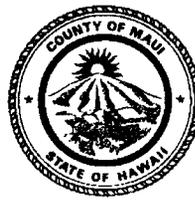


KA'ALA BUENCONSEJO
Director

BRIANNE L. SAVAGE
Deputy Director

ALAN M. ARAKAWA
Mayor



RECEIVED

2015 APR 13 PM 12: 50

DEPARTMENT OF PARKS & RECREATION

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793

(808) 270-7230
FAX (808) 270-7934

THE MAYOR

April 10, 2015

Honorable Alan M. Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Don S. Guzman, Chair
Economic Development, Energy, Agriculture
and Recreation Committee
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

[Signature]
Mayor

Date

2015 APR 13 PM 12: 11
OFFICE OF THE
COUNTY COUNCIL

RECEIVED

Dear Chair Guzman:

**SUBJECT: KANAHA BEACH PARK RENOVATIONS (KAHULUI)
(EAR-19)**

The following is in response to your letter dated March 20, 2015 regarding the Kanaha Beach Park Renovations.

The Department's initial intention was to build a new restroom and parking lot within Kanaha Beach Park. Community meetings were conducted 2001 to hear concerns from various park user groups.

In August 2002, a contract was executed with Hiyakumoto + Higuchi, Inc. in the amount of \$49,700.00, for development of a master plan to address these concerns. As the planning process proceeded it became apparent that there was not a suitable location in the park where a new restroom could feasibly be built. A total of \$28,247.00 of the original contract was expended through October 2005. The balance was lapsed and disencumbered in December 2009.

Based on a Council request in 2012 to improve the driveways and parking areas at Kanaha Beach Park utilizing Ocean Recreational Activity funds, the Department prepared a Request for Proposals and executed a contract with R. T. Tanaka Engineers, Inc. in the amount of \$109,905.00 to provide civil engineering and land surveying services for these improvements. A preliminary design was completed and presented to various user groups and governmental agencies on June 18, 2013.

Honorable Alan M. Arakawa, Mayor
For Transmittal to:
Honorable Don S. Guzman, Chair
April 10, 2015
Page 2

Concerns were surfaced and the completion of the draft Master Plan and an Environmental Assessment were recommended. The Department then requested funds to complete the master plan process and disencumbered the remaining funds in the R.T. Tanaka Engineers, Inc. contract.

In Fiscal Year 2015, \$250,000.00 was appropriated for the Kanaha Beach Park Master Plan and Environmental Assessment. The Department, in collaboration with the Planning Department, solicited a consultant for this master planning process. A contract was executed with Planning Consultants Hawaii, LLC, and a Notice to Proceed was issued for April 1, 2015. Meetings will start this month. To date, none of the Fiscal Year 2015 appropriated funds have been expended.

As requested, the following are attached:

1. Scope of Consultant Services showing list of work to be done to complete the Master Plan and Environmental Assessment.
2. Anticipated timetable for completion of the tasks set out by the Master Plan.
3. An accounting of the appropriated funds for the Kanaha Beach Park Master Plan and the Kanaha Beach Park Infrastructure Improvements.

If you have any questions or require additional information, please feel free to contact me or Robert Halvorson, Chief of Planning and Development, at Ext 7387.

Sincerely,


for KA'ALA BUENCONSEJO
Director of Parks and Recreation

Attachments

c: Brianne Savage, Deputy Director
Robert Halvorson, Chief of Planning & Development

KB:RH:kp

**KANAHA BEACH PARK MASTER PLAN AND
ENVIRONMENTAL ASSESSMENT
TMK: (2) 3-8-001:119 & POR OF 019**

SCOPE OF CONSULTANT SERVICES

Task 1: Data Collection/Existing Conditions

- Attend walk through with County, agencies and stakeholders for general knowledge of site conditions.
- Conduct meetings as needed to gather input and feedback on the Master Plan, including meetings with the Department of Parks and Recreation, various government agencies, user groups, stakeholders and at least one (1) public visioning session. Details of these meetings shall be memorialized in the Master Plan and Environmental Assessment.
- Gather information relative to codes, permits and regulations relating to project.
- Gather information relative to existing utilities, archaeological concerns, roadways, drainage, and environmental concerns (shoreline erosion, tsunami inundation, wetlands, dunes).
- Provide aerial topographic survey for master planning process.
- Update archaeological and flora/fauna survey.
- Provide beach dunes area determination.
- Update Shoreline Setback, Flood Zone and Wetland Delineation maps.
- Provide drainage and erosion control report.

Task 2: Master Planning

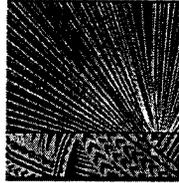
- Prepare preliminary master plan drawings and report.
- Present preliminary master plan to County, agencies and stakeholders for comments and approval prior to EA submittal.
- Incorporate any revisions to preliminary master plan and prepare final master plan.
- Present approved final master plan at public meeting.

Task 3: Implementation Strategy

- Provide implementation strategy of proposed improvements that includes priorities for the short term (6 months – 2 years), mid-term (2-5 years), and long term (5-10 years) as well as estimated costs and required permits associated with each priority.
- Provide an estimate of ongoing costs for the maintenance and operations of the Master Plan elements once they are installed.

Task 4: Environmental Assessment Preparation and Processing

- Compile reports and surveys, and prepare Draft Environmental Assessment for submittal to OEQC. The accepting authority will be the Department of Parks and Recreation.
- Process Draft Environmental Assessment as necessary and respond to all letters of concern.
- Prepare Final Environmental Assessment for submittal to OEQC.
- Provide copies of Draft and Final Environmental Assessments for County.



**PLANNING
CONSULTANTS
HAWAII, LLC**

URBAN & REGIONAL PLANNING

Land Use Planning • Sustainability Services • Community Planning • Development Permits

TO: Karla Peters

FROM: Michael Summers

DATE: April 8, 2015

SUBJECT: CONCEPTUAL PROJECT SCHEDULE FOR KANAHA BEACH PARK MASTER PLAN / EA

<i>TASK</i>	<i>STEPS</i>	<i>SCHEDULE</i>
Task: 1 Conduct Data Collection / Document Existing Conditions	<ul style="list-style-type: none">• Conduct kick-off meeting with Client• Conduct baseline sub-consultant studies• Conduct data collection and research• Conduct Community Outreach Program	04/17/15 05/01 – 09/01/15 05/01 – 09/01/15 006/01 – 10/01/15
Task: 2 Prepare Draft and Final Master Plan	<ul style="list-style-type: none">• Prepare Draft Master Plan• Prepare Final Master Plan	10/01 – 02/01/16 02/01 – 04/01/16
Task 3: Prepare Implementation Strategy	<ul style="list-style-type: none">• Prepare cost estimates• Conduct regulatory analysis• Prioritize actions and investments• Prepare final implementation strategy	11/01 – 01/01/16 12/01 – 01/15/16 01/15 – 03/01/16 03/01 – 04/01/16
Task: 4 Prepare and process HRS, Chapter 343 Environmental Assessment	<ul style="list-style-type: none">• Prepare Draft EA• Process Draft EA• Prepare Final EA• Process Final EA	04/01 – 08/01/16 08/01 – 11/01/16 11/01 – 01/01/17 01/01 – 04/01/17

Should you have any questions, please let me know.

**KANAHA BEACH PARK MASTER PLAN
Accounting of Funds Appropriated**

Date	Amount		Index Code	Contract No.
August 2, 2002	\$ 49,740.00	Contract executed with Hiyakumoto + Higuchi Inc. for development of a master plan for Kanaha Beach Park	324017/7190	C2019
March 19, 2003	\$ 10,067.00	Amendment for Wetland Delineation	334017/7190	C2019
	\$ 59,807.00	Total Encumbered		
	\$ 28,247.00	Total Expended (11/06/02 - 10/05/05)		
December 31, 2009	\$ 31,560.00	Total Disencumbered		
<hr/>				
December 7, 2012	\$ 109,905.00	Contract executed with R.T. Tanaka Engineers, Inc for civil engineering of driveway and parking lot improvements	101401/6132	5194
	\$ 109,905.00	Total Encumbered		
	\$ 61,892.80	Total Expended 01/02/13 - 07/31/13		
June 30, 2014	\$ 48,012.42	Total Disencumbered		
<hr/>				
March 12, 2015	\$ 249,955.00	Contract executed with Planning Consultants Hawaii, LLC for a Master Plan and Environmental Assessment.	356411/7190	C5727
	\$ 249,955.00	Total Encumbered		