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Deputy Director of Council Services  
Richelle K. Kawasaki, Esq.

**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

June 26, 2024

The Honorable Richard T. Bissen, Jr.  
Mayor, County of Maui  
Wailuku, Hawaii 96793

Dear Mayor Bissen:

**SUBJECT: RESOLUTION 24-110, RELATING TO THE  
APPOINTMENT OF RICHARD MITCHELL AS  
DIRECTOR OF HOUSING (GREAT-1(13))**

In preparation for the July 9, 2024, Government Relations, Ethics, and Transparency Committee meeting to discuss the appointment of Richard Mitchell as Director of Housing, may I please request a copy of the Director of Housing position description.

May I please further request you transmit the information to [great.committee@mauicounty.us](mailto:great.committee@mauicounty.us) by **July 8, 2024**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Clarissa MacDonald at ext. 7135, Kasie Apo Takayama at ext. 7665, or Pauline Martins at ext. 8039).

Sincerely,

A handwritten signature in cursive script that reads "Nohelani U'u-Hodgins".

NOHELANI U'U-HODGINS, Chair  
Government Relations, Ethics, and  
Transparency Committee