

## HHT Committee

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**From:** Rowena Dagdag-Andaya <Rowena.Dagdag-Andaya@co.maui.hi.us>  
**Sent:** Tuesday, March 28, 2017 8:48 AM  
**To:** HHT Committee  
**Subject:** Fwd: Re: HHT-4, 5, 6 Powerpoint  
**Attachments:** Building Permit Processing.pptx; Building Permit Processing.pdf

Attn: Committee Chairperson, Stacy Crivello  
RE: HHT 4,5,6

Please contact me with any questions or concerns.

-Rowena

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Rowena M. Dagdag-Andaya  
Deputy Director, Department of Public Works  
County of Maui  
200 S. High Street, Wailuku, Hawaii 96793  
PH: (808) 270-7845  
FAX: (808) 270-7955

# Building Permit Processing

Rowena M. Dagdag-Andaya, Department of Public Works

Jacob Verkerke, Information Technology Services

March 23, 2017

# Today's Discussion Items

HHT-4 "One-Stop Shop" for Processing Permits

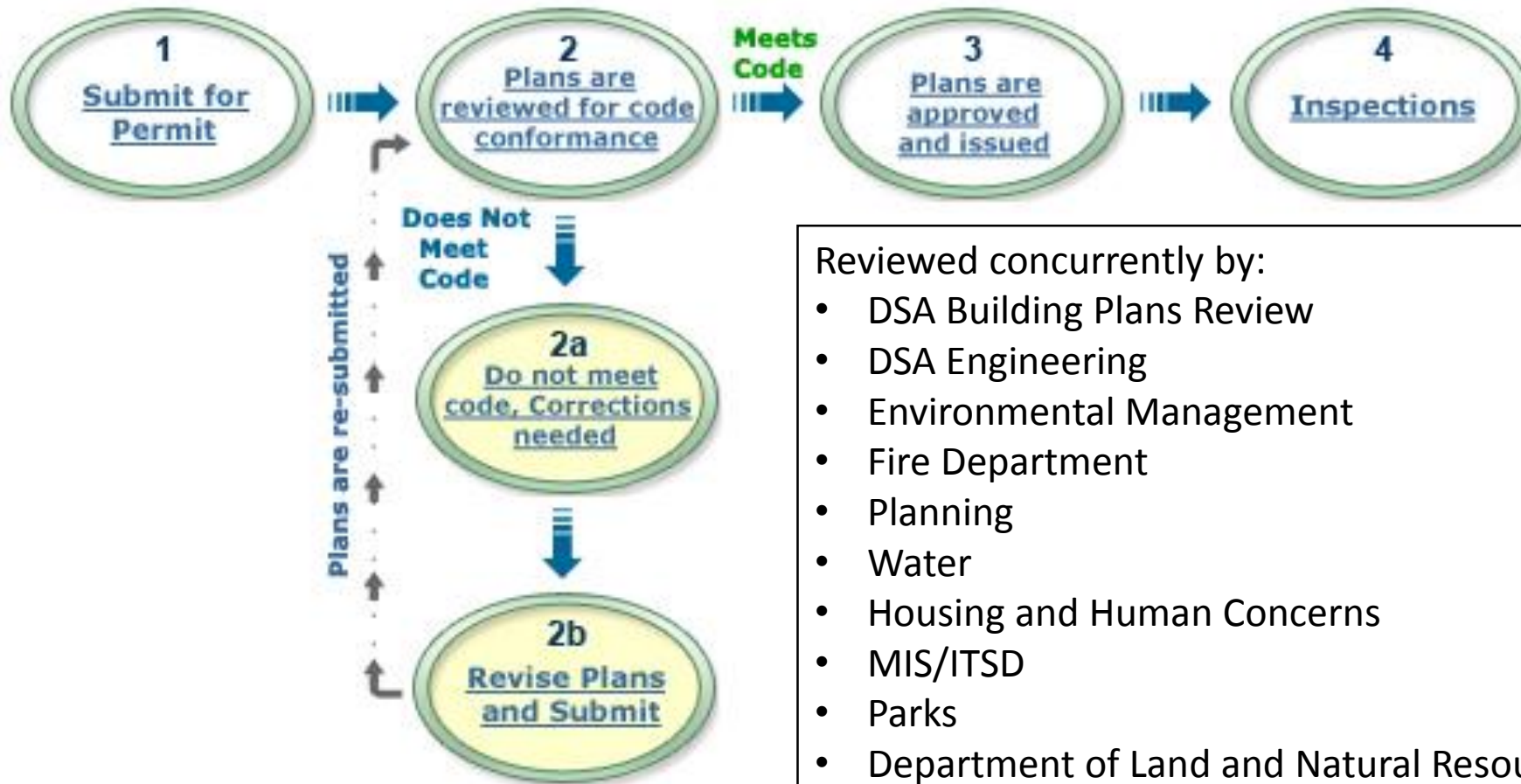
HHT-5 Independent Third-Party Building Plan Review Process

HHT-6 Expediting Building Plan Review Process by Developing a Catalog of Pre-Approved Plans

# Objectives

1. Give a brief overview of the building permit process.
2. Identify the issues and problems.
3. Give an overview of what we've done so far to address some of these issues.
4. Provide a status update on the MAPPS program.
5. Identify next steps.

# Overview of Process



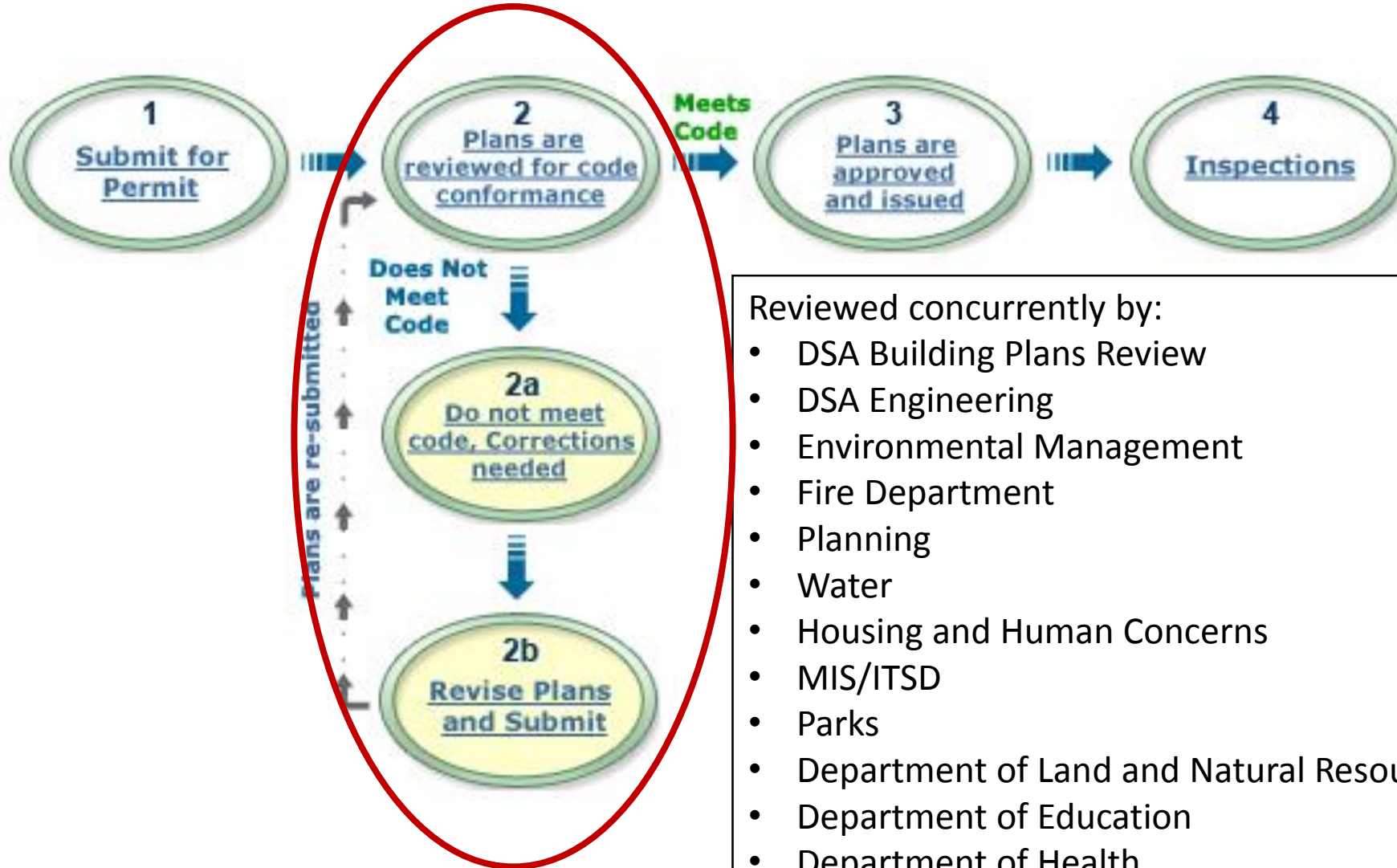
Reviewed concurrently by:

- DSA Building Plans Review
- DSA Engineering
- Environmental Management
- Fire Department
- Planning
- Water
- Housing and Human Concerns
- MIS/ITSD
- Parks
- Department of Land and Natural Resources
- Department of Education
- Department of Health

# Issues and Problems

- "Permit Purgatory"
- Long review times.
- Too complicated and involves too many agencies.
- Back and forth between the county and the applicant.
- Poorly designed plans.
- Missing information in application packet.
- Need land use permit, variance, flood development, SMA permits.

# Overview of Process



- Reviewed concurrently by:
- DSA Building Plans Review
  - DSA Engineering
  - Environmental Management
  - Fire Department
  - Planning
  - Water
  - Housing and Human Concerns
  - MIS/ITSD
  - Parks
  - Department of Land and Natural Resources
  - Department of Education
  - Department of Health

# What have we done?

1. Code revision in the building code: 16.26B.105.3.1 Action on application

*“The departments shall provide their concurrence or provide substantive written comments on the construction documents no later than 30 calendar days from the date the building official sends the required documents to the departments (15 calendar days for second submittal and 5 calendar days for subsequent submittals).”*



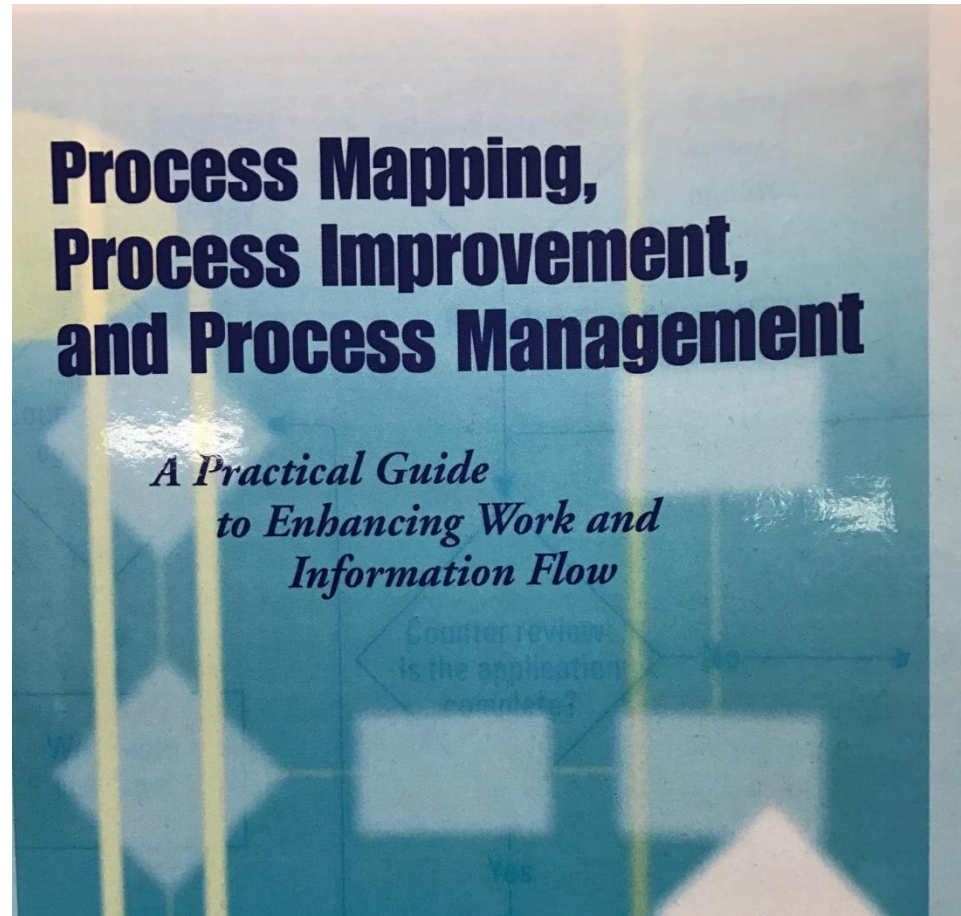
# What have we done?

## 2. Monitored the performance of our 30-Day Review

	Months Ending	# Not Exceeding 30 Day Review	# Exceeded 30 Day Review	# Still Pending Review	Total	Percent in Compliance with 30 Day Review
Building	Nov-15	149	1	0	150	99%
	Dec-15	127	0	0	127	100%
	Jan-16	137	5	0	142	96%
	Feb-16	160	1	0	161	99%
	Mar-16	191	0	0	191	100%
	Apr-16	121	0	0	121	100%
	May-16	148	5	0	153	97%
	Jun-16	162	5	0	167	97%
	Jul-16	134	4	0	138	97%
	Aug-16	137	0	0	137	100%
	Sep-16	105	0	2	107	98%
	Oct-16	158	3	0	161	98%
	Nov-16	160	5	0	165	97%

# What have we done?

3. Mapped out our process to identify where improvements can be made.



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