

KATHY L. KAOHU
County Clerk



JAMES G.M. KRUEGER
Deputy County Clerk

OFFICE OF THE COUNTY CLERK
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov/county/clerk

November 10, 2020

Honorable Riki Hokama, Chair
Healthy Families and Communities Committee
Council of the County of Maui
Wailuku, Hawaii 96793

Dear Chair Hokama:

Respectfully transmitted are copies of the following communications that were referred to your Committee by the Council of the County of Maui at its meeting of November 10, 2020:

COUNTY COMMUNICATIONS:

- No. 20-558 - Karla H. Peters, Director of Parks and Recreation
- No. 20-559 - Karla H. Peters, Director of Parks and Recreation
- No. 20-560 - Yuki Lei K. Sugimura, Councilmember

Respectfully,

A handwritten signature in cursive script that reads "Kathy L. KaoHu".

KATHY L. KAOHU
County Clerk

/lks

Enclosures

cc: Director of Council Services

NOV 10 10 50 05
COUNTY OF MAUI

MICHAEL P. VICTORINO
Mayor

KARLA H. PETERS
Director

MARY A. KIELTY
Deputy Director



RECEIVED
2020 OCT 27 PM 2:53
OFFICE OF THE MAYOR

DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nakoa Street, Unit 2, Wailuku, Hawaii'i 96793
Main Line (808) 270-7230 / Facsimile (808) 270-7942

RECEIVED
2020 OCT 29 AM 10:23
OFFICE OF THE
COUNTY CLERK

October 21, 2020

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P. Viti 10/28/20

Mayor Date

For Transmittal to:

Honorable Alice Lee, Chair
and Members of Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: PROPOSED RESOLUTION AUTHORIZING A GRANT OF A LEASE OF COUNTY RECREATIONAL SPACE TO MAUI FAMILY YOUNG MEN'S CHRISTIAN ASSOCIATION

I am transmitting a proposed resolution entitled, "AUTHORIZING A GRANT OF A LEASE OF COUNTY RECREATIONAL SPACE TO MAUI FAMILY YOUNG MEN'S CHRISTIAN ASSOCIATION."

The purpose of the proposed resolution is to authorize the grant of a lease of County recreational space located at TMK: (2)3-8-007:001 (por) approximately 6.032 acres, at an annual rental of ONE AND NO/100 DOLLARS (\$1.00) for a period ending February 28, 2042.

I respectfully request that this matter be referred to the appropriate Council committee for review, discussion and appropriate action.

Thank you for your attention to this matter. Should you have any questions or require additional information, please feel free to contact Lyle Kobashigawa, Grants Coordinator, at Ext. 7949.

Sincerely,

KARLA H. PETERS
Director of Parks and Recreation

COUNTY COMMUNICATION NO. 20-558

Attachment
c: Mary A. Kielty, Deputy Director
KHP:lk

Resolution No. _____

Resolution

No. _____

**AUTHORIZING A GRANT OF A LEASE OF COUNTY RECREATIONAL
SPACE TO MAUI YOUNG MEN'S CHRISTIAN ASSOCIATION**

WHEREAS, MAUI YOUNG MEN'S CHRISTIAN ASSOCIATION, a Hawaii nonprofit corporation, desires to obtain a lease of the portion of the Keopuolani Regional Park known as the Maui YMCA from the County of Maui for a nominal sum; and

WHEREAS, the real property Maui Young men's Christian Association desires to occupy is that certain parcel more particularly identified as TMK: (2)3-8-007:001 (por.), an area measuring 6.032 acres ("Premises"), and more particularly described and depicted in the Lease Agreement, attached hereto as Exhibit "1"; and

WHEREAS, pursuant to Maui County Code Section 3.36.090, the Council of the County of Maui may authorize the grant of a lease of County Recreation Space by resolution; and

BE IT RESOLVED by the Council of the County of Maui:

1. That Maui Young Men's Christian Association be granted the right to occupy the Premises in accordance with the terms and conditions of

Resolution No. _____

the proposed Lease, at an annual rental of ONE AND NO/100 DOLLAR (\$1.00) to expire February 28, 2042; and

2. That the Mayor and the Director of Finance or their authorized representatives are authorized to execute the proposed Lease Agreement; and

3. That certified copies of this Resolution be transmitted to the Mayor, the Director of Finance, the Director of Parks and Recreation, and the Executive Director of Maui Young Men's Christian Association.

APPROVED AS TO FORM
AND LEGALITY:

/s/ Mimi Desjardins

MIMI DESJARDINS
Deputy Corporation Counsel
County of Maui
LF 2019-0952
2020-07-22

W I T N E S S E T H:

WHEREAS, the County of Maui is the owner of that certain parcel of land commonly referred to as Keopuolani Park, particularly identified as TMK No. (2)3-8-007:001 (hereinafter referred to as the "Parcel"), an area approximately 109.153 acres; and

WHEREAS, Lessee hopes and desires to continue its operation of the Maui Family Young Men's Christian Association (hereinafter referred to as "Lessee") in a portion of the Parcel; and

WHEREAS, the County of Maui supports Lessee and hopes to assist Lessee by issuing this Lease so that Lessee may continue its operations; NOW, THEREFORE,

Lessor, for and in consideration of Lessee's covenants and agreements set forth herein, does hereby agree to grant a lease to Lessee and Lessee hereby accepts said lease on the terms and conditions set forth below:

A. Premises. The Premises shall be limited to the portion of the parcel known as the Maui Family YMCA, situated at Owa and Kalua, Kahului, Wailuku, Maui, Hawaii, consisting of approximately 6.032 acres, being a portion of the Parcel, as shown on Exhibit "A", attached hereto and by reference made a part hereof (hereinafter referred to as "Premises"). The estimated yearly fair market rental value of the Premises, effective May 26, 2020, is \$1202.31.

B. Use of Premises. Lessee shall use the Premises solely for the purpose of housing its administrative offices, space to conduct

educational and physical activity programs, including a gym and swimming pool, and farm space used primarily to farm and to conduct a youth farming camp. The use of the Premises for any other purpose shall require the prior written approval of Lessor, through its Director of the Department of Parks and Recreation ("Director").

C. Term. This Lease shall commence upon execution and expire on the 28th day of February, 2042, unless sooner terminated as provided herein. This lease shall supersede in its entirety any existing lease.

D. Rent. Lessor reserving and the Lessee yielding and paying to the Lessor a rental of ONE AND NO/100 DOLLAR (\$1.00) per annum, payable to the County of Maui, Department of Finance, at Lessor's address designated herein or as otherwise designated in writing by Lessor to Lessee.

E. Use of Keopuolani Regional Park (''Parcel''). Lessee may have temporary, non-exclusive use of areas of the Parcel, other than the Premises, that are not being used by other parties and are not scheduled for use by other parties, for small events and daily activities without obtaining a permit from Lessor. Any use of areas of the Parcel, other than the Premises, shall not restrict the public's use and access of the Parcel for outdoor recreation. Lessee shall indemnify, defend, and hold harmless Lessor and its officers, employees, and agents from and against any and all claims for bodily injury, wrongful death and/or property damage by any persons caused

by, occasioned by, arising from, or resulting from this use of the Parcel.

F. No Disturbance: Lessee acknowledges and confirms that the Premises is a part of a public park facility used by the general public. Lessee and anyone claiming under Lessee, shall limit their activities to the Premises covered by this Agreement and will exercise its rights in a manner causing as little interference as reasonably possible with the use of the rest of the Parcel by Lessor and the general public. Lessee and anyone claiming under Lessee shall obey reasonable rules, regulations, instructions and/or directions of Lessor and Lessor's officers, employees, or agents with respect to same.

G. Permit Required. If Lessee desires to have temporary, exclusive use of portions of the Parcel, outside of the Premises, Lessor shall apply for a use permit with the Department of Parks and Recreation.

H. Compliance with County Grants: Lessor may terminate this Agreement in the event that Lessee is unable to show Lessor, to the Director's reasonable satisfaction, that the Lessee is in compliance with all terms and conditions of any Grant Agreement with the County of Maui.

I. Additional Covenants, Terms and Conditions. Additional covenants, terms and conditions of this Lease are set forth in Exhibits "B" and "C" attached hereto and by reference made a part hereof.

J. Grant requirements. Within three (3) weeks after the end of each fiscal year, Lessee shall transmit to the Department of Parks and Recreation a report, using Exhibit "D", provided herewith, containing the following information for the previous fiscal year:

1. Program status summary;
2. Program data summary;
3. Summary of participant characteristics;
4. Changes in real property tax assessment for the real property;
5. Earnings from the grant of real property; and
6. Narrative report.

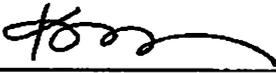
[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Parties hereto have caused these presents to be executed on the date set forth above.

LESSOR:

COUNTY OF MAUI

APPROVAL RECOMMENDED:



KARLA H. PETERS
Director of
Parks and Recreation

By _____
MICHAEL P. VICTORINO
Its Mayor

APPROVED AS TO FORM
AND LEGALITY:

SCOTT K. TERUYA
Its Director of Finance

/s/ Mimi Desjardins

MIMI DESJARDINS
Deputy Corporation Counsel
County of Maui

LESSEE:

MAUI FAMILY YOUNG MEN'S
CHRISTIAN ASSOCIATION

By 

(Signature)

MICHAEL E MORRIS

(Print Name)
Its PRESIDENT / CEO
(Title)

By 

(Signature)

Bard E. Peterson

(Print Name)
Its Vice chairman
(Title)

STATE OF HAWAII)
)
 COUNTY OF MAUI) SS.

On this _____ day of _____, 20____, before me personally appeared MICHAEL P. VICTORINO, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the County of Maui, a political subdivision of the State of Hawaii, and that the seal affixed to the foregoing instrument is the lawful seal of the said County of Maui, and that the said instrument was signed and sealed on behalf of said County of Maui pursuant to Section 7-5.11 and Section 9-18 of the Charter of the County of Maui; and the said MICHAEL P. VICTORINO acknowledged the said instrument to be the free act and deed of said County of Maui.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

 Notary Public, State of Hawaii
 Print Name: _____
 My commission expires: _____

NOTARY PUBLIC CERTIFICATION	
Doc. Date: _____	# Pages: _____
Notary Name: _____	Judicial Circuit: _____
Doc. Description: _____	

Notary Signature: _____	
Date: _____	

STATE OF HAWAII)
) SS.
 COUNTY OF MAUI)

On this _____ day of _____, 20__, before me appeared SCOTT K. TERUYA, to me personally known, who being by me duly sworn, did say that he is the Director of Finance of the County of Maui, a political subdivision of the State of Hawaii, and that the seal affixed to the foregoing instrument is the lawful seal of the said County of Maui, and that the said instrument was signed and sealed on behalf of said County of Maui pursuant to Section 9-18 of the Charter of the County of Maui; and the said SCOTT K. TERUYA acknowledged the said instrument to be the free act and deed of said County of Maui.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

 Notary Public, State of Hawaii

Print Name: _____

My commission expires: _____

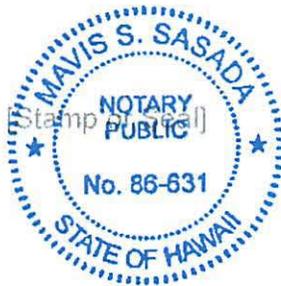
NOTARY PUBLIC CERTIFICATION	
Doc. Date: _____	# Pages: _____
Notary Name: _____	Judicial Circuit: _____
Doc. Description: _____	

Notary Signature: _____	
Date: _____	

STATE OF HAWAII)
) SS.
 COUNTY OF MAUI)

On this 27th day of July, 2020, before me personally appeared Michael ~~WISSE~~ Morris, to me personally known, who, being by me duly sworn or affirmed, did say that such person executed the foregoing instrument as the free act and deed of such person, and if applicable, in the capacity shown, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



MAVIS S. SASADA

Notary Public, State of Hawaii

Print Name: MAVIS S. SASADA
 My Commission Expires: 7-13-2021

My commission expires: _____

NOTARY PUBLIC CERTIFICATION		
Doc. Date:	Undated @ Signing	# Pages: <u>27</u>
Notary Name:	MAVIS S. SASADA	Judicial Circuit: <u>2nd</u>
Doc. Description: <u>Maui Family Young Men's Christian Assoc. Lease of County Recreational Space</u>		
Notary Signature: <i>MAVIS S. SASADA</i>		
Date: <u>7-27-2020</u>		



STATE OF HAWAII)
) SS.
 COUNTY OF MAUI)

On this 27th day of July, 2020, before me personally appeared Edward E. Peterson, to me personally known, who, being by me duly sworn or affirmed, did say that such person executed the foregoing instrument as the free act and deed of such person, and if applicable, in the capacity shown, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Mavis S. Sasada

Notary Public, State of Hawaii

Print Name: MAVIS S. SASADA
 My Commission Expires: 7-13-2021

My commission expires: _____



NOTARY PUBLIC CERTIFICATION	
Doc. Date: Undated @ Signing	# Pages: <u>27</u>
Notary Name: <u>MAVIS S. SASADA</u>	Judicial Circuit: <u>2nd</u>
Doc. Description: <u>Maui Family Young Men's Christian Assoc. Lease of County Recreational Space</u>	
Notary Signature: <i>Mavis S. Sasada</i>	
Date: <u>7-27-2020</u>	



EXHIBIT "A"

Recreational Complex Subdivision
Description of Lot "B"

Land situated on the east side of Kanaloa Avenue at
Owa and Kalua, Wailuku, Maui, Hawaii

Being a portion of R.P. 1996, L.C.Aw. 420 to Kiihelani
(portion of Parcel 3-B of Recreational Complex Subdivision)

Beginning at a point at the southwest corner of this
lot, the coordinates of said point of beginning referred to
Government Survey Triangulation Station "LUKE", being
5,556.27 feet North and 3,406.83 feet East and running by
azimuths measured clockwise from True South:

1. Along the east side of Kanaloa Avenue on a curve to the
right having a radius of
3,910.00 feet, the chord
azimuth and distance
being:
198° 14' 19.76" 359.27
feet to a point;
2. Thence along same on a curve to the right having a
radius of 947.74 feet,
the chord azimuth and
distance being:
203° 38' 52.26" 91.79
feet to a point;
3. 284° 30' 325.92 feet along Lot "A" of
Recreational Complex
Subdivision to a point;
4. 358° 50' 390.00 feet along same to a point;
5. 95° 35' 475.00 feet along same to the
point of beginning and
containing an Area of
3.852 Acres, more or
less.

Exhibit A

EXHIBIT "A"

Y.M.C.A. NEW LEASE AREA DESCRIPTION

All of that certain parcel of land being a portion of Royal Patent 1996, Land Commission Award 420 to Kuihelani (being a portion of Lot A-1-A, of the Recreational Complex Subdivision, L.U.C.A. 3.2076) situate at Owa and Kalua, Kahului, Wailuku, Maui, Hawaii, and being more particularly described as follows:

Beginning at the northwesterly corner of this parcel of land, being on the easterly side of Kanaloa Avenue, being also the southwesterly corner of Lot 3-B-2-B of the Recreational Complex Subdivision, the coordinates of said point of beginning referred to Government Survey Triangulation Station "LUKE" being:

5,556.27 feet North
3,406.83 feet East

and running by azimuths measured clockwise from true South:

1. 275°35' 475.00 feet along along Lot 3-B-2-B of the Recreational Complex Subdivision, to a point; thence,
2. 16°19' 207.56 feet along a portion of Lot A-1-A. of the Recreational Complex Subdivision, L.U.C.A. 3.2076, to a point; thence,
3. 95°31' 413.15 feet along same, to a point; thence,
4. 124°11' 57.43 feet along same, to a point; thence,

Along a curve to the right, with a radius of 3,910.00 feet, the chord azimuth and distance being:

5. 194°20' 177.00 feet along the easterly side of Kanaloa Avenue to the point of beginning and containing an area of 2.195 Acres, more or less.

This description was prepared by me or under my direct supervision.



Leslie K. T. Lau
Registered Professional Land Surveyor
State of Hawaii Certificate Number LS12078
Expiration Date: 30 April 2020



EXHIBIT A

**GENERAL CONDITIONS FOR GRANT OF LEASE
TO OCCUPY COUNTY REAL PROPERTY**

In consideration of a grant of lease to occupy County real property, the Grantee shall:

1. Not discriminate either in the hiring of staff, use of volunteers, or delivery of client services on the basis of sex, sexual orientation, national origin, age, race, color, religion or handicap;
2. Comply with all provisions of the rules and regulations relating to Chapter 3.36 of the Maui County Code, as amended;
3. Provide written reports on forms specified by the Grantor to provide adequate monitoring of Grantee's use of the leased premises, to the Department of Parks and Recreation, as required by Chapter 3.36 of the Maui County Code, as amended.
4. Implement a system of accounting in conformance with generally accepted accounting practices in order to insure the effective administration of the grant. Such accounts shall be kept separate from other financial management accounts of the Grantee;
5. The County has a right to audit Grantee to determine compliance with the terms of the grant agreement. Grantee will cooperate fully and assist the County in such audit.
6. Comply with all terms and conditions as specified in the lease document.
7. In the event the Grantee fails to adhere to any of the conditions listed here, the County may terminate the lease.

STANDARD RESERVATIONS, COVENANTS, TERMS AND CONDITIONS

In consideration of the foregoing grant of a lease/license to the Lessee/Licensee, the Lessee/Licensee herein agrees to the following reservations, covenants, terms and conditions. In the event any of the following conflict with any reservation, covenant, term or condition contained in the BODY of the lease/license, the reservation, covenant, term or condition contained in said BODY shall prevail. All references to the lease, the lessee or the lessor shall include and be deemed to refer to the license, the licensee or the licensor, where applicable.

A) **RESERVATIONS.** Lessee understands and agrees that the foregoing lease is subject to Lessor's reservation of the following:

1. Minerals and Waters.

A. All minerals as hereinafter defined, in, on or under the Premises and the right, on Lessor's own behalf or through persons authorized by it, to prospect for, mine and remove such minerals and to occupy and use so much of the surface of the ground as may be required for all purposes reasonably extending to the mining and removal of such materials by any means whatsoever including strip mining. "Minerals" as used herein, shall mean any or all oil, gas, coal, phosphate, sodium, sulphur, iron, titanium, gold, silver bauxite, bauxitic clay, dispore, boehmite, laterite, gibbsite, alumina, all ores of aluminum and without limitation thereon all other mineral substances and ore deposits, whether solid, gaseous or liquid, including all geothermal resources, in, on, or under the land, fast or submerged; provided that "minerals" shall not include sand, gravel, rock or other material suitable for use and used in general construction in furtherance of Lessee's permitted activities on the Premises and not for sale to others.

B. All surface and ground water appurtenant to the demised land and the right on its own behalf or through persons authorized by it, to capture, divert or impound the same and to occupy and use so much of the Premises as may be required in the exercise of this right reserved; provided, however, that as a condition precedent to the exercise by Lessor of the rights reserved in this paragraph, just compensation shall be paid to Lessee for any of Lessee's improvements taken.

2. Prehistoric and Historic Remains. All prehistoric and historic remains found on the Premises.

3. Ownership of Fixed Improvements. Lessor shall retain ownership of all improvements of whatever kind or nature, located on the land prior to or on the commencement date of this lease, excluding those improvements constructed during the term of this lease, provided that at the end of the lease term, any such improvements shall be the property of the Lessor.

B) **COVENANTS, TERMS AND CONDITIONS.** Lessee herein covenants and agrees with Lessor as follows:

1. Payment of Rent. That the Lessee shall pay said rent to the Lessor at the times, in the manner and form aforesaid in legal tender of the United States of America.

2. Taxes, Assessments, Etc. Lessee shall pay or cause to be paid, prior to delinquency, any taxes and assessments, of every description, as to said Premises, or any part thereof, including any improvements thereon; provided, however, that with respect to any assessment made under any betterment or improvement law which may be payable in installments, Lessee shall be required to pay only such installments, together with interest, as shall become due and payable during said term. Without limiting the generality of the foregoing, Lessees shall also be responsible for the payment of any Hawaii general excise tax (or successor tax) imposed upon the payment of all sums by Lessee under this Lease. Lessee shall remain current in payment of all taxes, rents, or other obligations to the United States, the State of Hawaii, or any of its political subdivisions, including the County of Maui.

3. Utility Services. Lessee shall pay, prior to delinquency, all charges for water, sewer, gas, electricity, telephone and other services or utilities used by Lessee on the Premises during the term of the Lease unless otherwise expressly agreed in writing by Lessor.

4. No Residential Use. Lessee, its agents, employees and invitees, shall not use the Premises as temporary or permanent residence. Lessee shall not permit or allow any person to live on the Premises.

5. Indemnification. Lessee shall indemnify and save Lessor harmless against and from any and all suits, claims, damages, judgments, costs and expense, including reasonable attorney's fees, arising from the Lessee's use of the Premises or arise from the construction of Lessee's improvements, from the failure of Lessee to observe and perform any of the covenants, obligations, rules, regulations, provisions, terms and conditions of this Lease, or from any act or negligence or omission to act of Lessee, its agents, contractors, servants, employees, concessionaires or licensees in or about the demised Premises or in any connection with this Lease. In case any action or proceeding be brought against Lessor (in addition to Lessee) by reason of any such claim, even though such claim be based on alleged fault of Lessor, Lessee agrees to pay the reasonable costs and expenses thereof, counsel fees and any judgments or settlement of claim secured against Lessee by reason of such action or proceeding unless Lessor is found to be grossly negligent or guilty of willful misconduct. The obligations of Lessee under this section shall survive the expiration or earlier termination of the Lease without limitation.

6. Costs of Litigation. In case Lessor, without any fault on its part, is made a party to any litigation commenced by or against Lessee (other than condemnation proceedings), Lessee shall pay all costs and expenses, including attorneys' fees, incurred by or imposed on Lessor. Lessee shall pay all costs and expenses, including attorneys, fees, which may be incurred by or paid by Lessor in enforcing the covenants, obligations, rules, regulations, provisions, terms and conditions of this Lease, in recovering

possession of the Premises, or in the collection of delinquent rental, taxes, and any and all other charges. The obligations of Lessee under this section shall survive the expiration or earlier termination of the Lease without limitation.

7. Assumption of Risk and Liability. Lessee, as a material part of the consideration to Lessor for this Lease, does hereby assume all risk of bodily injury, wrongful death and/or property damage, business interruption or economic loss occasioned by any accident, fire, or nuisance made or suffered on the Premises, and hereby waives any and all claims against the Lessor. All inventory, property, vehicles, approved improvements and equipment of Lessee shall be kept, placed or stored at the sole risk of Lessee, and Lessor shall not be responsible or liable for any damage thereto or loss or theft thereof, including subrogation claims by Lessee's insurance carriers.

8. Inspection of Premises. That the Lessee will permit the Lessor and its agents, at all reasonable times during the said term, to enter the Premises and examine the state of repair and condition thereof.

9. "As Is" Condition. Lessor has not made and shall not make, any representation or warranty, implied or otherwise, with respect to the condition of the premises, including but not limited to (a) any express or implied warranty of merchantability or fitness for any particular purpose or (b) any dangerous or defective conditions existing upon the premises, whether or not such conditions are known to Lessor or reasonably discoverable by Lessee. Lessee accepts the Premises in a completely "as is" condition, with full assumption of the risks, and consequences of such conditions.

10. Mortgage. Lessee may mortgage or create a security interest in the demised premises or any portion thereof with the prior written approval of the Director, provided that, in the case of default the leasehold interest may be foreclosed only by judicial action pursuant to Chapter 667, Hawaii Revised Statutes, and the leasehold interest shall be transferred to the purchaser by assignment of lease for the remainder of the lease term only.

11. Liens. Lessee shall not commit or suffer any act of neglect whereby the Premises, or any part thereof, or the estate of Lessee in the same, shall become subject to any attachment, judgment, lien, charge, or encumbrance (hereinafter collectively called "Lien"), whatsoever. In the event that any Lien shall attach to or encumber the Premises, or if an application for a Lien is filed in any court of competent jurisdiction, Lessee shall bond against or discharge the same within ten (10) days after written request by Lessor. Lessee shall indemnify and hold harmless the Lessor from and against all attachments, liens, charges and encumbrances and all expenses resulting therefrom, including attorney's fees.

12. Rules and Regulations. Lessor excepts and reserves the right, from time to time, to adopt reasonable rules and regulations pertaining to Lessee's use of the Premises, which rules and regulations shall be binding upon Lessee upon notice thereof to Lessee. For enforcement of such rules and regulations, if any, Lessor shall have all remedies in this Agreement and any other remedies allowed by law.

13. Alterations and Improvements. Lessee shall make no alterations to any structure on the Premises or construct any building or make any other improvements on the Premises without the prior written approval of the Director. Alterations or improvements on the Premises approved by the Director made by and paid for by Lessee, with the exception of fixtures which cannot be removed without damage to the Premises, shall, unless otherwise provided by written agreement between the Parties, be the property of Lessee.

14. Fixed Improvements. Lessee shall not at any time during the term construct, place, maintain or install on the premises any building, structure or improvement of any kind or description except with the prior written approval of Lessor and upon those conditions the Lessor may impose, including any adjustment of rent, unless otherwise provided in this Lease. All improvements of whatever kind or nature located on the Premises prior to, or on the commencement date of this Lease shall be, and at all times remain, the property of the Lessor.

15. Repair and Maintenance. Lessee will at its own expense and at all times during the term of this Lease, will substantially repair and maintain, and keep all improvements now or hereafter built or made on the Premises in good and safe repair, order and condition, reasonable wear and tear excepted. At the discretion of the Lessor, such repair and maintenance may include, but not be limited to, private and/or common area restroom facilities, and ground maintenance.

16. Breach. That time is of the essence of this agreement and if the Lessee shall fail to pay such rent or any part thereof at the times and in the manner aforesaid within thirty (30) days after delivery by the Lessor of a written notice of such breach or default, or if the Lessee shall become bankrupt, or shall abandon the said Premises, or if this lease and said Premises shall be attached or otherwise be taken by operation of law, or if any assignments be made of the Lessee's property for the benefit of creditors, or shall fail to observe and perform any of the covenants, terms and conditions herein contained and on its part to be observed and performed, and such failure shall continue for a period of more than thirty (30) days after delivery by the Lessor of a written notice of such breach or default, by personal service, registered mail or certified mail to the Lessee at its last known address and to each mortgagee or holder of record having a security interest in the Premises, the Lessor may at once re-enter the Premises or any part thereof, and upon or without such entry, at its option, terminate this lease without prejudice to any other remedy or right of action for arrears of rent or for any preceding or other breach of contract; and in the event of such termination, all buildings and improvements thereon shall remain and become the property of the Lessor; furthermore, Lessor shall retain all rent paid in advance as damages.

17. Funding of Improvements. The Lessee shall be solely responsible for the funding of its improvements, maintenance, and operation of the Premises and shall hold the Lessor and the State of Hawaii harmless from any and all claims whatsoever arising in connection with said activities.

18. Right to Enter. The Lessor and the agents or representatives thereof shall have the right to enter and cross any portion of said demised land for the purpose of performing any public or official duties; provided, however, in the exercise of such rights, the Lessor shall not interfere unreasonably with the Lessee or Lessee's use and enjoyment of the Premises.

19. Acceptance of Rent Not a Waiver. That the acceptance of rent by the Lessor shall not be deemed a waiver of any breach by the Lessee of any term, covenant or condition of this lease, nor of the Lessor's right to re-entry for breach of covenant, nor of the Lessor's right to declare and enforce a forfeiture for any such breach, and the failure of the Lessor to insist upon strict performance of any such term, covenant or condition, or to exercise any option herein conferred, in any one or more instances, shall not be construed as a waiver or relinquishment of any such term, covenant, condition or option.

20. Extension of Time. That notwithstanding any provision contained herein to the contrary, wherever applicable, the Lessor may for good cause shown, allow additional time beyond the time or times specified herein to the Lessee, in which to comply, observe and perform any of the terms, conditions and covenants contained herein; provided, however, that this provision shall not be construed to permit any extension of the initial term of this lease.

21. Justification of Sureties. Such bonds as may be required herein shall be supported by the obligation of a corporate surety organized for the purpose of being a surety and qualified to do business as such in the State of Hawaii, or by not less than two personal sureties, corporate or individual, for which justification shall be filed as provided in section 78-20, Hawaii Revised Statutes; provided, however, the Lessee may furnish a bond in like amount, conditioned as aforesaid, executed by it alone as obligor, if, in lieu of any surety or sureties, it shall also furnish and at all times thereafter keep and maintain on deposit with the Lessor security in certified checks, certificates of deposit (payable on demand or after such period as the Lessor may stipulate), bonds, stocks or other negotiable securities properly endorsed, or execute and deliver to said Lessor a deed or deeds of trust of real property, all of such character as shall be satisfactory to said Lessor and valued in the aggregate at not less than the principal amount of said bond. It is agreed that the value at which any securities may be accepted and at any time thereafter held by the Lessor under the foregoing provision shall be determined by the Lessor, and the Lessee may, with the approval of the Lessor, exchange other securities or money for any of the deposited securities or money and shall be at least equal in value to those withdrawn. It is further agreed that substitution of sureties or the substitution of a deposit of security for the obligation of a surety or sureties may be made by the Lessee, but only upon the written consent of the Lessor and that until such consent be granted, which shall be discretionary with the Lessor, no surety shall be released or relieved from any obligation hereunder.

22. Quiet Enjoyment. The Lessor hereby covenants and agrees with the Lessee that upon payment of said rent at the times and in the manner aforesaid and the observance and performance of the

covenants, terms and conditions hereof on the part of the Lessee to be observed and performed, the Lessee shall and may have, hold, possess and enjoy the Premises for the term hereby demised, without hinderance or interruption by the Lessor or any other person or persons lawfully claiming by, through or under it.

23. Non-Warranty. The Lessor does not warrant the Premises, any or all existing improvements on the Premises, or the condition of said improvements to be satisfactory or fit for any specific or particular purpose, the same being herein leased in its existing "as is" condition.

24. Sanitation. Lessee shall keep the Premises and improvements in a strictly clean, sanitary and orderly condition.

26. Assignability, Etc. Unless the prior written consent of Lessor and the State of Hawaii through its Board of Land and Natural Resources is obtained, Lessee shall not transfer, assign, sublet or permit any other person or entity to occupy or use the Premises or any portion thereof, or transfer or assign this lease or any interest therein, either voluntarily or by operation of law, and any such transfer or assignment so made shall be null and void.

25. Definitions. As used herein, unless clearly repugnant to the context:

A. "Lessee" shall mean and include the Lessee named herein, its heirs, devisees, personal representatives, successors or any permitted assigns, according to the context thereof.

B. "Lessor" shall mean and include the County of Maui, its officers, agents and assigns. Unless otherwise indicated, wherever the prior written consent or approval of the "Lessor" is required in this lease, such consent or approval shall include, but is not limited to, the consent or approval of the Mayor, the Director of Finance, and, where applicable, the Directors of Housing and Human Concerns, Parks and Recreation, or Economic Development.

C. "Premises" shall be deemed to include the land hereby demised and all buildings and improvements now or hereinafter constructed and installed thereon.

D. "Waste" shall be deemed to include, but not limited to:

1. Permitting the Premises or any portion thereof to become unduly eroded and/or failure to take proper precautions or make reasonable effort to prevent or correct same;

2. Permitting any material increase in weeds in uncultivated portions thereof; and

3. Failure to employ all of the usable portions of the Premises.

26. Waste and Unlawful, Improper or Offensive Use of Premises. Lessee shall not commit, suffer, or permit to be committed any waste or nuisance, or unlawful, improper or offensive use of the Premises, or any part thereof, nor, without the prior written consent of the Director, cut down, remove or destroy, or suffer to be cut down, removed or destroyed, any trees growing on the Premises at the commencement of this Lease, as well as any trees that are growing on the Premises during the duration of this Lease.

Lessee shall not allow the Premises to become unduly eroded or subject to any material increase in weeds or litter, and Lessee shall make reasonable efforts to prevent or correct same.

27. Hazardous Materials. Lessee shall at all times, at its own cost and expense, comply with all federal, state and local laws, ordinances, regulations and standards relating to the use, analysis, production storage, sale, disposal or transportation of any hazardous materials, including oil or petroleum products or their derivatives, solvents, PCB's, explosive substances, asbestos, radioactive materials or waste, and any other toxic, ignitable, reactive, corrosive, contaminating or polluting materials which are now or in the future subject to any governmental regulation (hereinafter collectively referred to as "hazardous substances"). Prior to commencing use of the Premises for any activity involving the storage, use, or distribution of (a) any hazardous substance, or (b) products or materials which (i) include any hazardous substance as a component and (ii) which, if an accident occurred, might result in the release or discharge of any hazardous substance, Lessee shall give written notice of such proposed use to Lessor. Such notice shall set forth (a) the proposed use and the hazardous substance involved, (b) a hazardous substance management plan describing the actions taken or proposed to be taken by Lessee to assure Lessee's compliance with the requirements of this Lease, and (c) evidence of insurance or other financial resources available to Lessee sufficient to assure Lessee's ability to comply with its obligations. Upon the expiration or earlier termination or revocation of this Lease, Lessee shall (a) cause all hazardous substances previously owned, stored, or used by Lessee to be removed from the Premises and disposed of in accordance with applicable provisions of law; (b) remove any storage tanks or containers installed or used by Lessee to store any hazardous substances and repair any damage caused by such removal; (c) cause any soil or other portion of the Premises which has become contaminated by any hazardous substances stored or used by Lessee to be decontaminated, detoxified or otherwise cleaned up in accordance with the requirements of cognizant governmental authorities; and (d) surrender possession of the Premises to Lessor free of the presence or effects of any hazardous substances generated or used by Lessee in, on, or about the Premises during the term of this Lease. Lessee shall indemnify and hold harmless Lessor from and against any and all claims relating to hazardous materials arising from this Lease. The obligations of Lessee under this section shall survive the expiration or earlier termination of the Lease without limitation.

28. Rights of Way and Easements. Lessor reserves the right to issue rights of way and easements for lines, transmission facilities and appurtenances for utilities, electricity, gas, telephone, pipes, water, sewers, drainage, flowage, and any other purposes, whatsoever, without limitation, including the right to enter to construct, reconstruct, operate and maintain such facilities; provided that all such reserved rights shall be reasonably exercised so as to cause the least practicable interference with Lessee's operations; provided further, that, in any such event, any improvements made by Lessee which were damaged as a

result of such entry shall be restored to a condition as near as practicable prior to such entry. Lessor further reserves the right to authorize public access over, across, under and through the Premises.

29. Access to Information. Lessee shall provide Lessor with access to Lessee's books, records, assets, facilities, and all other information relative to the use of the Premises, as deemed necessary in the judgment of Lessor.

30. Liability Insurance, Required Coverage. Lessee shall obtain, pay for, and keep in force throughout the period of this Lease comprehensive liability insurance issued by an insurance company (the "Carrier") authorized to do business in the State of Hawaii (an "Admitted Carrier"), or by a company not authorized to do business in the State of Hawaii (a "Non-Admitted Carrier") only through a general insurance agent or broker licensed in the State of Hawaii. The Carrier shall be rated no less than "A-" as established by "AM Best" or "Standard and Poor" ratings.

The insurance policy, as evidenced by issuance of a "Policy Endorsement", shall name Lessor and its officers, employees and agents as "Additional Named Insured", and shall include a duty to defend Lessor and its officers, employees and agents against any loss, liability, claims, and demands for injury or damage, including but limited to, claims for property damage, personal injury, or wrongful death, arising out of, or in connection with Lessee's actions and/or use of Premises.

Unless otherwise agreed to through the joint decision and discretion of the Director of the Department of Finance and the Director, the insurance policy shall contain the following minimum requirements:

- 1) No less than a Combined Single Limit ("CSL") of liability coverage of \$1,000,000;
- 2) No erosion of limit by payment of defense costs; and
- 3) Minimum annual aggregate limit of \$2,000,000.

Prior to or upon the execution of this Agreement, Lessee shall furnish the Lessor with a copy of the insurance policy certificate together with the required endorsements verifying such insurance coverage. If the scheduled expiration date of a current insurance policy is sooner than the specified termination date of this Lease, the Lessee shall, upon renewal of the insurance policy, provide the County with a copy of the renewed insurance policy certificate together with the required endorsements.

Unless waived by Lessor, the insurance policy shall expressly state that the coverage provided under such policy shall not be cancelled or terminated, unless the Carrier has first given Lessor thirty (30) calendar days prior written notice of the intended cancellation or termination.

If at any time, and from time to time, a higher limit or other requirements shall be deemed appropriate, customary, or necessary, in the reasonable discretion of the Director, Lessee shall obtain and maintain such coverage.

31. Property Insurance. Lessee shall, unless otherwise agreed to through the joint decision and discretion of the Director

of the Department of Finance and the Director, procure and, during the entire term of this Lease, keep in force and effect special form property insurance covering all of Lessee's leasehold improvements, trade fixtures, inventory, equipment and personal property from time to time in, on or upon the Premises, in an amount less than the full replacement cost thereof without deduction for depreciation, providing protection against all risks of loss not otherwise excluded for the Premises, together with insurance against sprinkler damage, vandalism, and malicious mischief, including demolition and debris removal and extended coverage, hurricane/wind coverage, and with inflation guard endorsement, if available in any insurance company qualified to do business in the State of Hawaii and shall, from time to time, deposit promptly with Lessor the policy and premium receipts therefor or a current certificate that such insurance is in full force and effect and shall not be cancelled without written notice to Lessor sixty (60) days prior to the effective date of such cancellation. All such policies shall be made payable to Lessor and Lessee as their interests may appear (it being understood and agreed that Lessor's interest shall be limited to permanent fixtures and other installations which are not removable by Lessee upon the termination of this Lease), and shall provide for a deductible of not more than \$5,000.00. All policy proceeds shall be used for the repair or replacement of the property damaged or destroyed unless this Lease shall cease and terminate in accordance with the provisions of this Lease.

32. Fire Insurance. Lessee shall, unless otherwise agreed to through the joint decision and discretion of the Director of the Department of Finance and the Director, procure, at its own cost and expense, and maintain during the period of this Lease, a policy or policies of fire insurance, on all buildings and improvements on the Premises, against loss or damage by fire in an amount equal to one hundred percent (100%) of the replacement value of the Premises as established by the insurance appraiser and as approved by the Director of Finance, and shall pay premiums thereon at the time and place the same are payable. The policy or policies of insurance shall be made payable in the case of loss to the County of Maui, as its interest may appear, and shall be deposited with the County. Any proceeds derived therefrom in the event of total or partial loss shall be immediately available to, and as soon as reasonably possible be used by Lessee for rebuilding, repairing, or otherwise reinstating the same buildings in a good and substantial manner according to the plans and specifications approved in writing by the County; provided, however that with the approval of the County, Lessee may surrender this Lease and Lessee shall then receive that portion of said proceeds which constitute the proportionate value of permanent improvements made by Lessee, if any, in relation to the unexpired term of this Lease and useful life of the improvements at the time of the loss, if any, with the County retaining the remaining proceeds of said proceeds.

33. Condemnation. If at any time during the term of this Lease any portion of the leased Premises should be condemned or required for public purposes by the State of Hawaii or the United States, Lessee shall be entitled to receive from the condemning

authority the proportionate value of Lessee's permanent improvements so taken in the proportion that it bears to the unexpired term of this Lease; provided that Lessee may, in the alternative, remove and relocate Lessee's improvements to the remainder of the Premises occupied by Lessee. Lessee shall not by reason of the condemnation be entitled to any claim against Lessor for condemnation or indemnity for its interest in this Lease and all compensation payable or to be paid for or on account of this Lease by reason of the condemnation, except as aforesaid as to Lessee's improvements, shall be payable to and be the sole property of Lessor. Where the portion taken renders the remainder unsuitable for the use or uses for which the land was leased, Lessee shall have the option to surrender this Lease and be discharged and relieved from any further liability therefor; provided that Lessee may remove the permanent improvements constructed, erected and placed by it within such reasonable period as may be allowed by Lessor. The foregoing right of Lessor shall not be exclusive of any other to which Lessor may be entitled by law.

35. Lessor's Lien. Lessor shall have a lien on all the buildings and improvements placed on the Premises by Lessee, on all property kept or used on the Premises, whether the same is exempt from execution or not, and on the premises, whether the same is exempt from execution or not, and on the rents of all improvements and buildings situated on the Premises for all costs, attorney's fees, rent reserved, taxes, and assessments paid by Lessor on behalf of Lessee and for the payment of all money as provided in this Lease to be paid by Lessee, and such lien shall continue until the amounts are paid.

36. Lessee's Right to Terminate. If Lessee is not in default of the terms of this Lease to be observed and performed, Lessee may terminate this Lease by giving Lessor at least sixty (60) days prior written notice of such termination.

37. Surrender of Premises. At the expiration, revocation, cancellation or termination of this Lease, Lessee shall peaceably surrender the Premises, together with all improvements existing or constructed thereon, unless provided otherwise. On or before the last day of the term or the sooner termination thereof, Lessee, if not then in default, shall remove all trade fixtures, operating equipment and other personal property of Lessee from the Premises and repair any damage occasioned by any such removal. Property not so removed shall be deemed abandoned by Lessee.

38. Termination. If Lessee becomes bankrupt, dissolves, becomes inactive, or abandons the leased Premises for a period of four (4) consecutive months, or if this Lease and the leased Premises shall be attached or otherwise taken by operation of law, or if any assignment be made of Lessee's property for the benefit of creditors, or shall fail to observe and perform any of the covenants, obligations, rules, regulations, provisions, terms and conditions, and such failure shall continue for a period of more than thirty (30) days after delivery by Lessor of a written notice of such breach or default, by personal service, registered mail or certified mail to Lessee at Lessee's last known address, all rights granted hereunder to Lessee shall cease and this Lease shall terminate without prejudice to any other remedy or right of action for arrears of rent or damages

or for any preceding or other breach or contract; and in the event of such termination, all buildings and improvements there on shall remain and become the property of Lessor, subject to any valid mortgages against the property.

39. Covenant Against Discrimination. The use and enjoyment of the Premises shall not be in support of any policy which discriminates against anyone based upon race, sex, sexual orientation, age, religion, color, ancestry, national origin, disability, marital status, arrest and court record, assignment of income for child support obligations and National Guard participation.

40. ADA Compliance. Lessor makes no representations or warranties, express or implied, as to the Premises or any existing improvements thereon, regarding compliance with the Americans with Disabilities Act of 1990 ("ADA"), 42 U.S.C. §§12101-12213 (2000). Lessee shall be responsible for complying with the ADA and Lessee shall defend, indemnify and hold harmless Lessor against any and all claims regarding non-compliance with any requirement of the ADA. All costs relating to any required improvements or modifications to the Premises, and any existing improvements thereon, shall be borne by Lessee. Notwithstanding any other provision of this Lease to the contrary, any improvements to the Premises constructed by Lessee shall be in compliance with the ADA.

41. Compliance with Laws. Lessee shall comply with all federal, state, and county laws pertaining to the Premises and activities conducted on the Premises, now in force or which may hereinafter be in force.

42. Interpretation Under Hawaii Law. This Lease is made and entered into in the State of Hawaii, and shall in all respects be interpreted, enforced, and governed under the laws of the State of Hawaii.

43. Gender. The use of any gender shall include all genders, and if there be more than one Lessee or Lessor, then all words used in the singular shall extend to and include the plural.

44. Paragraph Headings. The paragraph headings throughout this lease are for the convenience of Lessor and Lessee and are not intended to construe the intent or meaning of any of the provisions thereof.

45. Time of the Essence. Time is of the essence of this Lease and all of the terms, provisions, covenants, and conditions hereof.

46. Notices. All notices or demands that are required or may be given under this Lease by one party to another party, or that are required by law, shall be in writing and shall be deemed to have been validly given or served in the following manner: (a) by delivery to the intended addressee; or (b) by depositing the notice with a reputable private courier service for next business day delivery to the intended recipient at its address set forth on the first page of this Lease or at such other address as a party shall have designated for such purpose by notice to the other party or parties; or (c) by depositing the notice with the United States Postal Service for delivery, postage prepaid, registered or certified mail, return receipt requested, to the intended recipient at its address set forth

on the first page of this Lease or at such other address as a party shall have designated for such purpose by notice to the other party or parties.

A notice shall be deemed received upon personal delivery to the designated address or three days after being deposited with a private courier service or with the United States Postal Service as described, supra. Rejection of or refusal to accept a notice or the inability to give notice because a notice of a change in address was not given as required by this Paragraph shall be deemed to be receipt of the notice sent when tendered as provided by this Paragraph.

If a party has designated an agent for service of process, notice to the agent shall conclusively be deemed service on the party. A party shall have the right from time to time to change its address for receipt of notice and to specify any other address within the United States of America by giving written notice of the change in address to the other party or parties at least fifteen (15) days in advance. A notice of change of address is effective under this Lease only when actually received.

47. Assistance of Legal Counsel. The Parties represent and certify to each other that they have been advised to seek the advice of legal counsel and have done so. The Parties have carefully read and fully understand all of the provisions of this Lease, and have thoroughly discussed all aspects of this Lease with their respective counsel. The parties are voluntarily entering into this Lease and no party or its agents, representatives, or attorneys have made any representations concerning the terms or effects of this Lease other than those contained herein.



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nakoa Street, Unit 2, Wailuku, Hawaii 96793

ANNUAL REAL PROPERTY GRANT REPORT

Report Period: Fiscal Year July 1, 2020 - June 30, 2021

ORGANIZATION: _____

Tax Map Key Number(s): _____

Department of Parks and Recreation's Mission: The purpose of the Department of Parks and Recreation is to provide safe, satisfying and cost-effective recreational opportunities for the residents of and visitors to Maui County.

INSTRUCTIONS

Provide a narrative response to each question below for each quarter and fiscal year.

I. Program Data/Status Summary

- a. List each program goal/benchmark for the leased/licensed site and how it contributes towards the Parks Department's mission (noted above).
- b. What objectives/action steps were completed this fiscal year for each goal?
- c. What measurable outcomes were achieved this fiscal year?
- d. Were your organization's programs/activities open to the public? If so, how were they promoted to residents and visitors?
- e. Give actual number of people attended at activities, programs and events on property for each quarter of the fiscal year.
- f. What objectives/actions steps will be accomplished during the next fiscal year?

II. Narrative Report

- a. What program challenges occurred this fiscal year and how were they addressed and/or resolved?
- b. Describe any staff changes in your organization.
- c. Were there any fundraising activities on leased/licensed property? If so, please indicate how many, type of activity, primary beneficiary of the fundraising, and how your organization participated and benefited from the activity.
- d. Describe improvements on the property, its condition, and your risk evaluation program. How often are site inspections done and by who?
- e. Disclosure of any organizational conflict of interest and criminal violations.
- f. Were audits done this fiscal year? When is the next audit planned for your organization?

Please submit the following information with this report:

- a. Board of Directors' Minutes.
- b. Updated list of Board of Directors
- c. Financial status report including but not limited to the total revenue generated on the property leased/licensed.
- d. Update Tenant Contact Information Form.
- e. Current Liability Insurance Certificate naming the County of Maui as additional insured.

Report Prepared by: _____
Print Name/Title Signature Date

NARRATIVE APPLICATION

INSTRUCTIONS:

- Be sure to respond to each of the following questions.
 - State the question OR number of your responses to correspond with each question.
 - Please limit your narrative response.
1. Provide a description of the nature and purpose of the agency requesting the lease or license-to-occupy, including:
 - goals and objectives of the organization
 - population clientele served
 - services provided (*including numbers served*)
 - sources of funding/support for the organization's services and activities
 - administrative/management structure
 2. Please explain the intended usage of the facility (or site) for which the lease/license-to-occupy is being requested. Include information about:
 - the specific use(s)/activity(ies) to be conducted at the facility/site
 - the reason and justification of need for these services/activities
 - the target population to be served at the facility/site
 - the estimated average number of people using the facility/site on a weekly basis
 - the frequency of use (i.e. daily, monthly, quarterly, etc. and number of hours per day) of the facility/site
 3. Explain how/where the services/activities described above are currently being carried out and how use of the requested facility/site will improve delivery of these services/activities.
 4. Describe the management plan for the facility/site. Who and how will daily management of the facility/site be handled?
 5. What would the impact be on the services/activities to be conducted at/through the facility/site IF a lease/license to occupy is not granted?
 6. If major improvements/construction is planned on the requested site, please provide the following:
 - budget including projected costs and funding sources and amounts. Please identify firm/committed funding sources and amounts.
 - description of the planned improvement including plans or at least a conceptual drawing(s) of the facility.

APPLICANT SUBMITTAL

Maui Family Young Men's Christian Association (Applicant) submits this application to receive a grant of real property lease/license to occupy for Recreational Complex (Project Title) and hereby agrees to utilize and manage the real property according to the terms and conditions of the lease/license to occupy agreement. The Department of Parks and Recreation reserves the right to revoke the lease/license to occupy agreement at any time the applicant/grantee is not in compliance with the terms of said agreement and in accordance with the cancellation provisions contained in said agreement. It is the policy of the County of Maui and for those who do business with the County to provide equal employment opportunities to all persons regardless of race, physical disabilities, color, religion, sex, age or national origin as mandated by Federal Civil Rights Act, as amended, and any other federal state laws relating to equal employment opportunities.

AUTHORITY AND CAPACITY OF APPLICANT

The applicant assures that it has the authority and capacity to develop and submit the application, and to manage the real property for which a lease license to occupy is being requested and to carry out programs pursuant to the application.

QUALIFYING STANDARDS FOR APPLICANTS

An applicant making a request for a grant of real property shall meet all of the following standards: (Please check all boxes which your organization complies with)

- Be a nonprofit organization incorporated under the laws of the State of Hawaii determined to be exempt from federal income tax by the Internal Revenue Service and in good standing with the State Department of Commerce and Consumer Affairs;
- As a nonprofit organization have a board of directors whose members have no conflict of interest and serve without compensation;
- Have signed bylaws, charter of incorporation and policies which describe the manner in which business is conducted. Such documents shall include provisions relating to nepotism, potential conflict of interest situations, non discrimination and financial audit requirements;
- Be licensed and accredited in accordance with applicable requirements of federal, state and county governments, as necessary;
- Be current in all state, federal and local tax payments and;
- Post and maintain the following drug free policy for staff and program participants. "This is a tobacco, alcohol and drug free work place and program." Wherever appropriate, the applicant also agrees to integrate alcohol, tobacco, and other drug free messages and prevention materials, information and activities into programs activities it conducts at the County property for which a lease/license to occupy is being requested.

RECORDS AND REPORTS

The applicant shall submit an annual report using the prescribed format as appended to the lease license to occupy agreement.

GRANT CONDITIONS

The applicant agrees to comply with the following conditions before receiving a grant of real property:

- A. Employ and/or have under contract such person(s) as are qualified to manage the real property for which a lease/license to occupy is requested;
- B. Employ and/or have under contract such person(s) as are qualified to engage in the activity to be conducted in the County facility for which a lease/license to occupy is requested; and provided that for nonprofit organizations, no two or more members of a family or kin of the first or second degree shall be employed or under contract by the organization;
- C. Comply with applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, physical handicap, marital status, parental status, arrest and court record, National Guard participation, or HIV infection;
- D. Provide certification of necessary insurance;
- E. Comply with such other requirements to ensure adherence by the provider or recipient with applicable federal, state, and county laws; and
- F. Allow the Department of Parks and Recreation and County Auditors full access to records, reports, files, and other related documents in order that the program, management, administrative and fiscal practices of the recipient may be monitored and evaluated to assure the proper and effective administration of the program/activities for which use of County real property is being requested.

RECOGNITION

The grant recipient will give the County of Maui appropriate recognition in all County-funded programs, audio/visual, publicity and advertising, and printed materials.

GRIEVANCE PROCEDURE

The applicant will adopt a grievance procedure to assure proper accounting for any concerns and complaints about its programs or services that may arise from its members, employees, clients or from other members of the public.

DISCLOSURE OF INFORMATION

All information, data, or any other material provided to the County by virtue of this application shall be subject to the Uniform Practice Act (UIPA), Chapter 92F, Hawaii Revised Statutes. All such material is deemed government record, open to the public and may be provided to other public and/or private funding sources.

CONTINUED ELIGIBILITY

Any recipient or provider who withholds or omits any material facts or deliberately misrepresents such facts to the County of Maui shall be in violation of the terms of this agreement. Such recipient or provider shall be prohibited from receiving any grant, subsidy, purchase of service, or lease license agreement from the County of Maui for a period of up to five years.

UNSIGNED PROPOSALS WILL NOT BE ACCEPTED!



Signature of President/Chairperson/Other Authorized Officer

9-30-19

Date

Shep Nelson, Chair/CVO

Print Name and Title



Signature of Director/Manager Authorized Officer

Date

Mike Morris, President/CEO

Print Name and Title

**County of Maui
DEPARTMENT OF PARKS AND RECREATION**

Real Property Lease/License Application

Financial Information

Include a copy of the current year operational budget for the programs/services conducted at/through the facility for which you are requesting a lease/license to occupy. **Show separately County grant income and expenses, if any.**

- | | | |
|------------|-----------|---|
| <u>YES</u> | <u>NO</u> | |
| Yes | _____ | 1. Are fees assessed for services/activities conducted at/through the County facility? If YES , please explain (1) fee schedule and (2) assistance provided to clients unable to pay fee. |
| Yes | _____ | 2. Are any commercial activities conducted at/through the facility? If YES , please provide information on (1) nature of the activity, (2) annual gross receipts, and (3) use/disposition of income generated. <i>(Attach separate sheet for explanation.)</i> |
| Yes | _____ | 3. Does your Board of Directors approve a budget before the start of each fiscal year? If NO , please explain. |
| Yes | _____ | 4. Do your Board meeting minutes show that financial statements are approved? If NO , please explain. |
| Yes | _____ | 5. Are bank reconciliations and accounting done by someone other than the check Signatory? If NO , please explain. |
| | <u>No</u> | 6. Is the agency free of any pending litigation, liens or judgments? If NO , please Explain. |

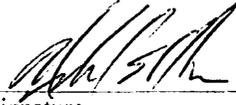
Currently the Y has been served with a lawsuit with allegations of sexual abuse and assault in 1973.

I hereby certify that this information is true and correct to the best of my knowledge.

Agency: Maui Family Young Men's Christian Association

Phone: 242-9007

Prepared by: Mike Morris/President/CEO
Print Name/Title


Signature _____ Date _____

Certified by: Shep Nelson
Print Name of Executive Director/Board President


Signature _____ Date 9-30-19

Grants of County Real Property

SUPPORTING DOCUMENTS CHECKLIST

In accordance with the rules and regulations to seek an amendment to a grant of County real property, please submit the following documents or items in the order listed below:

— One (1) complete ORIGINAL application - signed and dated - with all supporting documents.

— Three (3) copies of only the Narrative Section of the completed application.

ONE (1) OF EACH OF THE FOLLOWING DOCUMENTS: Attach only to the **ORIGINAL** grant application document, the following:

✓ **ORGANIZATIONAL FLOW CHART** (show placement within the organization of the program for which a lease/license to occupy is requested)

✓ **FINANCIAL INFORMATION FORM** (including operational budget)

✓ **LIST OF CURRENT BOARD OF DIRECTORS** and Officers to include:

- Dates of expiration of terms of office
- Board of Directors meetings schedule for the current year

✓ **ANNUAL FINANCIAL STATEMENTS** - Agency's past two (2) years' annual financial statements:

- 1) Prepared by a qualified accountant and approved signed by the Executive Director: **OR**
- 2) Prepared and signed by a Certified Public Accountant (CPA)

✓ **CURRENT AUDIT** - Provide most recent/current Audit with Management Letter, (if none, so state). All nonprofit organizations must have an audit prepared by an independent CPA at least every three (3) years.

✓ **IRS FORM 990** - Most current document for fiscal calendar year.

✓ **INTERNAL REVENUE SERVICE (IRS) LETTER** - Verifying agency's tax-exempt status for nonprofit organizations: **OR** verification of current tax status for profit organizations.

✓ **ARTICLES OF INCORPORATION** - Must be signed and dated.

✓ **BY-LAWS** - Must contain specific clauses regarding nepotism and conflict of interest and must be signed and dated.

✓ **CERTIFICATE OF GOOD STANDING** - Must be an original OR certified copy; stamped, signed, and dated by the Internal Revenue Service (IRS) and the Hawaii State Department of Commerce and Consumer Affairs (DCCA).

✓ **LIABILITY INSURANCE CERTIFICATE** - Current and valid; Comprehensive liability insurance must be issued by an insurance company (the "Carrier") authorized to do business in the State of Hawaii (an "Admitted Carrier"), or by a company not authorized to do business in the State of Hawaii (a "Non-Admitted Carrier") only through a general insurance agent or broker licensed in the State of Hawaii; and the insurance certificate must state the following:

- County named as additional insured.
- No less than a Combined Single Limit ("CSL") of liability coverage of \$1,000,000
- No erosion of limit by payment of defense costs.
- Minimum annual aggregate limit of \$2,000,000.
- Carrier must be rated no less than "A-" as established by "AM Best" or "Standard & Poor" ratings.

✓ **SURVEY AND LEGAL DESCRIPTION OF PROPERTY** - *(To be completed if requesting a change in the amount property to be included in the lease; increase or decrease)* Provide professional survey and legal description, prepared by a State of Hawaii licensed land surveyor, of the area of property requesting to be leased; include site plan.

Narrative

1. The Y works to help the community in Healthy Living, Youth Development and Social Responsibility. The Y serves all ages, all religions, all economic backgrounds and all genders. With over 3,500 members and 7,500 program participants, the Y offers programs that include Youth Development, Healthy Living and Social Responsibility. The Y offers these services through membership fees, program fees, grants and charitable gifts.

The Y is a charitable non-profit with a board of directors led by the Board Chair. The Board Chair oversees the President/CEO, a paid staff member, who oversees all other paid staff.

2. The Y is requesting this addition property to allow for expansion in both facilities and programs. The Y has been awarded a \$100,000 grant to create and operate a farm. The addition property will allow the Y to build the farm and develop a farming camp for ages K-18 years old.

In addition, the Y is working on an SMA to build a gymnasium that will run up against the current property lease line and take up an additional 9,000 square feet of current open area for recreation.

The Y currently has around 250 visitors a day and will increase that number by 40% once the gym and farm projects are completed. The Y is open seven days a week.

3. The Y is currently running approximately 100 programs a week that include swim lessons, fitness classes, diabetes prevention, Parkinson's therapy, youth camps and arthritis prevention. The addition property will allow the Y expansion its Youth Development and Healthy Living programs as mentioned above.
4. The Y will continue management of the additional property in the same management it has with the currently facility. The Board of Directors will oversee the CEO and the CEO will oversee all other paid staff and contractors who will be overseeing the property.
5. If the lease is not granted the Y would not be able to fulfill the \$100,000 grant obligation of providing a farm. The Y would also lose approximately 9,000 square feet of open space when the gym is build and that would reduce the space for youth during our day camp programs.

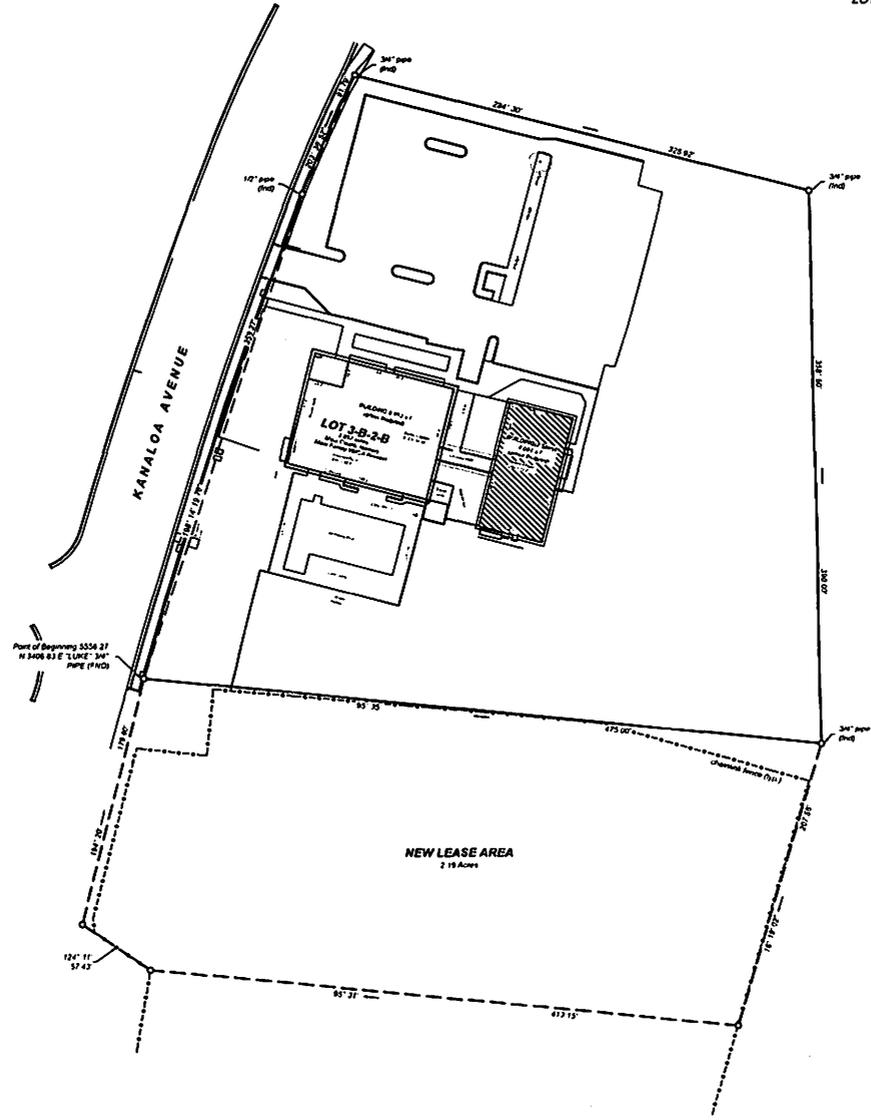
6. The improvements to the requested site would include removal of kiawi trees, preparing a portion of the land for farming, building storage areas for farming equipment and creating additional recreation space. The project is funded with a \$100,000 grant from the Red Cabin Foundation.

Financial Information

Yes, the Y does charge a membership fee for those who choose to become a Y member. Financial assistance is provide through scholarships for those in need, nobody is turned away due to inability to pay. See attached membership fee schedule.

Yes, the Y provides a variety of programs for a fee for both members and the public. Please see attached documents with program listing and fees. The revenues produced from these fees are used to continue operations of the Y. Scholarships are provided for all programs the Y operates.

SITE PLAN AND NEW LEASE AREA
MAUI FAMILY YMCA
 LOT 3-B-2-B, RECREATIONAL COMPLEX SUBDIVISION (LUCA FILE NO. 3 2076)
 situated at Waialuku, Maui, Hawaii
 T.M.K. (2) 3-8-007 001 (PORTION)
 Date: 08/20/2019



Last modified: 08/20/19 by LE C Users\LE\SLE\Dropbox\CDF Survey\Maui\19-046 (3-B-807-001) YMCAPLANS\ARCHIVES\DRAWINGS\19-044_ID.dwg

Approved For:
 Mike Meyer
 mike@actionsurvey.com

NOTES
 1. This map is based on an actual field survey performed on August 7 & 28, 2019.
 2. 1/2" corners were found at all boundary corners unless noted otherwise.

ACTION SURVEY
 Action Survey LLC
 P.O. Box 2561, Wailea, HI 96753
 O'ahu: (808) 871-3400 Fax: (808) 879-2402
 E-Mail: info@actionsurvey.com
 Website: www.actionsurvey.com



This map was prepared by me or under my direct supervision.
K. T. Lau
 K. T. Lau
 Registered Professional Land Surveyor
 State of Hawaii Certificate Number 1517979
 License Expiration Date 30 April 2020

MICHAEL P. VICTORINO
Mayor

SCOTT K. TERUYA
Director

MAY-ANNE A. ALIBIN
Deputy Director

MARCY L. MARTIN
Administrator

GERY MADRIAGA
Assistant Administrator



COUNTY OF MAUI
DEPARTMENT OF FINANCE
REAL PROPERTY ASSESSMENT DIVISION

70 E. KAAHUMANU AVENUE, SUITE A-16
KAHULUI, HI 96732-2196
Assessment: (808) 270-7297 | Fax: (808) 270-7884
www.mauipropertytax.com

DATE: 5/26/2020

MEMO TO: Karla H. Peters, Director of Parks & Recreation

FROM: Marcy Martin, AAS Real Property Tax Administrator, Department of Finance *M*

SUBJECT: Request for rental estimate for
Description: Maui Family YMCA
TMK: (2) 3-8-007:001 (POR.)
Request dated: March 19, 2020

The assessed value for the 2020 assessment year is: \$ 21,900

The assessed value of the subject property was estimated using standardized mass appraisal techniques for real property tax purposes.

The capitalization rates used for the rent estimate are from the Appraisal Institute Economic Indicators Q4 2019 (see below):

- Office 5.91%
- Warehouse 5.47%
- Residential/Apartment 5.49%
- Vacant land (residential) 5.49%

The estimated annual rent is calculated by multiplying the assessed value by the above referenced capitalization rate.

The annual rent estimate for the above mentioned property is \$ 1202.31

Economic Indicators | PwC Real Estate Investor Survey, Q4 2019

	Regional Mall		CBD Office		Warehouse		Apartment	
	Q4 2019	Q3 2019	Q4 2019	Q3 2019	Q4 2019	Q3 2019	Q4 2019	Q3 2019
Discount Rate (IRR)^a								
Range (%)	5.00 – 10.00	5.00 – 10.00	5.50 – 10.00	5.25 – 10.00	5.25 – 8.00	5.25 – 8.00	5.50 – 10.00	5.50 – 10.00
Average (%)	7.23	7.23	6.88	6.86	6.16	6.13	7.10	7.09
Change (bps)		0		+2		+3		+1
Overall Cap Rate (OAR)^a								
Range (%)	4.00 – 9.00	4.00 – 9.00	3.75 – 7.50	3.75 – 7.50	3.75 – 6.40	3.75 – 6.40	3.50 – 7.00	3.75 – 7.00
Average (%)	6.18	6.18	5.52	5.52	4.87	4.83	5.15	5.10
Change (bps)		0		0		+4		+5
Residual Cap Rate								
Range (%)	4.25 – 12.00	4.25 – 10.00	5.00 – 7.50	5.00 – 7.50	4.50 – 6.75	4.50 – 6.75	4.00 – 7.00	4.00 – 7.00
Average (%)	7.05	6.85	5.91	5.91	5.47	5.46	5.49	5.50
Change (bps)		+20		0		+1		-1

^aRate on unleveraged, all-cash transactions. Definitions: bps — basis points. Discount Rate (IRR) — internal rate of return in an all-cash transaction, based on annual year-end compounding. Overall Cap Rate (OAR) — initial rate of return in an all-cash transaction. Residual Cap Rate — overall capitalization rate used in calculation of residual price; typically applied to the NOI in the year following the forecast. Survey involves institutional-grade properties. Source: PwC Real Estate Investor Survey; personal survey conducted by PwC during October 2019. For subscription information, please email us-pwcsurvey@pwc.com.

► For continuously updated economic indicators, visit www.appraisalinstitute.org/news/market-data (login required).

May 16, 2019

Director Karla Peters
Department of Parks and Recreation
700 Halia Nakoia St #2
Wailuku, HI 96793



Dear Karla:

Thank you for the opportunity to propose the extension of the lease line for the Maui Family YMCA. With the upcoming gym project and the new grant to conduct a farming camp at the Y, we have run out of room at our current location.

Currently the Y sits on 3.852 acres more or less in the Keopuolani Park and the Y has leased that property since 1987. This proposal is to add an addition 200 feet on the south side of the current property, into the property known as the old zoo. This would increase the property leased to the Y by another 2.18 acres more or less.

With the addition of a new gym in the next two years, the building will take up a big part of the property the Y is currently leasing, leaving little area for play for our children. In addition, the Y has recently received a \$100,000 grant from the Goodfellow Foundation to create and operate a farm at the Y. It was suggested by staff from Grow Some Good that an optimal area for a farm we plan to create, is one acre.

The Y will be responsible for removing the current fence and relocating the fence to its new location approximately 200 feet from the current lease line. In addition, the Y will be responsible for clearing the land, providing irrigation lines and maintaining the property. The Y has no plans to build a structure on the new property with the exception of storage area for farming equipment.

Attached you will find a survey of the current Y property noting the boundaries on the south side of the property. Also attached are pictures of the current properties.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Morris', is written over the word 'Sincerely,'.

Mike Morris
President/CEO



Map data ©2019 Google 50 ft

Google Maps Google Maps



Imagery ©2015 Google, Map data ©2015 Google 20 ft

Proposed Gym Area





Current Lease Line along Kanaloa



Current lease line back of property near walking path



Current fence line on South side of the property







