

COUNCIL OF THE COUNTY OF MAUI
BUDGET, FINANCE, AND ECONOMIC
DEVELOPMENT COMMITTEE

February 16, 2024

Committee
Report No. _____

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget, Finance, and Economic Development Committee, having met on January 23, 2024, makes reference to Resolution 24-7, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2024 BUDGET."

Resolution 24-7's purpose is to amend the Fiscal Year 2024 Budget, Department of Parks and Recreation, Administration Program, by transferring \$177,000 from General, Category A (Salaries) to General, Category B (Operations & Equipment).

By correspondence dated January 11, 2024, the Director of Parks and Recreation explained that the funds will be used for the rental of trailers and associated costs with delivery and set up, including projected hauling, placement, leveling, access platform, utility connection, and network connectivity.

The Director said the trailers will be used as temporary office space to accommodate Department staff while War Memorial Gymnasium is being renovated. The trailers will be located adjacent to Ichiro "Iron" Maehara Baseball Stadium, which has public parking and access. The Department also converted the stadium ticket booth, which is accessible for persons with disabilities, into an office at which the Department can conduct business with the public.

The Director confirmed the trailers are being rented for an initial term of 24 months with two one-year extensions available. He said the lead time for purchasing a trailer was 18 to 24 months. Because there is an

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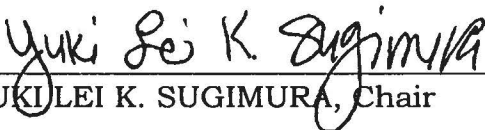
immediate need for the Department to use the trailers, the Department opted to rent instead of purchase them.

Your Committee notes that if the transfer is approved, the Department's General, Category A (Salaries) appropriation will decrease to \$2,124,320 and the Category B (Operations & Equipment) appropriation will increase to \$571,821.

Your Committee voted 7-0 to recommend adoption of Resolution 24-7. Committee Chair Sugimura, Vice-Chair Kama, and members Cook, Lee, Paltin, Rawlins-Fernandez, and Sinenci voted "aye." Committee members Johnson and U'u-Hodgins were excused.

Your Budget, Finance, and Economic Development Committee **RECOMMENDS** that Resolution 24-7, attached hereto, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2024 BUDGET," be **ADOPTED**.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



YUKILEI K. SUGIMURA, Chair

Resolution

No. 24-7

**AUTHORIZING THE TRANSFER OF AN UNENCUMBERED
APPROPRIATION BALANCE WITHIN THE
DEPARTMENT OF PARKS AND RECREATION,
FISCAL YEAR 2024 BUDGET**

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended ("Charter"), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 5528, Bill No. 22, CD1, FD2 (2023), as amended, ("Fiscal Year 2024 Budget"), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (A) salaries, premium pay, or reallocation pay, and (B) operations, services, and equipment; provided the disbursement is within the program and category of use for which it was appropriated; and

WHEREAS, Section 3.B.11. of the Fiscal Year 2024 Budget, relating to the Department of Parks and Recreation, sets forth appropriations for the Administration Program; and

WHEREAS, in accordance with Section 9-10(2) of the Charter, Mayor Richard T. Bissen, Jr. has submitted a written request to transfer an unencumbered appropriation balance of \$177,000 within the Department of Parks and Recreation,

Resolution No. 24-7

from the Administration Program – General, Category A (Salaries), to the Administration Program – General, Category B (Operations & Equipment), in order to cover a projected \$177,000 shortfall in the amount needed for the expenses related to mobile office rental space; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2024 Budget, it does hereby authorize the transfer for the Department of Parks and Recreation, of an unencumbered appropriation balance of \$177,000 within the Department of Parks and Recreation, from the Administration Program – General, Category A (Salaries), to the Administration Program – General, Category B (Operations & Equipment), in order to cover a projected \$177,000 shortfall in the amount needed for the expenses related to mobile office rental space; and

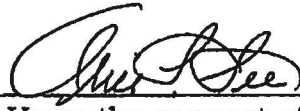
2. That certified copies of this resolution be transmitted to the Mayor, Managing Director, Director of Finance, and Budget Director.

APPROVED AS TO FORM AND LEGALITY:



KRISTINA C. TOSHIKIYO
Deputy Corporation Counsel
County of Maui

INTRODUCED BY:



Upon the request of the Mayor.