

# REQUEST FOR LEGAL SERVICES

**RECEIVED**

By Corporation Counsel at 7:38 am, Jan 29, 2026

**Date:** January 28, 2026  
**From:** Yuki Lei K. Sugimura, Chair  
Budget, Finance, and Economic Development Committee

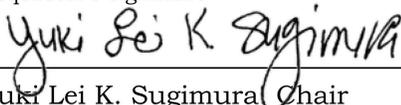
TRANSMITTAL  
**Memo to:**

**DEPARTMENT OF THE CORPORATION COUNSEL**  
**Attention: Kristie M. Wrigglesworth, Esq.**

**Subject: BILL 2 (2026), AMENDING SECTION 2.56.080, MAUI COUNTY CODE, RELATING TO SETTING THE SALARIES BY THE EXECUTIVE DIRECTOR AND ESTABLISHING NEW PAY SCALES** (BFED-47)

**Background Data:** Please see revised Bill 2, CD1. Please submit your response to [bfed.committee@mauicounty.us](mailto:bfed.committee@mauicounty.us) with a reference to BFED-47.

**Work Requested:**  FOR APPROVAL AS TO FORM AND LEGALITY  
 OTHER:

Requestor's signature  Yuki Lei K. Sugimura, Chair	Contact Person <u>Kirsten Szabo or Peter Hanano</u> (Telephone Extension: <u>7662 or 8007, respectively</u> )
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ROUTINE (WITHIN 15 WORKING DAYS)       RUSH (WITHIN 5 WORKING DAYS)  
 PRIORITY (WITHIN 10 WORKING DAYS)       URGENT (WITHIN 3 WORKING DAYS)

SPECIFY DUE DATE (IF IMPOSED BY SPECIFIC CIRCUMSTANCES): January 29, 2026, 12:00 p.m.  
REASON: For posting on the February 6, 2026, Council agenda.

### FOR CORPORATION COUNSEL'S RESPONSE

ASSIGNED TO: <u>KMW</u>	ASSIGNMENT NO. <u>2025-0169</u>	BY: <u>maa</u>
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TO REQUESTOR:  APPROVED  DISAPPROVED  OTHER (SEE COMMENTS BELOW)  
 RETURNING--PLEASE EXPAND AND PROVIDE DETAILS REGARDING ITEMS AS NOTED

COMMENTS (NOTE - THIS SECTION NOT TO BE USED FOR LEGAL ADVICE): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date 1/29/2026

DEPARTMENT OF THE CORPORATION COUNSEL  
  
By \_\_\_\_\_

(Rev. 7/03)

ORDINANCE NO. \_\_\_\_\_

BILL NO. 2, CD1 (2026)

A BILL FOR AN ORDINANCE AMENDING SECTION 2.56.080, MAUI COUNTY CODE, RELATING TO SETTING THE SALARIES BY THE EXECUTIVE DIRECTOR AND ESTABLISHING NEW PAY SCALES FOR BOARD OF ETHICS STAFF

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. This Ordinance’s purpose is to amend Section 2.56.080, Maui County Code, to clarify salary-setting authority for Board of Ethics staff, add a pay scale for a paralegal position, broaden part-time hiring for Board of Ethics staff, and allow the Board of Ethics to hire additional attorneys as needed within equivalent personnel authorized in the annual Budget ordinance, as amended.

SECTION 2. Section 2.56.080, Maui County Code, is amended to read as follows:

**“Section 2.56.080 Salaries.** A. The annual salary for all board of ethics staff, except for the executive director, must be set by the [council by resolution] executive director within the pay range and pay scales established in this section.

B. The annual salary for the executive director of the board of ethics must be set by the board and must not exceed \$227,091.

C. The annual salary for the investigator must be set at a step within the following scale:

Step	Annual Salary
A	71,016
B	73,836
C	76,788
D	79,872
E	83,064
F	86,376
G	89,820

H	93,444
I	97,212
J	101,064

D. The annual salary for the administrative assistant must be set at a step within the following scale:

Step	Annual Salary
A	63,096
B	65,664
C	68,280
D	71,016
E	73,836
F	76,788
G	79,872
H	83,064
I	86,376
J	89,829

E. [The investigator and administrative assistant may be hired on a part-time basis. If either position is filled on a part-time basis, each position's annual salary will be calculated on a pro-rata basis based on the employee's set part-time hours.] The annual salary for additional attorneys for the board of ethics must be set based upon the number of full years that have elapsed since the attorney was admitted to the practice of law in any state or the District of Columbia, as of the beginning of the fiscal year, in accordance with the salary scale under Subsection 2.44.015(A), Maui County Code, and that the salary may not exceed the board of ethics executive director salary.

F. The annual salary for the paralegal must be set at a step within the following scale:

<u>Step</u>	<u>Annual Salary</u>
<u>A</u>	<u>59,532</u>
<u>B</u>	<u>61,944</u>
<u>C</u>	<u>64,428</u>
<u>D</u>	<u>67,056</u>
<u>E</u>	<u>69,732</u>
<u>F</u>	<u>72,516</u>
<u>G</u>	<u>75,396</u>
<u>H</u>	<u>78,420</u>
<u>I</u>	<u>81,564</u>
<u>J</u>	<u>84,828</u>

G. Board of ethics staff may be hired on a part-time basis. If a position is filled on a part-time basis, the position's annual salary will be calculated on a pro-rata basis based on the employee's set part-time hours."

SECTION 3. Material to be repealed is bracketed. New material is underscored. In printing this bill, the County Clerk need not include the brackets, the bracketed material, or the underscoring.

SECTION 4. This Ordinance takes effect on approval.

APPROVED AS TO FORM AND LEGALITY:



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KRISTIE M. WRIGGLESWORTH

Department of the Corporation Counsel  
County of Maui

bfed:misc:047abill02

INTRODUCED BY:

A handwritten signature in cursive script, appearing to read "Alice L. Lee".

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ALICE L. LEE

Upon the request of the Mayor.

## BFED Committee

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**From:** Kristie M. Wrigglesworth <Kristie.Wrigglesworth@co.maui.hi.us>  
**Sent:** Thursday, January 29, 2026 8:13 AM  
**To:** BFED Committee  
**Cc:** Caleb P. Rowe; Melody A. Andrion  
**Subject:** BFED-47 RAFL Bill 2 CD1 Amd 2.56.080 Setting BOE Salaries | Closing (2025-0169)  
**Attachments:** 2026-01-29 BFED-47 RAFL Revised Bill 2 CD1 Amd 2.56.080 Setting BOE Salaries Closing.PDF

Aloha BFED Committee,

See the attached completed RAFL form and signed Revised Bill 2, CD1 (2026).

Mahalo,  
Kristie

**\*\*\*Department of the Corporation Counsel emails may contain attorney-client privilege information and should not be forwarded without approval.**

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County of Maui  
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Wailuku, HI 96793  
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[Kristie.Wrigglesworth@co.maui.hi.us](mailto:Kristie.Wrigglesworth@co.maui.hi.us)

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