

RICHARD T. BISSEN, JR.
Mayor


ROGERENE K.M. ARCE
Director

KOA HEWAHEWA
Deputy Director



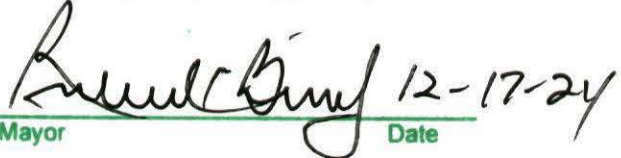
DEPARTMENT OF AGRICULTURE
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

December 17, 2024

Lesley Milner, Budget Director 
County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Richard T. Bissen, Jr., Mayor
County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL


Mayor 12-17-24
Date

For Transmittal to:

Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Ms. Sugimura:

SUBJECT: DISCUSSION ON BILL 184 (2024), AMENDING CHAPTER 3.36, MAUI COUNTY CODE, RELATING TO GRANTS (BFED-21(32))

Thank you for your letter dated December 12, 2024 regarding the Agricultural Micro Grants Program. Please see the below responses.

1. An overview of you Department's process for administering the micro grants program.

As the subject program is a competitive grant, the Department publicly solicited for applicants for the administering of the agricultural micro grants program. The received applications were scored by a panel and a selection was rendered though deliberations.

APPROVED FOR TRANSMITTAL

Date

Month

2. A summary list of policies and procedures for reimbursing grant-related expenditures.

The Department's grant process is guided by Maui County Code 3.36 Relating to Grants, the Terms and Conditions of each executed Grant Agreement, and the Department's Grant Handbook (still a work in progress).

3. A summary list of procedures, if any, for allowing exceptions in the administrative support provided to grantees, including options to expedite payment or advance grant-related expenditures.

The Department does not have a summary list of such procedures, as also above-mentioned. The only example of allowing an exception was with a grant to UH CTAHR. This is an excerpt from a memo approved by the Finance Director: "CTAHR claims that the two previous County of Maui Administrations have allowed CTAHR to receive their reimbursements without providing the appropriate documentations (i.e. invoices, receipts, etc.), as it is: 1) operationally impossible to provide with how the University of Hawaii bureaucracy is setup and 2) with the consideration of University of Hawaii being a trusted public pillar. CTAHR is requesting an exception to continue in this manner."

For the expediting of executions of Grant Agreements and reimbursements, the Department simply marks those that need to be expedited as "rush."

Should you have any further questions, please do not hesitate to contact my office at extension 8278 or by email to rogerene.arce@co.maui.hi.us

Sincerely,



Rogerene "Kali" Arce
Director

BFED Committee

From: Janina E. Agapay <Janina.E.Agapay@co.maui.hi.us>
Sent: Monday, December 23, 2024 1:57 PM
To: BFED Committee
Cc: Rogerene Arce
Subject: Discussion on Bill 184 (BFED-21(32))
Attachments: (BFED-21(32)).pdf

Aloha,

Please see attachment from Agriculture.

Mahalo,
Janina Agapay
County of Maui
Budget Office
(808)270-7836