

2.80B.080 - Community plan advisory committees.

- A. Each of the County's nine community plans shall, to the extent practicable, be updated within ten years (decennially) of the respective plan's adoption. The decision as to the order of updating the nine community plans shall be decided by the council.
- B. There shall be a community plan advisory committee for each community plan area set forth in section 2.80B.070.B. Except for the community plan advisory committee for the Kahoolawe community plan, each community plan advisory committee shall consist of residents of the corresponding community plan area and shall hold all meetings in the corresponding community plan area.
- C. Each community plan advisory committee shall be composed of thirteen members, nine appointed by the council and four by the mayor. In making such appointments, the council and the mayor shall strive for diversity and balance of age, gender, background, profession, heritage, experience, and ideology on each committee. The council and the mayor shall give priority to people who have a strong connection to all parts of the corresponding community plan area and have expressed a strong commitment to participate in and attend all committee meetings. Prior or current service as a member of a general plan advisory committee shall not disqualify an individual from serving on a community plan advisory committee. Each community plan advisory committee is charged with reviewing and recommending revisions to the community plan for its community plan area. The mayor and council shall appoint the members of each community plan advisory committee in accordance with the timing established in subsection A and the following procedure:
 - 1. The department of planning shall submit to the council a request to initiate the establishment of a community plan advisory committee, including the requested deadline for appointment of the members.
 - 2. The council shall establish a community plan advisory committee information sheet, application, and nominee contact information form.
 - 3. The council shall issue a press release seeking applications for a community plan advisory committee by a requested deadline.
 - 4. The council may extend the deadline for applications in the event it does not receive a sufficient number of qualified applicants.
 - 5. The council shall appoint nine community plan advisory committee members by resolution.

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(Committee Chair Sugimura)

- D. Each community plan advisory committee shall select a chair and vice-chair, and may recommend to the mayor, for the mayor's appointee, or the council, for the council's appointee, the removal of any committee member who has three unexcused absences from scheduled meetings. The committee may adopt administrative rules pursuant to chapter 91, Hawaii Revised Statutes. The planning director shall be responsible for providing staff to support the work of the community plan advisory committees, which shall include department staff and, at the planning director's discretion, outside consultant services. Each community plan advisory committee shall hold at least seven public workshops at times and locations convenient to the general public to allow public participation in the process. The public workshops shall be facilitated by a qualified professional and shall include one or more table-top exercises where the public will be invited to provide input using maps and other devices.
- E. Within one hundred eighty days after its first meeting, a community plan advisory committee shall forward its recommended revisions to the planning director. The council may, by resolution, extend the time within which the recommended revisions shall be forwarded.
- F. Each community plan advisory committee shall remain in existence until enactment of an ordinance adopting the decennial revision to the relevant community plan.

(Ord. No. 4801 §§ 1, 2, 2018; Ord. No. 4016, § 1, 2013; Ord. 3405 §§ 7, 8, 2006; Ord. 3166 § 2 (part), 2004)