

Council Chair  
Alice L. Lee

Vice-Chair  
Keani N.W. Rawlins-Fernandez

Presiding Officer Pro Tempore  
Tasha Kama

Councilmembers  
Gabe Johnson  
Kelly Takaya King  
Michael J. Molina  
Tamara Paltin  
Shane M. Sinenci  
Yuki Lei K. Sugimura



Director of Council Services  
Traci N. T. Fujita, Esq.

Deputy Director of Council Services  
David M. Raatz, Jr., Esq.

**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

December 3, 2021

Ms. Michele McLean, Director  
Department of Planning  
County of Maui  
Wailuku, Hawaii 96793

Dear Ms. McLean:

**SUBJECT: ESTABLISHING CHAPTER 3.17, MAUI COUNTY  
CODE, RELATING TO THE REDUCTION OF  
ADMINISTRATIVE FINES (BFED-19)**

May I please request you provide the following:

1. A copy of the Department's Administrative rules.
2. The number of fine reductions over \$7,500 since 2015.
3. The criteria established by the Department to determine if a fine reduction is appropriate.
4. Information on whether the Department allows payment plans for settlement agreements.
5. A report of all fine reductions for Fiscal Year 2022, Quarter 1 (July 1, 2021 through September 30, 2021).

May I further request your written response no later than **December 17, 2021**. To ensure efficient processing, please transmit your response to [bfed.committee@mauicounty.us](mailto:bfed.committee@mauicounty.us) and include the relevant Committee item number in your response's subject line.

Ms. Michele McLean  
December 3, 2021  
Page 2

Should you have any questions, please contact me or the Committee staff (Lesley Milner at ext. 7886, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read 'Keani N.W. Rawlins-Fernandez', written in a cursive style.

KEANI N.W. RAWLINS-FERNANDEZ, Chair  
Budget, Finance, and Economic  
Development Committee

bfed:ltr:019apl01:ljam

cc: Mayor Michael P. Victorino