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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

March 29, 2018

Mr. Jeffrey Murray, Chief
Department of Fire and Public Safety
County of Maui
Wailuku, Hawaii 96793

Dear Chief Murray:

SUBJECT: FISCAL YEAR ("FY") BUDGET (FS-1) (BF-1)

The Budget and Finance Committee is planning a review of the Department's proposed FY19 Budget at its meeting on April 2, 2018. May I request that you provide your response in writing but also be prepared to respond to the following questions at the meeting:

1. Provide a copy of the Department's replacement vehicle policy and schedule.
2. Provide a copy of the Department's replacement equipment policy and schedule.
3. Provide an itemized breakdown of additional funding needed for brushfire assistance estimated at \$100,000 (index code 911076B, on page 7-55 of the Budget Details).
4. Explain the funding needed for annual air conditioning and ice machine maintenance for various programs for a combined total increase of \$130,200 (index codes 911008B, 911420B, 911024B, 911032B, 911040B, 911065B, 911073B, 911075B, 911107B, 91123B, 911131B, 911412B, on pages 7-6, 7-17, 7-48, 7-50, 7-51, 7-53, 7-54, 7-58, 7-59, 7-60, and 7-68 of the Budget Details).
5. The Department is requesting two Office Operations Assistant II positions, one each in the Administration/Maintenance Program and Training Program (pages 7-4 and 7-13 of the Budget Details).

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- a. How is the work being performed now?
 - b. What are the duties of other administrative/clerical positions in the Administration/Maintenance and Training Programs that would differ from the duties of the Office Operations Assistant II?
6. Provide a copy of the Department's turnout policy. How often do turnouts need to be replaced? Provided they do not need replacing, are turnouts reassigned to other personnel should someone resign or retire?
 7. Provide an itemized breakdown relating to \$50,000 increase in contract costs for helicopter service (index code 911140B, page 7-61 of the Budget Details).
 8. Provide a Department cost breakdown of premium pay to include emergency call back, hazardous pay, night differential, overtime, standby, and temporary assignment, by Program, by Company.
 9. The performance and fiscal audit performed by Citygate Associates, LLC mentioned \$135,000 to purchase small tools and equipment to allow the Department to fully stock their reserve trucks. Please confirm whether \$135,000 is a per vehicle amount.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff, Michele Yoshimura (ext. 7663), Shelly Espeleta (ext. 7134), Maggie Clark (ext. 7661), or Yvette Bouthillier (ext. 7758), at your earliest convenience.

Sincerely,



RIKI HOKAMA, Chair
Budget and Finance Committee

bf:2019bgt:180328afs01:mmy/ske/mcc

cc: Mayor Alan M. Arakawa
Budget Director