

Council Chair  
Alice L. Lee

Vice-Chair  
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore  
Tasha Kama

Councilmembers  
Tom Cook  
Gabe Johnson  
Tamara Paltin  
Keani N.W. Rawlins-Fernandez  
Shane M. Sinenci  
Nohelani U'u-Hodgins



Director of Council Services  
David M. Raatz, Jr., Esq.

Deputy Director of Council Services  
Richelle K. Kawasaki, Esq.

**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

November 16, 2023

Ms. Debbie Morikawa, Deputy Director  
State of Hawai'i  
Department of Health, Health Resources Administration  
Kinau Hale Building  
1250 Punchbowl Street  
Honolulu, Hawai'i 96813

*Via E-mail: [Deborah.morikawa@doh.hawaii.gov](mailto:Deborah.morikawa@doh.hawaii.gov)*

Dear Ms. Morikawa:

**SUBJECT: DEPARTMENT OF HEALTH'S NEW PROCUREMENT  
PROCESS FOR EMERGENCY-MEDICAL SERVICES IN  
THE COUNTY OF MAUI (WASSP-1(8))**

At its 9 a.m. meeting of November 27, 2023, the Maui County Council's Water Authority, Social Services, and Parks Committee intends to discuss the Department of Health's new procurement process for emergency-medical services in the County of Maui.

In preparation for the meeting, please be prepared to inform the Committee of the following:

1. Please confirm that the Department extended the current provider's contract for comprehensive emergency-medical services to ensure uninterrupted services in the County of Maui during the new procurement process.
  - a. Please provide the end date of the extension and whether aeromedical services are included.

2. Please explain the Department's decision to remove aeromedical services and equipment from the ground ambulance contract for the County of Maui.
  - a. Does the Department plan on separating ground and aeromedical emergency-medical services in the new procurement process? If so, how does the Department plan on coordinating these services if they are awarded to different contractors?
3. What are the differences between the current emergency-medical services contract and the new version?
4. Please elaborate on the scope of services that will be provided in the new Request for Proposal ("RFP") for emergency-medical services.
  - a. Will the Department draft the RFP or will a third-party be contracted to draft it?
  - b. Will a copy of the RFP be available to the public?
  - c. Is there an opportunity for community input while developing the RFP?
  - d. Generally, what information will the applicants be requested to provide in the RFP?
  - e. Have specific criteria been developed by the Department to evaluate applicants? Please elaborate on the review process and whether this includes interviews, reference checks, or on-site visits.
  - f. Will the Department have a review panel for applicants? If so, who will sit on the panel and will there be a Maui or Kaua'i representative?
5. What is a Request for Information ("RFI") and does the Department plan on releasing an RFI with the new procurement process?
  - a. Can the public respond to an RFI or are they solely issued by the Department for informational purposes?

Ms. Debbie Morikawa  
November 16, 2023  
Page 3

6. If the new procurement process results in a different emergency-medical services provider for the County of Maui, please outline the plan the Department has to assist with the transition period and minimize negative impacts to the community.

Thank you for your prompt attention to this matter. We look forward to discussing your response to these questions at the November 27<sup>th</sup> meeting.

Should you have any questions, please contact me or the Committee staff (Clarissa MacDonald at 808-270-7135, or Stacey Vinoray at 808-270-7147).

Sincerely,

A handwritten signature in black ink, appearing to read "Shane M. Sinenci", written in a cursive style.

SHANE M. SINENCI, Chair  
Water Authority, Social Services, and  
Parks Committee