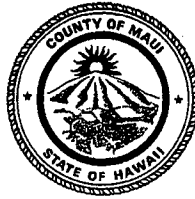


ALAN M. ARAKAWA  
MAYOR



KEITH A. REGAN  
MANAGING DIRECTOR

**OFFICE OF THE MAYOR**

Ke'ena O Ka Meia  
COUNTY OF MAUI – Kalana O Maui

February 22, 2018

RECEIVED  
2018 FEB 22 PM 2:32  
OFFICE OF THE  
COUNTY COUNCIL

Honorable Yuki Lei K. Sugimura, Chair  
Policy, Economic Development, and Agriculture (PEA) Committee  
200 South High Street  
Wailuku, HI 96793

Dear Chair Sugimura:

**SUBJECT: NOMINATIONS TO BOARDS, COMMITTEES, AND COMMISSIONS  
(VARIOUS) (PEA-2(24))**

Attached for your consideration, are responses to the questions in your letter dated February 15, 2018 relating to the above specified subject matter that was transmitted to my office. Please feel free to contact my Executive Assistant, Mike Molina (270-8211) should you require further information or have any additional questions.

Sincerely,

ALAN M. ARAKAWA  
Mayor

cc: All Councilmembers  
David Underwood, Director, Department of Personnel Services  
Carol Reimann, Director, Department of Housing & Human Concerns  
Mark Walker, Director, Department of Finance  
Will Spence, Director, Department of Planning  
David Goode, Director, Department of Public Works  
Mike Molina, Executive Assistant, Office of the Mayor  
Patrick Wong, Corporation Counsel, Department of Corporation Counsel

RECEIVED AT PEA MEETING ON 2/26/18  
(Committee Chair Sugimura)

1(a). The Affirmative Action Advisory Council is required to meet once per year, but may meet more often if the Council deems it appropriate. The Council met three times in calendar year 2017, once in calendar year 2016, and once in calendar year 2015. Meetings are typically held on a weekday afternoon, but there is no set meeting schedule. The schedule is coordinated by the County's Equal Employment Opportunity Specialist in consultation with the Council, and is based on the member's availability.

1(b). Council members who are County employees are not required to use their personal leave to attend the meetings per HRS 78-4(c), which states: "When any employee must be away from the employee's regular work because of service as a member on a board or commission, the employee shall not, as a result of the absence, suffer any loss of the employee's regular salary or wages. The time spent in service as a board or commission member outside of the employee's regular work hours shall not be considered as time worked."

1(c). The representative would not be eligible for overtime for service on a board or commission. If a meeting falls within the representative's workday, the representative would be granted leave from their position to attend. If the meeting falls outside of the workday, the time spent would not be considered time worked.

2(a). 2(b). 2(c). Please see the attached February 20, 2018 letter from the Department of Housing and Human Concerns.

3(a). Yes. The County of Maui has an existing contract with Hawaii Gas with an encumbrance balance of \$76,033.65.

3(b). Because there were no prior concerns expressed by the public regarding Mr. Ginoza's nomination, the Office of the Mayor did not seek an opinion from the Board of Ethics.

4(a). For your review, please see the attached email dated 2/13/18 from Mr. Bassford to my Executive Assistant, Mr. Mike Molina

4(b). Because there were no prior concerns expressed by the public regarding Mr. Bassford's nomination, the Office of the Mayor did not seek an opinion from the Board of Ethics.

5(a). Molokai Planning Commission nominee, Ms. Jaylene Nuesca's immediate supervisor, Mr. Isaac Kan Hai and Public Works Director, Mr. David Goode, have given their approval to allow Ms. Nuesca to participate in weekday meetings as a member of the Molokai Planning Commission should she be confirmed by the Maui County Council.




DEPARTMENT OF  
**HOUSING AND HUMAN CONCERNS**  
COUNTY OF MAUI

ALAN M. ARAKAWA  
Mayor  
CAROL K. REIMANN  
Director  
JAN SHISHIDO  
Deputy Director

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MAILING ADDRESS: 200 SOUTH HIGH STREET • WAILUKU, HAWAII 96793 • EMAIL: director.hhc@mauicounty.gov

February 20, 2018

Ms. Lynn A.S. Araki-Regan   
Chief of Staff, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

Honorable Alan M. Arakawa  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Yuki Lei Sugimura, Chair  
Policy, Economic Development, and  
Agriculture Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Sugimura:

**SUBJECT: NOMINATIONS TO BOARDS, COMMITTEES, AND COMMISSIONS (VARIOUS) (PEA-2(24))**

This letter is in response to your correspondence dated February 15, 2018 to Chief of Staff Araki-Regan regarding the committee's discussion on the above subject. The questions posed in your letter pertaining the Council on Aging are listed below in bold and are followed by the Department's responses.

2. **Council on Aging: Pursuant to Section 2.34.020, Maui County Code (MCC), if a nutrition project is located within the County, at least one member of the Council on Aging shall be a representative of the nutrition project.**
  - a. **What programs qualify as nutrition projects in the County?**  
Qualifying projects include: Home Delivered Meals and Congregate Meals provided by the Senior Services Division (Kaunoa) and Home Delivered Meals and Congregate Meals provided by Alu Like.

- b. Does at least one member of the current board, or does one of the nominees being considered, meet the requirement? If so, please identify the board member or nominee who meets this requirement, and how the member or nominee meets the requirement.**

No current member of the board meets the requirement. The Department is uncertain whether or not any nominees meet the requirement as we do not know the names of individuals currently being considered for placement on the board. If, however, a nominee is a current employee of either the Kaunoa or Alu Like Meals programs, the nominee would meet the requirement.

- c. Explain the continued need for the board to have at least one member represent a County nutrition project.**

Section 306(6)(D) of the Older Americans Act of 1965, as amended in 2016 indicated advisory councils should consist of program participants, family caregivers, service providers, members of the business community, local elected officials, Veteran's service providers, and members of the general public. Therefore, the only current written requirement that the board include a representative of the nutrition project is Section 2.23.020 of the Maui County Code (MCC). The continued need, therefore, is due solely to the MCC requirement.

Thank you for the opportunity to provide this information. Should you have any questions, please feel free to contact me at Ext. 7805.

Sincerely,



CAROL K. REIMANN  
Director of Housing and Human Concerns