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OFFICE OF THE COUNTY AUDITOR

COUNTY OF MAUI
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OFFICE OF THE
COUNTY COUNCIL

April 8, 2019

Honorable Keani Rawlins-Fernandez, Chair
and Members of the Economic Development and Budget Committee
Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Chair Rawlins-Fernandez and Members:

SUBJECT: FISCAL YEAR ("FY") 2020 BUDGET (OCA-1) (EDB-1)

As requested in your April 1, 2019 letter relating to pages 3-18 of the Budget Details (Index Code 901013A), we respond as follows:

1. *Explain the need for full-year funding for the Analyst position that was approved for 8-month funding in the FY 2019 Budget.*

In FY 2019, Council approved an additional full-time Analyst position but provided 8 months of funding. We are currently receiving applications and expect to fill the full-time position before the end of FY 2019; therefore, full-year funding for FY 2020 is required.

2. *Explain the need for full-year funding for a half-time Office Support Clerk to assist with the clerical needs of the Department and Cost of Government Commission matters.*

- a. *How is this work being performed now?*

Secretarial functions in support of the Cost of Government Commission ("COGC") are performed by the COGC's Technical Writer ("TW") and our Administrative Officer. The current TW's contract ends on June 30, 2019 and finding a qualified individual to perform both secretarial and technical writing duties is difficult.

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This position will also provide the Office of the County Auditor more flexibility to address the increasing responsibilities of our Administrative Officer.

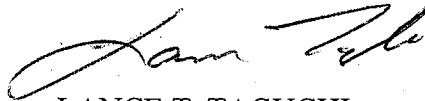
If other secretarial support becomes available, this half-time position will not be filled.

- b. *What are the cost impacts of increasing the position from half-time to full-time, considering fringe benefit costs, etc.?*

There are no cost impacts because the position requested is half-time only. We are not requesting to increase an existing position from half-time to full-time.

Please contact me should you have further questions.

Sincerely,



LANCE T. TAGUCHI
County Auditor