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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

August 16, 2017

Mr. John D. Kim, Prosecutor
Department of the Prosecuting Attorney
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Kim:

SUBJECT: PLAN OF AUDITS (FISCAL YEAR 2016) (AUDIT OF COUNTY PROCUREMENTS (pCARD)) (BF-98(3))

At its meeting of August 1, 2017, the Budget and Finance Committee reviewed Audit Report 16-01, "Audit of County Procurements (pCard)," prepared by the Office of the Auditor, County of Maui, dated June 2017.

May I request you provide various options of disciplinary action that may be exercised by the employer for misuse of pCards by County employees. Include the various consequences and when prosecution is applicable.

May I further request you provide your response no later than **Friday, August 25, 2017**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama".

RIKI HOKAMA, Chair
Budget and Finance Committee

bf:ltr:098(3)apa01:mmy

cc: Mayor Alan M. Arakawa