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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

July 9, 2018

Mr. Don Medeiros, Director  
Department of Transportation  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Medeiros:

**SUBJECT: AUDIT OF THE DEPARTMENT OF  
TRANSPORTATION (HHT-12)**

At its meeting of July 5, 2018, the Housing, Human Services, and Transportation Committee discussed the contracts and grants managed by your Department.

May I please request how billable hours are determined and defined for the following programs' transit operators and dispatchers:

- a. Fixed Route Bus Service;
- b. Paratransit Bus Service; and
- c. Human Services Transportation.

May I please request a response **no later than July 23, 2018**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Mr. Don Medeiros  
July 9, 2018  
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Should you have any questions, please contact me or the Committee staff (Saumalu Mataafa at ext. 7665, or Clarita Balala at ext. 7668).

Sincerely,

A handwritten signature in black ink, appearing to read "Stacy Crivello". The signature is fluid and cursive, with a large initial "S" and "C".

STACY CRIVELLO, Chair  
Housing, Human Services, and  
Transportation Committee

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cc: Mayor Alan M. Arakawa