

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

February 17, 2017

**Committee
Report No.** _____

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on January 31, 2017, makes reference to the following:

1. County Communication 16-319, from the Director of Parks and Recreation, transmitting a letter from Suzanne D. Case, Chairperson, State of Hawaii Department of Land and Natural Resources, relating to the transfer of operation and management of Phase 2 of the Central Maui Regional Sports Complex, Waikapu, Maui.
2. County Communication 17-50, from the Budget Director, transmitting the following:
 - a. A proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2017 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO ESTIMATED REVENUES; DEPARTMENT OF PARKS AND RECREATION, PARKS PROGRAM, RECREATION AND SUPPORT SERVICES PROGRAM; TOTAL OPERATING APPROPRIATIONS; AND TOTAL APPROPRIATIONS (OPERATING AND CAPITAL IMPROVEMENT PROJECTS)."

The purpose of the proposed bill is to amend the Fiscal Year 2017 Budget by 1) increasing Carryover/Savings from the General Fund by \$158,000; 2) amending Section 3.B.10.b., Department of Parks and Recreation, by increasing the Parks Program by \$68,000 under Category B (Operations) and Total appropriation; and 3) amending Section 3.B.10.c., Department of Parks and

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Recreation, by increasing the Recreation and Support Services Program by a) \$75,000 under Category B (Operations); b) \$15,000 under Category C (Equipment); and c) \$90,000 under Total appropriation.

- b. A Certification of Additional Revenues for Fiscal Year 2017, dated January 13, 2017, for \$158,000 in Carryover/Savings from the General fund.

By correspondence dated January 24, 2017, the Budget Director transmitted a revised proposed bill to amend the Fiscal Year 2017 Budget by 1) increasing Carryover/Savings from the General Fund by \$158,000; 2) amending Section 3.B.10.b., Department of Parks and Recreation, by a) increasing the Parks Program by \$68,000 under Category B (Operations) and Total appropriation and b) increasing the equivalent personnel by 1.0; and 3) amending Section 3.B.10.c., Department of Parks and Recreation, by increasing the appropriation for Recreation and Support Services Program by a) \$75,000 under Category B (Operations); b) \$15,000 under Category C (Equipment); c) \$90,000 under Total appropriation; and d) increasing equivalent personnel by 5.0.

The Deputy Director of Parks and Recreation stated the proposed amendment will provide funding for operations and small equipment for the Central Maui Regional Sports Complex. The Right-of-Entry agreement stipulates as each phase of the Complex is completed, the County will assume responsibility in managing and maintaining the areas. The County will have the right of entry for public access and permitted usage of the facility upon completion of each phase.

She said Phase 1 and Phase 2 were completed and turned over to the County on March 8, 2016, and December 5, 2016, respectively; Phase 3 is anticipated to be completed in June or July 2017; and the final phase is expected to be completed in late summer or early fall of 2017.

The Deputy Director stated Phase 1 contains two softball fields and large open space area for other sports such as flag football; Phase 2 contains two softball fields; Phase 3 will have three soccer fields; and

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Phase 4 will have four little league baseball fields. Thus far, the Department has absorbed the cost of maintaining Phase 1 and Phase 2 with their existing budget; however, anticipates a shortfall for operations through the end of Fiscal Year 2017.

She said the proposed amendment also requests 6.0 equivalent personnel with no request for funding for Fiscal Year 2017. This will allow the Department to establish the positions in anticipation of Fiscal Year 2018 since the process may take six to eight months to create, recruit, and hire.

The Deputy Director said the Department is requesting a tractor mower operator, an automatic sprinkler system repairer, a Park Caretaker II, and three Park Caretaker I positions. She said the tractor mower operator is needed to maintain the 65-acre facility, and the playing fields should be mowed at least three times per week for proper care. Currently, the work is done on an overtime basis, as needed.

She explained although irrigation is moving to a computerized system, a dedicated position is still warranted. After the construction and installation phase of the irrigation system is completed, maintenance will be on-going to repair broken irrigation heads, sprinkler lines, and maintain appropriate water levels and pump system.

The Deputy Director informed your Committee the staffing level for the Complex was based on the level of staffing at Keopuolani Park, which is of comparable size and usage.

She said the request for \$15,000 for equipment will be used to purchase weed eaters, rakes, shovels, and other small hand tools. The maintenance equipment needed for the facility will be requested in Fiscal Year 2018 because of the time needed to procure each item.

Your Committee questioned whether the State will provide equipment for the Complex. The Deputy Director said although the initial discussions included large pieces of equipment, such as mowers, the State

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will no longer provide equipment. Instead, the State will install fixed equipment such as netting systems for the playing fields.

She informed your Committee ample parking is available at the Complex but park users are driving onto the grass. This results in broken sprinkler heads and lines, and damage to the grass fields. In order to prevent further damage from occurring, post-and-rail fencing will be installed around the perimeter of the Complex.

Your Committee clarified the proposed amendment does not include maintenance of the Maui Lani Park since the County has not done its due diligence on acceptance or approval of the park.

Your Committee voted 8-0 to recommend passage of the revised proposed bill on first reading and filing of the communications. Committee Chair Hokama, Vice-Chair White, and members Atay, Carroll, Crivello, Guzman, King, and Sugimura voted "aye." Committee member Cochran was excused.

Your Committee is in receipt of a further revised proposed bill, approved as to form and legality by the Department of the Corporation Counsel, incorporating your Committee's recommended revision to appropriate \$15,000 for small tools in Category B (Operations) instead of Category C (Equipment) and nonsubstantive revisions that take into account prior amendments to the Fiscal Year 2017 Budget.

Your Budget and Finance Committee RECOMMENDS the following:

1. That Bill _____ (2017), as revised herein and attached hereto, entitled "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2017 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO ESTIMATED REVENUES; DEPARTMENT OF PARKS AND RECREATION, PARKS PROGRAM, RECREATION AND SUPPORT SERVICES PROGRAM; TOTAL OPERATING APPROPRIATIONS; AND TOTAL APPROPRIATIONS (OPERATING AND CAPITAL

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IMPROVEMENT PROJECTS),” be PASSED ON FIRST
READING and be ORDERED TO PRINT;

2. That County Communication 16-319 be FILED; and
3. That County Communication 17-50 be FILED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



RIKI HOKAMA, Chair

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ORDINANCE NO. _____

BILL NO. _____ (2017)

A BILL FOR AN ORDINANCE AMENDING
THE FISCAL YEAR 2017 BUDGET FOR THE COUNTY OF MAUI
AS IT PERTAINS TO ESTIMATED REVENUES;
DEPARTMENT OF PARKS AND RECREATION, PARKS PROGRAM,
RECREATION AND SUPPORT SERVICES PROGRAM;
TOTAL OPERATING APPROPRIATIONS; AND
TOTAL APPROPRIATIONS (OPERATING AND CAPITAL IMPROVEMENT PROJECTS)

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. Ordinance No. 4334, Bill No. 62 (2016), Draft 1, as amended, "Fiscal Year 2017 Budget", is hereby amended as it pertains to Section 2, Estimated Revenues, by increasing Carryover/Savings from the General Fund in the amount of \$158,000; and by increasing Total Estimated Revenues in the amount of \$158,000, to read as follows:

"ESTIMATED REVENUES

FROM TAXES, FEES AND ASSESSMENTS:

Real Property Taxes		273,887,388
Circuit Breaker Adjustment		(398,235)
Charges for Current Services		136,035,737
Transient Accommodations Tax		23,484,000
Public Service Company Tax		9,100,000
Licenses/Permits/Others		35,170,154
Fuel and Franchise Taxes		23,606,500
Special Assessments		5,975,000
Other Intergovernmental		35,275,000

FROM OTHER SOURCES:

Interfund Transfers		45,967,103
Bond/Lapsed Bond		36,179,000
Carryover/Savings:		
General Fund	[18,028,419]	<u>18,186,419</u>
Sewer Fund		3,800,945
Highway Fund		4,886,279
Solid Waste Management Fund		22,086
Golf Fund		458,756
Liquor Fund		797,883
Bikeway Fund		311,997
Water Fund		<u>7,751,766</u>

TOTAL ESTIMATED REVENUES	[660,339,778]	<u>660,497,778"</u>
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SECTION 2. Fiscal Year 2017 Budget is hereby amended as it pertains to Section 3.B.10.b., Department of Parks and Recreation, Parks Program, by increasing the equivalent personnel by 1.0, and increasing B – Operations and the Total appropriation in the amount of \$68,000; and Section 3.B.10.c., Department of Parks and Recreation, Recreation and Support Services Program, by increasing the equivalent personnel by 5.0, and increasing B – Operations and the Total appropriation in the amount of \$90,000 to read as follows:

	<u>A - Salaries</u>	<u>B - Operations</u>	<u>C - Equipment</u>	<u>Total</u>
"10. Department of Parks and Recreation				
a. Administration Program				
(1) General	1,504,037	236,830	4,000	1,744,867
(i) Provided, that disbursement for salaries and premium pay is limited to 29.5 equivalent personnel.				
(2) Grant to The Lahaina Restoration Foundation	0	178,828	0	178,828
(3) Grant to The Lahaina Restoration Foundation for the Lahaina Harbor Front Improvement Project, Phase 2a – Park Assessment Fund	0	500,000	0	500,000
(4) Grant for the Tom Morrow Equestrian Arena for sand replenishment and other improvements	0	30,000	0	30,000
(5) Grant to Maui Community Correctional Center for Workline Program	0	117,000	0	117,000
b. Parks Program	2,823,763	[2,968,711]	259,872	[6,052,346]
(1) Provided, that disbursement for salaries and premium pay is limited to [55.0] <u>56.0</u> equivalent personnel.		<u>3,036,711</u>		<u>6,120,346</u>
(2) Provided, that \$5,000 shall be used to install a lockable gate at the Pauwela Lighthouse Road entrance.				
(3) Provided, that \$5,000 shall be used to repair the Waikapu baseball diamond base line running path area.				

	<u>A - Salaries</u>	<u>B - Operations</u>	<u>C - Equipment</u>	<u>Total</u>
c. Recreation and Support Services Program	11,575,504	[8,842,576] <u>8,932,576</u>	433,343	[20,851,423] <u>20,941,423</u>
(1) Provided, that disbursement for salaries and premium pay is limited to [285.8] <u>290.8</u> equivalent personnel and 8.0 Limited Term Appointment (LTA) equivalent personnel.				
d. Waiehu Golf Course Program – Golf Fund				
(1) General	972,452	785,183	359,400	2,117,035
(i) Provided, that disbursement for salaries and premium pay is limited to 20.9 equivalent personnel.				
(2) Contribution to General Fund – Employees’ Retirement System (ERS) and Federal Insurance Contributions Act (FICA)	0	231,550	0	231,550
(3) Contribution to General Fund – Hawaii Employer-Union Health Benefits Trust Fund (EUTF)	0	162,226	0	162,226
(4) Contribution to General Fund – Other Post-Employment Benefits (OPEB)	0	90,647	0	90,647
(5) Debt Service	0	382,308	0	382,308
(6) Administrative Overhead Charge	0	1,244,733	0	1,244,733”

SECTION 3. Fiscal Year 2017 Budget is hereby amended as it pertains to the Total Operating Appropriations to increase B – Operations and Total by \$158,000, to read as follows:

“TOTAL OPERATING APPROPRIATIONS	174,888,440	[362,270,378] <u>362,528,378</u>	8,611,046	[545,869,864] <u>546,027,864”</u>
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SECTION 4. Fiscal Year 2017 Budget is hereby amended as it pertains to the Total Appropriations (Operating and Capital Improvement Projects) to reflect an increase of \$158,000, to read as follows:

“TOTAL APPROPRIATIONS (OPERATING AND CAPITAL IMPROVEMENT PROJECTS)			[660,339,778]	<u>660,497,778”</u>
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SECTION 5. Material to be repealed is bracketed. New material is underscored.

SECTION 6. This Ordinance shall take effect upon its approval.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY UEOKA
Deputy Corporation Counsel

