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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

March 9, 2018

Ms. Carol Reimann, Director  
Department of Housing and Human Concerns  
County of Maui  
Wailuku, Hawaii 96793

Dear Ms. Reimann:

**SUBJECT: FISCAL YEAR ("FY") 2019 BUDGET** (HC-1)(BF-1)

May I please request a copy of the annual budget for each grantee proposed in the FY 2019 Budget by your Department. The annual budget for each grantee should include the following: (1) salary of the Executive Director (or equivalent position); (2) number of employees and total payroll expenses; (3) non-payroll operating expenses by category, specifying their anticipated use; (4) capital expenditures by project, if any; and (5) all funding sources (grants, donations, fundraisers, etc.) and amounts estimated to be received from each.

May I further request you transmit your response no later than **April 2, 2018**, to enable the Committee to review the grants for your Department for FY 2019 Budget.

To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama".

RIKI HOKAMA, Chair  
Budget and Finance Committee

bf:2019bgt:180309ahc01:mmmy  
cc: Mayor Alan M. Arakawa  
Budget Director