1 VICE CHAIR MISAKI: Oh, okay. Thank you. That's  
 2 all I needed to know.  
 3 DEPUTY CHIEF VENTURA: So it's just a different  
 4 event.  
 5 And then the office operations assistant, MEMA was  
 6 kind enough to hold on to Misty for a few years, she came from  
 7 prevention, she went to Herman, and then she is returning to  
 8 her previous position here with us, so she starts November  
 9 16th. So that's kind of the promotions and movements that  
 10 we've had in the last month.  
 11 And then if you go down to the second section, the  
 12 department improvement committee is something that we created,  
 13 that's that second page that I passed out to you folks.  
 14 Basically what it is, is we're asking our members to recognize  
 15 things that are problems. We -- or we don't -- we recognize  
 16 that we don't see everything, that we're not at every station,  
 17 that we don't drive every apparatus and we don't -- we're not  
 18 involved in every bit of training, so we're -- we're opening  
 19 up to their ideas and opinions. So this form, which is kind  
 20 of in its draft phase right now, is going to become a program  
 21 that we set up and we'll -- we'll be able to receive input  
 22 from all of our members. Not only what's wrong, but what we  
 23 can improve on and then how they can help us improve it. You  
 24 know, it takes a lot of people to sometimes accomplish little  
 25 missions, but it's -- so that's why we want to include

1 everybody, to get everybody's opinion on here.  
 2 The other thing about that is -- well, from the fire  
 3 perspective, we just mentioned that we want to -- before we  
 4 send this out to the whole department, we want to see if  
 5 everybody's okay with it, so we introduced it at the captains  
 6 meeting, that's where we introduced it a couple weeks ago.  
 7 Anybody have any questions about that?  
 8 COMMISSIONER GINOZA: I have a question about the  
 9 interviews.  
 10 DEPUTY CHIEF VENTURA: Yes.  
 11 COMMISSIONER GINOZA: What does the vacancies look  
 12 like now after --  
 13 DEPUTY CHIEF VENTURA: Looking at the original thing  
 14 that Jill sent out, it's -- those are all promotions, so  
 15 basically the promotions are now going to be at the lower  
 16 rank, so there should be some firefighter I. And we have to  
 17 still promote a second battalion chief. And then after we  
 18 promote that second battalion chief, we'll have, I believe,  
 19 three captains positions -- at least two to promote to, so  
 20 those will move up. And we'll have a few drivers that will  
 21 promote to those captain positions. So once we finish this  
 22 process, which will run us through spring-ish, then all of our  
 23 vacancies will kind of be lined up at the bottom again, which  
 24 is in the seven ballpark is what I see on her report.  
 25 COMMISSIONER GINOZA: So do you have enough from

1 this recruit class to fill that or no?  
 2 DEPUTY CHIEF VENTURA: No. We can, from what I  
 3 understand, recruit for vacant positions, but not for  
 4 projected positions, because what happens if they don't become  
 5 vacant? So our recruit class that just graduated, the 34th  
 6 recruit class, filled vacancies and then we're currently  
 7 working with DPS, we've already requested a list to start our  
 8 next recruit class, so the sooner the better.  
 9 COMMISSIONER GINOZA: Okay.  
 10 VICE CHAIR MISAKI: When do you anticipate that  
 11 recruiting to start? That's going to be recruit class 35?  
 12 DEPUTY CHIEF VENTURA: That's recruit class 35. A  
 13 lot of it is out of our control, but we hope February/March --  
 14 VICE CHAIR MISAKI: Okay.  
 15 DEPUTY CHIEF VENTURA: -- would be a potential start  
 16 date for the next recruit class.  
 17 VICE CHAIR MISAKI: If that's the same -- that's  
 18 kind of the same timetable, so it would be September/October;  
 19 right?  
 20 DEPUTY CHIEF VENTURA: Yeah, yeah. And that -- like  
 21 Chief Thyne mentioned earlier, it's part of our evaluation  
 22 process of all our programs, including all of training  
 23 programs, is that recruit class, 'cause that recruit class is,  
 24 you know, an effort of all of our training into one 6-month  
 25 event. So if we're able to evaluate programs and make them

1 shorter or longer or teach them in different ways, then that  
 2 might have affect the duration of the recruit class, which we  
 3 don't know if it will yet, but that's part of the evaluation  
 4 process that we have to go through.  
 5 COMMISSIONER GINOZA: So it sounds like you'll  
 6 always be in a deficit?  
 7 CHIEF THYNE: Yes.  
 8 COMMISSIONER GINOZA: Why is that that personnel  
 9 doesn't allow you to recruit --  
 10 CHIEF THYNE: So part of it is because you have to  
 11 have what's called the EP count, equivalent personnel, and you  
 12 can't -- like the deputy chief mentioned, let's say you put it  
 13 in the paper -- so let's say BC Tancayo, say he puts in his  
 14 papers, now he decides, You know what, my daughter decided to  
 15 go to college, so I'm going to take my papers and I'm going to  
 16 stay for another four years. So that happened enough times  
 17 where they said you can't -- not just for the fire department,  
 18 just as county policy. So you can't, basically, hire for a  
 19 position until it's vacant, is a nutshell.  
 20 VICE CHAIR MISAKI: Or you can't a projected  
 21 amount --  
 22 CHIEF THYNE: Right.  
 23 VICE CHAIR MISAKI: -- and have a few people --  
 24 recruits just in limbo until the position is open.  
 25 CHIEF THYNE: Right.

1 VICE CHAIR MISAKI: You can't do that.  
 2 CHIEF THYNE: You can't do that. So somehow we've  
 3 got to talk with police, because they're able to hire people,  
 4 put them on like the receiving desk and perform a role, and  
 5 then when the recruit class starts, they jump into the recruit  
 6 class. But they're answering phones, they're doing receiving  
 7 desk kind of stuff. They wear a different uniform. I don't  
 8 know how we would do that, but, you know, it's -- it is a  
 9 constant chasing thing, for sure.  
 10 DEPUTY CHIEF VENTURA: It is part of the process,  
 11 though, that we want to see more clarity on, you know, see if  
 12 we improve and close that gap of vacant positions, you know.  
 13 Yeah.  
 14 Then we have -- in our department we have five  
 15 different unions that represent several different type of  
 16 people, so we have different interactions going on with them.  
 17 Most of it is really good. We have a really good focus on  
 18 labor-management relations. We understand that if we have a  
 19 good relationship with them, we can actually get things done  
 20 versus if we have a -- you know, we're banging heads, then  
 21 we're never going to come to an agreement and we can't move  
 22 forward. So from our perspective, we just want to work in the  
 23 best interests of our members and create the, you know, best  
 24 health and safety, you know, avenues for them. So, you know,  
 25 there's -- there's little things happening, but not terribly

1 too much there.  
 2 COMMISSIONER KENNISON: Who are the five?  
 3 DEPUTY CHIEF VENTURA: Sorry?  
 4 COMMISSIONER KENNISON: Who's the five unions?  
 5 DEPUTY CHIEF VENTURA: You know, I know we have  
 6 HGEA, HFFA, UPW --  
 7 MR. UEOKA: If I may, Chair. I think it's multiple  
 8 units within the HGEA, because they have the mechanics and  
 9 then they have the lifeguard now, yeah. I think 14 --  
 10 DEPUTY CHIEF VENTURA: 14.  
 11 MR. UEOKA: -- and I don't know what the --  
 12 COMMISSIONER KENNISON: So it's the units?  
 13 MR. UEOKA: Correct. And I don't know, you said  
 14 UPW?  
 15 CHIEF THYNE: Yeah. The mechanics are UPW.  
 16 MR. UEOKA: Oh, sorry. The mechanics are UPW, so  
 17 yeah. But multiple units of HGEA.  
 18 COMMISSIONER KENNISON: HGEA.  
 19 DEPUTY CHIEF VENTURA: And then one of the things  
 20 that we need to talk about, we need to really report to you is  
 21 both good and bad from what we receive from the public. In  
 22 this, you know, excerpt of the last 30 days or so, most of it  
 23 was good. You can see we got, you know, comments from the  
 24 people in Lahaina to the Pacific Cancer Foundation. Chief  
 25 mentioned earlier about the Boy Scouts being involved with our

1 battalion chiefs, but we also had about five firefighters  
 2 volunteer to work with the Boy Scouts on a weekend, on their  
 3 day off, to have them earn one of their merit badges for first  
 4 aid stuff, so that was -- that was good. They were very  
 5 appreciative of that.  
 6 The Maui Fair Alliance, you know, we have a lot of  
 7 little things that we with them. To us, it seems small, but  
 8 to them, it's great appreciation the way we're able to help  
 9 them with not only first responders, but the parade and also  
 10 the chili cook-off and the fried rice. You know, it's a big  
 11 attraction for the community to come and, you know, be a  
 12 participant in it and be able to test the chili, vote, they  
 13 really like that. It's a very fun event.  
 14 A couple of letters written to the department for  
 15 our instructors and our responders. We had a dive rescue  
 16 class taught in Honolulu that was attended by a retired fire  
 17 captain from Florida and he wrote a letter of accommodation  
 18 for our instructors McAfee and Vanderpoel.  
 19 Kamaole II lifeguards were issued a letter directly  
 20 from the mayor for a lifesaving event that happened down  
 21 there, so that's always a positive thing.  
 22 And then the lesser desirable things: Sedgwick is  
 23 our county insurance company and we received two claims this  
 24 month. One was a fire truck drove a plastic pipe and broke  
 25 it, so we repaired it. And the other one is something about a

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1 hose hitting a vehicle, which we have not verified yet that it  
 2 was actually -- had actually happened, but it's been brought  
 3 to our attention, so we're investigating it.  
 4 Other than that, any questions for me?  
 5 (No response.)  
 6 VICE CHAIR MISAKI: Thank you, Bradford.  
 7 DEPUTY CHIEF VENTURA: Thank you.  
 8 VICE CHAIR MISAKI: Assistant chief of operations.  
 9 ASSISTANT CHIEF KAWASAKI: Mine will be short, as  
 10 usual. So the first topic that I have is our incidents for  
 11 the month of October. I pretty much just put down the bigger  
 12 things that we responded to. As you can see on the paper  
 13 there, we had one, two, three, four, five structure fires,  
 14 which is kind of a lot for us. Normally that's one of our  
 15 lower call volumes. And as you can see, there were a few of  
 16 them that were abandoned structures. You guys probably saw  
 17 the one by the Puunene Post Office, that was one of them, but  
 18 it pretty much burnt to the ground. Honokohau Valley, we had  
 19 two in one night, abandoned structures also, they also burned  
 20 to the ground. They said our trucks weren't able to get back  
 21 in there.  
 22 And I did put a haz. mat. call on there. On Molokai  
 23 they had a 20-pound propane tank that was leaking at a  
 24 residence. It was recently filled, I guess it was corroded.  
 25 I just put that on there because we -- normally that's -- haz.

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1 mat. don't get too many real haz. mat. calls.  
 2 And then, of course, a few small brush fires, all an  
 3 acre or less.  
 4 The next part is our standard operating guidelines,  
 5 committee update. So our SOGs, we call them, we created --  
 6 what was it, Chief, about two years ago we published it?  
 7 CHIEF THYNE: '16.  
 8 ASSISTANT CHIEF KAWASAKI: Yeah. So it's like a  
 9 binder of about seven hundred something pages. It's basically  
 10 just goes over all of our things that -- it has how we're  
 11 supposed to respond to every -- you know, all the different  
 12 types of calls. We tried to put everything in there that we  
 13 respond to for anywhere from administration things, you know,  
 14 policy stuff, all the way to our emergency operations calls.  
 15 And, you know, we understand that -- when we made the  
 16 document, that it would need revising as we find mistakes or  
 17 some things that we -- brand new ones that we don't have, that  
 18 weren't already in there. So we opened that -- there's  
 19 like -- we have a schedule for the department, send it out,  
 20 input from the guys and women, of course. To provide input,  
 21 we have a deadline to provide input for corrections, new  
 22 things that we need to put -- see in there and we're  
 23 developing -- we are in the process of developing a committee  
 24 right now to take all of the suggestions and edits and, you  
 25 know, just to update the -- update the SOGs. And that --

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1 right now currently Battalion Chief Amos Lonokailua-Hewett is  
 2 heading that project.  
 3 And the last one for apparatus committee update, so  
 4 we had a budget of \$3 million, basically. Chief kind of  
 5 talked about the trucks that we're getting. It's a ladder  
 6 truck, two pumpers, and two wildland trucks. So the budget  
 7 that we were approved for is about 3 million, I think it's  
 8 right at 3 million; however, when we got the quotes, initial  
 9 quotes back, we were over that by about -- I think it was  
 10 three point -- I'm sorry, about \$370,000 over it. So we met  
 11 with Chair Hokama and we have a preliminary approval for a  
 12 budget amendment because they realize that the amount we were  
 13 budgeted is not going to cover for the fire trucks. And with  
 14 that bid that we have for the fire trucks -- or the quote we  
 15 have for the fire trucks, they have a -- it's a group  
 16 processing kind of discount that they're giving us. So with  
 17 that group pricing for all of the trucks, it's supposedly  
 18 going to save us about -- they have \$233,000 in deductions  
 19 because we're buying it all together, which made the chair  
 20 pretty happy with that. Yeah, so -- oh, and also the bid was  
 21 posted on Friday for those fire trucks, so its out. I don't  
 22 know when the deadline is. I think we're giving them three  
 23 weeks or something.  
 24 And that's all I have. You guys have any questions?  
 25 COMMISSIONER TANCAYO: Chief, what kind of wildland

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1 apparatus are we looking at. Are we looking at full size or a  
 2 mini truck.  
 3 ASSISTANT CHIEF KAWASAKI: So it's like -- like an  
 4 F450, I believe, something like that. Have you seen the DLNR  
 5 trucks, those big red ones? They have brand-new ones.  
 6 COMMISSIONER TANCAYO: No, I have not.  
 7 ASSISTANT CHIEF KAWASAKI: It's lifted, big tires,  
 8 some compartments on there for storage, a crew cab so we can  
 9 fit a whole crew in there, so front -- you know, four door and  
 10 with a 400 gallon tank, you know, off road capable. We think  
 11 we're now more prepared for the HC&S fallow fields, more times  
 12 we've got to go into the field where our trucks -- you know,  
 13 our regular engines cannot go there.  
 14 COMMISSIONER TANCAYO: Like full engines? I mean,  
 15 was it mini one, that size, or --  
 16 ASSISTANT CHIEF KAWASAKI: Actually, I don't think  
 17 it's big as a mini one. It'll be -- it's basically one --  
 18 have you seen the Lanai truck? It's similar to that.  
 19 COMMISSIONER TANCAYO: Okay. Okay. And I guess you  
 20 or Chief, are you guys looking at any more utility-type  
 21 vehicles, side by sides, to add to the fleet similar to the  
 22 one we have on Molokai? I'm not sure if Lanai has that.  
 23 ASSISTANT CHIEF KAWASAKI: Yeah. We put in for I  
 24 think one for Wailea and I think Molokai asked for one.  
 25 CHIEF THYNE: Yeah.

1 ASSISTANT CHIEF KAWASAKI: Yeah. So those two were  
2 in. We're also -- we just talked about this last week, I'm  
3 trying to get a class for instructors so we can certify our  
4 own instructors to teach ATVs, to use the ATV safely. That's  
5 in the works, we're trying to schedule something.

6 COMMISSIONER TANCAYO: I think they have proven to  
7 be very available on Molokai and, like I say, Maui could use  
8 some, probably even Lanai too, you know. Okay. Thank you.

9 ASSISTANT CHIEF KAWASAKI: So just so you guys are  
10 aware of it, the ocean safety has a whole bunch of ATVs and  
11 our department has just the two haz. mat. ATVs here.

12 COMMISSIONER TANCAYO: But they're the old Mules;  
13 right?

14 ASSISTANT CHIEF KAWASAKI: Yeah. So they're still  
15 going.

16 CHIEF THYNE: So the problem is, is there hasn't  
17 been training. There's been, You know how to use them? Hey,  
18 show me how to use them, but there hasn't been any sort of  
19 class or training. And we know that those things have a  
20 tendency to flip, they take them into situations, so we want  
21 to be proactive and get -- so there's training across the  
22 mainland various places, but Chief Kawasaki was tasked with  
23 that. He found that class and -- well, one in Arizona, one in  
24 California, so we want to get one from fire and then one from  
25 ocean safety to get the instructor certification so that we

1 can teach that to our people instead of just giving them the  
2 keys and saying, Go do good, you know.

3 And then I just wanted to touch real quick,  
4 Commissioner Tancayo, on the trucks. So we're going with  
5 wildland apparatus -- we're going away from that fixed-body  
6 utility vehicle with the two hubs -- with the two axles in the  
7 back and all of that because it's limitations, yeah. Ground  
8 clearance, a lot of body damage, limited capabilities to do  
9 what we need to do off road. So we're going with more of a  
10 lifted type of vehicle. It's a type 5-6 in the forest service  
11 world, so the same pumping capacity, but crew transport.  
12 It'll be able to get our vehicles off road safely versus those  
13 utility bodies that are limited for what we have to do.

14 Because we're going to take them out and we're not  
15 only going to fight brush fires. Right? We're going to go  
16 look for missing hikers, we're going to be doing searches,  
17 we're going to do a lot of different things with those  
18 vehicles. So the two we felt were the easiest to sell were  
19 Kahului, because of the plantation, and we also know that out  
20 of Station 10 we have a \$1.1 million type 1 engine that's  
21 Engine 10 that was just replaced, you take that off into the  
22 cane fields, you're going to bust that thing up. Right?

23 So there's that and then we also have haz. mat.,  
24 which is a crew of people that are trained firefighters that  
25 don't have a vehicle that they can take off and take off road.

1 So if Engine 10 can get to it and establish a water supply,  
2 maybe stretch some line kind of thing, haz. mat. now can come  
3 with the wildland rig and now they're a use. Same thing on  
4 the West Maui side, Ladder 3 has no capabilities go off road,  
5 so we have a crew of people that has no capability. So that's  
6 why we put one in West Maui, one -- and then we're going to  
7 try look at that model, see if it works for us, then we'll  
8 look at replacing our minis with that type of model. So I  
9 wanted to explain a little bit further, because I know you  
10 have a vast background in wildland fires.

11 COMMISSIONER TANCAYO: I just -- you know, I just  
12 appreciate it and I remember maybe taking classes on one of  
13 the first wildland interface.

14 CHIEF THYNE: That's right.

15 COMMISSIONER TANCAYO: Well, it's in our face big  
16 time --

17 CHIEF THYNE: Yeah.

18 COMMISSIONER TANCAYO: -- right now. So it used to  
19 be an idea and new principle, but it's in our face right now.  
20 So thank you, Chief.

21 CHIEF THYNE: Yeah.

22 COMMISSIONER LUNDBERG: One quick question. All the  
23 structure fires, do we automatically investigate for arson or  
24 does there have to be something that triggers or how --

25 ASSISTANT CHIEF KAWASAKI: Every structure fire, the

1 guys know to call an inspector out.

2 COMMISSIONER LUNDBERG: Automatic?

3 ASSISTANT CHIEF KAWASAKI: Yeah.

4 COMMISSIONER LUNDBERG: Okay. Thank you.

5 ASSISTANT CHIEF KAWASAKI: So just so you know, I  
6 think the one in Wailea, that one they -- I think they found  
7 the origin, but I don't know if they have an actual cause.  
8 The abandoned structures were all undetermined.

9 COMMISSIONER LUNDBERG: Okay. Thank you.

10 VICE CHAIR MISAKI: Thank you, Chief Kawasaki.  
11 Chief Martin.

12 ASSISTANT CHIEF MARTIN: You know what, I'll just  
13 pass, I guess, four down here and then there should be enough  
14 to go that way.

15 (Passing out handouts.)

16 ASSISTANT CHIEF MARTIN: I'll try not to talk to --  
17 a little bit about what was already discussed and I'll just  
18 have a sort of PowerPoint presentation on the budget.

19 The first item on the list that I just passed out is  
20 Hurricane Lane and that happened in August and that was a  
21 presidential declaration where the County of Maui now  
22 qualifies for reimbursement if we submit some, you know,  
23 paperwork and items that, you know, we spent to deal with  
24 Hurricane Lane. So every department in the county can apply  
25 for it and we're working with Mr. Andaya and MEMA in putting

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1 our package together along with FEMA to get that going. It's  
 2 an ongoing thing.  
 3 And the next one was already discussed in pretty  
 4 much detail on the affordable housing and the waiving of the  
 5 fees.  
 6 Been working on the budget process with Cindy  
 7 Kagoshima since our last commission meeting.  
 8 And on the bottom, some of the other notable items,  
 9 we just submitted a grant through FEMA for rapid intervention  
 10 packs or -- to allow us to assist other firefighters when they  
 11 get trapped. As some of you know, we moved over to a  
 12 different model, make and model of a self-contained breathing  
 13 apparatus and now we need new accessory equipment to go with  
 14 that, so we applied for this grant within the last couple of  
 15 weeks.  
 16 We're making improvements to our honor guard. We do  
 17 get honor guard requests a lot of times for funerals for  
 18 firefighters who have passed on, most of them retired -- or  
 19 all of them generally retired. We're going to be at the  
 20 January 2nd inauguration. So we get requests within the  
 21 county and we've got to make sure that we can handle that, so  
 22 we added more personnel. We're spending some money on  
 23 uniforms, they need to look good. So that's one thing, I  
 24 would like to actually thank one of our firefighters John  
 25 Devlin for taking -- taking ahold of that and helping out and

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1 making that look good.  
 2 And kind of tied into that, as some of you know, we  
 3 had Mikioi, our old fire truck, we -- right now it's not  
 4 running and we need to get that -- get that working. I think  
 5 the community wants us to get that working, so that's an  
 6 ongoing project for us. It's kind of related -- related to  
 7 the honor guard in some ways.  
 8 And then we just submitted our regular quarterly  
 9 performances. We do that every quarter to the mayor's office  
 10 on our performance measures that we have committed that we  
 11 report to.  
 12 What I wanted to do, if you don't mind, is just go  
 13 over briefly our budget presentation. I'm not going to take  
 14 too much of your time. Feel free to ask me questions.  
 15 Let me know if you guys want this on or off.  
 16 COMMISSIONER FREITAS: Off's okay.  
 17 ASSISTANT CHIEF MARTIN: Off's okay. All right.  
 18 VICE CHAIR MISAKI: No. We want the accreditation  
 19 on.  
 20 (Laughter.)  
 21 ASSISTANT CHIEF MARTIN: Let's see here. No, I  
 22 don't want that.  
 23 COMMISSIONER LUNDBERG: Chief, while Val is working  
 24 on that, the quarterly results, the things that he just --  
 25 CHIEF THYNE: Performance measures.

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1 COMMISSIONER LUNDBERG: Performance measures, can we  
 2 get copied on that or can we --  
 3 CHIEF THYNE: I would assume so. I don't think  
 4 it's -- I mean, it's budget director kind of stuff.  
 5 Jeff?  
 6 I'm looking at corp counsel because I --  
 7 MR. UEOKA: Yeah, it's fine.  
 8 CHIEF THYNE: As far as I'm concerned, we're  
 9 transparent, but I don't to get --  
 10 COMMISSIONER LUNDBERG: I'd be interested in  
 11 performance measures.  
 12 MR. UEOKA: I don't believe it's a private document.  
 13 CHIEF THYNE: All right.  
 14 MR. UEOKA: Yeah. It's up to you guys if you want  
 15 to review them.  
 16 COMMISSIONER LUNDBERG: I'd look at one at least --  
 17 CHIEF THYNE: Absolutely.  
 18 COMMISSIONER LUNDBERG: -- and see if it's something  
 19 that makes sense to --  
 20 COMMISSIONER TANCAYO: Look-see, see how it works.  
 21 ASSISTANT CHIEF MARTIN: Just a brief -- just a  
 22 brief overview about --  
 23 VICE CHAIR MISAKI: Can I -- and so is this -- are  
 24 we going to go to Item 6 now in the New Business where you're  
 25 reviewing the budget?

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1 ASSISTANT CHIEF MARTIN: Uh-oh. Okay. Yeah.  
 2 VICE CHAIR MISAKI: Okay.  
 3 ASSISTANT CHIEF MARTIN: If that's okay.  
 4 VICE CHAIR MISAKI: That's okay. I just wanted to  
 5 make sure we cover all the bases.  
 6 ASSISTANT CHIEF MARTIN: Okay.  
 7 Okay. And I know there's not enough time for us to  
 8 go through the whole budget of what we've presented to the  
 9 budget office and the mayor's office. We're just going to  
 10 touching on some of the major things and give you little bit  
 11 of a review. No sense we talk about FY '20 budget and what  
 12 we're going to request if we don't talk about where we came  
 13 from, so I'm just going to go over a little bit on FY '19.  
 14 So our budget that we're currently in, FY '19, is  
 15 \$39 million, 33 million of that or 84 percent is based on  
 16 salary, but that amount right there is still not enough. When  
 17 July 1st started, when the budget started, we knew that we're  
 18 not going to have enough money to pay our salaries for mostly  
 19 the premium pay stuff. You know, we get things like Hurricane  
 20 Lane, it cost a lot of money in our department to pay for all  
 21 the firefighters that came out for that, so that alone, you  
 22 know, and we've still got the rest of the year to go. We get  
 23 rank for rank program, as you guys know, so we are -- so that  
 24 is not even the final figure, that 33 million.  
 25 About 5 million is to repair and maintenance,

1 utilities, just to keep our department running, just everyday  
 2 things. Turning on the lights and paying for fuel and  
 3 repairing our vehicles and uniform allowance and buying  
 4 equipment and training, you know, we looking at about \$5  
 5 million a year, so it's about 13 percent.  
 6 And then the 1.25 is for, basically, our C budget  
 7 items that we have to put in. We have to know well in advance  
 8 what we're going to purchase. It's nothing that we can buy  
 9 last minute. So three of our stations are getting new  
 10 generators. Two of the wildland apparatus that was discussed  
 11 earlier is part of this. We have rescue watercraft for ocean  
 12 safety and the fire department and various rescue equipment.  
 13 So it's about 3 percent of our budget is getting big-ticket  
 14 items.  
 15 VICE CHAIR MISAKI: When you say C, this is the CIP  
 16 budget?  
 17 ASSISTANT CHIEF MARTIN: No, not the CIP.  
 18 VICE CHAIR MISAKI: Not CIP?  
 19 ASSISTANT CHIEF MARTIN: No, not the CIP. So the --  
 20 MR. UEOKA: Equipment.  
 21 ASSISTANT CHIEF MARTIN: Yeah. The way the county  
 22 operates their budget is an A, B, and C. And A is salaries, B  
 23 is operations, and C is basically big-ticket items.  
 24 VICE CHAIR MISAKI: So CIP would be if you're  
 25 building a new fire station?

1 MR. UEOKA: A CIP project is a capital improvement  
 2 project.  
 3 VICE CHAIR MISAKI: Right, right.  
 4 MR. UEOKA: So it's not necessarily a big-ticket  
 5 item, it's actually -- there are certain things that finance  
 6 looks at for whether or not it's classified as capital. There  
 7 are certain requirements that are set forth by the -- what's  
 8 it, GFOA, so some government finance accounting rendition.  
 9 That's what -- that's the big different between capital and  
 10 whatever, is --  
 11 VICE CHAIR MISAKI: Okay. I guess every  
 12 organization has different definitions, I guess, yeah.  
 13 COMMISSIONER LUNDBERG: Well, not really. It's  
 14 controlled by GAAP.  
 15 VICE CHAIR MISAKI: I'm just trying to understand,  
 16 yeah.  
 17 ASSISTANT CHIEF MARTIN: I am the first one to get  
 18 confused --  
 19 VICE CHAIR MISAKI: Yeah.  
 20 ASSISTANT CHIEF MARTIN: -- a lot of times because  
 21 there is -- there is a lot of gray areas. Even budget office,  
 22 they can say on certain items it is not clear on how --  
 23 VICE CHAIR MISAKI: Okay.  
 24 ASSISTANT CHIEF MARTIN: So we've really got to sit  
 25 down and look at things before we make a determination on

1 where it's going, so it's okay to be confused.  
 2 VICE CHAIR MISAKI: Thank you. I just wanted to  
 3 understand the fire department jargon, yeah, so thank you.  
 4 COMMISSIONER LUNDBERG: Val, you mentioned in the  
 5 number 2 line up there, salaries 84 percent, but you guys get  
 6 hit hard on hurricanes and storms?  
 7 ASSISTANT CHIEF MARTIN: Yes.  
 8 COMMISSIONER LUNDBERG: Do you get that refunded as  
 9 part of the natural disaster or FEMA or does any of that ever  
 10 get refunded back?  
 11 CHIEF THYNE: So the good news is yes, Herman and  
 12 the folks in emergency management, you know, go for FEMA  
 13 grants and reimbursements and those types of things. The bad  
 14 news is, is when I've done that in former jobs within our  
 15 department, for instance, the Maalaea fire in 2010, just  
 16 previous to that was the Molokai fire, a large one, they were  
 17 kind of going through the process in tandem, we got it two and  
 18 a half years later we got reimbursed. So it doesn't come  
 19 back --  
 20 COMMISSIONER LUNDBERG: It doesn't come back in the  
 21 same --  
 22 CHIEF THYNE: It'll come back to the county, but  
 23 it'll go right to the general fund and won't come back into  
 24 the department because it's old money, they closed the books  
 25 on that money. Right? So on average it takes about two

1 years, from my experience. It might be better now, but --  
 2 COMMISSIONER LUNDBERG: Probably not.  
 3 CHIEF THYNE: -- in my experience it takes about two  
 4 years to get a reimbursement and so, therefore, it goes back  
 5 to the county, but it doesn't come back to the department.  
 6 MR. UEOKA: I think, Chief, just -- I could be  
 7 wrong, but you don't get a hundred percent reimbursement  
 8 either, so --  
 9 CHIEF THYNE: No.  
 10 MR. UEOKA: Yeah, it's --  
 11 ASSISTANT CHIEF MARTIN: We're at 75 percent.  
 12 CHIEF THYNE: Yeah, 75. 25 goes to the maintenance  
 13 and the county, you know, the people that shuffle paperwork.  
 14 You get 75 cents on the dollar typically.  
 15 COMMISSIONER KENNISON: When you -- when you set the  
 16 budget, can you set the budget a little higher to  
 17 accommodate --  
 18 (Laughter.)  
 19 COMMISSIONER KENNISON: No. If it doesn't happen,  
 20 you know, then you --  
 21 CHIEF THYNE: I like you, Willy.  
 22 (Laughter.)  
 23 CHIEF THYNE: And you know what, in all honestly,  
 24 when I first started to do the budget a little over ten years  
 25 ago for Chief Murray, they used to leave what they call fluff

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1 in the budget --

2 COMMISSIONER KENNISON: Yeah.

3 CHIEF THYNE: -- because that kick started the

4 budget for next year, whatever carryover savings you had. So

5 you might have a million dollars at the end of the year, maybe

6 you spend some of that, but then give the next rest back and

7 it kick starts the next year's budget.

8 COMMISSIONER KENNISON: Right, right.

9 CHIEF THYNE: Well, through the hard times in '07

10 and '08 and the global economy was down, they started cutting

11 it to the bone and so now there is no extra no more.

12 COMMISSIONER KENNISON: Yeah.

13 VICE CHAIR MISAKI: I think -- just my opinion, but

14 throughout Hawaii since 2008-2009, I know a lot of

15 organizations are flat budget and it's hard to increase your

16 budget.

17 CHIEF THYNE: Yes.

18 ASSISTANT CHIEF MARTIN: Yeah. So that's the

19 overall and this is not the CIP.

20 VICE CHAIR MISAKI: Okay.

21 ASSISTANT CHIEF MARTIN: I didn't bring anything to

22 discuss the CIP, CIP today, though.

23 So what we're asking as far as the A budget, which

24 is the salaries and positions, we have a total of 36 positions

25 that we put on the list that we sent to the mayor's office and

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1 the budget office. And based on, you know, their priorities

2 and what they feel is important and through discussions,

3 generally we lucky we get one or two positions a year and

4 that's -- you know, we're appreciative of what we got, but a

5 wish list, we don't want to stop putting it in for positions.

6 We'll put it out there, Here, this is what we could be. Based

7 on your objectives and what the vision is of the mayor's

8 office and administration, you know, we'll follow that or

9 we'll have that discussion.

10 But as far as our four top ones that we would want

11 is the -- number one is the information communications system

12 manager. Basically what that is, as you guys all know, data

13 drives any organization, you have to have data, and our data

14 is scattered all over. We do have -- you know, we have

15 software, we have battalion chiefs in charge of this program,

16 we have admin. people in charge of this program, we have also

17 hardware issues. As you can imagine with our 14 fire stations

18 and all of our personnel, we've got probably over a hundred

19 computers and everything comes through IT. And we're such a

20 big organization that even the head of the County of Maui IT

21 said, You know what, Fire Department, you guys need your guys

22 own head of IT that we can work with, because the way that it

23 works now is you get the captain of a fire station call them

24 up and then the captain of another calling them up. And you

25 times that by three watches and they're just getting

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1 bombarded. There's no sense of, you know, I guess a proper or

2 an organized way to take care of a lot of this. So we've got

3 hardware and software issues that we want to take care of, but

4 mostly capturing data, data accurately, and somebody that

5 monitor and upkeep that, that data. And so --

6 VICE CHAIR MISAKI: So just -- I just wanted to be

7 clear, but this is 36 additional to the regular positions?

8 ASSISTANT CHIEF MARTIN: Right.

9 VICE CHAIR MISAKI: Okay.

10 ASSISTANT CHIEF MARTIN: A lot of it is admin., some

11 of it is uniformed personnel, you know. It's a wish list and

12 we know when we submit it, we're not going to get it all, but

13 we want to put it out there that this is what --

14 COMMISSIONER KENNISON: Yeah.

15 ASSISTANT CHIEF MARTIN: We don't want to stop, you

16 know, putting it in.

17 COMMISSIONER LUNDBERG: Just a follow-up to the

18 commissioner's question, the 36 positions are new above and

19 beyond or are they open positions that you just weren't able

20 to fill that are still open?

21 CHIEF THYNE: Above and beyond. So, for instance,

22 Travis's island and Ed's island, Pukoo, we have two

23 firefighters on duty, our normal capacity is minimum of four,

24 typically we assign five. So we've had those positions in

25 there for years instead of just two guys out there in Pukoo,

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1 so that's an example, you know.

2 So another one is Hana, we have a tanker out in

3 Hana -- now, we all know that's the rain forest, it's wet out

4 there, but there is a tanker that was acquired through CDBG

5 grant, very fortunate to get that, but it also -- what it

6 allows us to do is now we have additional -- we got that

7 position or those three, one for each shift, that's another

8 person, another hand on deck. And you know the water system

9 out there, albeit it's a rain forest, if you have a structure

10 fire, it's pretty fair -- it's inadequate, right, between

11 standpipes, to get water. So with a tanker, you're bringing

12 the water to the fire, yeah. So those are positions, again,

13 that typically repeat over and over because they're low

14 priority.

15 ASSISTANT CHIEF MARTIN: I think the most important

16 thing with the 36 positions at this point, it stimulates the

17 discussion and, you know, let's talk about it, so they see it,

18 yeah.

19 So the second one up there is the self-contained

20 breathing apparatus technician. Our SCBAs we have, there's

21 200 of them, they're a regulatory piece of equipment that's --

22 you know, we've got very strict regulatory requirements by

23 OSHA on how we treat and test and maintain that equipment. So

24 right now we pay an outside vendor to do it, we pay a lot. We

25 ship them to Oahu, we -- our other plan is to, you know, pay

1 firefighters to do it, but they've got to go get certified to  
2 do it and we've got to pay them overtime to do it. Or if we  
3 have a full-time person, a tech, it would cost the same, if  
4 not cheaper to maintain all of that. They have to do at least  
5 one piece of equipment, you've got to -- you've got to test  
6 it, you've got to clean it out, you've got to hydrostat the  
7 bottle, you've got to fit it. Every firefighter needs to go  
8 and get fit tested annually, it's all regulatory stuff.

9 So we feel it's so important that it's a dedicated  
10 position. And other departments have, you know, like  
11 Honolulu's got like three dedicated civilian staff, that's all  
12 they do is this. So that's important to us.

13 A storekeeper, with the amount of things that we've  
14 got that we keep and we supply personnel and the deliveries  
15 that we get and we're stocking here, we feel that one person  
16 is not enough. They go on vacation, they go sick leave, and  
17 everything comes to a halt. We've got to find somebody to  
18 fill in. There is enough work to make that, maintain that. I  
19 know that the current storekeeper is overwhelmed. We ask him  
20 to do this, do that, and no more time, so...

21 COMMISSIONER TANCAYO: Chief, are you guys still  
22 using the guys on light duty to try to fill in, to help out  
23 with that? Is that still --

24 ASSISTANT CHIEF MARTIN: We do have personnel that  
25 come in on what we called modified special assignment or, you

1 know, otherwise known as light duty, but generally with that,  
2 they're on light duty for a reason so they're limited to a  
3 computer or they're limited to filing and they cannot do heavy  
4 workload. If they can drive a vehicle, that's great, at least  
5 we can have somebody else load up the truck and they can drive  
6 to the fire station and the guys can unload as long as they  
7 can drive. So we do work around that, but yes.

8 And then, of course, we can always use another  
9 mechanic. We have a lot of pieces of equipment and every one  
10 is important and they all break down. No matter what brand of  
11 vehicle you buy brand new, at some point it's going to break  
12 down and that's the same thing with our vehicles. And what  
13 we're really noticing with ocean safety is the salt air. We  
14 buy brand-new ATVs and in two years, the underneath is all  
15 rusted out from -- you know, especially like at Baldwin Beach  
16 and it's always on shore. Hookipa, always on shore. I can't  
17 believe -- I go over there, it's like a 2016 ATV and you look  
18 at it and you'd think the thing was ten years old. So just  
19 things like that, it was surprising to me.

20 And I'll try and go quickly, but as far as the  
21 operations budget, which is the big account, these are some of  
22 our highlights. Because of inflation, you know, we want to  
23 increase in our helicopter contract, auto parts. We want to  
24 repair the rear of the Napili Fire Station, it seems like the  
25 asphalt kind of settled in the back and it's become a trip

1 hazard. Again, our ocean safety maintenance. A lot of our  
2 stations need painting and so we put that in there. And  
3 resurfacing, as you know, the fire station bay, a fire truck  
4 comes in, it carries water, you're going to get water on the  
5 floor and we want to make sure that the floor is not slippery  
6 so guys can get hurt.

7 Going to our C account and these are items that cost  
8 more than a thousand dollars. And we've got to know well in  
9 advance that we want to buy something that costs more than a  
10 thousand dollar and sometimes it's hard, but we know what we  
11 need, for the most part.

12 With our SCBA transition, which does need a little  
13 bit more for some of our relief vehicles and our training, to  
14 perform our training.

15 Turnouts, you know, it's over \$2,000 a set to buy  
16 brand-new turnouts for recruits that come in or sometimes they  
17 get contaminated, they get damaged, we're obligated to provide  
18 an adequate set of turnouts to our firefighters.

19 We putting in for a rapid interview -- intervention.  
20 It's just like the \$108,000 grants that we put in, if we don't  
21 get the grant, we've still got to put in to our FY '20 budget  
22 just in case, you know. If we do get the grant, then we can  
23 tell budget office that we don't need it, we got that grant,  
24 but we're not going to -- we're not going to know until the  
25 same time, so we've got to put it in there to get it.

1 New CPR feedback manikins, American Heart  
2 Association came out with new guidelines on how you train  
3 first responders in CPR, so we've got to buy these feedback  
4 manikins now.

5 Baldwin Beach Park, again, salt air.

6 And then the FY '20 budget is for pumpers for  
7 Wailuku and Lahaina stations that we're looking at that's not  
8 part of the five that was discussed earlier.

9 Our confined space program, you know, we're the ones  
10 that we're going -- that are going to get called if somebody  
11 from the public or somewhere else gets stuck in a confined  
12 space area and we have to go and rescue them. That's also a  
13 regulatory part of our job.

14 And computer-based training is something that we  
15 feel we really need. It's -- it'll help us train our  
16 personnel from ocean safety, firefighters, even our admin.  
17 staff. It's a web-based program that can keep track of all of  
18 the training that our personnel does. And a lot of it is  
19 regulatory and if we get, you know, visited by OSHA, we've got  
20 to be able to show that all the personnel have the training.  
21 Employees can go on, click a button, log in, watch a video on  
22 what the training was about, take a quiz, and then it's  
23 captured and we know about it. As opposed to we've got to  
24 hire one person to track all of that, you know, and it costs  
25 more. But for us, we can also upload custom videos. Like if



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1 the chief wanted to give a message, we can video the chief on  
2 a ten-minute message or something and we can upload it and  
3 personnel can watch it, you know. We can put just a number of  
4 things and we felt that this was cost effective to do. It's  
5 \$30,000, we understand that that's a lot of money, but to get  
6 find by OSHA or to get, you know, some other -- somebody get  
7 hurt, it costs us way more than \$30,000, so we want to make  
8 sure that we do that.

9 Any questions?

10 COMMISSIONER TANCAYO: One question, Chief. Are you  
11 guys still using the same basic program since I was in there  
12 as far as the --

13 DEPUTY CHIEF VENTURA: Target safety?

14 COMMISSIONER TANCAYO: -- EMSJ?

15 CHIEF THYNE: EMSJ and Target Safety 10.A?

16 COMMISSIONER TANCAYO: Well, no, just the regular  
17 ones for manpower.

18 CHIEF THYNE: Oh, yeah, yeah. RMS, yeah.

19 COMMISSIONER TANCAYO: RMS.

20 CHIEF THYNE: So this is Fire Rescue 1 is one of the  
21 platforms. It's basically trending across the United States  
22 in fire departments and it's a way to, again, have that  
23 electronic stuff where you're not putting fire trucks on the  
24 road, driving people to the training room, paying somebody to  
25 teach, 'cause it's stuff like policies and stuff. It's not

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1 hands-on kind of stuff, that'll still be done in the  
2 classroom.

3 CHIEF THYNE: So RMS is still going?

4 CHIEF THYNE: Oh, yeah, absolutely.

5 COMMISSIONER TANCAYO: I remember hearing that we're  
6 only using -- it was a very powerful --

7 CHIEF THYNE: Yeah.

8 COMMISSIONER TANCAYO: -- program that we were only  
9 using --

10 CHIEF THYNE: We're using a lot more than when you  
11 were there, for sure.

12 COMMISSIONER TANCAYO: Yeah. Thanks.

13 CHIEF THYNE: I just want to -- 'cause I see Jack  
14 getting ready to leave, I just want to update you, Chief  
15 Kawasaki got our group together and we are hoping to give you  
16 the good news December 1st that they are wrenching vehicles  
17 out of this warehouse. The effort's already ongoing to switch  
18 the mechanics and the storeroom, we're hoping that we can get  
19 you to haul a -- you have the capability, Jack, to haul a  
20 forklift from our training center to --

21 COMMISSIONER FREITAS: Well, it depends.

22 (Laughter.)

23 CHIEF THYNE: Oh. We will call you, then, 'cause I  
24 threw your name out to the room yesterday.

25 (Laughter.)

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1 CHIEF THYNE: I just asked, I didn't say we were  
2 going to.

3 VICE CHAIR MISAKI: Okay. So I just wanted to make  
4 sure that -- if somebody can make a motion on the proposed  
5 budget.

6 COMMISSIONER KENNISON: So moved.

7 MR. UEOKA: Chair. Just for clarification, Chair,  
8 the motion is going to be to -- you know, it's to accept or  
9 authorize transmittal of the department of fire and public  
10 safety's request for annual appropriation for the operation of  
11 the department to the mayor per the charter requirement.

12 COMMISSIONER KENNISON: I move what Jeffrey said.

13 VICE CHAIR MISAKI: Okay.

14 COMMISSIONER LUNDBERG: I'll second.

15 VICE CHAIR MISAKI: All those in favor?

16 (Response.)

17 VICE CHAIR MISAKI: Opposed?

18 (No response.)

19 VICE CHAIR MISAKI: Motion carried.

20 Next meeting Thursday, December 13th right here.  
21 And Jill talked to me and Charles that she is hopeful to come  
22 out with the FY '19 fire commission meeting schedule at that  
23 time, okay, so -- and then anybody move to adjourn?

24 COMMISSIONER LUNDBERG: So moved.

25 COMMISSIONER TANCAYO: So moved.

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1 VICE CHAIR MISAKI: We're adjourned. Thank you.  
2 (The proceedings were adjourned at 11:52 a.m.)

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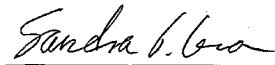
C E R T I F I C A T E

STATE OF HAWAII                    )  
  )    SS.  
COUNTY OF MAUI                    )

I, Sandra J. Gran, Certified Shorthand Reporter for the State of Hawaii, hereby certify that on November 8th, 2018, at 10:31 a.m. the proceedings was taken down by me in machine shorthand and was thereafter reduced to typewritten form under my supervision; that the foregoing represents, to the best of my ability, a true and correct transcript of the proceedings had in the foregoing matter.

I further certify that I am not an attorney for any of the parties hereto, nor in any way concerned with the cause.

DATED this 22nd day of November, 2018, in Maui, Hawaii.

  
\_\_\_\_\_  
Sandra J. Gran, RPR  
Hawaii CSR 424

Summary Request FY 2020

Fire & Public Safety  
General

ATTACHMENT # 6

SECTION I: Expansion Position Requests ('A' Account)

Index & Subsubject Codes must be included on justification forms

Item No.	Priority No.	Position Title	8 month Salary	Other Costs		Total Request	Index Code	
				'B' Amt	'C' Amt			
1	1a	Premium Pay - Ops				617,650	various	
1		Premium Pay - Admin				0	911008	
1	1b	Premium Pay - Training				10,000	911420	
1		Premium Pay - FPB				0	911412	
1	1c	Premium Pay - OS				50,000	911777	
2	45	Information/Communications Systems Manager	36,728	3,000	1,500	41,228	911008	IT
3	46	SCBA Technician	25,480	2,500	1,500	29,480	911420	IT
4	52	Fire Fighter III (3) - FPB-investigator	169,680	14,250	10,572	194,502	911412	IT-3
5	62	Storekeeper II - Warehouse	25,480	2,500	1,500	29,480	911008	IT
6	64	Auto Mechanic	40,768	2,700	1,500	44,968	911026	IT
7	65	Office Ops Asst II - BC	22,680	2,500	1,500	26,680	911008	IT
8	66	<del>Office Ops Asst II - personnel</del> Admin	22,680	2,500	1,500	26,680	911008	IT
9	68	Ocean Safety Officer II (7)	273,392	4,914		278,306	911777	
10	69	Fire Fighter III (2) - FPB-inspector	113,120	9,500	7,048	129,668	911412	IT-2
11	70	Office Ops Asst II - AC	22,680	2,500	1,500	26,680	911008	IT
12	71	Ocean Safety Officer III - Training	42,240	1,313	1,500	45,053	911777	IT
13	72	Move FFIVs fm Rev fund to FPB Program	191,832			191,832	911412	
14	73	Office Ops Asst II - OS	22,680	2,500	1,500	26,680	911777	IT
15	74	Office Ops Asst II - Training	22,680	2,500	1,500	26,680	911420	IT
16	75	Fire Fighter III (2) - Training	113,120	9,500	7,048	129,668	911420	IT-2
		<del>Mechanic Standby - Premium Pay</del>	20,000			20,000	911026	
17	76	Rehab Standby - Premium Pay	50,000			50,000	911420	
18	104	Fire Fighter III (3) - Hana Tanker	169,680	9,650	6,072	185,402	911099	
19	105	Fire Captain (3) - Pukoo Station	214,560	9,150	6,072	229,782	911057	
20	106	Fire Fighter I (6) - Pukoo Station	268,032	18,300	12,144	298,476	911057	
			1,847,512	99,777	63,956	2,688,895		

SECTION II: Additional Operations Funding Request ('B' Account)

Item No.	Priority No.	Brief Description of Request	Index Code	Subsubject Code	Total Request
1	4	Nomex hoods (305)	911255	6034	48,000
2	5	Helicopter Contract	911140	6112	50,000
3	9	Auto parts - mechanic	911026	6005	45,000
4	10	R&M supplies - mechanic	911026	6031	29,000
5	11	Napili Station repair trip hazard	911131	6138	10,000
6	13	R & M - OS	911777	6138	75,000
7	15	FPB (3) on-site training seminars	101075	6230	20,000
8	21a	Commission - meeting minutes	911206	6132	6,000
8	21b	Commission - airfare	911206	6201	1,000
		<del>Rapel tower anchor repairs</del>	911076	6138	45,000
9	22	R & M service contracts - mechanic	911026	6138	25,000
10	23	Miscellaneous supplies - mechanic	911026	6035	10,500
11	25	Mechanic - watercraft training	911026	6201/6250	7,000
12	27	Resource materials, updated code books, fire safety brochures	911412	6225	20,000
13	40	Small tools - mechanic	911026	6052	23,500

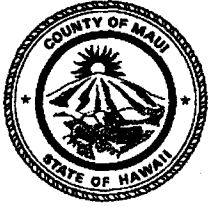
14	43	Kahului Station painting	911107	6138	250,000	
15	44	Investigation training	911008	6230	11,000	
16	77	Small Gym Equipment	911255	6060	35,000	
		<del>Makawao Station refrigerators</del>	<del>911065</del>	<del>6060</del>	<del>2,700</del>	
		<del>Lahaina Station desks (2)</del>	<del>911040</del>	<del>6060</del>	<del>1,800</del>	
		<del>Lahaina Station workstation desks (2)</del>	<del>911040</del>	<del>6060</del>	<del>1,800</del>	
		<del>Makawao Station desk</del>	<del>911065</del>	<del>6060</del>	<del>900</del>	wasn't on
	92b	WiFi access for Ocean Safety tablets	911777	6152	4,800	
	93b	WiFi access for Fire Ops tablets	911076	6152	10,800	
17	95	Makawao Station exterior painting	911065	6138	40,000	
18	96	Paia Station exterior painting	911032	6138	50,000	
19	97	Hana Station int/ext painting	911099	6138	60,000	
20	98	Kula Station apparatus bay resurface	911123	6138	40,000	
21	99	Lahaina Station exterior/interior painting	911040	6138	60,000	
22	100	Wailea Station int/ext painting	911075	6138	150,000	
23	101	Rope cadre equipment	911420	6060	6,100	
24	103	Wet suits - R10	911107	6060	6,000	
			SUBTOTAL		1,093,700	
			Amount from Section I (Other Costs - 'B' Amt)		99,777	
			TOTAL (Including Other Costs Related to E/P Request)		1,193,477	

SECTION III: Equipment Requests ('C' Account)

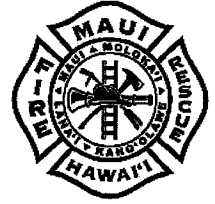
(Includes motor vehicles & computer hardware and software)

Item No.	Priority No.	Type	Brief Description of Request	Quantity	Cost Per Unit	Total Request	Index Code	Subsubject Code
1	2	E	SCBA Bottles - HSB	8	1,300	10,400	911255	7044
2	3	E	SCBA pak w/cylinder - HSB	8	5,500	44,000	911255	7044
3	6	R	Turnouts - HSB	20	2,100	42,000	911255	7035
4	7	R	RIT Air Packs - Ops	23	5,600	128,800	911076	7044
5	8	R	Mannequin torso	6	2,000	12,000	911420	7033
6	12	E	Hana Station flammable liquid cabinet	1	1,500	1,500	911099	7044
7	14	E	Makawao Station flammable liquid cabinet	1	1,500	1,500	911065	7044
8	16a	R	1500 GPM Pumper - Lahaina Station	1	850,000	850,000	911040	7040
	16b	R	1500 GPM Pumper - Wailuku Station	1	850,000	850,000	911024	7040
9	17	R	Portable Fuel Trailer - Pukoo Station	1	15,000	15,000	911057	7044
10	18	R	Confined Space Eqpt - Training Ops	1	7,500	7,500	911076	7044
11	19	E	Fire/EMR/HazMat computer based training	1	30,000	30,000	911420	7032 IT
12	20	R	PA system - Kahului	1	30,000	30,000	911107	7030
13	24	E	Wildland Truck - Wailuku Station	1	255,000	255,000	911024	7040
14	26	E	Cascade System - Training	1	55,000	55,000	911420	7044
15	28	E	Holmatro combination battery tool set - R10	1	11,500	11,500	911107	7048
16	29	R	AED - OS	5	1,500	7,500	911777	7044
17	30	R	1.5" Nozzle - HSB	10	1,500	15,000	911255	7035
18	31	R	1" Nozzle - HSB	10	1,000	10,000	911255	7035
19	32	R	Stove - Lahaina	1	8,000	8,000	911040	7044
20	33	R	Rescue Watercraft w/ trailer & sled - OS	1	19,000	19,000	911777	7055
21	34	R	Portable Radios - OS	4	6,000	24,000	911777	7030
22	35	R	4WD Utility Truck - HazMat	1	110,000	110,000	911142	7040
23	36	E	Wailea Station Polaris w/ trailer	1	25,000	25,000	911075	7040
24	37	R	Rescue Watercraft w/ trailer & sled - Kaunakakai	1	19,000	19,000	911057	7055
25	38	R	ATV Quad - OS	4	16,000	64,000	911777	7048

26	39	R	Twin bed mattress	30	1,000	30,000	911255	7044
27	41	E	<b>Wildland Truck - Kaunakaki Station</b>	1	<b>255,000</b>	255,000	911057	7040
28	42	R	Rescue Boards - OS	5	1,500	7,500	911777	7048
29	47	R	4WD PU - BC	1	90,000	90,000	911076	7040
30	48	R	Rescue Watercraft w/ trailer & sled - Training	1	<b>19,000</b>	21,000	911420	7055
31	49a	R	Sedan - Administration (EV lease)	1	9,000	9,000	911008	7051
	49b	R	Sedan - Administration	1	30,000	30,000	911008	7040
32	50	R	Paia Station titanium folding stokes basket	1	3,500	3,500	911032	7048
33	51	R	Napili Station titanium folding stokes basket	1	3,500	3,500	911131	7048
34	53	R	Rescue Watercraft w/ trailer & sled - Hoolehua	1	<b>19,000</b>	19,000	911057	7055
35	54	R	Lanai Station lockers	1	15,000	15,000	911081	7044
36	55	R	Paia Station lockers	1	5,000	5,000	911032	7044
		R	<del>Kihei Station dorm lockers</del>	1	<del>12,000</del>	<del>12,000</del>	911073	7044
37	56	R	Wailuku Station lockers	15	1,000	15,000	911024	7044
38	57	R	Kaunakakai Station replace cabinet & countertops	1	2,500	2,500	911057	7044
39	58	R	Hoolehua Station container w/roof & shelving	2	5,000	10,000	911057	7044
40	59	R	Wailea Station refrigerator	3	1,200	3,600	911075	7044
41	60	R	<b>Large Gym Equipment - HSB</b>	14	<b>5,000</b>	<b>70,000</b>	911255	7044
42	61	R	4WD PU - FPB	2	40,000	80,000	101075	7040
43	63	R	4WD PU - OS North Maui Captain	1	50,000	50,000	911777	7040
44	67	E	Utility brush truck - Kihei Station	1	150,000	150,000	911073	7040
45	78	E	Makawao Station ice machine	1	9,000	9,000	911065	7044
46	79	R	Door Prop - Training	3	7,000	21,000	911420	7044
47	80	E	Lahaina Station hose rack	1	1,500	1,500	911040	7044
48	81	R	Makawao Station sofa	2	1,500	3,000	911065	7036
49	82	R	Kihei Station sofa	2	1,500	3,000	911073	7036
50	83	R	Wailea Station sofa	3	1,500	4,500	911075	7036
51	84	R	Paia Station sofa	2	1,500	3,000	911032	7036
52	85	R	Hana Station sofa	2	1,500	3,000	911099	7036
53	86	R	Lahaina Station reclining sofas	2	2,000	4,000	911040	7036
54	87	R	Flotation Pumps	4	3,500	14,000	911076	7035
55	88	R	<del>Kihei Station dining table &amp; chairs</del>	1	<del>2,500</del>	<del>2,500</del>	911043	7036
56	89	R	4WD PU - OS Training Captain	1	50,000	50,000	911777	7040
57	90	R	Burn Box Upgrade - Training	1	20,000	20,000	911420	7044
58	91	E	Portable 2K gal water tank	1	2,500	2,500	911076	7035
59	92a	E	Tablet - OS	8	1,000	8,000	911777	7031 IT
60	93a	E	Tablet Computers	18	1,000	18,000	911076	7031 IT
61	94	E	Poki character costume - FPB	1	10,000	10,000	101075	7033
62	102	R	<b>Baldwin Beach 40' container</b>	1	15,500	15,500	911777	7044
					SUBTOTAL	3,705,300		



County of Maui  
Department of Fire & Public Safety



**Countywide Fire Facilities FY20**

**Project Description**

Design, renovation, rehabilitation of Countywide Fire Facilities for FY20:

1. **Wailuku Fire Station bathroom renovations:** Due to age of the facility, the existing bathroom which includes shower/locker area is in need of major renovation. **\$40,000**
2. **Paia Fire Station major plumbing upgrade:** Especially on drain side. Ongoing sewage backups can lead to a health and safety concern. **\$10,000**
3. **Lahaina Fire Station major plumbing upgrade:** Especially on drain side. Ongoing sewage backups can lead to a health and safety concern. **\$15,000**
4. **Kaunakakai Fire Station solar hot water heating:** Lower utility cost **\$20,000**
5. **Kaunakakai Fire Station PV System/Covered Parking:** Lower utility cost while providing shelter and extending the life of additional Dept vehicles parked. **\$100,000**
6. **Makawao Fire Station carport/workshed to house utility vehicle:** Provide shelter for the utility vehicle housed at Makawao Station which will undoubtedly extend it's life. **\$50,000**
7. **Kihei Fire Station storage building:** Provide storage to reduce clutter at Kihei Fire Station leading to a safer work environment. **\$6,000**
8. **Kihei Fire Station captain's quarters with restroom:** Provide separate space for company officer to be able to perform requirements of his/her position without disturbing the entire crew. **\$70,000**
9. **Hana Fire Station plumbing upgrade:** Underground sewer drain line appears to have design or corrosion issues which leads to ongoing sewage backups. This can lead to a health and safety concern. **\$25,000**
10. **Hana Fire Station carport extension:** Provide shelter for utility vehicle and equipment it carries. This vehicle is currently exposed to the elements which is leading to deterioration of vehicle and equipment it carries (stokes, wheel, tool box, hand tools). **\$50,000**
11. **Hana Fire Station storage room replacement:** Provide storage to reduce clutter and storage of supplies/equipment in areas not designated for such use. **\$50,000**
12. **Lanai Fire Station window replacement:** Replace jalousie type windows with storm rated windows to provide for safety of personnel during high wind events. New windows will also provide better insulation to reduce energy costs for air conditioning. **\$40,000**
13. **Hoolehua Fire Station carport:** Provide shelter for line vehicles currently left exposed to the elements. This will help extend the life of these vehicles. **\$50,000**
14. **Kahului Fire Station window replacement:** Due to corrosion and deterioration, windows for both dormitories at Kahului Station cannot open without risk of falling out (possibly severely injuring anyone on the ground below). **\$25,000**

15. **Kahului Fire Station locker replacement:** Some of the wood lockers in the apparatus bay are currently experiencing termite infestation. Replacements would be made with materials resistant to termite damage. **\$20,000**
16. **Kahului Fire Station turnout drying area:** Construction of a “lean to” overhang to be utilized as an area to dry firefighter PPE after decontaminated. The overhang will allow for appropriate drying without exposing gear to harmful UV rays from the sun. **\$50,000**
17. **OS Baldwin tower with storage:** Current office is located in the pavilion which floods on a regular basis. Pavilion is also at risk of being lost due to coastal erosion. **\$151,000**
18. **OS Kanaha roof structure for storage containers:** Storage containers leak when raining and needs roof structure to keep equipment dry during rain events. **\$20,000**
19. **OS Hanakaoo roof structure for storage containers:** Storage containers leak when raining and needs roof structure to keep equipment dry during rain events. **\$15,000**
20. **OS Makena roof structure for storage containers:** Storage containers leak when raining and needs roof structure to keep equipment dry during rain events. **\$20,000**

**TOTAL REQUEST = \$827,000**