

March 27, 2023

MEMO TO: BFED-1 File

F R O M: Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee

Yuki Lei K. Sugimura

SUBJECT: **TRANSMITTAL OF INFORMATIONAL DOCUMENTS RELATING
TO THE PROPOSED FISCAL YEAR 2024 BUDGET FOR THE
COUNTY OF MAUI** (BFED-1)

The attached informational documents pertain to Item 1 on the Committee's agenda.

Attached are the executive summaries for April 4, 2023:

1. Department of Environmental Management
2. Department of Liquor Control
3. Department of Personnel Services

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Attachments

March 26, 2023

MEMO TO: Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee

F R O M: James Krueger, Senior Committee Analyst 

SUBJECT: **EXECUTIVE SUMMARY OF FISCAL YEAR ("FY") 2024 BUDGET PROPOSAL FOR DEPARTMENT OF ENVIRONMENTAL MANAGEMENT** (BFED-1)

This is an executive summary of the FY 2024 Budget proposal for the Department of Environmental Management.

Overall Operating Budget

FY 2023 Adopted: \$103,130,607 vs. FY 2024 Proposed: \$109,467,947 (6.1% **increase**).

Administration Program – General Fund

Category "A" – Salaries and Wages

- 1 – Wages and Salaries – **Increase** by 6.8% (\$33,728)
- 2 – Premium Pay – **No change**
- 3 – Position Funding
 - Adjustment in salaries due to the Collective Bargaining Agreement increase, position filled at a lower step, and increase for the Director and Deputy Director per Salary Commission.
- 4 – New Positions– **N/A**

Category "B" – Operations

- 1 – Materials and Supplies – **No change**
- 2 – Other Costs – **No change**
- 3 – Services – **No change**

4 – Travel – **No change**

5 – Utilities – **No change**

6 – Special Projects – **No change**

Category “C” – Equipment

1 – Machinery and Equipment – **N/A**

2 – Lease Purchases – **No change**

Errors or inconsistencies – **N/A**

Wastewater Administration Program – Sewer Fund

Category “A” – Salaries and Wages

1 – Wages and Salaries – **Increase** by 10.4% (\$179,426)

2 – Premium Pay – **Decrease** by 41.3% (-\$86,546)

- Deletion of one-time appropriation for the anticipated salary increases based on Collective Bargaining Agreement. (-\$85,546)

3 – Position Funding

- Adjustment in salaries due to the Collective Bargaining Agreement increase, salary correction, position reallocation, step movement, and expansion position in FY 2023, increase to full year salary. (\$150,386)
- Adjustment in salaries due to the Collective Bargaining Agreement increase, proposed position reallocation, and position filled at a higher step. (\$23,448)
- Adjustment in salaries due to the Collective Bargaining Agreement increase. (\$5,592)

4 – New Positions – **N/A**

Category “B” – Operations

1 – Materials and Supplies – **No change**

2 – Other Costs – **No change**

3 – Services – **Increase** by 4.9% (\$59,277)

- Expansion Requests:
 - o Computer Services: Additional funding due to DWS increased billing system services (\$58,277).
 - o R & M - Services/Contracts: Additional funding for Kualapuu sewer maintenance contract (\$1,000).

4 – Travel – **No change**

5 – Utilities – **No change**

6 – Interfund Cost Reclassification – **Increase** by 13.9% (\$1,720,919)

- Social Security - FICA: Adjustment based on fringe rates for Calendar Year 2023 (\$257,961).
- Retirement System Charges: Adjustment based on fringe rates for Calendar Year 2023 (\$82,225).
- Hawaii Employer-Union Trust Fund Adjustment based on fringe rates for Calendar Year 2023 (-\$1,006,088).
- Overhead Charges/Admin Cost: Adjustment based on fringe rates for Calendar Year 2023 (\$772,271).
- OPEB contributions: Adjustment for the OPEB Contribution based on fringe rates for Calendar Year 2023 (\$1,614,550).

Category “C” – Equipment

1 – Machinery and Equipment – **Decrease** to \$0 (-\$6,000)

2 – Lease Purchases – **No change**

Transfers Out

1 – General Fund – **Increase** by 0.3% (\$34,982)

- 919015B-7510 General fund: Adjustment for the debt service cost per the Debt Service Schedule.

2 – Other Governmental Funds – **No change**

3 – Capital Projects Fund – **Decrease** to \$0 (-\$2,583,115)

- Internal transfer out CIP: Deletion of one-time appropriation for the reclassification of disapproved SRF Loan projects from FY 2017 & FY 2018.

Grant Awards

- Environmental Protection Agency, State and Tribal Assistance Grant ("STAG") - North Kihei Reuse Distribution Expansion **Decrease** (\$600,000 to \$0)
- Bureau of Reclamation WaterSMART: Title XVI Authorized Grant - West Maui Recycled Water System Expansion **Decrease** (\$1,080,224 to \$0)

Errors or inconsistencies – N/A

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Wastewater Operations Program – Sewer Fund

Category "A" – Salaries and Wages

- 1 – Wages and Salaries – **Increase** by 10.6% (\$686,063).
- 2 – Premium Pay – **Decrease** by 26.7% (-\$324,952).
 - Deletion of one-time appropriations for the anticipated salary increases based on Collective Bargaining Agreements (-\$324,952).
- 3 – Position Funding
 - Adjustment in salaries due to the Collective Bargaining Agreement increases, Within Range Progression, position reallocations, and positions filled at a higher/lower step (\$609,263).
- 4 – New Positions:
 - Proposed expansion position for one Electronic Technician I, 10 months funding (\$76,800).

Category "B" – Operations

- 1 – Materials and Supplies – **No change**
- 2 – Other Costs – **No change**

3 – Services – **No change**

4 – Travel – **No change**

5 – Utilities – **Increase** by 3.5% (\$226,000)
- Electricity: Inflationary adjustment.

Category “C” – Equipment

- 1 – Machinery and Equipment – **Increase** by 14% (\$207,873)
- Maintenance & Repair Equipment: Deletion of equipment approved in FY 2023, one-time appropriation (-\$20,000).
 - Motor Vehicles: Deletion of equipment approved in FY 2023, one-time appropriation (-\$560,000).
 - Other Equipment: Deletion of equipment approved in FY 2023, one-time appropriation (-\$699,127).
 - Motor Vehicles: Deletion of equipment approved in FY 2023, one-time appropriation (-\$174,000).
 - Expansion Requests:
 - o Maintenance & Repair Equipment: Replacement of various lab testing equipment (\$5,000).
 - o Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment (\$10,000).
 - o Motor Vehicles: Replacement of (1) 11 yard vac/combo truck (CM2440) at \$610,000 and (1) 3.5 yard vac combo truck for Lanai WWRF at \$480,000 (\$1,090,000).
 - o Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment for Kahului WWRF (\$5,000).
 - o Other Equipment: Replacement of (1) utility cart for Kahului WWRF. (\$20,000).
 - o Maintenance & Repair Equip: Replacement of mechanical and electrical equipment for Lahaina WWRF (\$5,000).
 - o Motor Vehicles: Replacement of (1) 1/2-ton 4X4 crew cab pickup truck (CM 2412) for Lahaina WWRF (\$85,000).
 - o Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment for Kihei WWRF (\$5,000).

- Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment for Molokai WWRF (\$5,000).
- Motor Vehicles: Replacement of (1) 1/2-ton extended cab pickup truck (CM 1784) for Molokai (\$50,000).
- Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment for Lanai WWRF (\$2,000).
- Computer Equipment: Computer for the proposed expansion position (\$5,000).
- Furniture/Fixtures: Desk for the proposed expansion position (\$1,000).
- Maintenance & Repair Equipment: Replacement of mechanical and electrical equipment (\$10,000).
- Other Equipment: Purchase of (1) infrared thermal imaging scanner at \$25,000. Replacement of (1) 8" Godwin diesel portable pump at \$90,000, and (1) Cornell pump for Kihei Pump Station #8 at \$85,000, (1) sludge collector system clarifier for Kahului WWRF for \$150,000, and (2) 30-yard roll-off trash bins at \$20,000 each (\$390,000)

2 – Lease Purchases – **No change**

Transfers Out

1 – Other Government Funds – **No change**

Errors or inconsistencies:

- Duration of funding for Electronic Technician I expansion position differs from Program Budget (p. 173) to Budget Details (p. 6-19). The number included in this summary is the number from the Budget Details.

Solid Waste Administration Program – Solid Waste Management Fund

Category “A” – Salaries and Wages

1 – Wages and Salaries – **Increase** by 7.5% (\$81,258).

2 – Premium Pay – **Decrease** by 50.9% (-\$54,425).

- Deletion of one-time appropriation for the anticipated salary increases based on Collective Bargaining Agreement.

3 – Position Funding

- Adjustment to salaries due to Collective Bargaining Agreement increase, Within Range Progression, and position filled at a lower step.

4 – New Positions – **N/A**

Category “B” – Operations

1 – Materials and Supplies – **No change**

2 – Other Costs – **No change**

3 – Services – **No change**

4 – Travel – **No change**

5 – Utilities – **No change**

6 – Interfund Cost Reclassification – **Increase** by 10.7% (\$974,617)

- Social Security - FICA: Adjustment based on fringe rates for Calendar Year 2023 (\$47,338).
- Retirement System Charges: Adjustment based on fringe rates for Calendar Year 2023 (\$148,511).
- Hawaii Employer-Union Trust Fund: Adjustment based on fringe rates for Calendar Year 2023 (-\$833,329).
- Overhead Charges/Admin Cost: Adjustment based on the 2017 Cost Allocation Plan (\$377,403).
- OPEB contributions: Adjustment for the OPEB contribution based on fringe rates for Calendar Year 2023 (\$1,234,694).

Category “C” – Equipment

1 – Machinery and Equipment – **Increase** to \$70,000

- Expansion Request:
 - o Other Equipment: Replacement of (1) four-door, 4x4 SUV (CM 2266).

2 – Lease Purchases – **Decrease** by 31.5% (-\$3,000)

Transfers Out

1 – General Fund – **Increase** by 10.7% (\$636,861)

- Adjustment for the debt service cost per the Debt Service Schedule.

Errors or inconsistencies – **N/A**

Solid Waste Operations Program – Solid Waste Management Fund

Category “A” – Salaries and Wages

1 – Wages and Salaries – **Increase** by 10% (\$534,076)

2 – Premium Pay – **Decrease** by 25.1% (-\$265,825)

- Deletion of one-time appropriations for the anticipated salary increases based on Collective Bargaining Agreement.

3 – Position Funding

- Adjustments in salaries due to the Collective Bargaining Agreement increases, proposed position reallocations, and position title correction.

4 – New Positions

- Proposed expansion position for one Landfill Equipment Operator I, 8 months funding (\$46,376).

Category “B” – Operations

1 – Materials and Supplies – **Increase** by 0.9% (\$17,400)

- Medical & Safety Supplies: Deletion of one-time appropriation (-\$20,000).
- Refuse Cart Expenses: Cost of carts has increased 35% since 2019. Increased budget will allow SWD to maintain inventory of carts for new accounts and damaged cart distribution (\$35,000).
- Expansion Request:
 - o Medical & Safety Supplies: Additional funding to match actual spending (\$2,400).

- 2 – Other Costs – **Increase** by 1.3% (\$35,000)
- Dues: Increase reflects increase in tonnage.

3 – Services – **No change**

4 – Travel – **No change**

5 – Utilities – **No change**

Category “C” – Equipment

- 1 – Machinery and Equipment – **Increase** by 293.3% (\$3,057,500)
- Expansion requests:
- Other Equipment: Purchase of (4) 40CY roll-off containers at \$25,000 each for Central Maui Landfill (\$100,000).
 - Other Equipment: Purchase of (1) Hooklift truck for Hana Landfill (\$500,000).
 - Other Equipment: Purchase of (1) 4-door, 4x4 1.5-ton Hooklift truck for Molokai (\$180,000).
 - Other Equipment: Purchase of (1) backhoe unit at \$300,000 for the Lanai Landfill. Replacement of (1) 72K GVWR Hooklift truck (CM 2367) at \$500,000 for Lanai (\$800,000).
 - Other Equipment: Replacement of (2) automated refuse collection trucks (Asset #1606 & #1605) at \$650,000 each, and (1) 1.5-ton flatbed truck with liftgate (CM 2435) at \$110,000 for the Makawao Baseyard (\$1,410,000).
 - Other Equipment: Replacement of (1) automated refuse collection truck (Asset #1607) at \$650,000, (1) manual refuse collection truck (Asset #1238) at \$350,000, and (1) refuse collection flatbed truck (Asset #1480) at \$110,000 for Lahaina (\$1,110,000).

2 – Lease Purchases – **No change**

Transfers Out

1 – Other Governmental Funds – **No change**

2 – Special Revenue Funds – **No change**

Errors or inconsistencies – Explanation of budget changes for the expansion request in Wages and Salaries is the description for the continuation budget change.

Environmental Protection and Sustainability Program – EP&S Fund

Category “A” – Salaries and Wages

- 1 – Wages and Salaries – **Increase** by 15% (\$39,024)
- 2 – Premium Pay – **Decrease** by 52.5% (-\$13,041)
 - Deletion of one-time appropriations for the anticipated salary increases based on Collective Bargaining Agreement.
- 3 – Position Funding:
 - Adjustment in salaries due to the Collective Bargaining Agreement increase, position filled at a lower step, and proposed position reallocation. (\$19,539).
- 4 – New Positions
 - Proposed expansion position for one Secretary I, 8 months funding. Partially paid under Vehicle Disposal Fee - Revolving Fund (\$19,485).

Category “B” – Operations

- 1 – Materials and Supplies – **Decrease** by 17.2% (-\$25,000)
 - Miscellaneous Supplies: \$25,000 Budget transferred to 6101 and \$1,500 to 6037.
 - Office Supplies: \$1,500 Budget transferred from 6035.
- 2 – Other Costs – **Decrease** by 21.8% (-\$313,907)
 - County grant subsidy: Deletion of one time appropriation (-\$175,000).
 - County grant subsidy: Go Green West Maui Recycling was cancelled in FY 2023 due to loss of permitted site. Will not be continued in FY 2024 (-\$143,407).
 - Expansion Requests:

- Dues: Additional funding for memberships in sustainability organizations (\$1,000).
- Meal Allowance: Additional funding per Collective Bargaining Agreement (\$500).
- Publications & Subscriptions: Additional funding for sustainability research and trade journals (\$1,000).
- Registration/Training Fees: Additional funding for webinars and online conferences (\$1,000).
- Training Fees/Seminars: Additional funding for training and seminars (\$1,000).

3 – Services – **Increase** by 2.1% (\$155,000)

- Advertisement: Ads for education and outreach on regenerative practices educational series, new environmental legislation. Budget transferred from 6035 (\$25,000).
- Contractual Service: Budget transferred to 919735B for E-cycling (-\$300,000).
- Contractual Service: Budget transferred from 919730B (E-cycling to be managed by AVM/Special Wastes Section) (\$300,000).
- Expansion Requests:
 - Professional Services: Additional funding for graphic design, technical support for video and webcasting for quarterly regenerative practices community education and training series, stipends for panelists and instructors (\$20,000).
 - Contractual Service: Additional funding for HHW events on Molokai and Lanai at estimated \$50,000 each (\$100,000).
 - Other Services: Additional funding for event assistance and special hazardous waste cleanups (\$10,000).

4 – Travel – **Increase** by 30.9% (\$1,500)

- Expansion Request:
 - Airfare, Transportation: Additional funding for outreach to Molokai and Lanai (\$1,000).
 - Per Diem S/D/T Taxable: Additional funding for training and seminars travel (\$500).

5 – Utilities – **Increase** by 49.1% (\$2,000)

- Cellular telephone: Additional funding for new staff field work and communications.

6 – Interfund Cost Reclassification – **Increase** by 18.3% (\$65,810)

- Retirement System Charges: Adjustment based on fringe rates for Calendar Year 2023 (\$10,981).
- Social Security – FICA: Adjustment based on fringe rates for Calendar Year 2023 (\$3,500).
- Hawaii Employer-Union Trust Fund: Adjustment based on fringe rates for Calendar Year 2023 (-\$30,506)
- Overhead Charges/Admin Cost: Adjustment based on the 2017 Cost Allocation Plan (\$27,905)
- OPEB contributions: Adjustment for the OPEB contribution based on fringe rates for Calendar Year 2023 (\$53,930)

Category “C” – Equipment

1 – Machinery and Equipment – **No change**

- Other Equipment: Deletion of equipment approved in FY 2023, one-time appropriation (-\$150,000).
- Other Equipment: Replacement of (10) customized recycling dropbox roll-off containers at \$15,000 each (\$150,000).

2 – Lease Purchases – **No change**

Transfers Out

1 – Other Governmental Funds – **N/A**

2 – Special Revenue Funds – **No change**

County Grant Subsidies

- Malama Maui Nui – **No change** (\$155,500)
- Go Green West Maui Recycling – **Decrease** (\$143,407 to \$0)
- Community Work Day – **No change** (\$306,000)
- Green Grants Program/West Maui Green Cycle Pilot – **No change** (\$100,000)
- West Maui Green Cycle – **Decrease** (\$175,000 to \$0)

Errors or inconsistencies

- Change amount for the transfer from EP&S recycling to EP&S abandoned vehicles lists the total FY 2023 Budget for that line item (\$6,267,780) rather than the amount reallocated (-\$300,000).

Environmental Protection and Sustainability Program - Grant Revenue Fund

Category “A” – Salaries and Wages

- 1 – Wages and Salaries – **Increase** by 120.7% (\$64,056)
- 2 – Premium Pay – **Decrease** to \$0 (-\$8,485)
- 3 – Position Funding –
 - Proposed increase for two Environmental Program Specialist I positions (0.5 E/P to 1.0 E/P each) (\$64,056).
- 4 – New Positions – **N/A**

Category “B” – Operations

- 1 – Materials and Supplies – **N/A**
- 2 – Other Costs – **Increase** by 9.5% (\$47,079)
- 3 – Services – **N/A**
- 4 – Special Projects – **Decrease** by 50% (-\$200,000)
- 5 – Travel – **Increase** by 88.2% (\$7,500)
 - Anticipated expenditures for the State of Hawaii, Department of Health HI-5.
- 6 – Interfund Cost Reclassification – **Increase** by 128.3% (\$45,306)

Category “C” – Equipment

- 1 – Machinery and Equipment – **No change**

2 – Lease Purchases – **N/A**

Grant Awards

- Electronics Program **Decrease** (\$400,000 to \$200,000)
- State of Hawaii – Department of Health (Deposit Beverage Container Program) **Increase** (\$157,868 to \$283,324)
- Glass Recovery Program **Increase** (\$150,000 to \$180,000)
- Recycling Program- Landfill Diversion **No change** (\$300,000)

Errors or inconsistencies - **N/A**

Environmental Protection and Sustainability Program – Revolving Fund

Category “A” – Salaries and Wages

- 1 – Wages and Salaries – **Increase** by 12% (\$32,928)
- 2 – Premium Pay – **Decrease** by 54.2% (-\$13,747)
 - Deletion of one time appropriation for anticipated salary increases based on the Collective Bargaining Agreement.
- 3 – Position Funding – **N/A**
- 4 – New Positions
 - Proposed expansion position for one Secretary I (0.5 E/P), 8 months funding (\$19,485).

Category “B” – Operations

- 1 – Materials and Supplies - **No change**
- 2 – Other Costs - **Increase** by 1.7% (\$5,000)
- 3 – Services – **Increase** by 63.2% (\$1,330,200)
 - Additional funding for the Tow and Scrap Pilot Program.
- 4 – Travel - **No change**
- 5 – Utilities - **No change**

Category “C” – Equipment

1 – Machinery and Equipment – **Decrease** to \$0 (-\$115,000)

Errors or inconsistencies – **N/A**

Capital Improvement Projects

Countywide

Sanitation

- CBS-3182: Environmental Compliance System Design and Construction (SW) (\$750,000) for design and new construction.
 - o Additional \$3,750,000 (SW) projected for FYs 2025 – 2029 for design and new construction.
- CBS-7867: Partial Closures of Active Landfills (SW) (\$50,000) for planning.
 - o Additional \$250,000 (SW) projected for FY 2025 for design.
 - o Additional \$3,500,000 (GB) projected for FY 2026 for new construction.

Sewer

- CBS-1119: Countywide Environmental Protection Agency (EPA) Compliance Wastewater Reclamation Facility Renovation Projects (WF) (\$4,150,000) for renovations.
 - o Additional \$12,000,000 (WF) projected for FYs 2025 – 2029 for renovations.
- CBS-1128: Countywide Wastewater System Modifications (WF) (\$3,000,000) for renovations.
 - o Additional \$5,000,000 (WF) projected for FYs 2025 – 2029 for renovations.
- CBS-1132: Countywide Environmental Protection Agency (EPA) Compliance Projects (WF) (\$1,000,000) for renovations.
 - o Additional \$2,500,000 (WF) projected for FYs 2025 – 2029 for renovations.
- CBS-7878: Countywide Wastewater Project Management (WF) (\$2,000,000) for management of large construction projects.

Kihei-Makena

Sewer

- CBS-2729: Kihei No. 6 Force Main Replacement (WF) (\$400,000) for design.
 - o Additional \$6,000,000 (SRF) projected for FY 2026 for new construction.
- CBS-3199: Kihei Wastewater Pump Station No. 4 Modification/Upgrade (WF) (\$350,000) for design.
 - o Additional \$2,000,000 (WF) projected for FY 2026 for new construction.
- CBS-3568: Kihei Wastewater Pump Station No. 5 Modification and Force Main Replacement (WF) (\$600,000) for design.
 - o Additional \$4,300,000 (GB) projected for FY 2026 for renovations.
- CBS-3569: Kihei Wastewater Pump Station No. 6 Modification/Upgrade (WF) (\$1,000,000) for design.
 - o Additional \$6,800,000 (GB) projected for FY 2026 for renovations.
- CBS-3570: Kihei Wastewater Pump Station No. 7 Relocation (WF) (\$1,100,000) for design.
 - o Additional \$8,000,000 (SRF) projected for FY 2025 for new construction.
- CBS-5028: Kihei Wastewater Pump Station No. 9 Modification/Upgrade (GB) (\$500,000) for renovations.
- CBS-5032: Kaiola Place Sewer Extension (GB) (\$1,000,000) for new construction.
- CBS-5519: Kihei Wastewater Pump Station No. 2 Modification/Upgrade (WF) (\$350,000) for design.
 - o Additional \$2,000,000 (WF) projected for FY 2026 for renovations.
- CBS-7246: North Kihei R-1 Line Replacement (WF) (\$450,000) for new construction.

Lanai

Sewer

- CBS-7250: Lanai Wastewater Treatment Pond Renovations (WF) (\$500,000) for renovations.

Molokai

Sanitation

- CBS-7868: Molokai Landfill Master Plan (SW) (\$250,000) for planning.
 - o Additional \$3,000,000 (GB) projected for FY 2025 for new construction.

Paia-Haiku

Sewer

- CBS-3207: Paia Wastewater Pump Station Modifications (WF) (\$250,000) for design.
 - o Additional \$1,500,000 (WF) projected for FY 2025 for renovations.

Wailuku-Kahului

Sanitation

- CBS-3567: Central Maui Landfill Land Purchase (GB) (\$2,000,000) for acquisition.
 - o Additional \$250,000 (GB) projected for FY 2025 for design.
 - o Additional \$15,000,000 (GB) projected for FY 2027 for new construction.
- CBS-6634: Central Maui Landfill Phase II/III Interface Development (GB) (\$1,200,000) for new construction.
- CBS-6640: Central Maui Landfill Comprehensive Environmental Impact Statement (SW) (\$300,000) for planning.
 - o Additional \$250,000 (SW) projected for FY 2025 for the Comprehensive Environmental Impact Statement process.
- CBS-7235: Central Maui Landfill Kalialinui Gulch Crossing (SW) (\$250,000) for planning.
 - o Additional \$100,000 (SW) projected for FY 2025 for design.
 - o Additional \$3,500,000 (GB) projected for FY 2026 for new construction.

- CBS-7252: Interim County of Maui Greenwaste and Biosolids Management (SW) (\$2,000,000) for new construction.
- CBS-7869: Central Maui Landfill Landfill Gas System Expansion (SW) (\$50,000) for design and (GB) (\$400,000) for new construction.

Sewer

- CBS-1131: Wailuku-Kahului Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation (GB) (\$1,000,000) for renovations.
 - o Additional \$6,000,000 (WF) projected for FYs 2025 – 2029 for renovations.
- CBS-3212: Hoo Hui Ana Wastewater Pump Station Modifications (WF) (\$400,000) for design.
 - o Additional \$1,500,000 (WF) projected for FY 2026 for new construction.
- CBS-5526: Waiehu Kou Wastewater Pump Station Modifications (WF) (\$200,000) for design.
 - o Additional \$2,000,000 (WF) projected for FY 2026 for renovations.
- CBS-7234: Kahului Beach Road Sewer Line Upgrade (GB) (\$1,500,000) for new construction.

West Maui

Sewer

- CBS-1146: West Maui Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation (GB) \$2,000,000 for renovations.
 - o Additional (\$2,000,000) (WF) projected for FY 2028 for renovations.
- CBS-1168: Napili No. 2 Force Main Replacement (GB) (\$1,500,000) for new construction.
- CBS-1178: Napili Wastewater Pump Station No. 2 Modifications (GB) (\$1,000,000) for renovations.
- CBS-1179: Napili Wastewater Pump Station No. 3 Modifications (SRF) (\$600,000) for new construction.

- CBS-1952: Kaanapali Resort R-1 Water Distribution System Expansion (WF) (\$150,000) for design and (SRF) (\$8,500,000) for new construction.
- CBS-3576: Lahaina Wastewater Reclamation Facility R-1 Process Expansion (GB) (\$1,350,000) for design.
- CBS-5522: Lahaina Force Main No. 3 Replacement (WF) (\$300,000) for design.
 - o Additional \$3,000,000 (WF) projected for FY 2026 for new construction.
- CBS-6080: Lahaina Recycled Water Force Main Construction/Rehabilitation (WF) (\$850,000) for design.
 - o Additional \$11,500,000 (SRF) projected for FY 2027 for new construction.

I hope this is helpful. If you have any questions, please contact me at ext. 7761.

March 25, 2023

MEMO TO: Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee

F R O M: James Krueger, Senior Committee Analyst 

SUBJECT: **EXECUTIVE SUMMARY OF FISCAL YEAR (“FY”) 2024 BUDGET
PROPOSAL FOR DEPARTMENT OF LIQUOR CONTROL** (BFED-1)

This is an executive summary of the FY 2024 Budget proposal for the Department of Liquor Control.

Overall Operating Budget

FY 2023 Adopted: \$3,489,925 vs. FY 2024 Proposed: \$3,664,779 (5% **increase**)

Liquor Control Program – Liquor Control Fund*

**Funds derived from liquor license fees.*

Category “A” – Salaries & Wages

- 1 – Wages and Salaries - **Increase** by 9.2% (\$146,626)
- 2 - Premium Pay - **Decrease** by 58.2% (-\$69,560)
 - Premium pay: Increase based on actual expenditures and salary increases pursuant to Collective Bargaining Agreement (\$10,000).
 - Salary adjustments: Deletion of one-time appropriation for anticipated salary increases based on Collective Bargaining Agreement (-\$79,560).
- 3 - Position Funding
 - Adjustment in salaries due to the Collective Bargaining Agreement increase, proposed position reallocation, and increase for the Director and Deputy Director per Salary Commission.
- 4 - New Positions – **No change**

Category “B” - Operations

- 1 - Materials and Supplies – **Increase** by 13.4% (\$7,600)
 - Expansion Request:
 - o Small Equipment - under \$1000: Purchase of (8) desktop scanners at \$950 each. Costs include tax + shipping.
- 2 - Other Costs – **Decrease** by 5.5% (-\$13,000)
 - Rentals: Correction of annual rent at the Maui County Service Center.
- 3 - Services – **Increase** by 153.2% (\$61,500)
 - Professional Services: Increase due to licenses/annual subscription costs increase for eSkill (\$11,500).
 - Expansion Request:
 - o Professional Services: Replacement of antiquated reporting/licensing database systems that is no longer supported by IT, Liquor Gladiator and Paradox, with an upgraded Cloud Based Solution system (\$50,000).
- 4 - Travel – **Increase** by 8.6% (\$5,000)
 - Expansion Requests:
 - o Airfare, Transportation: Anticipated increase of travel (\$3,000).
 - o Per Diem Non-Reportable: Anticipated increase of travel (\$1,000).
 - o Per Diem Reportable Non-Taxable: Anticipated increase of travel (\$750).
 - o Per Diem S/D/T Taxable: Anticipated increase of travel (\$250).
- 5 - Utilities – **Increase** by 154.8% (\$41,900)
 - Expansion Request:
 - o Cellular Telephone: Purchase of new cellphones for department to meet upgrades necessary to meet compatibility requirements of a cloud-based system to replace Paradox and Liquor Gladiator.
- 6 - Interfund Cost Reclassification – **Increase** by 4.5% (\$53,946)
 - Overhead Charges/Admin Cost: 70% of total salaries including premium pay.

Category “C” – Equipment

- 1 – Machinery & Equipment – **Decrease** to \$0 (-\$65,158)
 - Furniture/Fixtures: Deletion of equipment approved in FY 2023; one-time appropriation (\$25,158).
 - Motor Vehicles: Deletion of equipment approved in FY 2023; one-time appropriation (\$40,000).

2 – Lease Purchases – **No change**

Errors or inconsistencies – **N/A**

Liquor Control Program – Revolving Fund*

**Funds derived from fines assessed and collected from liquor licensees.*

Category “A” – Salaries and Wages – **N/A**

Category “B” – Operations

- 1 – Materials and Supplies – **No change**
- 2 – Other Costs – **Increase** by 9.5% (\$6,000)
- 3 – Services – **No change**
- 4 – Travel – **No change**

Category “C” – Equipment – **N/A**

Errors or inconsistencies – **N/A**

Capital Improvement Projects

There are no CIPs.

I hope this is helpful. If you have any questions, please feel free to contact me at ext. 7761.

March 25, 2023

MEMO TO: Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee

F R O M: James Krueger, Senior Committee Analyst 

SUBJECT: **EXECUTIVE SUMMARY OF FISCAL YEAR (“FY”) 2024 BUDGET
PROPOSAL FOR DEPARTMENT OF PERSONNEL SERVICES**
(BFED-1)

This is an executive summary of the FY 2024 Budget proposal for the Department of Personnel Services.

Overall Operating Budget

FY 2023 Adopted: \$2,166,365 vs. FY 2024 Proposed: \$2,092,317 (3.4% **decrease**)

Administration and Management Support Services Program

Category “A” – Salaries and Wages

1 – Wages and Salaries – **Increase** by 10.8% (\$150,952)

2 – Premium Pay – **No change**

3 – Position Funding

- Adjustment in salaries due to the Collective Bargaining Agreement increase, Within Range Progression, proposed position reallocations, position reallocated down, increase expansion positions in FY 2023 to full year salary, and increase for the Director and Deputy Director per Salary Commission.

4 – New Positions – **No change**

Category “B” – Operations

1 – Materials and Supplies – **No change**

2 – Other Costs – **No change**

3 – Services – **Decrease** by 26.3% (-\$120,000)

- Professional Services: Deletion of one-time appropriation to engage marketing firm for marketing/branding to assist with recruiting.

4 – Travel – **No change**

5 – Utilities – **No change**

6 – Special Projects – **No change**

Category “C” – Equipment

1 – Machinery and Equipment – **Decrease** to \$0 (-\$105,000)

- Office Equipment: Deletion of equipment approved in FY 2023, one-time appropriation.

2 – Lease Purchases – **No change**

Errors or inconsistencies – **N/A**

Capital Improvement Projects

There are no CIPs.

I hope this is helpful. If you have any questions, please contact me at ext. 7761.