

COUNCIL OF THE COUNTY OF MAUI
GOVERNANCE, ETHICS, AND
TRANSPARENCY COMMITTEE

July 5, 2019

Committee
Report No. _____

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Governance, Ethics, and Transparency Committee, having met on June 4, 2019, makes reference to County Communication 19-24, from Council Chair Kelly T. King, relating to nominations to boards, committees, and commissions.

By correspondence dated April 3, 2019 (received on April 4, 2019), the Mayor transmitted a proposed resolution, entitled "RELATING TO THE APPOINTMENT OF MANDY SAITO TO THE URBAN DESIGN REVIEW BOARD FOR THE COUNTY OF MAUI," with a completed application for the nominee. The purpose of the proposed resolution is to approve or disapprove the Mayor's nomination of Mandy Saito as an Alternate (Engineer) to the Urban Design Review Board, for a term expiring on March 31, 2024.

Your Committee notes general appointment procedures for boards and commissions are outlined in Section 13-2, Revised Charter of the County of Maui (1983), as amended, and Chapter 2.41, Maui County Code ("MCC").

Your Committee further notes specific provisions for the Urban Design Review Board are located in Sections 2.26.030 and 2.40.100, MCC.

There is no time limit for the Council to approve or disapprove the nomination.

By correspondence dated May 24, 2019, the Department of the Corporation Counsel transmitted a revised proposed resolution to note Ms. Saito was filling the vacancy for an alternate engineer which was created when Darren Okimoto became a regular member.

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Your Committee met with Ms. Saito.

As noted in her board application, Ms. Saito is a State-licensed professional civil engineer and land surveyor for over 12 years, currently employed as a Project Engineer with HDR, Inc. She is equipped to provide technical expertise on infrastructure design, land development, and land matters in Hawaii, having worked on County, State, and Federal projects. She understands her role to the Urban Design Review Board is to provide information and guidance, and would recuse herself from board decisions if a potential conflict of interest arose.

The representative of the Mayor said, as an alternate, Ms. Saito may need to attend meetings when an engineer who is a regular member is not available. Your Committee notes the Urban Design Review Board and the Public Works Commission are the only two County boards with alternate members.

Your Committee was satisfied with Ms. Saito's application and recommended her nomination be approved.

Your Committee voted 9-0 to recommend adoption of the revised proposed resolution approving the nomination. Committee Chair Molina, Vice-Chair Rawlins-Fernandez, and members Hokama, Kama, King, Lee, Paltin, Sinenci, and Sugimura voted "aye."

Your Governance, Ethics, and Transparency Committee **RECOMMENDS** that Resolution _____, attached hereto, entitled "RELATING TO THE APPOINTMENT OF MANDY SAITO TO THE URBAN DESIGN REVIEW BOARD FOR THE COUNTY OF MAUI," be **ADOPTED**.

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This report is submitted in accordance with Rule 8 of the Rules of the Council.



MICHAEL J. MOLINA, Chair

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Resolution

No. _____

RELATING TO THE APPOINTMENT OF MANDY SAITO TO THE URBAN DESIGN REVIEW BOARD FOR THE COUNTY OF MAUI

WHEREAS, by correspondence dated April 3, 2019, Mayor Michael P. Victorino notified the Council that he nominated Mandy Saito (Engineer) as an Alternate to the Urban Design Review Board for the County of Maui for a term expiring on March 31, 2024, to fill a vacancy created when Darren Okimoto became a regular member, pursuant to Sections 2.26.030 and 2.40.100, Maui County Code ("MCC"), and Section 13-2, Revised Charter of the County of Maui (1983), as amended ("Charter"); and

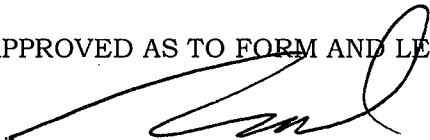
WHEREAS, Charter Section 13-2, requires the Mayor's nominee to be approved by the Council; and

WHEREAS, Charter Section 13-2(17), requires the Council to approve or disapprove the nominee within sixty days after the Mayor submits the nominee to the Council due to death, resignation, or removal of a member; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That it approves the appointment of Mandy Saito (Alternate-Engineer) to serve on the Urban Design Review Board for a term expiring on March 31, 2024; and
2. That the Council expresses its gratitude and appreciation to Mandy Saito for her willingness to be considered for public service and actively participate in County government; and
3. That certified copies of this Resolution be transmitted to the Mayor, the Managing Director, and the Corporation Counsel.

APPROVED AS TO FORM AND LEGALITY:



EDWARD S. KUSHI, JR.

Department of the Corporation Counsel

County of Maui

2019-0122/2019-0065

2019-04-03 UDRB Saito replace Okimoto

GET-2(10) 2019-05-24 UDRB Saito replace Okimoto