

March 30, 2023

MEMO TO: BFED-1 File

F R O M: Yuki Lei K. Sugimura, Chair *Yuki Lei K. Sugimura*  
Budget, Finance, and Economic Development Committee

SUBJECT: **TRANSMITTAL OF INFORMATIONAL DOCUMENT RELATING TO  
THE PROPOSED FISCAL YEAR 2024 BUDGET FOR THE COUNTY  
OF MAUI** (BFED-1)

The attached informational document pertains to Item 1 on the Committee's agenda.

Attached is the executive summary for April 18, 2023, for the Office of the Mayor.

bfed:2024bgt:230329afile10:ljcm

Attachment

March 30, 2023

MEMO TO: Yuki Lei K. Sugimura, Chair  
Budget, Finance, and Economic Development Committee

F R O M: Shelly Espeleta, Supervising Legislative Analyst *see*

SUBJECT: **EXECUTIVE SUMMARY OF FISCAL YEAR (“FY”) 2024 BUDGET PROPOSAL FOR THE OFFICE OF THE MAYOR** (BFED-1)

This is an executive summary of the FY 2024 Budget proposal for the Office of the Mayor.

**Overall Operating Budget**

FY 2023 Adopted: \$42,301,211 vs. FY 2024 Proposed: \$29,807,936  
(29.5% **decrease**)

**Administration Program**

Category “A” – Salaries & Wages

1 - Wages and Salaries - **Increase** by 25.9% (\$510,733)

2 - Premium Pay – **N/A**

3 - Position Funding

- Adjustments in salaries due to Collective Bargaining Agreement increase, position reallocation down, positions filled at higher/lower step, and moving one Administrative Assistant II to the Office of Innovation. (-\$12,631)
- Adjustments in salaries due to three Economic Development Specialist II and one Grant Management Operations Assistant moving to the Office of Innovation. (-\$229,548)
- Adjustments in salaries due to three Economic Development Specialist II and one Grant Management Operations Assistant moving from former Office of Climate Change, Resiliency & Sustainability. (\$328,068)

4 - New Positions –  
Expansion Request:

- Proposed Director expansion position, 6 months funding, and Private Secretary expansion position, 10 months funding, for the East Maui Water Authority (\$107,080).
- Proposed Grant Coordinator expansion position, 12 months funding, for the Countywide Grants Program; and one Administrative Assistant II and one Secretary I, for the Mayor's Office (\$202,764).
- Proposed Innovation Officer expansion position, 12 months funding, for the Office of Innovation (\$115,000).

Category "B" – Operations

1 – Materials & Supplies – **Decrease** by 26.1% (-\$6,000)

2 – Other Costs – **Increase** by 1.6% (\$100,000)

- County grant subsidy: Budget transfer from OED. (\$100,000)
- Miscellaneous other costs: Delete one-time appropriation from FY 2023. (-\$10,000)

Expansion Request

- Miscellaneous Other Costs: Additional funding for Communications team. (\$10,000)

3 – Services – **Increase** by 0.2% (\$3,000)

- Professional Services: Budget transfer to the Office of Innovation.

4 – Travel – **Increase** by 17.1% (\$13,900)

- Airfare, Transportation, Per Diem: Budget transfer from former Office of Climate Change, Resiliency & Sustainability. (-\$18,400)
- Airfare, Transportation, Per Diem: Budget transfer to Office of Innovation, plus increase in Airfare, Transportation of \$8,400. (\$26,800)

Expansion Request

- Airfare, Transportation: Additional funding for Communications team. (\$5,500)

5 – Utilities – **Increase** by 28.9% (\$5,900)

- Cellular telephone – transfer from Office of Climate Change, Resiliency & Sustainability. (-\$2,400)
- Cellular Telephone: Budget transfer to Office of Innovation, plus increase in costs of \$4,900. (\$7,500)
  
- Expansion Request
  - o Cellular telephone – Additional funding for Communications team. (\$1,000)

Category “C” – Equipment

- 1 – Machinery and Equipment – **N/A**
  
- 2 – Lease Purchases – **No change**

General Fund Grants

- Akaku Boards & Commission Meetings – **No change** (\$140,000)
- Environmental Protection – **No change** (\$675,000)
- Green Building and Resilient Housing – **No change** (\$100,000)
- Ho‘ahu Energy Co-op Molokai – **No change** (\$200,000)
- Malama Hamakua Maui – **No change** (\$25,000)
- Maui Invasive Species Committee (MISC) – **No change** (\$2,800,000)
- Maui Nui Marine Resource Council – **Increase** (\$225,000 to \$325,000)
- Maui Soil/Water Conservation District – **No change** (\$321,000)
- Maui Environmental/Soil/Water Conservation District – **No change** (\$600,000)
- Renewable Energy Programs – **No change** (\$100,000)
- Soil/Water Conservation – Molokai/Lanai – **No change** (\$30,000)
- South Maui Wetlands – **No change** (\$600,000)
- Sustainable Molokai Food Pantry – **No change** (\$340,000)

Errors or Inconsistencies -

- FY 2024 Change Amount for Innovation Officer expansion position differs from Program Budget (p. 407) to Budget Details (p. 12-5). The amount from the Budget Details was used in this summary.

- The continuation explanation of budget changes includes \$10,000 with the description of “transferred from 903013B.” These funds are the expansion request included on the following page and have been omitted from this summary.

**Administration Program – Grant Revenue Fund**

Category “A” – Salaries & Wages

No E/P are funded through the Grant Revenue Fund.

Category “B” – Operations

- 1 – Materials & Supplies – **N/A**
- 2 – Other Costs – **N/A**
- 3 – Services – **N/A**
- 4 – Special Projects – **Decrease** by 100% (-\$1,200,000)
- 5 Travel – **N/A**

Category “C” – Equipment

- 1 – Machinery and Equipment – **N/A**
- 2 – Lease Purchases – **N/A**

Grant Revenue Fund Grants

- State of Hawaii Cesspool Conversion Pilot Program - **Decrease** (\$1,200,000 to \$0)

Errors or inconsistencies – **N/A**

**Budget Program**

Category “A” – Salaries & Wages

- 1 – Wages and Salaries – **Increase** by 2.0% (\$10,324)
- 2 – Premium Pay – **No change**
- 3 – Position Funding
  - Adjustments in salaries due to Collective Bargaining Agreement increase, positions filled at lower/higher steps, and position reallocation down. (-\$28,004)
- 4 – New Positions
  - Expansion Request
    - Proposed Accountant Clerk expansion position, 12 months funding. (\$38,328)

Category “B” – Operations

- 1 – Materials and Supplies – **No change**
- 2 – Other Costs – **No change**
- 3 – Services – **Decrease** by 26.9% (-\$30,000)
  - Professional Services: Deletion of one-time appropriation for Capital Improvement Project budgeting module implementation and training.
- 4 – Travel – **Decrease** by 7.0% (-\$1,010)
- 5 – Utilities – **No change**

Category “C” – Equipment

- 1 – Machinery and Equipment – **N/A**

2 – Lease Purchases – **No change**

Errors or inconsistencies – **N/A**

**Economic Development Program**

Category “A” – Salaries & Wages

1 – Wages and Salaries – **Increase** by 9.3% (\$107,510)

2 – Premium Pay – **N/A**

3 – Position Funding

- Adjustment in salaries due to the Collective Bargaining Agreement increase and positions filled at a lower/higher step. (\$46,598)

4 - New Positions

Expansion Request

- Proposed Economic Development Specialist I expansion position. (\$60,912)

Category “B” - Operations

1 – Materials & Supplies – **No change**

2 – Other Costs – **Decrease** by 39.3% (-\$6,610,800)

- Registration/Training Fees: Decrease funding (-\$2,000)
- County Grant Subsidy: Restore line-item appropriations, transfer of funding to Department of Agriculture and Office of Innovation, deletion of funding or one-time appropriations, deletion of conditions for all residency areas’ Economic Development, Environmental, and Cultural Programs, deletion of various Council-added conditions. (-\$8,468,000)

Expansion Request

- County Grant Subsidy: Additional funding for Tourism Management Grant, Lahaina Town Action Committee Friday Town Party, Maui Invitational and PGA Sentry Tournaments for Sports and Events, Festivals of Aloha, Lanai entrepreneurs assistance with website and ecommerce for Technology Business Promotion, direct assistance to small business owners for Small Business Promotion, vocational training for Ma Ka Hana Ka Ike, Molokai and Lanai assistance for Made in Maui County Festival, scholarships for MEO Inc. for Microenterprise, grant for Workforce Development Program, grant for Hawaii Construction Career Days, and create and support more events/programs for Cultural and Arts Program. (\$1,859,200)

3 - Services - **No change**

4 - Travel - **Decrease** by 0.6% (-\$550)

5 - Utilities - **No change**

Category "C" - Equipment

1 - Materials and Supplies - **N/A**

2 - Lease Purchases - **No change**

Errors or Inconsistencies - **N/A**

**Economic Development Program - Grant Revenue Fund**

Category "A" - Salaries & Wages

1 - Wages and Salaries - **Increase** by 5.8% (\$9,156)

2 - Premium Pay - **N/A**

3 - Position Funding - **N/A**

4 - New Positions - **N/A**

Category “B” – Operations

1 – Materials and Supplies – **N/A**

2 – Other Costs – **No change**

3 – Services – **Decrease** by 13.8% (-\$147,908)

- Based on the grant allocation for Workforce Innovation & Opportunity Act.

4 – Travel – **No change**

5 – Utilities – **N/A**

6 – Special Projects – **Decrease** by 100% (-\$600,000)

- Based on the grant allocation for the U.S. Department of Agriculture Animal and Plant Health Inspection Service.

7 – Interfund Cost Reclassification – **Increase** by 1.8% (\$2,014)

Category “C” – Equipment

1 – Machinery and Equipment – **N/A**

2 – Lease Purchases – **N/A**

Errors or Inconsistencies - **N/A**

**Economic Development Program – Grants**

- Workforce Innovation and Opportunity Act – **Decrease** (\$1,358,676 to \$1,221,938)
- U.S. Department of Agriculture Animal and Plant Health Inspection Service – **Decrease** (\$600,000 to \$0)
- State of Hawaii, Department of Agriculture – **NEW** (\$10,000,000)  
– County match of 50% required – *This grant award is allocated for capital projects and the funds are included in the CIP section.*

Errors or Inconsistencies - **N/A**

**Economic Development Program – Grants Management –**

**Grants and Disbursements for Business Development & Technology**

- Business Research Library – **No change** (\$70,000)
- Council for Native Hawaiian Advancement – **No change** (\$175,000)
- East Maui Economic Development, Environment, and Cultural Programs – **Increase** (\$28,130 to \$140,000)
- Economic Diversification – **No change** (\$320,000)
- Friends of Old Maui High School – **No change** (\$60,000)
- Makawao-Haiku-Paia Economic Development, Environment, and Cultural Programs – **Increase** (\$68,290 to \$140,000)
- Hawaii Construction Career Day – **NEW** (\$30,000)
- Ka Ipu Kukui Fellows Leadership – **Increase** (\$45,000 to \$50,000)
- Kahului Economic Development, Environmental, and Cultural Programs – **No change** (\$140,000)
- LahainaTown Action Committee – **Increase** (\$50,000 to \$75,000)
- Lanai Economic Development, Environmental, and Cultural Programs – **No change** (\$140,000)
- Ma Ka Hana Ka Ike, Inc. – **Increase** (\$345,000 to \$350,000)
- Made in Maui County Festival – **Increase** (\$80,000 to \$110,000)
- Maui Economic Development Board, Inc. – **No change** (\$900,000)
- Maui Economic Development Board, Inc. StemWorks AFTER School – **No change** (\$225,000)
- Maui Economic Development Board Healthcare Partnership – **No change** (\$60,000)
- Maui Economic Development Board – Maui County Public High Schools Auto Program Model – **No change** (\$60,000)
- Maui Economic Opportunity, Inc. for Microenterprise Program – **Increase** (\$290,800 to \$375,000)
- MEDB - Molokai Schools – **No change** (\$75,000)
- Molokai Economic Development, Environmental, and Cultural Programs – **Increase** (\$30,000 to \$140,000)
- Molokai Rural Health Community Association – **No change** (\$600,000)
- Pukalani-Kula-Ulupalakua Economic Development, Environmental, and Cultural Programs – **No change** (\$140,000)
- Small Business Promotion – **Increase** (\$200,000 to \$600,000)
- South Maui Economic Development, Environmental, and Cultural Programs – **Increase** (\$47,830 to \$140,000)

- Sports and Events – **Increase** (\$300,000 to \$600,000)
- Technology Business Promotion – **Increase** (\$535,000 to \$600,000)
- UH Maui College Cooperative Education Program – **No change** (\$75,000)
- Wailuku Economic Development, Environmental, and Cultural Programs – **Increase** (\$85,000 to \$140,000)
- West Maui Economic Development, Environmental, and Cultural Programs – **Increase** (\$25,985 to \$140,000)
- Workforce Development Programs - **NEW** (\$600,000)

#### Grants and Disbursements for Culture, Arts, and Tourism

- Adaptations Dance Theater – **No change** (\$25,000)
- Cultural and Arts Program – **Increase** (\$300,000 to \$600,000)
- Festivals of Aloha – **Increase** (\$60,000 to \$80,000)
- Halau Ke‘alaokamaile – **No change** (\$200,000)
- Hui No‘eau Visual Art Center Art with Aloha – **No change** (\$50,000)
- Hui No‘eau Visual Art Center Youth, Family, Art Outreach Program – **No change** (\$25,000)
- Lahaina Boat Day – **No change** (\$10,000)
- Maui Arts and Cultural Center – **No change** (\$318,000)
- Maui Arts and Cultural Center Capital Improvements – **Decrease** (\$300,000 to \$0)
- Maui Arts and Cultural Center for Arts in Education and Innovative Programs – **No change** (\$424,360)
- Maui Community Theater (includes repair funds) – **No change** (\$55,000)
- Maui Film Festival – **No change** (\$95,000)
- Sister City Foundation – **No change** (\$15,000)

#### Grants and Disbursements for Visitors Industry

- Tourism Management Grant Fund – **Increase** (\$400,000 to \$600,000)

Errors or Inconsistencies – All residency area grants should be titled “(Residency area) Economic Development, Environment, and Cultural Programs.” The word “environment” is missing. “Haiku-Makawao-Paia” Economic Development, Environment, and Cultural Program should read “Makawao-Haiku-Paia.” (Program Budget, p. 425)

Column headings for County Grant Subsidy Detail for Culture, Arts, and Tourism grants and disbursements should read FY 2021 Actual, FY 2022 Actual, FY 2023 Adopted, and FY 2024 Proposed (Program Budget, p. 429).

**Economic Development Program – Agriculture Program –**

Grants and Disbursements for Agricultural Promotion

- Maui Nui Botanical Gardens, Inc. – **No change** (\$150,000)
- Molokai Livestock Cooperative – **No change** (\$10,000)

Errors or Inconsistencies - **N/A**

**Economic Development Program – Workforce Development – Revolving Fund**

Category “A” – Salaries & Wages

No E/P are funded through the Revolving Fund.

Category “B” – Operations

1 – Other Costs – **Decrease** by 100% (-\$300,000)

2 – Services – **N/A**

Category “C” – Equipment

1 – Machinery and Equipment – **N/A**

2 – Lease Purchases – **N/A**

Errors or Inconsistencies - **N/A**

**Economic Development Program – CDBG – Grant Revenue Fund**

Category “A” – Salaries & Wages

1– Wages and Salaries – **Decrease** by 2.9% (-\$6,252)

2- Premium Pay – **N/A**

3- Position Funding – **N/A**

4 - New Positions – **N/A**

Category “B” – Operations

1 – Materials and Supplies – **Decrease** by 50% (-\$600)

2 – Other Costs – **Decrease** by 20.2% (-\$850)

3 – Services – **Decrease** by 50% (-\$2,250)

4 – Special Projects – **Decrease** by 5.4% (-\$84,117)

5 – Travel – **Decrease** by 112.5% (-\$3,150)

6 – Utilities – **Decrease** by 66.7% (-\$1,000)

7 – Interfund Cost Reclassification – **Decrease** by 4% (-\$6,253)

Category “C” – Equipment

1 – Machinery and Equipment – **N/A**

2 – Lease Purchases – **No change**

Errors or Inconsistencies - **N/A**

**Economic Development Program – CDBG – Grant**

- Community Development Block Grant (CDBG) Program - **Decrease** (\$1,933,806 to \$1,829,334)

Errors or Inconsistencies - **N/A**

**Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation – Revolving Fund**

Category “A” – Salaries & Wages

No E/P are funded through the Revolving Fund.

Category “B” – Operations

1 – Materials and Supplies – **N/A**

2 – Other Costs – **N/A**

3 – Services – **N/A**

4 – Travel – **N/A**

5 – Utilities – **N/A**

Category “C” – Equipment

1 – Machinery and Equipment – **N/A**

2 – Land – **Decrease** by 54.2% (-\$4,255,072)

- Deletion of FY 2023 Funding (-\$7,855,072)
- Launiupoko, Lahaina debt service (\$300,000)
- Lanai Ag Park acquisition (\$1,000,000)
- Waiale Property Security and Preservation Master Plan (\$500,000)
- Wailuku and Waikapu acquisition (\$1,000,000)
- Ke Ao Hali'i land acquisition (\$800,000)
- Total \$3,600,000

Errors or Inconsistencies - **N/A**

Yuki Lei K. Sugimura, Chair  
March 30, 2023  
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## Capital Improvement Projects

### Makawao-Pukalani-Kula

#### Other Projects

- CBS-4621: Kula Agricultural Park Phase 1 Expansion – Upcountry Maui Ag Park (GB)(\$10,000,000), (GF)(\$750,000), and (ST) \$10,000,000 for design and environmental assessment.

I hope this is helpful. If you have any questions, please feel free to contact me at ext. 7134.

bfed:2024bgt:execsummary:om:ske

## BFED Committee

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**From:** BFED Committee  
**Sent:** Friday, March 31, 2023 9:21 AM  
**To:** EA  
**Cc:** BFED Committee  
**Subject:** April 14, 17, and 18, 2023 Executive Summaries  
**Attachments:** Executive Summaries for 04-14-23 from Committee Chair.pdf; Executive Summaries for 04-17-23 meeting from Committee Chair.pdf; Executive Summaries for 04-18-23 meeting from Committee Chair.pdf

Aloha Members,

Please see the attached memos from the Committee Chair along with the Executive Summaries for the Departments that are currently scheduled for review on Thursday, April 14; Monday, April 17; and Wednesday, April 18. These documents will also be uploaded to Granicus. Mahalo!

-BFED Committee Staff