

Advisory Committees to the Maui Planning Commission

COUNTY OF MAUI
DEPARTMENT OF PLANNING
JULY 24, 2024

Advisory Committees to the Maui Planning Commission

- ▶ Hāna Advisory Committee
- ▶ Pā'ia-Ha'ikū Advisory Committee
- ▶ South Maui Advisory Committee
- ▶ Urban Design Review Board *

Legislation

- ▶ Advisory committees and the requirements of its members are listed in Chapter [2.28.050](#), [060](#), and [070](#) of the Maui County Code (MCC).
- ▶ [Ordinance 1859](#) which passed first reading on November 17, 1989 and became effective on December 6, 1989, established the [Hāna Advisory Committee](#).
- ▶ [Ordinance 5210](#) which passed first reading on April 6, 2021 and become effective on April 16, 2021, established the [Pā'ia-Ha'ikū](#) and South Maui Advisory Committees.

▼ Chapter 2.28 - PLANNING
COMMISSIONS

2.28.010 - Maui planning commission
—Establishment.

2.28.020 - Molokai planning
commission—Establishment.

2.28.025 - Lanai planning commission
—Establishment.

2.28.030 - General plan and
community plans.

2.28.040 - Zoning regulations.

2.28.050 - Advisory committees to the
Maui planning commission.

2.28.060 - Reserved.

2.28.070 - Planning commission and
advisory committee membership
requirements.

2.28.080 - Planning commission and
advisory committee training
requirements.

Roles and Responsibilities

- ▶ The roles and responsibilities of the advisory committees are listed in MCC [2.28.050.I, J, and K](#):

- I. Each advisory committee is authorized to:
 1. Provide recommendations to the Maui planning commission on matters within its community plan area.
 2. Upon request by the Maui planning commission, hold public hearings, on behalf of the commission, on matters that pertain to its community plan area.
 3. Carry out such duties as provided by law or as may be delegated to it by the Maui planning commission.
 4. Adopt administrative rules.
- J. When requested to review a matter by the Maui planning commission, an advisory committee must provide recommendations to the planning commission within ninety days from the first meeting held to review the matter. If additional time is required because of extenuating circumstances, the advisory committee must notify the Maui planning commission. Each recommendation must be read aloud during the Maui planning commission's review of the matter.
- K. Each advisory committee must meet as needed, with meetings scheduled when appropriate to maximize community participation.

Staffing, Members, and Vacancies

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- ▶ The Hāna Advisory Committee:
 - ▶ 7 members
 - ▶ Currently no vacancies
- ▶ The Pā'ia-Ha'ikū Advisory Committee:
 - ▶ 7 members and 2 alternate members
 - ▶ Currently 3 vacancies and no alternates
- ▶ The South Maui Advisory Committee:
 - ▶ 7 members and 2 alternate members
 - ▶ Currently 3 vacancies and no alternates



The Secretary to Boards and Commissions (SBC) staffs all three committees.

Determining Items Referred by the **Maui Planning Commission**

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- ▶ The **Maui Planning Commission** has automatically delegated all projects in the Hāna District that require **Maui Planning Commission** review or approval, or requires a public hearing to the **Hāna Advisory Committee**.
- ▶ For both the **Pā'ia-Ha'ikū** and South Maui Advisory Committees, if a project in these districts require **Maui Planning Commission** review or approval, or requires a public hearing, the Department of Planning schedules the project as a communication item before the **Maui Planning Commission**.
 - ▶ The Department provides a summary of the project and the **Maui Planning Commission** votes on whether to send the item to the respective Advisory Committee for a recommendation.

Items Referred by the Maui Planning Commission

- ▶ Due to challenges with obtaining records for every meeting that was held by the [Hāna Advisory Committee](#), the Department cannot provide an exact number; however, every public hearing item that occurs within the Hāna District goes before the [Hāna Advisory Committee](#) for a recommendation to the **Maui Planning Commission**.
 - ▶ Please note that [MCC 2.28.060](#) states that the Hāna District shall be delineated by section 4-1 of the Hawai'i Revised Statutes (HRS).
 - ▶ HRS 4-1 lists the Hāna District as: Kahikinui, Kaupō, Kīpahulu, Ko'olau, and Hāna.

Items Referred by the **Maui Planning Commission** (continued)

- ▶ As of this date, no items have been referred to the Pā'ia-Ha'ikū Advisory Committee.
- ▶ As of this date, one item has been referred to the South Maui Advisory Committee. The item referred was Council Resolution 22-70, a proposed bill related to amending Transient Accommodation caps.

Advisory Meetings

(Per year since their respective establishment)

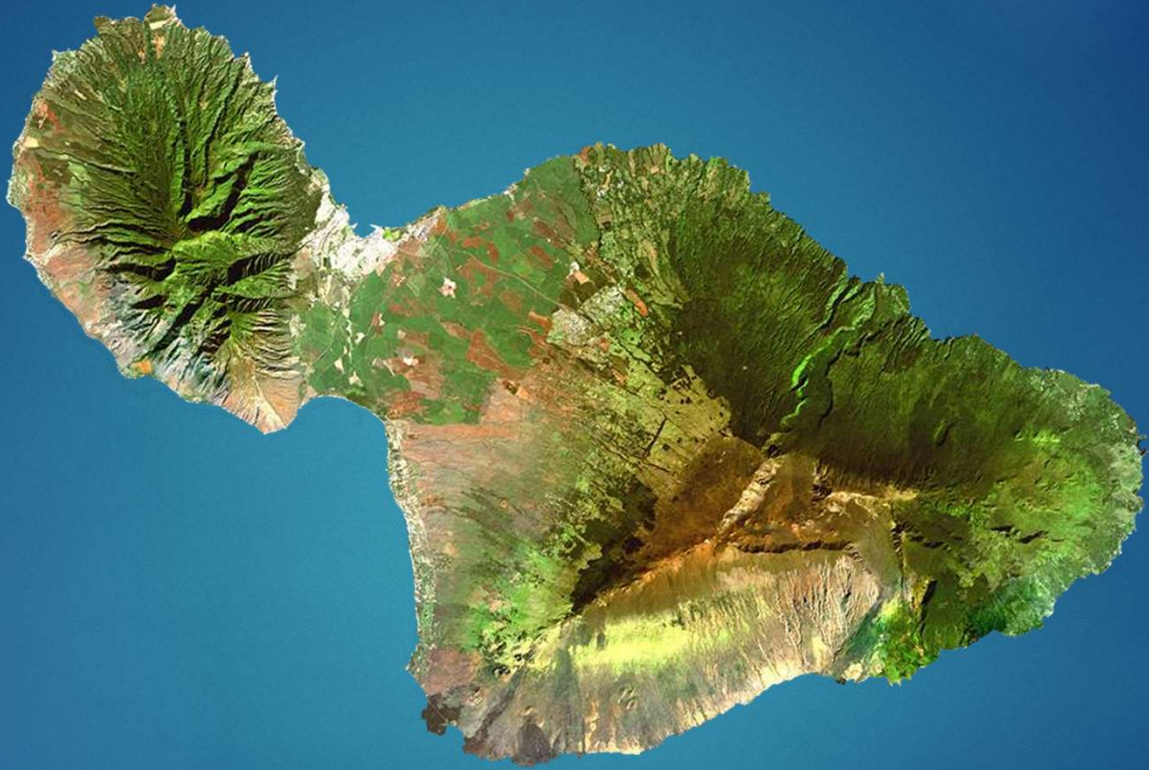
Hāna Advisory Committee	
2014	4
2015	5
2016	4
2017	2
2018	4
2019	2
2020	3
2021	6
2022	7
2023	6
2024	2

Pā'ia-Ha'ikū Advisory Committee	
2022	1
2023	0
2024	0

South Maui Advisory Committee	
2022	2
2023	0
2024	0

Quorum

- ▶ Quorum is required to be met for a meeting to take place.
- ▶ In the case of the **Hāna Advisory Committee**, the Department has four pre-scheduled meetings per year that are held on the third Tuesday of these months:
 - ▶ March
 - ▶ June
 - ▶ September
 - ▶ December
- ▶ If quorum is not met, the meeting will be canceled.
 - ▶ The SBC will contact the members to obtain their availability for a special meeting on a future date.
 - ▶ A few dates are provided to the members, and the next available date with adequate quorum is scheduled for a special meeting.



Mahalo!

HLU Committee

From: Ana Lillis <Ana.Lillis@co.maui.hi.us>
Sent: Monday, July 22, 2024 4:28 PM
To: HLU Committee
Cc: Danny Dias; joy.paredes@co.maui.hi.us; Kate Blystone; Carla M. Nakata; Ellen B. McKinley; Paige Greco
Subject: HLU-3(19) - Presentation
Attachments: HLU Presentation - Advisory Committees.pptx

Aloha HLU Chair Kama,

Please see attached.

Mahalo,
Ana

Ana Lillis

Deputy Director

DEPARTMENT of PLANNING

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