

Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

Councilmembers
Tom Cook
Gabe Johnson
Tamara Paltin
Keani N.W. Rawlins-Fernandez
Shane M. Sinenci
Nohelani U'u-Hodgins



Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 1, 2025

Mr. Bradford Ventura, Fire Chief
Department of Fire and Public Safety
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Ventura:

SUBJECT: **FISCAL YEAR 2026 BUDGET** (BFED-1) (FS-02)

May I please request you be prepared to answer the following questions at the BFED Committee meeting on **April 7, 2025**.^{*} This will enable the Committee to comprehensively review the FY 2026 Budget.

May I further request that, after approval by the Office of the Mayor, you transmit your answer to bfed.committee@mauicounty.us by the end of the day on **April 7, 2025**. **Date subject to change without notice.*

Overall

1. For the success measurement under Goal #2, item 3, what is the designated "minimum set of major fitness equipment"? (Page 301, Program Budget) (TP)
2. Please provide a status update on FY 2025 grant awards. Include whether the Department applied for the grant, the amount received, and whether any FY 2026 grants are in jeopardy. (Pages 302, 311, 318, and 326; Program Budget) (YLS)
3. Please provide an update on providing ocean safety at Pu'u Keka'a, including the status of the contract and associated positions. (Page 326, Program Budget) (YLS) (TP)
4. Under Goal #1, item 2 for the Fire/Rescue Operations Program, please explain the 75 percent completion of preventative

maintenance for heavy apparatus. What variables account towards the missing 25 percent? What are the solutions to remedy this? (Page 304, Program Budget) (SS)

- a. Please explain any service contract expenditures to complete the remaining 25 percent. (SS)
5. Relating to the Department's External Factors Description: (Page 289, Program Budget)
 - a. Please describe the impact that supply chain disruptions have had to the Department's operations. (TC)
 - b. Please list the Department facilities that are, and will be, impacted by coastal erosion. (TC)
 - c. Please elaborate further on the following statement: "Permitting, approval, and other administrative processes of external entities that slow our department's ability to grow and re-organize to better meet developing challenges." (TC) (NUH)
 6. Under Goal #1, item 1 for the Administration Program, please list all grant awards applied for and awarded to the Department. (Page 292, Program Budget) (TC)
 7. Under Goal #2, item 1 for the Administration Program, please list the facilities which completed a professional assessment in FY 2024 and the facilities anticipated for a professional assessment in FYs 2025 and 2026. (Page 293, Program Budget) (TC)
 8. Under Goal #1, item 1 for the Training Program, what is a standard company evolution and how does this impact the Department's operations? (Page 299, Program Budget) (TC)
 9. The following relate to Goal #2, item 1 for the Fire Prevention Program: (Page 315, Program Budget) (TC) (NUH)
 - a. What is the most common reason for the delay of a building plan review for building permit approval? What strategies are being implemented to mitigate these challenges and reduce the anticipated review time? (TC)

- b. What will help the Fire Prevention Bureau achieve its goal of 100-percent completion of plan reviews in FYs 2025 and 2026? (NUH)
10. As noted to the Committee last year, the Fire Prevention Bureau is identifying all private water systems in the County. Has the Department identified all of these private water sources? Would tankers be able to use them if the piped water system is compromised? (TP)
11. What education and outreach activities are being planned to educate the public about the newly adopted County Fire Code and fines? Can complaints be anonymous? (TP)
12. How many schools and hotels have been inspected by your Department to date and how many remain? (TP)
13. The following relate to the Department's mental health needs: (GJ) (TP)
 - a. Under the External Factors Description, mental health and adjustments to recruitment and retention strategies are challenges your Department faces. What funding and services will be provided in FY 2026 to address these challenges? (Page 289, Program Budget) (GJ)
 - b. As noted to the Committee last year, the Department is addressing the mental health needs of its employees in the aftermath of the August 2023 Maui Wildfires. As we are approaching the second anniversary, how is the Resilience and Wellness Team program going? Has the policy to allow dogs at the fire stations as a mental health promotional initiative advanced? (TP)
14. What is the status of the Ocean Safety 10-hour workdays and associated positions? (TP)
15. What is the status of the Olowalu Fire Station and associated positions? (TP)

16. As it relates to Index Code 911008C-7040 Motor Vehicles, are there no other vehicles available for the Communications Coordinator, CIP Coordinator, Safety Specialist, and Internal Affairs Investigator to use? How often do they need to use a company vehicle? Is it more cost effective to provide mileage reimbursement? Please explain. (Page 9-9, Budget Details) (YLS)

Salaries and Wages (Category “A”)

1. Index Code 911008A Wages and Salaries includes a Communications Support Technician. Please describe this position’s duties and whether this position is synonymous to a Public Information Officer. Further, please elaborate on the “expanded responsibilities of the Department’s communication tools and software.” (Page 9-3, Budget Details) (TC) (YLS)
 - a. The Communications Support Technician is also proposed to assist the Communications Coordinator. Is this a function that the Office of the Mayor’s Communication Team can assist with? Please explain. (YLS)
2. There are 17 FY 2025 expansion positions in the Department that are being requested to increase to full year salaries in FY 2026. Have these expansion positions been filled? (Pages 9-3, 9-27, 9-28, 9-30, and 9-57, Budget Details) (TP)
3. Is the P-31478 Communications Coordinator position filled? Please describe this position’s responsibilities. (Page 9-4, Budget Details) (YLS)

Operations and Equipment (Category “B”)

1. Where will the LUCAS Chest Compression System devices be housed? Have any incidents occurred where there was not enough personnel present to perform chest compressions or situations where continuous chest compressions were needed for a longer period of time? (Page 309, Program Budget) (TP)
2. The following relate to Index Code 911008B-6132 Professional Services: (Program Budget, Page 295) (YLS)

- a. Why is funding for consultants' planning of CIP projects and engineers and architects for permit approval documents not an expenditure under the Department's CIP budget? (YLS)
 - b. Why is funding necessary for web-page building and maintenance? Does your Department have a separate website from mauicounty.gov? Please explain. (YLS)
3. Index Code 911008B-6224 Physical Examinations note additional operational costs for Building Maintenance Repairer I. If physical examinations are required for the Building Maintenance Repairer I position, should the proposed Building Maintenance Supervisor I also be required to do a physical examination? Please explain. (Page 295, Program Budget) (YLS)
4. As it relates to Index Code 911026C-7039 Maintenance and Repair Equipment, given our State's dependency on the importation of goods and products, in addition to maintenance downtime, does the mechanic shop keep an inventory of supply parts that are regularly needed to keep the fleet operational? (Page 309, Program Budget) (SS)
5. Please provide additional details for the 35-percent increase in the Department's lease purchases. (Page 290, Program Budget) (NUH)
6. Under Index Code 911421C-7044 Other Equipment, please explain what the tents will be used for. (Page 298, Program Budget) (TC)
7. The following relate to Index Code 911488B-7541 County Funds for brush abatement projects: (Page 317, Program Budget) (TC) (GJ)
 - a. What are the services and brush abatement projects that will be funded? Please elaborate further. (TC) (GJ)
 - b. Are these projects on County-owned lands or private lands? Will there be cost sharing with other departments or landowners? (GJ)
8. For Index Code 911008B-6129 Other Services, please describe the capabilities of and cost associated with the Starlink phones. Which Department personnel would use them? (Page 9-6, Budget Details) (TP)

9. For Index Code 911256C-7044 Other Equipment, will the Department plan to build a roof between the two 20-foot storage containers to create additional shade for the Department's Training Bureau? How was the cost estimate for the storage containers determined? (Page 9-16, Budget Details) (TP)
10. For Index Code 911421C-7033 Education/Instructional Equipment, will CPR training classes be available for Lānaʻi and Molokai communities or is this equipment for Department personnel only? (Page 9-19, Budget Details) (TP)
11. For grants proposed under the Training Program and Fire/Rescue Operations Program, please explain how these grant amounts are determined. (Page 302, Program Budget; Page 9-83, Budget Details) (TP)
12. As it relates to Index Code 911057B-6201 Airfare, Transportation, is the Department unable to recruit Molokai residents? If yes, please explain why. (Page 9-41, Budget Details) (TP)
13. The following relate to Index Code 911057B-6231 Rental of Building: (Page 9-41, Budget Details) (TP) (SS)
 - a. Are off-island firefighters allowed to sleep at the Molokai fire station when off duty? Please explain.
 - b. Has the Department considered purchasing a property on Molokai to provide housing for off-island firefighters instead of renting? (SS)
14. As it relates to Index Code 911076B-6139 Repairs & Maintenance - Others, are the PA and Radio emergency notification systems mobile or are they located only at the noted fire stations? (Page 9-45, Budget Details) (TP)
15. As it relates to Index Code 911076B-6273 Safety Program, are firefighters involved in Swiftwater rescue equipped with their own personal protective equipment in addition to those they are trying to rescue? (Page 9-45, Budget Details) (TP)
16. For the proposed Aerial Quint Truck and Pumper Trucks for the Lahaina, Makawao, and Wailea Fire Stations, you note that it takes 48-53 months to build. Does the Department pay the full amount

Mr. Bradford Ventura
April 1, 2025
Page 7

of the truck up-front or is a deposit only required and the balance paid upon delivery? Please explain. (Pages 9-51 & 9-53, Budget Details) (TP)

a. Has the Department pursued funding from grants or other sources for the replacement of these trucks? Please explain. (YLS)

17. The Department is implementing one of its After-Action Report recommendations: “Implement a take-home policy for Battalion Chief command vehicles so off-duty Battalion Chiefs can readily respond from their residence; increasing the Maui Fire Department’s command and control capability.” As Lahaina begins to rebuild, on-street parking and roadway access have been Department concerns. Do Battalion Chiefs have off-street parking available when off-duty? Please explain. (Page 9-55, Budget Details, Index Code 911076C-7040) (TP)
18. In FY 2025, the Department requested 20 portable radios at \$1,750 each. This year, the Department is requesting 10 additional portable radios at \$3,210 each under Index Code 911076C-7030 Communication Equipment. Are these radios compatible or would they require a Communications Applied Technology Incident Command Radio Interface system for connection? (Page 9-56, Budget Details) (TP)
19. By correspondence dated April 11, 2024, you informed the Committee that the WatchTower software program would reflect a six percent increase in year two, with subsequent six percent increases. Please confirm that your Department purchased the WatchTower software. If yes, where is this six-percent increase reflected in the FY 2026 Budget? (Page 9-68, Budget Details) (TP)
20. The following relate to Index Code 911777B-6231 Rental of Building: (Page 9-67, Budget Details) (TP) (YLS)
 - a. Has a new space for Ocean Safety Bureau been identified? (TP)
 - b. Has the Ocean Safety Bureau secured a lease? If not, how was the funding request determined? (YLS)

21. As it relates to Index Code 911777B-6273 Safety Program, when and where will the 2025 Junior Lifeguard State Championships be held? (Page 9-67, Budget Details) (TP)
22. The following relate to Index Code 911081C-7040 Motor Vehicles: (Page 9-56, Budget Details) (YLS)
 - a. By correspondence dated September 13, 2023, the then-Director of Finance said that the furnishing and delivery of a Lānaʻi tanker truck was canceled and the CDBG funding was redirected. Please explain why the Department did not pursue CDBG funding for the tanker truck in FY 2026. Following the cancellation of the CDBG funding, did the Department receive a pre-award of future CDBG funding to acquire the tanker truck? Please explain.
 - b. The current tanker truck is 14 years old. How long will it take to receive the replacement tanker truck? Why was there a delay in requesting General Funds for the replacement vehicle? If the current Lānaʻi tanker truck becomes inoperable before the replacement truck is received, what is the Department's plan to ensure public safety on Lānaʻi? (Page 9-56, Budget details) (YLS)
23. Please provide a breakdown of the \$100,000 expansion request under Index Code 911008B-6132 Professional Services. (Page 9-6, Budget Details) (NUH)
24. Please elaborate on "wildfire mitigation" proposed under Index Code 101075B-6132 Professional Services. (Page 9-76, Budget Details) (NUH)

Capital Improvement Projects

1. The following relate to CBS-1003 Countywide Fire Facilities: (Page 912, Program Budget)
 - a. Are all the items listed under the project description expected to meet the anticipated life of 20-25 years? (YLS)
 - b. Should some of these items be moved to Operations under a "repair and maintenance" category? (YLS)

Mr. Bradford Ventura
April 1, 2025
Page 9

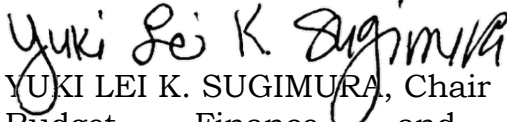
- c. Please elaborate further on Item 17 “Construction Project Miscellaneous Spec Writing and Project Management.” Should this be under Professional Services in Operations? (YLS) (TC)
2. Please provide details on CBS-1004 and CBS-1008, relating to the Kīhei and Pā‘ia Fire Station Relocation projects. What is the total anticipated cost and location for these projects? (Page 911, Program Budget) (NUH)
3. The following relate to CBS-1002 Ha‘ikū Fire Station: (Page 915, Program Budget) (TC) (YLS)
 - a. Has a location for the proposed fire station been identified? (TC)
 - b. Please provide a status update on the project, including a timeline beginning when the project started through the anticipated completion of the station. If FY 2026 funds are for new construction, when is work anticipated to begin and does the Department have a building permit for the project? (YLS)
 - c. How much FY 2025 funding has been encumbered and expended and what work has been completed so far? (YLS)
 - d. With build times for fire apparatus taking an estimated 48-53 months to complete, should an apparatus be included in the FY 2026 Budget concurrently while the station is being built? (YLS)
4. For CBS-8918 Kula Fire Station Apparatus Bay, is the design completed and are the construction plans approved and permitted? Further, explain the \$280,000 funding for “Other.” (Page 914, Program Budget) (YLS)

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Kirsten Szabo at ext. 7662, James Krueger at ext. 7761, Jarret Pascual at ext. 7141, Clarissa MacDonald at ext. 7135, or Pauline Martins at ext. 8039).

Mr. Bradford Ventura
April 1, 2025
Page 10

Sincerely,


YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:2026bgt:250331afs01:jpp

cc: Mayor Richard T. Bissen, Jr.
Budget Director
Deputy Fire Chief

BFED Committee

From: BFED Committee
Sent: Tuesday, April 1, 2025 2:26 PM
To: Bradford Ventura
Cc: BFED Committee; 'Michelle Santos'; 'Zeke Kalua'; Lesley Milner; kristina.cabbat@co.maui.hi.us; tiare.p.horner@co.maui.hi.us; Janina Agapay; Gavin Fujioka; Chasserae Kaawa; Richelle.Wakamatsu@co.maui.hi.us
Subject: FISCAL YEAR 2026 BUDGET (BFED-1) (FS-2); reply 4/7/2025
Attachments: (FS-02) Correspondence to Fire Chief 04-01-2025.pdf

RICHARD T. BISSEN, JR.
Mayor

JOSIAH K. NISHITA
Managing Director

BRADFORD K. VENTURA
Fire Chief

GAVIN L.M. FUJIOKA
Deputy Fire Chief



DEPARTMENT OF FIRE & PUBLIC SAFETY
COUNTY OF MAUI
200 DAIRY ROAD
KAHULUI, MAUI, HAWAI'I 96732
www.mauicounty.gov

April 4, 2025

Ms. Lesley Milner, Budget Director
County of Maui
200 South High Street
Wailuku, HI 96793

The Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL


Mayor Date 4-4-25

For Transmittal to:

The Honorable Yuki Lei Sugimura, Chair
Budget, Finance, and Economic Development Committee
200 South High Street
Wailuku, HI 96793

Dear Chair Sugimura,

SUBJECT: FISCAL YEAR 2026 BUDGET (BFED-1) (FS-02)

The Department of Fire & Public Safety has received your letter dated April 1, 2025. Please see our responses below in **bold**.

Overall

1. For the success measurement under Goal # 2, item 3, what is the designated “minimum set of major fitness equipment?” (Page 301, Program Budget) (TP)

The minimum set of major fitness equipment aligns with the recommendations from the International Association of Fire Fighters (IAFF) Wellness and Fitness Program and includes the following:

- **Adjustable weight bench**
- **Assorted resistance bands**
- **Barbell**
- **Bumper or metal weight plates**
- **Dumbbell Set**

- **Jump Ropes**
- **Kettle Bells**
- **Medicine Balls**
- **Plyo Boxes**
- **Squat Rack**
- **Yoga Mats**

In addition, there is a minimum of one cardiovascular equipment (e.g., treadmill, stationary bike, elliptical, rower, etc.) at each station and lifeguard fitness center. However, we try to maintain at least two pieces of cardiovascular equipment depending on available space.

2. Please provide a status update on FY 2025 grant awards. Include whether the Department applied for the grant, the amount received, and whether any FY 2026 grants are in jeopardy. (Pages 302, 311, 318, and 326; Program Budget) (YLS)

The Department continues to apply for grants (see Question 6, under Overall) but we have not received an award notification yet.

Grantor	Amount	Description	Status
Department of Transportation (2025)	\$201,797.57	Extrication Tools (4 Set)	Awarded/ In Progress
FEMA Assistance to Firefighters Grant (AFG)	\$307,864.00	Trench Rescue/ Cancer Blood Test	Awarded

As far as we know these grants are not in jeopardy of federal funding cuts.

3. Please provide an update on providing ocean safety at Pu'u Keka'a, including the status of the contract and associated positions. (Page 326, Program Budget) (YSL) (TP)

The agreement to provide lifeguard services at Pu'u Keka'a was signed in October 2024. The Ocean Safety Bureau is currently working to obtain permits to build the lifeguard tower. Once all permits are received, the Department will begin recruiting to fill the Ocean Safety Officer positions.

4. Under Goal # 1, item 2 for the Fire/ Rescue Operations Program, please explain the 75 percent completion of preventative maintenance for heavy apparatus. What variables account towards the missing 25 percent? What are the solutions to remedy this? (Page 304, Program Budget) (SS)

There are many variables that account for the 25 percent deficiency. These include but are not limited to the following:

- **Unscheduled emergency repairs**

- **Lack of manpower; the ratio of mechanics to heavy apparatus is inadequate**
- **Scheduling apparatus availability**
- **Apparatus availability due to training conflicts**
- **Parts availability and delivery time**
- **Limited workspace availability for apparatuses to be serviced**

To mitigate these variables, the Mechanic Shop could use a larger workspace to accommodate more apparatus as well as additional manpower. Currently, the Mechanic Shop has five Fire Equipment Mechanics and a Lead Fire Mechanic who is responsible for ensuring the maintenance of a fleet which includes 230+ emergency response apparatuses, small vehicles, trailers, boats, jet skis, ATV/UTV, and other heavy equipment (e.g. forklift, etc.). While the smaller vehicles, jet skis, etc. are contracted out for maintenance, the Mechanic Shop is still tasked with coordinating maintenance with the various contractors.

- a. Please explain any service contract expenditures to complete the remaining 25 percent. (SS)

All fire emergency apparatuses (e.g., engines, ladders, and tankers) are repaired by the department's Fire Equipment Mechanics. Repairs and preventative maintenance for the department's smaller vehicles, jet skis, ATV/UTVs, etc. may be contracted out.

5. Relating to the Department's External Factors Description: (Page 289, Program Budget)

- a. Please describe the impact that supply chain disruptions have had to the Department's operations. (TC)

Supply chain disruptions have impacted our department's operations in several key areas including personal protective equipment (PPE) ensembles, Nomex uniforms, and other equipment (e.g., hoses, etc.) are facing extended lead times. In addition, apparatuses (e.g., engines, etc.) are delayed due to component shortages (e.g., microchips, chassis, etc.).

To mitigate some of the delays, the Department has begun working with different suppliers when possible, increasing the cache of critical items, and adjusting procurement timelines.

- b. Please list the Department facilities that are, and will be, impacted by coastal erosion. (TC)

All lifeguard towers are impacted by coastal erosion.

- c. Please elaborate further on the following statement: “Permitting, approval, and other administrative processes of external entities that slow our department’s ability to grow and re-organize to better meet developing challenges.” (TC) (NUH)

The permitting and approval processes for building new fire stations, lifeguard towers, or renovating existing ones often involve multiple layers of bureaucracy, environmental impact assessments, special management area (SMA) use permits, State Historic Preservation Division (SHPD), flood assessments, etc. These lengthy approval timelines also increase construction cost due to inflation.

The Department also encounters delays in hiring due to civil service requirements, union negotiations and consultations, as well as archaic processes required by other County of Maui departments.

6. Under Goal # 1, item 1 for the Administrative Program, please list all grant awards applied for and awarded to the Department. (Page 292, Program Budget) (TC)

In addition to the items listed on Question 2 under Overall, the following grants have been applied for since 2024.

Grantor	Amount	Description	Status
Community Wildfire Defense Grant (CWDG) (Funding Round 2)	\$4,443,455.00	Defensible Space Inspections (Positions for the Fire Prevention Bureau)	Denied
Community Wildfire Defense Grant (CWDG) (Funding Round 3)	\$4,495,197.00	Defensible Space Inspections (Prevention Positions)	Applied
Department of Transportation	\$96,765.93	Battery Powered Extrication Tools – Kaunakakai and Kihei Fire Stations	Completed
Department of Transportation (2026)	\$154,393.89	3 Sets - Lahaina, Kahului, and Wailea Fire Station	Application in Progress
FEMA Assistance to Firefighters Grant (AFG)	\$756,841.41	150 Replacement Turnout Ensembles/ 13 LUCAS CPR Units	Applied
Fire Fighters Wellness Program	\$500,000.00	Wellness Program	Application in Progress

USDA Rural Development	\$15,000,000.00	Haiku Fire Station	Application in Progress
-------------------------------	------------------------	---------------------------	--------------------------------

7. Under Goal # 2, item 1 for the Administrative Program, please list the facilities which completed a professional assessment in FY 2024 and the facilities anticipated for a professional assessment in FYs 2025 and 2026. (Page 293, Program Budget) (TC)

FY 2024	FY 2025	FY 2026
<ul style="list-style-type: none">• Wailuku Fire Station	<ul style="list-style-type: none">• Lahaina Fire Station	<ul style="list-style-type: none">• Napili Fire Station
<ul style="list-style-type: none">• Paia Fire Station	<ul style="list-style-type: none">• Makawao Fire Station	<ul style="list-style-type: none">• Kula Fire Station
<ul style="list-style-type: none">• Kaunakakai Fire Station	<ul style="list-style-type: none">• Kihei Fire Station• Kahului Fire Station	<ul style="list-style-type: none">• Kahului Administrative and Warehouse Buildings

8. Under Goal # 1, item 1 for the Training Program, what is a standard company evolution and how does this impact the Department's operations? (Page 299, Program Budget) (TC)

A standard company evolution is a type of training that may involve one or more companies that perform several different tasks used to evaluate performance standards. It is used to ensure the necessary skills of our uniformed fire personnel meet the department's standards. It also aides with developing training criteria.

9. The following relate to Goal # 2, item 1 for the Fire Prevention Program: (Page 315, Program Budget) (TC) (NUH)

- a. What is the most common reason for the delay of a building plan review for building permit approval? What strategies are being implemented to mitigate these challenges and reduce the anticipated review time? (TC)

Typically, delays in approving permits are caused by the applicant failing to provide critical details on the initial submittal. The County-wide MAPPS software, does not allow applicants to submit any corrections until all individual agencies, (e.g., Department of Planning, Department of Fire & Public Safety, etc.) have made their initial review. After the initial review, the applicant has an opportunity to submit corrections, which is then reviewed for a second (or third time) by the individual agencies. Thereby delaying one department's approval while waiting on another department to complete their review of the corrected submittal.

To mitigate these delays, affirmation check boxes and required fields for critical information in MAPPS will help applicants and departments to expedite the review. The Department has met with the Developmental Services Administration to suggest these improvements to the MAPPS software.

- b. What will help the Fire Prevention Bureau achieve its goal of 100-percent completion of plan reviews in FY 2025 and 2026? (NUH)

The Department is confident that we will meet this goal in both FY 2025 and 2026.

10. As noted to the Committee last year, the Fire Prevention Bureau is identifying all private water systems in the County. Has the Department identified all of these private water sources? Would tankers be able to use them if the piped water system is compromised? (TP)

The Fire Prevention Bureau is working with the Department of Water Supply (DWS) and has identified most private water systems in Maui County. If the County system is compromised during an emergency incident which activates the Emergency Operations Center (EOC), the DWS representative working at the EOC can provide access to maps to assist fire personnel in locating the nearest working county or private hydrant. Public and private hydrants have the same connections so our tanker apparatuses can easily connect to both systems.

11. What education and outreach activities are being planned to educate the public about newly adopted County Fire Code and fines? Can complaints be anonymous? (TP)

The Fire Prevention Bureau has conducted multiple community presentations and provided an education brochure (Attachment # 1) to explain the significant Fire Code Amendments with links to the County of Maui, Department of Fire & Public Safety website. The brochure will be mailed to all residents in the near future. It is also the intent of the Fire Prevention Bureau to update the department's website to include additional useful information.

Yes, anonymous complaints are received, and our personnel do their best to conduct inspections with the information provided. It is important to remember that anonymous complaints are usually missing information that cannot always be followed up on.

12. How many schools and hotels have been inspected by your Department to date and how many remain? (TP)

Yes, all 32 public, private, and charter schools have been inspected for the 2024 – 2025 school year. Inspectors have also completed 11 hotels since January 2025 and have approximately 20 more hotels to inspect.

13. The following relate to the Department's mental health needs: (GJ) (TP)

- a. Under the External Factors Description, mental health and adjustments to recruitment and retention strategies are challenges your Department faces. What funding and services will be provided in FY 2026 to address these challenges? (Page 289, Program Budget) (GJ)

The Department has an extensive program for interns as well as Junior Lifeguard which gives potential employees a deeper look into the challenges they may face as a Fire Fighter or Ocean Safety Officer.

The Department believes maintaining employee wellness is a great retention tool. The added funding in the Administration Program is to support the Resiliency and Wellness Trainings provided to our employees.

- b. As noted to the Committee last year, the Department is addressing the mental health needs of its employees in the aftermath of the August 2023 Maui Wildfires. As we are approaching the second anniversary, how is the Resilience and Wellness Team program going? Has the policy to allow dogs at the fire stations as a mental health promotional initiative advanced? (TP)

The Resiliency and Wellness Team continues to support our employees by focusing on building a culture of strength, ownership, and proactive preparation. The Resiliency and Wellness Team provided Peer Support and Resiliency trainings as well as one-on-one sessions to help members to regulate stress and shift their mindsets in a positive direction. The Department's Station Dog Policy was also put into effect and provides comfort to our employees stationed at Lahaina and Napili Fire Stations.

14. What is the status of the Ocean Safety 10-hour workdays and associated positions? (TP)

The Ocean Safety Bureau will be transitioning to a 4/10 work schedule effective April 6, 2025.

15. What is the status of the Olowalu Fire Station and associated positions? (TP)

West Maui Improvement Foundation (WMIF) has secured a contract to build the station. The Department worked closely with WMIF to ensure the design of the station would meet the Department's requirements. The Daniel R. Sayre Memorial

Foundation has generously donated the apparatus for the Olowalu Fire Station. In FY 2024, we requested six unfunded positions to staff the Olowalu Fire Station. The Department will be asking for funding once the station is built. Currently, WMIF is currently awaiting the State Historic Preservation Division (SHPD) Review.

16. As it relates to Index Code 911008C-7040 Motor Vehicles, are there no other vehicles available for the Communications Coordinator, CIP Coordinator, Safety Specialist, and Internal Affairs Investigator to use? How often do they need to use a company vehicle? Is it more cost effective to provide mileage reimbursement? Please explain. (Page 9-9, Budget Details) (YSL)

The Department has recently expanded our bureaus and civilian staff who are frequently required to travel during business hours for multiple reasons including but not limited to: resolving radio or MDC issues; conduct station, site, and HIOSH inspections; meetings with consultants; investigative interviews; etc. Mileage reimbursement could be an option but having department vehicles also allows us flexibility when off-island personnel travel to Maui for interviews, meetings, etc.

Salaries and Wages (Category “A”)

1. Index Code 911008A Wages and Salaries includes a Communications Support Technician. Please describe this position’s duties and whether this position is synonymous to a Public Information Officer. Further, please elaborate on the “expanded responsibilities of the Department’s communication tools and software.” (Page 9-3, Budget Details) (TC) (YSL)

No, this position does not have any Public Information Officer (PIO) responsibilities. This position will assist the Communications Coordinator with equipment, hardware, software, maintenance, and training for a variety of department software (e.g., First Due, Target Solutions) as well as equipment and hardware (e.g., radios, N-5 Sensors) Please see the attached Position Descriptions for the Communications Support Technician (Attachment # 2) and the Fire Captain (Public Information Officer) (Attachment # 3) for more details as well as the difference in responsibilities.

- a. The Communications Support Technician is also proposed to assist the Communications Coordinator. Is this a function that the Office of the Mayor’s Communication Team can assist with? Please explain. (YLS)

No, for further details on the function of the Communications Support Technician and Communication Coordinator, please see the above answer.

2. There are 17 FY 2025 expansion positions in the Department that are being requested to increase to full year salaries in FY 2026. Have these expansion positions been filled? (Page 9-3, 9-27, 9-28, 9-30, and 9-57, Budget Details) (TP)

Uniformed fire fighter positions will be filled with the current recruit class which will graduate in October 2025. The remaining 12 positions are still in the creation process.

3. Is the P-31478 Communications Coordinator position filled? Please describe this position's responsibilities. (Page 9-4, Budget Details) (YLS)

Yes, the Communications Coordinator position was filled via reallocation of the previous Communication Support Technicians. The responsibilities of the Communications Support Technician vastly increased which is why the Department requested to reallocate the position to Communications Coordinator. Please see the attached Position Description (Attachment # 4) for the Communications Coordinator.

Operations and Equipment (Category "B")

1. Where will the LUCAS Chest Compression System devices be housed? Have any incidents occurred where there were not enough personnel present to perform chest compressions or situations where continuous chest compressions were needed for a longer period of times? (Page 309, Program Budget) (TP)

These devices will be housed on designated fire apparatuses throughout Maui County. While we have never had an incident where we did not have enough personnel, we have had many cases where personnel were required to perform compressions for an extended period of time. Statistics show that mechanical compressions are more effective than manual compressions. Most importantly, the addition of these devices will protect our personnel from participating in the very dangerous and common practice of performing compressions unrestrained in an actively moving ambulance traveling in emergency traffic conditions.

2. The following relate to Index Code 911008B-6132 Professional Services: (Page 295, Program Budget) (YLS)
 - a. Why is funding for consultants' planning of CIP projects and engineers and architects for permit approval documents not an expenditure under the Department's CIP budget? (YLS)

This is an oversight of the Department and is included under the CIP budget. The amount of \$20,000 should be removed.

- b. Why is funding necessary for web-page building and maintenance? Does your Department have a separate website from mauicounty.gov? (YLS)

The Department planned to build a website to provide a department-driven experience for residents and visitors. However, we were recently notified that the County of Maui will be moving forward with a consultant to revamp each department's webpage. The amount of \$20,000 can be removed.

3. Index Code 911008B-6224 Physical Examinations note additional operational costs for Building Maintenance Repairer I. If physical examinations are required for Building Maintenance Repairer I position, should the proposed Building Maintenance Supervisor I also be required to do a physical examination? Please explain. (Page 295, Program Budget) (YLS)

The Building Maintenance Supervisor I position is classified as white-collar unlike the Building Maintenance Repairer I which is classified as blue-collar. As a white-collar position the Building Maintenance Supervisor I does not require an employer-paid annual physical examination.

4. As it relates to Index Code 911026-7039 Maintenance and Repair Equipment, given our State's dependency on the importation of goods and products, in addition to maintenance downtime, does the mechanic shop keep an inventory of supply parts that are regularly needed to keep the fleet operational? (Page 309, Program Budget) (SS)

Yes, to a reasonable extent. However, there are limitations including but not limited to storage space, lack of manpower to order and maintain the inventory/stock supplies, part availability, etc. The Department has various apparatuses that do not use the same parts; therefore, it is not practical to maintain an inventory of parts for each apparatus. The Department continues to standardize our fleet which will alleviate stocking of different parts for specific apparatuses in the far future. The Department retains and preserves dated apparatuses to ensure a fleet of relief apparatus is available in the event of major incidents and to accommodate front-line apparatuses when they are out of service due to maintenance and repairs. Additionally, relief apparatuses are used by the Fire Training Bureau when conducting trainings included but not limited to driver trainings, pumping training, recruit class, promotional assessments, etc.

5. Please provide additional details for the 35-percent increase in the Department's lease purchases. (Page 290, Program Budget) (NUH)

There is an error on Page 290, Program Budget. The Lease Purchases should be \$8,166.00 and the Machinery and Equipment should be \$9,833,776.

There was a 35-percent increase in Machinery and Equipment because we are requesting two engines and a ladder truck. A ladder truck costs approximately \$2,200,000.00. The Department has fallen behind in apparatus acquisitions and therefore, included an additional apparatus to the FY 2026 Budget request.

6. Under Index Code 911421C-7044 Other Equipment, please explain what the tents will be used for. (Page 298, Program Budget) (TC)

Pop-up tents are critical to providing a portable area of protection from the elements while conducting recruit, incumbent, multiagency, and community-based training and educational events. The pop-up tents provide a covered and shaded area for briefings, medical monitoring, first-aid, student instruction, and rest-rehab areas for participants.

Traditional pop-up tents available at Home Depot or Lowe's are generally a lower quality and break or malfunction after a few uses. The Ocean Safety Bureau has a similar tent to what we are requesting to purchase, and it has proven to be durable and economical. The requested tents are constructed of materials that offer increased strength, better design, and customizable canopies and frames.

7. The following relate to Index Code 911488B-7541 County Funds for brush abatement projects: (Page 317, Program Budget) (TC) (GJ)

- a. What are the services and brush abatement projects that will be funded? Please elaborate further. (TC) (GJ)

This fund will be used to increase funds in Revolving Fund Index Code 101063 – Fire Hazard Removal. This revolving fund is used to clear properties that are in violation of the Fire Code and has not been cleared by the property owner. The Department will attempt to collect the appropriate fines and fees after the fire hazard has been removed.

- b. Are these projects on County-owned lands or privates lands? Will there be cost sharing with other departments or landowners? (GJ)

The Fire Hazard Removal Fund (Revolving Fund Index Code 101063) is primarily for private lands. The County of Maui will be responsible for clearing their own properties. The Department is currently working with the Department of Public Works and Department of Parks & Recreation to clear properties belonging to the County of Maui. There is no cost sharing.

8. For Index Code 911008B-6129 Other Services, please describe the capabilities of and cost associated with the Starlink phones. Which Department personnel would use them? (Page 9-6, Budget Details) (TP)

The description in the budget details is incorrect. Starlink is not a phone but a satellite internet network which can provide high-speed broadband internet access in remote

areas and during disasters. The Department hopes to have a Starlink unit in both of the Fire Battalion Chiefs' vehicles to provide a reliable avenue of communication during a disaster or in areas with no or poor cellular service. The Starlink device will also provide reliable internet service to the Department's drone operators which will allow for live stream videos back to the Emergency Operations Center (EOC) and Department Chief Officers for situational awareness during emergency incidents.

9. For Index Code 911256C-7044 Other Equipment, will the Department plan to build a roof between the two 20-foot storage containers to create additional shade for the Department's Training Bureau? How was the cost estimate for the storage container determined? (Page 9-16, Budget Details) (TP)

These containers are expected to be housed next to our warehouse at the Kahului Fire Station. The Department will need to determine if the space allows for the installation of a roof over the two containers. The Department requested several quotes and used the most economical option for the cost estimate.

10. For Index Code 911421C-7033 Education/ Instructional Equipment, will CPR training classes be available for Lanai and Molokai communities or is this equipment for Department personnel only? (Page 9-19, Budget Details) (TP)

This equipment will be utilized by the Department's Fire Training Bureau to be used by our personnel. The Department offers CPR training to students of public, private, and charter schools upon request. For the last few years, we have worked with the Department of Education to provide hands-on CPR to high school students.

11. For grants proposed under the Training Program and Fire/Rescue Operations Program, please explain how these grants amounts are determined. (Page 302, Program Budget; Page 9-83, Program Details) (TP)

The grant amounts are an estimate based on what the Department plans to apply for each year.

12. As it relates to Index Code 911057B-6201 Airfare, Transportation, is the Department unable to recruit Molokai residents? If yes, please explain why. (Page 9-41, Budget Details) (TP)

No, the Department does not have an issue with recruiting Molokai residents. There were eight Fire Fighter Trainee candidates from Molokai who were invited to participate in the upcoming Physical Agility Test. Typically, there is at least one Fire Fighter Trainee from Molokai in each recruit class. Additionally, majority of fire personnel assigned to Molokai are residents:

- **Kaunakakai Fire Station – 13 of 18 are Molokai residents**

- **Ho'olehua Fire Station – 13 of 15 are Molokai residents**
- **Puko'o Fire Station – 5 of 6 are Molokai residents**

13. The following relate to Index Code 911057B-6231 Rental of Building: (Page 9-41, Budget Details) (TP) (SS)

- a. Are off-island firefighters allowed to sleep at the Molokai Fire Station when off duty? Please explain.

Personnel have slept at Kaunakakai Fire Station in the past, but it was usually one person at the rank of Fire Captain or Fire Fighter III. The station has a limited number of bunks for on-duty personnel to sleep in.

- b. Has the Department considered purchasing a property on Molokai to provide housing for off-island firefighters instead of renting? (SS)

Yes, the Department's goal is to aid non-resident personnel assigned to Molokai by providing housing. The Department is currently working with the Department of Personnel Services and Hawaii Fire Fighters Association to draft an agreement.

The Department has not ruled out the possibility of purchasing a property on Molokai to provide housing for off-island firefighters; however, using County funds to purchase real property presents several challenges including but not limited to budget limitations, long-term financial commitments, property management responsibilities, and compliance with procurement and legal requirements.

The Department is not opposed to exploring alternative options but feels that renting remains the more flexible and immediate option to meet housing needs. Either option, property acquisition or rental, will require a thorough evaluation, interagency coordination, and policy-level support to ensure feasibility and alignment with County regulations.

Our goal is to fill all Molokai positions with qualified Molokai residents.

14. As it relates to Index Code 911076-6139 Repairs & Maintenance – Others, are the PA and Radio emergency notification system mobile or are they located only at the noted fire station? (Page 9-45, Budget Details) (TP)

These systems are not mobile and located at each fire station for notifying personnel when an alarm is received. The current system is aging, forcing us to replace or upgrade radio systems more frequently.

15. As it relates to Index Code 911076B-6273 Safety Program, are firefighters involved in Swiftwater rescue equipped with their own personal protective equipment in addition to those they are trying to rescue? (Page 9-45, Budget Details) (TP)

Yes, the Department has sufficient personal protective equipment (PPE) for both personnel and victims. As the Department recently replaced some Swiftwater gear, we plan to use the older gear to add more PPEs to the apparatus for victims. The FY 2026 budget request is also to add PPEs for the Swiftwater Cadre cache.

16. For the proposed Aerial Quint Truck and Pumper Trucks for the Lahaina, Makawao, and Wailea Fire Stations, you note that it takes 48-53 months to build. Does the Department pay the full amount of the truck up-front or is a deposit only required and the balance paid upon delivery? Please explain. (Page 9-51 & 9-53, Budget Details) (TP)

For the last seven years, the County of Maui has opted to pay the full amount up front as there is a discount of up to 14 percent by doing so.

- a. Has the Department pursued funding from grants or other sources for the replacement of these trucks? Please explain. (YLS)

No, the Department has not found any grants that would cover the cost of a replacement apparatus to service a non-rural area.

17. The Department is implementing one of its After-Action Report Recommendations: "Implement a take-home policy for Battalion Chief command vehicles so off-duty Battalion Chiefs can readily respond from their residence; increasing the Maui Fire Department's command and control capability." As Lahaina begins to rebuild, on-street parking and roadway access have been Department concerns. Do Battalion Chiefs have off-street parking available when off-duty? Please explain. (9-55, Budget Details, Index Code 911076C-7040) (TP)

Yes, we have confirmed with our Fire Battalion Chiefs that there is available off-street parking.

18. In FY 2025, the Department requested 20 portable radios at \$1,750 each. This year, the Department is requesting 10 additional portable radios at \$3,210 each under Index Code 911076C-7030 Communication Equipment. Are these radios compatible or would they require a Communications Applied Technology Incident Command Radio Interface system for connection? (Page 9-56, Budget Details) (TP)

Unfortunately, there was a substantial increase in the cost of each radio and the Department was only able to purchase 11 radios with FY 2025 funds. The requested FY 2026 funds would be used to purchase the remaining radios which are compatible with our current radios.

19. By correspondence dated April 11, 2024, you informed the Committee that the WatchTower software program would reflect a six percent increase in year two, with subsequent six percent increase. Please confirm that your Department purchased the WatchTower software. If yes, where is this six-percent increase reflected in the FY 2026 Budget? (Page 9-68, Budget Details) (TP)

Yes, the WatchTower software was purchased in FY 2025 and is currently being used to document all logs and incident reports. We anticipate any future costs associated with the software will be moved to the Information Technology Services Division budget.

20. The following relate to Index Code 911777B-6231 Rental of Building: (Page 9-67, Budget Details) (TP) (YLS)

- a. Has a new space for Ocean Safety Bureau been identified? (TP)

When the FY 2026 Budget was initially submitted in October 2024, the Ocean Safety Bureau looked at an available property which includes a warehouse and office space.

- b. Has the Ocean Safety Bureau secured a lease? If not, how was the funding request determined? (YLS)

No, the lease is pending funding approval via the FY 2026 Budget.

21. As it relates to Index Code 911777B-6273 Safety Program, when and where will the 2025 Junior Lifeguard State Championships be held? (Page 9-67, Budget Details) (TP)

The 2025 Junior Lifeguard State Championships will be held on August 9, 2025 at Black Rock Beach in Kaanapali.

22. The following relate to Index Code 911081C-7040 Motor Vehicles: (Page 9-56, Budget Details) (YLS)

- a. By correspondence dated September 13, 2023, the then-Director of Finance said that the furnishing and delivery of a Lanai tanker truck was canceled and the CDBG

funding was redirected. Please explain why the Department didn't pursue CDBG funding for the tanker truck in FY 2026. Following the cancellation of the CDBG funding, did the Department receive a pre-award of future CDBG funding to acquire the tanker truck? Please explain.

After our project's funding was redirected to housing following the 2023 August Wildfires the Department was unsure of CDBG's status on funding for future projects and missed the last opening period. The Department is prepared to submit a Request for Proposal (RFP) during the next opening scheduled for October/November 2025.

- b. The current tanker truck is 14 years old. How long will it take to receive the replacement tanker truck? Why was there a delay in requesting General Funds for the replacement vehicle? If the current Lanai tanker truck becomes inoperable before the replacement truck is received, what is the Department's plan to ensure public safety on Lanai? (Page 9-56, Budget Details) (YLS)

A tanker truck takes approximately 3-4 years to build.

When building the Fiscal Year (FY) 2025 Budget, the Department prioritized two engines, one tanker, and three mini pumpers costing \$5,315,000.00 and 29 expansion positions over a tanker truck for Lanai Fire Station.

At the time of building the FY 2025 Budget, the Department was working with the Daniel R. Sayer Memorial Foundation on a generous donation of a tanker truck. This tanker truck is supposed to service as a primary backup or surge capacity for our front-line tankers on Maui, however if the current tanker truck assigned to Lanai Fire Station were to become inoperable, we would send a reserve truck from Maui to Lanai.

23. Please provide a breakdown of the \$100,000 expansion request under Index Code 911008B-6132 Professional Services. (Page 9-6, Budget Details) (NUH)

Professional Services	Amount
Resilience/ Wellness Training	\$30,000.00
Engineer/ Architect Permit Approval Documents	\$30,000.00
Consultation for Planning CIP Projects	\$20,000.00*
Webpage Building and Maintenance	\$20,000.00**
TOTAL:	\$100,000.00

*Remove – Please refer to Question 2.a, under Operations and Equipment “Category B.”

**Remove – Please refer to Question 2.b, under Operations and Equipment “Category B.”

24. Please elaborate on “wildfire mitigation” proposed under Index Code 101075B-6132 Professional Services. (Page 9-76, Budget Details) (NUH)

The Department intends to implement additional wildfire mitigation projects in the future including but not limited to Chipper Programs, Home Hardening for Residential Projects, Support for Community Wildfire Protection Plans, etc.

Index Code 101075 is a revolving fund used by the Fire Prevention Bureau that is generated from plans review fees. This fund is separate from the General Fund and is not depleted at the end of the fiscal year.

Capital Improvement Projects

1. The following relate to CBS-1003 Countywide Fire Facilities: (Page 912, Program Budget)

- a. Are all the items listed under the project description expected to meet the anticipated life of 20-25 years? (YLS)

Yes, most of the items are expected to meet the anticipated life expectancy. Some of the items are for projects to replace damaged or aging structure/building components, or to replace equipment or facilities to extend the useful life.

- b. Should some of these items be moved to Operations under a “repair and maintenance” category? (YLS)

As these items are a part of projects that are extending the useful life of existing buildings, land or equipment that are considered to be major assets, we have included it in Capital improvements instead of Repair and Maintenance.

- c. Please elaborate further on Item 17 “Construction Project Miscellaneous Spec Writing and Project Management.” Should this be under Professional Services in Operations? (YLS) (TC)

Item 17 “Construction Project Miscellaneous Spec Writing and Project Management” is used to consolidate multiple projects, using one consultant to cover more than one project in the FY 2026 County-Wide Fire Facility.

2. Please provide details on CBS-1004 and CBS-1008, relating to the Kihei and Paia Fire Station Relocation projects. What is the total anticipated cost and location for these projects? (Page 911, Program Budget) (NUH)

In regards to CBS-1004, relating to Kihei Fire Station, the search area is currently bounded by the Kihei Police Station to the South and North Kihei Road to the North. Currently our consultant is performing site selection studies and will provide five (5) sites for consideration. The total anticipated cost is estimated at \$8,650,000.00 which includes costs of the Site Selection Study, Land Acquisition, Design, Construction, and Construction Management.

In CBS-1008, relating to the Paia Fire Station, the station is in the tsunami inundation zone and given the age of the building, we are considering relocation of the Paia Fire Station mauka of the current location. A site selection study is slated to begin in FY 2027. A consultant will be selected to perform a site selection study to determine a suitable location for a new fire station based on the department's standard criteria. The total anticipated cost is estimated at \$8,650,000.00 which includes costs of the Site Selection Study, Land Acquisition, Design, Construction, and Construction Management.

3. The following relate to CBS-1002 Haiku Fire Station: (Page 915, Program Budget) (TC) (YLS)

a. Has a location for the proposed fire station been identified? (TC)

The location was identified and acquired by the County of Maui in January 2008. The Haiku Fire Station located at 3550 Hana Highway in Haiku, will utilize approximately six acres of the 28-acre parcel.

b. Please provide a status update on the project started through the anticipated completion of the station. If FY 2026 funds are for new construction, when is work anticipated to begin and does the Department have a building permit for the project? (YLS)

The project design is completed, and our consultants are currently working on Project Entitlements and Permits. These are being prepared for submittals for review and approval.

The Project Timeline is as follows:

- **Late 1990s: The need for a station in Haiku is identified.**
- **2006: Site selection begins.**
- **2008: In January, the land is acquired and design work begins.**
- **2011: Draft Environmental Assessment is published, construction plans prepared and permits are sought.**
- **2012: Project placed on hold following community concerns.**
- **2019: Project consideration resumes.**
- **2020/ 2021: A feasibility study is conducted to evaluate alternative sites.**

- **2021: Final site selected based on the department's standard criteria.**
- **2022: Construction documents are prepared. The process for Environmental Assessment (EA) and Land Use Entitlements begins.**
- **2024: Draft Environmental Assessment provided in June 2024.**
- **2025: Draft Ka Paakai Analysis Report provided in February and the Zscaler Private Access (ZPA) application is prepared in March.**

In September 2025, the project is anticipated to be put out to public bid and awarding of contract to follow. If all permits and entitlements are approved, by April 2026 the Notice to Proceed for the construction will be given. The project is tentatively scheduled to be completed by July 2028.

- c. How much FY 2025 funding has been encumbered and expended and what work has been completed so far? (YLS)

FY 2025 funding for the construction Haiku Fire Station project totals \$14,500,000.00. None of the funds have been encumbered or expended to date. However, the funds should be encumbered by December 31, 2025 when the project bid is awarded.

- d. With build times for fire apparatus taking an estimated 48-53 months to complete, should an apparatus be included in the FY 2026 Budget concurrently while the station is being built? (YLS)

The Department received funding in FY 2025 and are already contracted for a new apparatus for Haiku Fire Station.

4. For CBS-8918 Kula Fire Station Apparatus Bay, is the design completed and are construction plans approved and permitted? Further, explain the \$280,000 funding for "Other." (Page 914, Program Budget) (YLS)

The department has reviewed the preliminary design. The design consultant is currently working on the construction documents and preparing for building permit submission. The \$280,000.00 listed under "Other" will be used toward acquiring a Construction Management firm.

The Honorable Sugimura, Chair
Page 20
April 4, 2025

If you have any questions, please contact the Office of the Fire Chief at (808) 270-7561.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Ventura". The signature is written in a cursive, flowing style.

BRADFORD K. VENTURA
Fire Chief

Maui Fire Department



Brush Mitigation Guide

PROGRAMS OFFERED



MFD WUI Program

To educate the community and provide proactive measures involving the community and MFD.



MFD Fuel Break Program

To educate large landowners on best practices and resources for wildland mitigation.



Fire Prevention Link

https://mauicounty.gov/1465/Fire-Prevention_bureau

OTHER RESOURCES

Maui County Fire Code Link
<https://mauicounty.gov/documentcenter/view/151332/ord-5754-bill-185-2021-maui-fire-code-adopted-122324>

Hawaii Wildfire Management Organization (HWMO)
hwmo.org

Fire Wise USA
www.firewise.org

National Fire Protection Association (NFPA)
nfpa.org



For More information Contact:
 Maui Fire Prevention Bureau
Fire.prevention@mauicounty.gov
 808-876-4960

MAUI FIRE DEPARTMENT BRUSH CLEARANCE GUIDE

Illustration



Maintain trees adjacent to structure so they are not within 5 feet of the vertical plane of the roofline.

MAUI FIRE DEPARTMENT BRUSH CLEARANCE GUIDE

! Maintain an effective clearance in developed areas as follows:

- Brush 18 inches and up to 3 feet in height shall have 30 feet of clearance from structures.
- Brush greater than 3 feet and up to 6 feet in height shall have 50 feet of clearance from structures.
- Brush greater than 6 feet and up to 9 feet in height shall have 75 feet of clearance from structures.
- Brush greater than 9 feet in height shall have 100 feet of clearance from structures.
- For lots ½ acre or less, if upon inspection violations of any of the above are found, vegetation shall be cleared to less than 18 inches across the entire lot.

! Maintain an effective fuel break on plots of land greater than 1/2 acre in size that are adjacent to subdivisions containing buildings or structure as follows:

- Brush 18 inches and up to 6 feet in height shall have 50 feet of clearance from structures. Where required, a 50-foot fuel break shall be measured from the property line.
- Brush greater than 6 feet in height shall have 100 feet of clearance from structures. Where required, a 100-foot fuel break shall be measured from the property line.



ATTACHMENT # 1

 Department of Fire & Public Safety
 FY 2026 Budget (BFED-1) (FS-02)



MAIN CAUSES OF STRUCTURE IGNITION

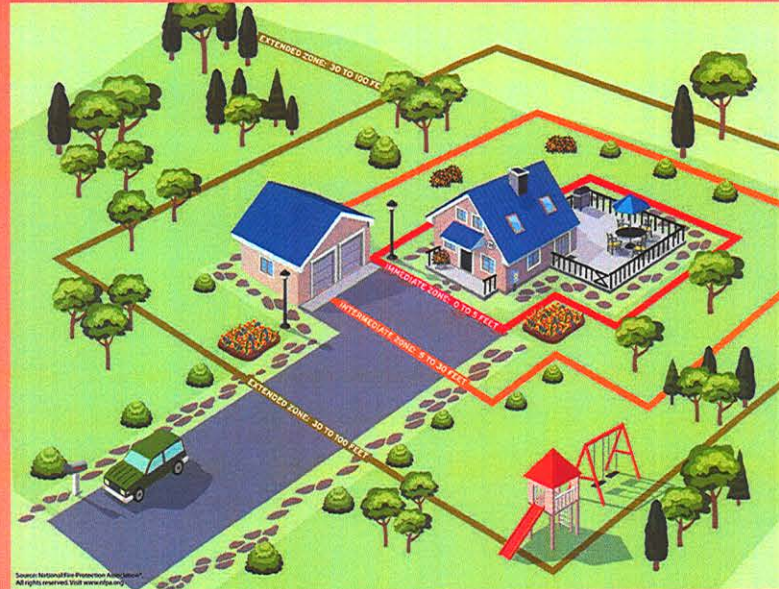
EMBER IGNITION

Burning pieces of airborne wood and/or vegetation that can be carried more than a mile through the wind can cause spot fires and ignite homes, debris, and other objects. They can also penetrate and smolder in woodpiles, patio/deck items, vents and openings, roofs, and debris filled gutters. Most home losses in a wildfire are from embers, not by direct contact with flames.

DIRECT FLAME CONTACT FROM BRUSH

Typically small flames burning through grass and ground litter. If the fuel sources are not interrupted, they can reach houses or attachments. Flames touching a house, fence, or deck can cause them to ignite.

ZONE GRAPHIC



Source: National Fire Protection Association
All rights reserved. Visit www.nfpa.org

National Fire Protection Association

<https://www.nfpa.org/education-and-research/wildfire/preparing-homes-for-wildfire>

IMMEDIATE ZONE - MOST IMPACT

The home and the area Zero to 5 Feet home; is defined as a non-combustible area. Science tells us this is the most important zone to take immediate action on as it is the most vulnerable to embers. START WITH THE HOUSE ITSELF then move into the landscaping section of the Immediate zone.



For More information Contact:
Maui Fire Prevention Bureau
Fire.prevention@mauicounty.gov
808-876-4960

IMMEDIATE ZONE - CHECK LIST

- ✓ Clean roofs and gutters of dead leaves, debris, and pine needles that could catch embers.
- ✓ Replace or repair any loose or missing shingles or roof rules to prevent ember penetration.
- ✓ Reduce embers that could pass through vents in the eaves by installing 1/8 inch metal mesh screening.
- ✓ Clean debris from exterior attic vents and install 1/8 inch metal mesh screening to reduce embers.
- ✓ Repair or replace damaged or loose window screens and windows.
- ✓ Screen in or box-in areas below patios and decks with wire mesh to prevent debris and combustible materials from accumulating.
- ✓ Move any flammable material away from wall exteriors - mulch, flammable plants, leaves and needles, firewood piles - anything that can burn.
- ✓ Remove anything combustible stored underneath decks or porches.

**County of Maui
Department of Fire & Public Safety**

Position Description for
FIRE COMMUNICATIONS TECHNICIAN

Functions under the direct supervision of the Fire Services Officer. This position will provide front-line technical support and maintenance for PC's, hardware, software, radio equipment and Department networks.

Computer Hardware & Software Support **65%(a)(b)**

1. Maintain and operate fire reporting software application with assistance of County IT Department; review reports and provide data requested (i.e. # of incidents, costs, etc.)
2. Public request for information – Uniform Information Practice Act (UIPA), gathers and tracks requested reports from the public while also complying with UIPA.
3. Inventory, track, order, schedule repair/replacement of PC's, software & peripheral equipment for the Department.
4. Primary contact for incoming IT support requests.

Radio Equipment **25% (a)(b)**

1. Maintains radio equipment inventory for entire Department
2. Primary contact between radio maintenance vendor and Department
3. Tracks & schedules regular radio maintenance as required
4. Minimal testing, installation, modification of radio equipment

Other Related Duties **10% (a)(b)**

1. Processes budgetary replacement plans for radio system and computer hardware. (i.e. procurement procedures)
2. May be called upon to provide training to personnel
3. Recommends or performs corrective actions for problems in system operations
4. Assists system administrators in overall system maintenance.
5. May operate a department issued vehicle to attend meetings and pick up/drop off equipment.
6. May be called upon to assist with communication equipment at an emergency.

- Key:
- (a) The performance of this function is the reason that the job exists.
 - (b) The number of other employees available to perform this function is limited.
 - (c) This function is highly specialized, and employee is hired for special expertise or ability to perform this function.

Administrative Services

PREPARED BY:

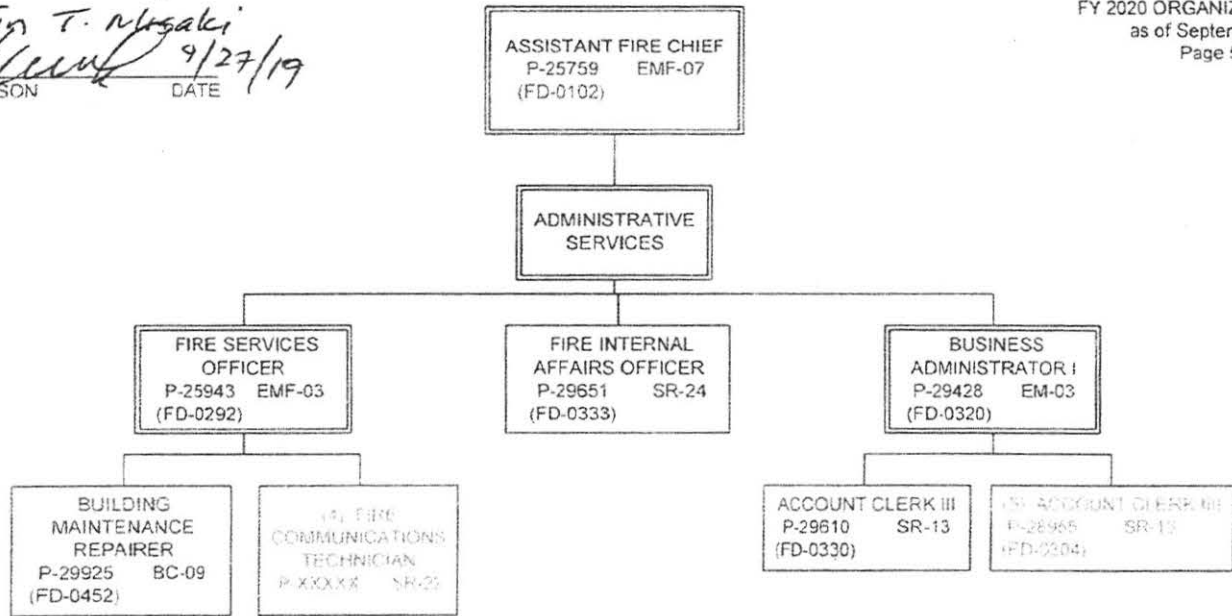
Deanne 9/27/19
 DEPARTMENT HEAD DATE

APPROVED BY:

Edwin T. Mizaki 9/27/19
 COMMISSION CHAIRPERSON DATE

FIRE & PUBLIC SAFETY COMMISSION
 DEPARTMENT OF FIRE & PUBLIC SAFETY
 COUNTY OF MAUI

FY 2020 ORGANIZATIONAL CHART
 as of September 1, 2019
 Page 5 of 25



(4) FY2020 Budget Expansion position Fire Communications Technician, SR-22
 (5) Office Operations Assistant II in the process of reallocation to Account Clerk III

DEPARTMENT OF PERSONNEL SERVICES County of Maui POSITION DESCRIPTION	Dept: <u>Fire & Public Safety</u> Div: <u>Administration</u> Section: <u>Support Services</u> Physical Location: <u>Kahului</u>
1. Pos. No. <u>P-</u> Perm <input checked="" type="checkbox"/> Temp <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Pt-time <input type="checkbox"/>	2. PRESENT CLASS _____ SR: _____ 3. Incumbent's Name: _____
4. Action Requested: Initial Allocation (<input checked="" type="radio"/>) Reallocation (<input type="radio"/>) Description Only (<input type="radio"/>) Redescription-Review (<input type="radio"/>) Recommended Allocation: CLASS: <u>Fire Communications Technician</u> SR: <u>17</u>	
5. Authorized by: _____ (Indicate Committee Rpt. No. or Meeting and Date Action adopted or approved):	
6. Duties of the Position: List each duty assigned or performed by the position in logical order; beginning with those performed most frequently and followed by those performed occasionally. Give an estimate of the average amount of time spent in performing the duties listed. If more space is needed, use a blank sheet (8 1/2" x 11") and list the duties thereon and attach to this Form.	
SEE ATTACHED	% of Time
FOR CIVIL SERVICE USE ONLY	
ACTION TAKEN: Initial Alloc () Realloc () No Change () Other: _____	
CLASS: _____ SR: _____	
See Audit Rpt No. _____ Study By: _____ Alloc Notice No. _____	
Non-Comp Exam Req: Date Admn: _____ Pass () Fail () Score: _____	
EFFECTIVE DATE: _____	APPROVED: _____
DATE: _____	

7. **Supervision Received** (Give name and title of immediate supervisor) :

Name: Rylan Yatsushiro Title: Fire Services Officer

8. **Responsibilities of the Position:**

a. Supervisory Responsibilities (List names, titles and nature of supervision given):

<u>Name</u>	<u>Title</u>	<u>Nature of Supervision</u>

b. Other Responsibilities (Describe responsibilities not shown in 6 or 8a):

c. Tools and Equipment (List tools and equipment used or operated):

d. Hazards, Hardship, etc (List and describe any unusual working conditions):

e. List Licenses or Certificates Held:

9. **CERTIFICATE OF EMPLOYEE:** I certify that the statements above are accurate and complete.

Signature of Employee: _____ Date: _____

10. **Statement of Immediate Supervisor**

a. Comment on the statements made by employee (Indicate exceptions or additions):

b. Describe the nature and extent of supervision you exercise over this position:

c. Indicate the qualifications absolutely necessary to perform the duties of this POSITION: (The Educational level, kind and length of work experience, physical requirements):

see class specifications

d. License and/or Certificates Required:

see class specifications

11. **CERTIFICATE OF IMMEDIATE SUPERVISOR:** I certify that the statements above are accurate and complete.

Signature of Immediate Supervisor: *[Signature]* Date: _____

12. **CERTIFICATE OF DIVISION HEAD:** I certify that I have reviewed the statements above and that they are accurate and complete.

Signature of Division Head: _____ Date: _____

13. **Statement of Department Head:**

a. Indicate and comment on any inaccuracies or disagreements:

b. Comment on qualifications indicated by Immediate Supervisor in 10-c above.

14. **CERTIFICATE OF DEPARTMENT HEAD:** I certify that the statements above are accurate and complete.

Signature of Department Head: *[Signature]* Date: _____

**County of Maui
Department of Fire & Public Safety**

Position Description for
FIRE CAPTAIN (SR-25)

Public Information Management/Media Relations 70% (a, b)

- Responds to major incidents or presence can be requested by the Incident Commander at any major incident to act as the Public Information Officer. Releases authorized information to the media, submits to media interviews, and follows up with updates and changing developments at incidents.
- Performs complex and sensitive public information assignments, coordinating with key players within the Department of Fire and Public Safety (DFPS), the Mayor's Office, county, state, and/or federal agencies, which may include researching and writing vital information to effectively and appropriately accomplish the goals of the Fire Chief and/or Deputy Fire Chief.
- Functions as the subject matter expert (SME) and adviser to the Fire Chiefs Office (FCO) and the Public Information Office (PIO) on various matters relating to the news media, journalism, mass media, and maximizing the media relations between the FCO and journalists.
- Works as a media liaison between DFPS and the County of Maui to ensure both are kept well informed of media queries, initiatives, policies and/or issues pertaining to Mayor and/or the DFPS.
- Provides crisis or strategic communication advice and expertise whenever necessary; working with the FCO to research and collect relevant information regarding a particular issue or problem; and consulting or conferring with DFPS stakeholders to collect the most accurate and relevant information to support the DFPS and its position on various topics/issues in order to best prepare DFPS personnel to speak, testify or present in a public forum.
- Receives, evaluates, and addresses daily non-emergency incident inquiries from the media, government agencies and the public, regarding various matters including the DFPS personnel, policies, initiatives, programs, reputation, and misinformation about the department.
- Provides extensive or custom-designed Media Training to the Fire Chief, Deputy Fire Chief, Chief Officers, PIO, and other DFPS personnel who may be speaking or testifying before government officials, media, businesses, nonprofit organizations, and/or community groups.
- Assists the FCO, Chief Officers, and other DFPS personnel, as the media SME and upon request, to review and edit written material, which may include statements or letters, news releases, media advisories, multimedia scripts, and website and social media posts.
- Plans, coordinates, and executes media interviews, in person or virtual, with the designated department SMEs upon request and on behalf of the DFPS.

- Plans, coordinates, and executes news conferences, media events and public service announcements (PSA) with the designated stakeholders upon request and on behalf of the DFPS.
- Briefs and prepares the Fire Chief, Deputy Fire Chief, and Chief Officers, and other DFPS personnel for media interviews and public speaking events; writes speaking points and/or statements to educate the public via the media; and responds to the media in writing, when appropriate, on behalf of the DFPS.
- Writes or assists DFPS personnel in writing news releases, media advisories, speeches, directives, letters, greetings, messages, articles, special reports, bulletins, PSA or multimedia scripts, and presentations to help inform and educate the public.
- Promotes initiatives or news from the FCO by drafting social media posts that will be edited and approved by the FCO, and then posted on DFPS' social media pages.
- Strengthens and maintains the effective, professional relationships with news organizations and newsmakers by continuing to inform and educate the public about DFPS' initiatives, policies, programs, and goals.
- Writes and submits biweekly reports to the FCO regarding inquiries from the media and public. Reports shall include hot topics that may impact DFPS as well as other work assignments performed.
- Works closely with Mayors Communications Team, MPD Public Information Officer and MEMA Public Information Officer.
- Reports to County Joint Information Center during large events when Joint Incident Command is stood up.

Public Education

25% (a,b)

- Plans, organizes and demonstrates fire prevention and safety methods and practices, to include evacuation and escape plans, and use of firefighting equipment.
- Runs campaigns during high-risk periods, such as during wildfire season, holiday cooking times, etc., to address specific fire hazards.
- Uses modern communication platforms to spread fire safety tips and awareness, targeting a broad audience.

Other Related Duties

5% (a,b)

- Performs other related duties as assigned.
- Maintains and keeps an inventory of equipment assigned to the position.
- Organizes and archives DFPS photos and videos at the direction of County's Information Technology Services.
- Assists DFPS' video cadre to create training videos.

- Key:
- (a) The performance of this function is the reason that the job exists.
 - (b) The number of other employees available to perform this function is limited.
 - (c) This function is highly specialized, and employee is hired for special expertise or ability to perform this function.

DEPARTMENT OF PERSONNEL SERVICES County of Maui POSITION DESCRIPTION	Dept: <u>Fire & Public Safety</u> Div: <u>Administration</u> Section: _____ Physical Location: <u>Fire Kahului Admin Office</u>
---	---

1. Pos. No. <u>P-00546</u> Perm <input checked="" type="checkbox"/> Temp _____ Full-time <input checked="" type="checkbox"/> Pt-time _____	2. PRESENT CLASS _____ SR: _____ 3. Incumbent's Name: _____
--	--

4. Action Requested: Initial Allocation () Reallocation () Description Only () Redescription-Review ()

Recommended Allocation: CLASS: Fire Captain SR: 25

5. Authorized by: _____ (Indicate Committee Rpt. No. or Meeting and Date Action adopted or approved):

6. Duties of the Position: List each duty assigned or performed by the position in logical order; beginning with those performed most frequently and followed by those performed occasionally. Give an estimate of the average amount of time spent in performing the duties listed. If more space is needed, use a blank sheet (8 1/2" x 11") and list the duties thereon and attach to this Form.

	% of Time
SEE ATTACHED	

FOR CIVIL SERVICE USE ONLY		
ACTION TAKEN: Initial Alloc (<input type="checkbox"/>) Realloc (<input type="checkbox"/>) No Change (<input type="checkbox"/>) Other: _____		
CLASS: _____	SR: _____	
See Audit Rpt No. _____	Study By: _____	Alloc Notice No. _____
Non-Comp Exam Req: Date Admn: _____	Pass (<input type="checkbox"/>) Fail (<input type="checkbox"/>)	Score: _____
EFFECTIVE DATE: _____	APPROVED: _____	DATE: _____

7. **Supervision Received** (Give name and title of immediate supervisor) :
Name: Ryan Otsubo Title: Assistant Fire Chief

8. **Responsibilities of the Position:**

a. Supervisory Responsibilities (List names, titles and nature of supervision given):

<u>Name</u>	<u>Title</u>	<u>Nature of Supervision</u>

b. Other Responsibilities (Describe responsibilities not shown in 6 or 8a):

c. Tools and Equipment (List tools and equipment used or operated):

d. Hazards, Hardship, etc (List and describe any unusual working conditions):

e. List Licenses or Certificates Held:

9. **CERTIFICATE OF EMPLOYEE:** I certify that the statements above are accurate and complete.
Signature of Employee: _____ Date: _____

10. **Statement of Immediate Supervisor**

a. Comment on the statements made by employee (Indicate exceptions or additions):

b. Describe the nature and extent of supervision you exercise over this position:

c. Indicate the qualifications absolutely necessary to perform the duties of this POSITION: (The Educational level, kind and length of work experience, physical requirements):
see class specifications.

d. License and/or Certificates Required:
see class specifications.

11. **CERTIFICATE OF IMMEDIATE SUPERVISOR:** I certify that the statements above are accurate and complete.
Signature of Immediate Supervisor: Ryan Otsubo Date: 2/19/25

12. **CERTIFICATE OF DIVISION HEAD:** I certify that I have reviewed the statements above and that they are accurate and complete.
Signature of Division Head: [Signature] Date: 2/19/25

13. **Statement of Department Head:**

a. Indicate and comment on any inaccuracies or disagreements:

b. Comment on qualifications indicated by Immediate Supervisor in 10-c above.

14. **CERTIFICATE OF DEPARTMENT HEAD:** I certify that the statements above are accurate and complete.
Signature of Department Head: [Signature] Date: 2/19/25

**County of Maui
Department of Fire & Public Safety**

Position Description for
COMMUNICATIONS COORDINATOR
SR-22

Functions under the direct supervision of the Fire Services Officer. This position is responsible for the planning, managing, and implementing an integrated department-wide and County communication system which is consistent with the technical requirements as well as with the Federal Communications Commission's requirements. This position will provide front-line technical support and maintenance on PC's, hardware, software, radio equipment, and department networks.

Administrative

35%(a)(b)

1. Conducts long-range planning with the Fire Administration and coordinates the department's telecommunications equipment and systems to be consistent with technical and Federal Communications Commission's requirements as well as with County-wide network systems.
2. Works with County ITS Division to improve communication to Department's Prevention Bureau and Ocean Safety needs. Improving the County network capabilities at these locations is crucial for communication and safety needs County-wide.
3. Processes budgetary replacement plans for radio systems, computer hardware, and software programs in accordance with County of Maui procurement procedures.
4. Researches, schedules vendor demonstrations, and recommends new software programs to enhance department capabilities for end-user ease and efficient completion of tasks for uniformed personnel.
5. Creates job aides and provides initial and refresher training on the use and care of various software and devices including computers, mobile data computers, tablets, etc.
6. Creates and revises fire and ocean safety mobilization running cards in coordination with the Assistant Chief of Operations and Maui Police Department Central Dispatch.
7. Assists with adding, editing, and deleting contact information in various department software programs including the records management system, mass notification system, etc.
8. Processes public requests for information – Uniform Information Practice Act (UIPA), generates, tracks, and distributes requested reports from the public while also complying with UIPA.
9. May transmit urgent emergency-related notifications via the department's mass notification system.
10. Assist with granting, updating, and removing access to shared drive and software.

Computer Hardware & Software Support

35%(a)(b)

1. Makes recommendations and executes customizations/ modifications to existing and new software to meet the needs of end-users (e.g. Fire Fighters, Ocean Safety Officers, etc.)
2. Department's liaison between end-users and software/ computer hardware vendors as well as the County of Maui, IT Division.
3. Maintain and operate fire reporting software application with assistance of County IT Department; review report and provide data requested (i.e. # of incidents, cost, etc.).
4. Install and troubleshoot software department-wide using special access granted by County of Maui, ITS Division.
5. Install, fix, and maintain hardware in fire apparatuses including mobile data computers (MDCs) and wireless technology.
6. Generate fire statistic reports (i.e. # of incidents, costs, etc.) as necessary.
7. Inventory, track, order, schedule repair/ replacement of PCs, software, and peripheral equipment for the department.
8. Provides audio/visual troubleshooting for presentation.

Radio Equipment

25%(a)(b)

1. Maintains department-wide radio equipment inventory.
2. Primary department representative in regards to radio maintenance vendor.
3. Tracks and schedules regular radio maintenance as required.
4. Installs, modifies, and tests department radio equipment including portables, bases, and mobile radios.
5. Conducts monthly testing of third-party radios such as remote communities, vendors who assist during emergency incidents, etc.
6. Performs calibration and tests firmware on department radios.

Other Related Duties

5%(a)(b)

1. Performs other related duties as required.
2. Primarily responsible for operating a department issued vehicle to make deliveries and pick-ups.
3. May serve on an emergency or disaster situation command staff or general staff unit when required for efficient services delivery.
4. May assist with special assignment events such as state or local conferences, Department ceremonies, and traditional activities, and may integrate with other agencies as a diplomatic entity of the County of Maui, Department of Fire & Public Safety.

- Key:
- (a) The performance of this function is the reason that the job exists.
 - (b) The number of other employees available to perform this function is limited.
 - (c) This function is highly specialized, and employee is hired for special expertise or ability to perform this function.

DEPARTMENT OF PERSONNEL SERVICES County of Maui POSITION DESCRIPTION	Dept: <u>Fire & Public Safety</u> Div: <u>Administration</u> Section: _____ Physical Location: <u>Kahului Fire Admin Office</u>
1. Pos. No. <u>P-31478</u> Perm <input checked="" type="checkbox"/> Temp _____ Full-time <input checked="" type="checkbox"/> Pt-time _____	2. PRESENT CLASS <u>Communications Support Technician</u> SR: <u>17</u> 3. Incumbent's Name: <u>Paul MacLeod</u>
4. Action Requested: Initial Allocation (<input type="radio"/>) Reallocation (<input checked="" type="radio"/>) Description Only (<input type="radio"/>) Redescription-Review (<input type="radio"/>) Recommended Allocation: CLASS: <u>Communications Coordinator</u> SR: <u>22</u>	
5. Authorized by: _____ (Indicate Committee Rpt. No. or Meeting and Date Action adopted or approved): _____	
6. Duties of the Position: List each duty assigned or performed by the position in logical order; beginning with those performed most frequently and followed by those performed occasionally. Give an estimate of the average amount of time spent in performing the duties listed. If more space is needed, use a blank sheet (8 1/2" x 11") and list the duties thereon and attach to this Form.	
SEE ATTACHED	% of Time
FOR CIVIL SERVICE USE ONLY	
ACTION TAKEN: Initial Alloc () Realloc (<input checked="" type="checkbox"/>) No Change () Other: _____	
CLASS: <u>4D.025 COMMUNICATIONS COORDINATOR</u> SR: <u>BU-13, SR-22</u>	
See Audit Rpt No. <u>2024-169</u> Study By: <u>MNW</u> Alloc Notice No. _____	
Non-Comp Exam Req: Date Admn: _____ Pass () Fail () Score: _____	
EFFECTIVE DATE: <u>12/16/2023</u> APPROVED: <u>Kainea K.G. Aiwohi- Alo</u> Digitally signed by Kainea K.G. Aiwohi-Alo Date: 2024.02.13 16:59:42 -10'00' DATE: _____	

7. **Supervision Received** (Give name and title of immediate supervisor) :

Name: Rylan Yatsushiro

Title: Fire Services Officer

8. **Responsibilities of the Position:**

a. Supervisory Responsibilities (List names, titles and nature of supervision given):

<u>Name</u>	<u>Title</u>	<u>Nature of Supervision</u>
N/A		

b. Other Responsibilities (Describe responsibilities not shown in 6 or 8a):

c. Tools and Equipment (List tools and equipment used or operated):

d. Hazards, Hardship, etc (List and describe any unusual working conditions):

e. List Licenses or Certificates Held:

9. **CERTIFICATE OF EMPLOYEE:** I certify that the statements above are accurate and complete.

Signature of Employee: *Ryan Yatsushiro*

Date: 19 DEC 2023

10. **Statement of Immediate Supervisor**

a. Comment on the statements made by employee (Indicate exceptions or additions):

b. Describe the nature and extent of supervision you exercise over this position:

c. Indicate the qualifications absolutely necessary to perform the duties of this POSITION: (The Educational level, kind and length of work experience, physical requirements):

see class specifications

d. License and/or Certificates Required:

see class specifications

11. **CERTIFICATE OF IMMEDIATE SUPERVISOR:** I certify that the statements above are accurate and complete.

Signature of Immediate Supervisor: *Jeffrey S. Green*

Date: 12-19-23

12. **CERTIFICATE OF DIVISION HEAD:** I certify that I have reviewed the statements above and that they are accurate and complete.

Signature of Division Head:

Date:

13. **Statement of Department Head:**

a. Indicate and comment on any inaccuracies or disagreements:

b. Comment on qualifications indicated by Immediate Supervisor in 10-c above.

14. **CERTIFICATE OF DEPARTMENT HEAD:** I certify that the statements above are accurate and complete.

Signature of Department Head: *Bill Ved*

Date: 12/19/23

BFED Committee

From: Lesley J. Milner <Lesley.J.Milner@co.maui.hi.us>
Sent: Friday, April 4, 2025 7:26 PM
To: BFED Committee; Bradford K. Ventura
Cc: Michelle L. Santos; Ezekiel I. Kalua; Kristina Angeline C. Cabbat; Tiare P. Horner; Janina E. Agapay; Gavin L. Fujioka; Chasserai K. Kaawa; Richelle M. Wakamatsu
Subject: RE: FISCAL YEAR 2026 BUDGET (BFED-1) (FS-2); reply 4/7/2025
Attachments: (BFED-1)(FS-02).pdf

Aloha,
Please see attached correspondence. Thank you.
-Lesley

From: BFED Committee <BFED.Committee@mauicounty.us>
Sent: Tuesday, April 1, 2025 2:26 PM
To: Bradford K. Ventura <Bradford.Ventura@co.maui.hi.us>
Cc: BFED Committee <BFED.Committee@mauicounty.us>; Michelle L. Santos <Michelle.Santos@co.maui.hi.us>; Ezekiel I. Kalua <Zeke.Kalua@co.maui.hi.us>; Lesley J. Milner <Lesley.J.Milner@co.maui.hi.us>; Kristina Angeline C. Cabbat <kristina.cabbat@co.maui.hi.us>; Tiare P. Horner <tiare.p.horner@co.maui.hi.us>; Janina E. Agapay <Janina.E.Agapay@co.maui.hi.us>; Gavin L. Fujioka <Gavin.Fujioka@co.maui.hi.us>; Chasserai K. Kaawa <Chasserai.Kaawa@co.maui.hi.us>; Richelle M. Wakamatsu <Richelle.Wakamatsu@co.maui.hi.us>
Subject: FISCAL YEAR 2026 BUDGET (BFED-1) (FS-2); reply 4/7/2025