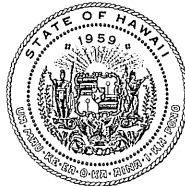


JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LT. GOVERNOR



DEAN MINAKAMI  
EXECUTIVE DIRECTOR

CRAIG HIRAI  
EXECUTIVE ASSISTANT

## STATE OF HAWAII

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM

HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION

677 QUEEN STREET, SUITE 300

HONOLULU, HAWAII 96813

PHONE: (808) 587-0620

FAX: (808) 587-0600

IN REPLY REFER TO:

24:DEV/83

July 18, 2024

The Honorable Yuki Lei K. Sugimura  
Chair, Budget, Finance, and Economic Development  
Committee  
Maui County Council  
200 S. High Street  
Wailuku, Hawaii 96793

Subject: Hawaii Housing Finance and Development Corporation (HHFDC) Funding  
Mechanisms for Affordable and Workforce Housing in the County of Maui  
(BFED-21(26))

Dear Chair Sugimura:

This letter is written in response to your letter dated July 5, 2024 related to the above-mentioned subject.

Pursuant to Hawaii Revised Statutes (HRS) Section 104-2(a), Chapter 104 is applicable to any construction public works HRS Chapter 201H project exceeding \$500,000 in which a governmental contracting agency is involved. For projects that participate in one or more of HHFDC's financing programs, HHFDC is considered the governmental contracting agency and plays a vital role in ensuring compliance with HRS Chapter 104 through our building loan agreements.

As stipulated in HRS Section 104-3(a), the primary responsibility for submitting weekly certified payrolls to the governmental contracting agency lies with the general contractor. Upon the execution of a HHFDC project agreement, HHFDC provides the developer and/or general contractor with a wage and hour packet containing essential compliance information.

Our duty involves the collection and random scrutiny of the certified payroll and related documentation we receive. In the event that the General Contractor fails to submit payroll in a timely manner or provides payroll that contravenes HRS Chapter 104, loan disbursement will be withheld until the issue is resolved.

The Honorable Yuki Lei K. Sugimura  
Chair, Budget, Finance, and Economic Development  
Committee  
July 18, 2024  
Page 2

Any identified violation is communicated to the project's general contractor and, if necessary, the developer. If the violation is not promptly rectified, it is reported to the Department of Labor Industrial Relations (DLIR) Wage Standards Division for additional review or investigation. This policy also applies to our non-funded projects.

Please do not hesitate to contact us if you have any further questions, or if we can be of any further assistance to you.

Sincerely,



Craig K. Hirai  
Executive Assistant

cc: Dean Minakami, Executive Director  
David Oi, Housing Finance Manager  
Randy Chu, Development Branch Chief

## BFED Committee

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**From:** Oshiro, Jayna R <jayna.r.oshiro@hawaii.gov>  
**Sent:** Thursday, July 18, 2024 3:42 PM  
**To:** BFED Committee  
**Subject:** HHFDC Response re: BFED-21(26)  
**Attachments:** Letter to Chair Sugimura, Budget, Finance, and Economic Development Committee - BFED-21(26).pdf

You don't often get email from jayna.r.oshiro@hawaii.gov. [Learn why this is important](#)

Aloha,

On behalf of Craig K. Hirai, HHFDC Executive Assistant, I am transmitting the attached response.

Mahalo,

*Jayna Oshiro  
Hawaii Housing Finance and Development Corporation  
677 Queen Street, Suite 300  
Honolulu, Hawaii 96813  
Tel: (808) 587-0641*

**From:** BFED Committee <[BFED.Committee@mauicounty.us](mailto:BFED.Committee@mauicounty.us)>  
**Sent:** Monday, July 8, 2024 2:38 PM  
**To:** Hirai, Craig K <[craig.k.hirai@hawaii.gov](mailto:craig.k.hirai@hawaii.gov)>  
**Cc:** BFED Committee <[BFED.Committee@mauicounty.us](mailto:BFED.Committee@mauicounty.us)>; Oi, David T <[david.t.oi@hawaii.gov](mailto:david.t.oi@hawaii.gov)>  
**Subject:** [EXTERNAL] PLEASE READ attached letter re: BFED-21(26); 07/19/24

**Mr. Craig Hirai:** Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated July 5, 2023. Please respond by **July 19, 2024**

**Mr. Oi:** FYI

Thank you,  
Yvette Bouthillier, Senior Secretary  
BFED Committee