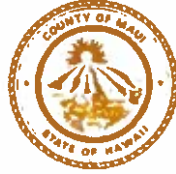


**RICHARD T. BISSEN, JR.**  
Mayor

**JOSIAH K. NISHITA**  
Managing Director

**JOHN STUFFLEBEAN, P.E.**  
Director

**JAMES A. LANDGRAF**  
Deputy Director



**DEPARTMENT OF WATER SUPPLY**  
COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
<http://www.mauicounty.gov/water>

September 27, 2024

Honorable Richard T. Bissen Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

**APPROVED FOR TRANSMITTAL**

*Richard T. Bissen Jr.* 10-2-24  
Mayor Date

For Transmittal to:

Honorable Gabe Johnson, Chair  
Agriculture, Diversification, Environment  
and Public Transportation Committee (ADEPT)  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Johnson:

**SUBJECT: GRANT MONITORING AND EVALUATION FOR THE DEPARTMENT OF  
WATER SUPPLY FISCAL YEAR 2024 WATERSHED PROTECTION  
GRANT PROGRAM (ADEPT-1(4))**

In compliance with Section 3.36.120(6), Maui County Code, below is the Department of Water Supply (DWS) Watershed Protection Grant Program Report for Fiscal Year 2024.

Since Fiscal Year 2022, the DWS has been using Amplifund, an online grant management and reporting platform. The link to Amplifund is provided in the annual Request for Proposal (RFP) found at [www.waterresources.gov](http://www.waterresources.gov), where applicants and grantees may submit new proposals, or to submit Quarterly Progress Reports (QPRs) and Payment Requests (PRs) for processing.

Fiscal Year 2024 is also the first year in which all approved grant projects will now start on January 1<sup>st</sup> and end on December 31<sup>st</sup>. This policy was required to prevent the overlapping of subsequent grant funding due to grant projects starting and ending on different dates. Now, all grantees start and end at the same time, streamlining our internal accounting and administration processes.

*"By Water All Things Find Life"*

We are currently benchmarking the performance of the following Fiscal Year 2024 Grantees as follows:

1. East Maui Watershed Partnership (University of Hawaii) – 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
2. Mauna Kahalawai Watershed Partnership (University of Hawaii) - 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
3. Maui Invasive Species Committee (University of Hawaii) – 1<sup>st</sup> and 2<sup>nd</sup> QPRs submitted, 1<sup>st</sup> PR was submitted and processed, 2<sup>nd</sup> PR received without expenses; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work started.
4. Auwahi Forest Restoration Project – 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
5. Pu'u Kukui Watershed Preserve - 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
6. Honokowai and Wahikuli Watershed Management (The Nature Conservancy) – 1<sup>st</sup> and 2<sup>nd</sup> QPRs submitted, but 1<sup>st</sup> quarter PR is incomplete (missing invoices), 2<sup>nd</sup> PR was submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
7. Waikamoi East Maui Source Protection and Watershed Preserve Management (The Nature Conservancy) – 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
8. East Molokai Watershed Partnership (The Nature Conservancy) – 1<sup>st</sup> and 2<sup>nd</sup> QPRs were submitted, 1<sup>st</sup> and 2<sup>nd</sup> PRs not processed due to incomplete submission; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.
9. Hawaii Agriculture Research Center (Koa) - 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.

Honorable Gabe Johnson, Chair  
ADEPT  
Page 3

10. Hawaii Agriculture Research Center (Ohia) - 1<sup>st</sup> and 2<sup>nd</sup> QPRs and PRs were submitted and processed; waiting for 3<sup>rd</sup> quarter QPRs and PRs, and 4<sup>th</sup> quarter work has started.

We will continue to monitor and receive project updates for the upcoming quarterly reports through Amplifund to ensure reporting compliance, and that all expenditures are within allowable accounting and auditing practices.

Should you have any questions, please feel free to contact Planner Robert DeRobles at (808) 463-3110 or robert.derobles@mauicounty.gov.

Sincerely,

James A.  
Landgraf

Digitally signed by James A. Landgraf  
Date: 2024.09.30 15:06:55 -10'00'

For JOHN STUFFLEBEAN, P.E.  
Director of Water Supply

Cc: James A. Landgraf, Deputy Director  
Eva Blumenstein, Planning Program Administrator

## ADEPT Committee

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**From:** Michelle Santos <Michelle.Santos@co.maui.hi.us>  
**Sent:** Wednesday, October 2, 2024 10:30 AM  
**To:** ADEPT Committee  
**Cc:** Cynthia Sasada; James Landgraf; John Stufflebean; Josiah Nishita; Linda Kimura; Pili Nahooikaika  
**Subject:** MT#10782 Grant Monitoring and Evaluation  
**Attachments:** MT#10782-ADEPT Committee.pdf

**NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.**

*Michelle L. Santos*

Office Operations Assistant

Office of the Mayor

County of Maui

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Wailuku, HI 96793

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