

# REQUEST FOR LEGAL SERVICES

**Date:** October 4, 2021  
**From:** Keani N.W. Rawlins-Fernandez, Chair  
Budget, Finance, and Economic Development Committee

TRANSMITTAL

**Memo to:** DEPARTMENT OF THE CORPORATION COUNSEL  
Attention: Kristina Toshikiyo, Esq.

**Subject:** SALARIES OF COUNCIL SERVICES STAFF (BFED-64)

**Background Data:** Please see attached bill. Please send response to [bfed.commitee@mauicounty.us](mailto:bfed.commitee@mauicounty.us).

**Work Requested:**  FOR APPROVAL AS TO FORM AND LEGALITY  
 OTHER:

Requestor's signature  Keani N.W. Rawlins-Fernandez	Contact Person <u>Lesley Milner</u> (Telephone Extension: <u>7886</u> )
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ROUTINE (WITHIN 15 WORKING DAYS)       RUSH (WITHIN 5 WORKING DAYS)  
 PRIORITY (WITHIN 10 WORKING DAYS)       URGENT (WITHIN 3 WORKING DAYS)

SPECIFY DUE DATE (IF IMPOSED BY SPECIFIC CIRCUMSTANCES): October 13, 2021  
REASON: For posting for October 22, 2021, Council meeting.

## FOR CORPORATION COUNSEL'S RESPONSE

ASSIGNED TO:	ASSIGNMENT NO.	BY:
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TO REQUESTOR:  APPROVED  DISAPPROVED  OTHER (SEE COMMENTS BELOW)  
 RETURNING--PLEASE EXPAND AND PROVIDE DETAILS REGARDING ITEMS AS NOTED

COMMENTS (NOTE - THIS SECTION NOT TO BE USED FOR LEGAL ADVICE): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DEPARTMENT OF THE CORPORATION COUNSEL

Date \_\_\_\_\_

By \_\_\_\_\_

(Rev. 7/03)

bfed:ltr:064acc01:lcm

Attachment

ORDINANCE NO. \_\_\_\_\_

BILL NO. \_\_\_\_\_ (2021)

A BILL FOR AN ORDINANCE RELATING TO  
COUNCIL SERVICES STAFF SALARIES

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. Section 2.08.060, Maui County Code, is amended by amending Subsection D to read as follows:

“D. The council may assign council services staff by appointment resolution to any step in the appropriate pay range. Except for legislative attorneys, council services staff assigned to a step by appointment resolution will move to the next step in the appropriate pay range on the annual anniversary date of their appointment, if, after consultation with the councilmembers, a satisfactory annual performance review has been issued by the director of council services. After reaching the highest step in subsection B, council services staff will receive a 2 percent salary increase on the next anniversary date of the staff’s appointment and may be appointed with that salary for the next term. The council may suspend any of this subsection’s provisions by resolution. The pay of each council executive assistant must be set by the council member supervising the position. The pay of each council aide must be set by the council chair, within the range established by this section. Compensation must not exceed appropriations and is subject to the general authority of the council chair, as chief administrative officer of the legislative branch, to adopt appropriate personnel policies (including policies regarding employee benefits, personnel leaves, and furloughs) unless otherwise required by the council.”

SECTION 2. No provision in this amendment may be interpreted to be inconsistent with resolution 21-10.

SECTION 3. New material is underscored. In printing this bill, the County Clerk need not include the underscoring.

SECTION 4. This Ordinance takes effect on approval.

APPROVED AS TO FORM AND LEGALITY:

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Department of the Corporation Counsel  
County of Maui

bfed:misc:064abill01:ljcm