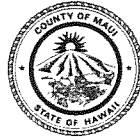


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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
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[www.MauiCounty.us](http://www.MauiCounty.us)

November 20, 2017

Ms. Kathy Sokugawa, Acting Director  
Department of Planning and Permitting  
City and County of Honolulu  
650 South King Street  
Honolulu, Hawaii 96813

Dear Ms. Sokugawa:

**SUBJECT: INDEPENDENT THIRD-PARTY BUILDING PLAN  
REVIEW PROCESS (HHT-5)**

May I please request the following information as it relates to the City and County of Honolulu's Department of Planning and Permitting's ("DPP") Third-Party Review system:

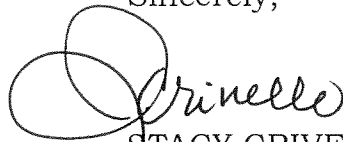
1. How many more individuals utilize a third-party reviewer for building permit application plan reviews and submittals since the Department implemented this process? How does this compare to the number of individuals who continue to utilize DPP to review plans for building permit applications? Are there reasons why an individual would be unable to utilize a third-party reviewer?
2. What are the main advantages of a third-party review system?
3. What are the main challenges you continue to face with a third-party review system?
4. What is the average review time for a building permit application utilizing a third-party reviewer? What is the average review time for a building permit application reviewed by DPP?
5. How does DPP notify the public of the third-party review system option? How is it advertised?

May I further request a response **no later than Wednesday, December 6, 2017**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Ms. Kathy Sokugawa  
November 20, 2017  
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Should you have any questions, please contact me or the Committee staff (Shelly Espeleta at 270-7134, or Tammy Frias at 270-8005).

Sincerely,

A handwritten signature in black ink, appearing to read "Crivello". The signature is written in a cursive style with large, overlapping loops.

STACY CRIVELLO, Chair  
Housing, Human Services, and  
Transportation Committee

hht:ltr:005a01:ssm

cc: Mayor Kirk Caldwell, City and County of Honolulu