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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

September 4, 2018

Ms. Teena Rasmussen, Director  
Office of Economic Development  
County of Maui  
Wailuku, Hawaii 96793

Dear Ms. Rasmussen:

**SUBJECT: 250<sup>TH</sup> CELEBRATION OF QUEEN KAAHUMANU,  
GRANT G4607 (BF-153)**

The Budget and Finance Committee is in receipt of County Communication 18-222, from me, relating to the 250<sup>th</sup> Celebration of Queen Kaahumanu, Grant G4607 ("Grant") for \$100,000.

May I please request you respond to the following:

1. Provide a status of the Grant. Include the date and amount of all payments, current encumbrances, and outstanding payments requested by the grantee.
2. As it relates to your correspondence to the Budget and Finance Committee, dated June 25, 2018:
  - a. Your Office was awaiting documentation requested for Invoices 1 and 2. Has your Office received the documents? Were the documents sufficient and do they justify the payment made to the grantee? Provide a copy of the documents.
  - b. Were all of the vendors included in Invoices 1 and 2 paid by the grantee?

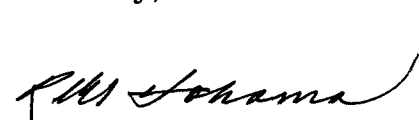
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- c. Has your Office completed its review of Invoice 3 and made payment to the grantee? If so, provide the date and amount of the payment. If not, explain why payment has not been made and provide any correspondence to the grantee requesting further information and documentation.
3. Are there any payments to the grantee, other than Invoices 1, 2, and 3, pending approval by your Office? If so, provide a copy of the invoice, receipts, and contracts submitted by the grantee. Explain why the payments have not been processed.
4. Is your Office in receipt of the monthly bank statements and copies of all canceled checks from the grantee? If so, please provide a copy of the documents.
5. Has the final report for the Grant, as required by the grant agreement, been submitted to your Office? If so, provide a copy of the report.
6. The performance schedule for the Grant is from November 1, 2017 to May 30, 2018. Is a time extension for the Grant needed to complete a proper review of the documentation? Explain.
7. If any equipment was purchased using grant funds, what happens to the equipment once the program or grant is completed? Explain.

May I further request you provide your response no later than **Tuesday, September 18, 2018**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, or Yvette Bouthillier at ext. 7758).

Sincerely,



RIKI HOKAMA, Chair  
Budget and Finance Committee