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Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

July 19, 2024

Ms. Kate Blystone, Director
Department of Planning
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Blystone:

SUBJECT: COUNTY PERMIT PROCESSING EFFICIENCIES
(WAI-1(16))

At its meeting of July 25, 2024, the Water and Infrastructure Committee intends to discuss improving the efficiencies of the County's permit review process.

May I please request your response to the following:

1. Please respond to the attached January 8, 2024, correspondence, requesting a flowchart of the Department's permitting process for residential permits.
2. The Maui Planning Commission voted to approve changes to the County's Special Management Area and Shoreline rules. When will these new rules take effect? How may this affect the Department's permitting process?
3. Has your Department made any revisions to its permitting process since the Committee's last discussion on January 11, 2024? If so, please explain what has changed and how it has improved efficiencies with processing permits.

May I further request you transmit your response to wai.committee@mauicounty.us by **July 24, 2024**. To ensure efficient processing, please include the Committee item number in the subject line.

Ms. Kate Blystone
July 19, 2024
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Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Pauline Martins at ext. 8039).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cook".

TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(16)apl05:jpp

Attachment

cc: Mayor Richard T. Bissen, Jr.
Deputy Director of Planning

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January 8, 2024

Mr. Garrett Smith, Acting Director
Department of Planning
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Smith:

SUBJECT: **EXPEDITED PERMITTING PROCESS** (WAI-1(10))

In response to the attached correspondence dated December 28, 2023, from former Planning Director Aoki, she states in part: “The Department is unable to provide you this [permit flowchart] information” and that “the Department processes over 60 different permits...”

In order to narrow the scope of the request and be sensitive to the Department’s staffing concerns, may I please request that the flowchart pertain only to residential permitting. This information would greatly assist the Water and Infrastructure Committee’s discussion of January 11, 2024.

May I further request that the flowchart contain the following:

1. Please identify the flow of the permitting process starting with the referral of a residential permit review from the Department of Public Works’ Development Services Administration to the Department of Planning.
2. The sections within the Department of Planning that review the permit, including the sequence within the Department that each section or personnel conducts the review or re-review.
3. The general subject matter during each phase of the review (i.e., height, setback, etc.).

Mr. Garrett Smith
January 8, 2024
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4. The sections of the Maui County Code, Hawaii Revised Statutes, or Hawaii Administrative Rules, that apply to each phase of the review, including the timeframe for compliance.

May I further request your written response by **January 10, 2024**. To ensure efficient processing, please transmit your response to wai.committee@mauicounty.us, and include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Jarret Pascual at ext. 7141, or Yvette Bouthillier at ext. 7758).

Sincerely,



TOM COOK, Chair
Water and Infrastructure Committee

wai:ltr:001(10)apl03:jpp

Attachment

cc: Mayor Richard T. Bissen, Jr.
Director, Office of Recovery